

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 20, 2023

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to approve the minutes of the Regular Meeting held on June 13, 2023. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description- Amount: American Shooters Las Vegas, Inc-Detention Center-Ammunition -\$3210.00; Arrow Manufacturing Inc-LATC Program Grant-Remount Ambulances -\$113156.00; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$23616.47; Bailey Enterprises, Inc-Search & Rescue-Vehicle Fuel-\$244.06; Capital Business Sys. Inc-Covid 19 Grant-Supplies & Service -\$74.16; Centurylink-Computer Services-Telephone Service-\$685.24; Charter Communications-Computer Services-Internet Service-\$229.98; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$4363.00; Cloud Peak Counseling Center-Health & Welfare-Title 25-\$325.00; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$575.80; Dirt Works-ARPA Program Grant-Trail Work, Rec Board-\$26218.00; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$2300.00; Frontier Ambulance LLC-Detention Center-Medical Transport -\$36357.63; Frontier Ambulance LLC-Fremont County Ambulance-Subsidy -\$119627.00; J R Project Management LLC-LATC Program Grant-Project Management-\$3750.00; KONE Inc-County Buildings-Elevator Maintenance -\$1385.64; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$492.29; Motorola Solutions Inc-County Sheriff-Programming -\$314.29; Mountain Dental PC-Detention Center-Inmate Medical-\$2770.00; Mr D's Food Center Inc-Detention Center-Supplies -\$179.03; Natrona County Sheriff-Detention Center-Inmate Housing-\$1170.00; Office Shop Inc, The-Computer Services-Repair / Lease-\$1146.06; One Stop Market-Search & Rescue-Vehicle Fuel-\$91.50; Osage Industries, Inc-Vehicle Maintenance- Parts-\$260.72; Palace Pharmacy-Detention Center-Inmate Rx's-\$2779.11; Pavillion, Town Of-County Buildings-Water Utilities-\$115.29; Print Shop, The-County Sheriff- Office Supplies-\$181.00; Reed's Moghaun Office Supply-Segregated-Office Supplies-\$216.93; Remote Satellite Systems-Search & Rescue-Satellite Phone -\$69.95; Riverton Physician Practices LLC-County Sheriff-Drug Testing-\$96.00; Riverton Ranger, The-County Attorney-Subscription -\$65.00; Secretary Of State-Detention Center-Notary Fee -\$60.00; Shirts & More Inc-County Sheriff-Vehicle Emblem-\$275.00; Six Robbles' Inc-Vehicle Maintenance-Parts -\$731.07 ;ST Imaging-ARPA Program Grant-Microfilm Reader-\$6882.50; Traveling Computers-Segregated-Services-\$35854.75; Union Telephone Company-Segregated-Cellphones-\$379.82; Valley Lumber & Supply Co Inc-County Buildings-Materials / Supplies-\$79.92; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$2262.00; Wyoming Family Sonography LLC-Detention Center-Inmate Medical-\$900.00; Yeates Construction Inc-ARPA Program Grant-Remodel Project-\$199189.00.

The following items in the Signature File were reviewed: 1) letter of appreciation to Cy Lee for six years of service on the Wind River Visitor's Council as one of two County representatives; and 2) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve a Fuel Supply Contract among Fremont County Government, the Fremont County Solid Waste Disposal District and Bailey Enterprises, Inc. d/b/a Red Horse Energy for FY 2023-2024. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve a Fremont County Approach/Access Application from the City of Riverton for ingress to a Dirt Bike Track Modelers Park on Paradise Valley Road. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Open House Flyer for the Fremont County Circuit Court Remodel Project on June 27th. 2) Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of Bunk's BBQ Catering Permit application for June 17, 2023 for a sell/swap event at the Jim Moss Arena. Motion carried unanimously.

Nobody was present for the Public Comment period.

J.R. Oakley, JR Project Management LLC, provided a detailed spreadsheet listing ARPA #1 costs related to the Fremont County Circuit Court Remodel project, totaling \$910,259.35. Other projects including Courthouse windows, carpet, floor abatement, hall painting and Fair and County Offices on North Federal in Riverton total \$2,302,368.23. Vice-Chairman Jones met with the Building Maintenance Supervisor

Meeker earlier in the day and reviewed the punch list items, and noted there are a number of items on it that do not pose either a health or safety issue and will most likely be overlooked. There are two; however, that he would not suggest overlooking: 1) No sprinkler system in the new courtroom. Oakley noted the architect stands by the engineering review that the room is “to code” and Commissioner Jones asked to get that finding in writing; and 2) door jams into hall restrooms need to be aesthetically corrected. County Clerk Julie Freese stated her numbers and Oakley’s are very close, there are some outstanding bills but they do not expect any additional bills. As a result, she stated a re-authorization amount from that originally authorized for ARPA #1 funding of \$900,162 for the remodel project will be needed once that number is finalized.

County Planning Supervisor Steve Baumann informed the Board that the contract with Bailey’s approved earlier shows a \$.01 dealer markup from the previous year’s award. He stated the contract has been let for Patriot Petroleum Solutions and Perfect Power Electric for the grant funded new fuel system upgrade. In other business, he reviewed a letter sent to Amigo Ranch Subdivision Lot 1 owner who is in the process of building a structure that is within the County’s Right-of-Way as dedicated on the Plat of the Amigo Ranch Subdivision. Additionally, per the covenants, there is an issue that prohibits any construction within 25’ of any property line. He will keep the Board apprised of the issue.

Commissioner meeting reports were given.

ISS Supervisor Kevin Shultz continued discussion on the fiber optic connection that was bored into the Courthouse and stated the fiber has not been installed yet pending the Board’s decision on whether to approve. He stated this will serve as a “wake up call” for the future, as a policy needs to be put in place whereby the Commission is aware of any type of work being done to the Courthouse. The State had hired a company to install the fiber who proceeded with the work to date without the Commissioner’s or his knowledge of the work, which impeded security in the Courthouse in his opinion. He recommended completing the project and noted the upside to continue with the fiber installation will be another provider in the Courthouse in which future negotiations could benefit the County. Vice-Chairman Mike Jones will work on compiling a Policy for future use with Shultz, Building Maintenance Supervisor Meeker and County Clerk Freese, who stated the building as a whole needs a policy as well on what outside agencies can use office space, the proper chain of command to approve space, etc.

The Wind River Visitor’s Council proposed budget and operating plan, effective July 1, 2023 through June 30, 2024, was discussed. Approval of the budget was postponed from the previous meeting as Commissioner Fabrizio volunteered to visit with Shoshoni Mayor Highsmith as they had not yet approved the budget. Vice-Chairman Mike Jones agreed with some of Shoshoni’s concerns relating to when and where the meetings are held and who is included in them, along with the Director’s salary, but stated the budget was approved by the Joint Powers Board for the WRVC, of which the County has two representatives. He felt that the meeting issue was not related to the budget and encouraged action by their requested deadline of June 30th. Later in the meeting, Clarence Thomas moved, Mike Jones seconded, to approve the WRVC budget for next fiscal year as presented. Voting against the motion: Ron Fabrizio and Jennifer McCarty. Motion carried.

A Budget Hearing was held at 10:15 a.m., as advertised, regarding Budget Transfers within Fremont County’s FY 2022-2023 budget. County Clerk Julie Freese and Treasurer Jim Anderson reviewed the Cash Reserve transfer to the Commissioners of \$35,000 to cover items not budgeted for, attorney fees, etc. and from the Road & Bridge Balance Account to the Transportation Department General Fund in the amount of \$300,000 for the cost of additional contract snow removal, chains and cables, \$100,000 for Eagleview and Capital Revolving Fund rental payments. Mike Jones moved, Clarence Thomas seconded, to approve Resolution No. 2023-14 “FY 2022-2023 Budget Amendment No 3.” Motion carried unanimously.

The Making Opportunity for a Viable Economy (MOVE) Committee for Fremont County had met in April and heard presentations from six applicants and had recommended funding for Lander Medical Clinic PC, The Lander LLC and Wind River Basin Campground.

1. Addicted Offroad LLC	New equipment for business expansion	\$0
2. Arkenstone LLC	Holey building improvements	\$0
3. Lander Medical Clinic PC	Aesthetics health expansion	\$100,000
4. The Lander LLC	The Lander Garage	\$155,000
5. River Bluffs Custom Farming	Fremont County Custom Farming	\$0
6. Wind River Basin Campground	Wind River Basin Campground	\$50,000

The Commissioners interviewed the three applicants as recommended for funding by the MOVE Committee.

Wind River Basin Campground, present was Co-Owners Jordan Giddings and Jerry Warren, and Erica Yarber. Request of \$31,000, MOVE recommendation \$50,000. The lease is for one year now with the intent of a 10-year lease with BIA. They will offer a tipi campground experience to provide economic development on the Wind River Indian Reservation.

The Lander LLC, present were owners Fabian and Crystal Lobera. Request of \$155,000, MOVE recommendation \$155,000. This will renovate the garage property renovation and city infrastructure enhancements. They have a tenant for the building, previously approved for MOVE funding, the Pushroot Brewing LLC.

Lander Medical Clinic PC, present was Dr. Firth and grant writer Jessica Firth. Request of \$100,000, MOVE recommendation \$100,000. The aesthetics health expansion includes the purchase of a Optimas Machine which will add valuable services to the community and hopefully the broader Wyoming community.

Following the presentations, Clarence Thomas moved, Mike Jones seconded, to approve funding for all three applicants at the MOVE recommendation: Wind River Basin Campground \$50,000, The Lander LLC \$155,000 and Lander Medical Clinic \$100,000. Motion carried unanimously.

A previously submitted MOVE application from the Riverton Senior Citizens Center, Inc. for Bus Garage Roof Replacement in the amount of \$31,000 had been forwarded to the Fremont County Association of Governments for funding through their transportation funding. As no action has transpired, Vice-Chairman Mike Jones asked for Commission consideration of funding through the County's ½ percent economic development fund. There was some confusion as to what was really being requested as the Commission had funded the Senior Citizens Center \$16,000 through their Social Services budget request, following final adoption next week. Funding through LATC was also discussed and County Clerk Julie Freese will follow up with the Senior Citizens Center and determine the exact amount of funding necessary to complete their roof project and report back.

Erica Yarber interviewed for a three-year term on the Wind River Visitor's Council for one of the two County representative positions.

Incumbents Steve Palmer and Harold Albright interviewed for re-appointment to three year terms on the Fremont County Planning Commission.

Following the interviews, Clarence Thomas moved, Jennifer McCarty seconded, to appoint all three applicants to the boards as interviewed for. Motion carried unanimously.

Interviews were held for two vacancies on the Fremont County Library Board: Incumbent Sherry Shelley and new applicants Joan Jones, Tina Clifford and Cady Shoutis. Two other applicants will be interviewed the following meeting so no further action was taken at this time.

Chairman Larry Allen relayed discussions with Frontier Ambulance representative Alan Smith regarding the county subsidy for the next fiscal year. He recommended a 60-day extension pending final negotiations with Frontier Ambulance. Frontier representatives have been busy with union negotiations which has delayed work on the subsidy. Mike Jones moved, Jennifer McCarty seconded, to approve the 60-day extension for the current subsidy rate. Motion carried unanimously.

County Clerk Julie Freese relayed a message from the Sheriff's Department Administrative Assistant Karla Davis regarding a Classic Air Care 2022 invoice for an inmate transfer totaling \$89,770. The business is offering a 35% discount totaling \$31,419.50 for a final amount of \$58,350.50 if paid this week. Mike Jones moved, Clarence Thomas seconded, to accept the invoice in the amount of \$31,419.50 for the 2022 invoice for a patient transport via a manual warrant. Motion carried unanimously.

A budget discussion was held. County Clerk Julie Freese informed the Commission that the Special District preliminary budgets are on the County website along with their public hearing notices. The official adopted budgets are due by the third Tuesday in July.

Julie reminded the Board that the Fremont County and E-911 public hearing is scheduled for Monday, June 26th at 5:30 p.m. The final budget will then be adopted the following day during the Regular meeting on June 27th.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 3:15 p.m. and reconvene for a Special Meeting at 5:30 p.m. on June 26, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD