

STATE OF WYOMING        )  
                                      ) ss.  
COUNTY OF FREMONT     )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JUNE 20, 2023

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda. Motion carried unanimously.

Clarence Thomas moved, Jennifer McCarty seconded, to approve the minutes of the Regular Meeting held on June 13, 2023. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
American Shooters Las Vegas, Inc.	Detention Center	Ammunition	\$3,210.00
Arrow Manufacturing Inc.	LATC Program Grant	Remount Ambulances	\$113,156.00
Bailey Enterprises, Inc.	Inventory	Bulk Fuel	\$23,616.47
Bailey Enterprises, Inc.	Search & Rescue	Vehicle Fuel	\$244.06
Capital Business Sys. Inc.	Covid 19 Grant	Supplies & Service	\$74.16
Centurylink	Computer Services	Telephone Service	\$685.24
Charter Communications	Computer Services	Internet Service	\$229.98
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$4,363.00
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$325.00
Cowboy Chemical, Inc.	Detention Center	Laundry & Kitchen Supply	\$575.80
Dirt Works	ARPA Program Grant	Trail Work, Rec Board	\$26,218.00
Fremont Orthopaedics, PC	Detention Center	Inmate Medical	\$2,300.00
Frontier Ambulance LLC	Detention Center	Medical Transport	\$36,357.63
Frontier Ambulance LLC	Fremont County Ambulance	Subsidy	\$119,627.00
J R Project Management LLC	LATC Program Grant	Project Management	\$3,750.00
KONE, Inc.	County Buildings	Elevator Maintenance	\$1,385.64
Lawson Products, Inc.	Vehicle Maintenance	Parts & Supplies	\$492.29
Motorola Solutions, Inc.	County Sheriff	Programming	\$314.29
Mountain Dental PC	Detention Center	Inmate Medical	\$2,770.00
Mr D's Food Center, Inc.	Detention Center	Supplies	\$179.03
Natrona County Sheriff	Detention Center	Inmate Housing	\$1,170.00
Office Shop Inc., The	Computer Services	Repair / Lease	\$1,146.06
One Stop Market	Search & Rescue	Vehicle Fuel	\$91.50
Osage Industries, Inc.	Vehicle Maintenance	Parts	\$260.72
Palace Pharmacy	Detention Center	Inmate Rx's	\$2,779.11
Pavillion, Town of	County Buildings	Water Utilities	\$115.29
Print Shop, The	County Sheriff	Office Supplies	\$181.00
Reed's Moghaun Office Supply	Segregated	Office Supplies	\$216.93
Remote Satellite Systems	Search & Rescue	Satellite Phone	\$69.95
Riverton Physician Practices LLC	County Sheriff	Drug Testing	\$96.00
Riverton Ranger, The	County Attorney	Subscription	\$65.00
Secretary of State	Detention Center	Notary Fee	\$60.00
Shirts & More, Inc.	County Sheriff	Vehicle Emblem	\$275.00
Six Robblees', Inc.	Vehicle Maintenance	Parts	\$731.07
ST Imaging	ARPA Program Grant	Microfilm Reader	\$6,882.50
Traveling Computers	Segregated	Services	\$35,854.75

Union Telephone Company	Segregated	Cellphones	\$379.82
Valley Lumber & Supply Co., Inc.	County Buildings	Materials / Supplies	\$79.92
Wyoming Behavioral Institute	Health & Welfare	Title 25	\$2,262.00
Wyoming Family Sonography LLC	Detention Center	Inmate Medical	\$900.00
Yeates Construction, Inc.	ARPA Program Grant	Remodel Project	\$199,189.00

The following items in the Signature File were reviewed: 1) letter of appreciation to Cy Lee for six years of service on the Wind River Visitor's Council as one of two County representatives; and 2) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve a Fuel Supply Contract among Fremont County Government, the Fremont County Solid Waste Disposal District and Bailey Enterprises, Inc. d/b/a Red Horse Energy for FY 2023-2024. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve a Fremont County Approach/Access Application from the City of Riverton for ingress to a Dirt Bike Track Modelers Park on Paradise Valley Road. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Open House Flyer for the Fremont County Circuit Court Remodel Project on June 27<sup>th</sup>. 2) Clarence Thomas moved, Jennifer McCarty seconded, to ratify approval of Bunk's BBQ Catering Permit application for June 17, 2023 for a sell/swap event at the Jim Moss Arena. Motion carried unanimously.

Nobody was present for the Public Comment period.

J.R. Oakley, JR Project Management LLC, provided a detailed spreadsheet listing ARPA #1 costs related to the Fremont County Circuit Court Remodel project, totaling \$910,259.35. Other projects including Courthouse windows, carpet, floor abatement, hall painting and Fair and County Offices on North Federal in Riverton total \$2,302,368.23. Vice-Chairman Jones met with the Building Maintenance Supervisor Meeker earlier in the day and reviewed the punch list items, and noted there are a number of items on it that do not pose either a health or safety issue and will most likely be overlooked. There are two; however, that he would not suggest overlooking: 1) No sprinkler system in the new courtroom. Oakley noted the architect stands by the engineering review that the room is "to code" and Commissioner Jones asked to get that finding in writing; and 2) door jams into hall restrooms need to be aesthetically corrected. County Clerk Julie Freese stated her numbers and Oakley's are very close, there are some outstanding bills but they do not expect any additional bills. As a result, she stated a re-authorization amount from that originally authorized for ARPA #1 funding of \$900,162 for the remodel project will be needed once that number is finalized.

County Planning Supervisor Steve Baumann informed the Board that the contract with Bailey's approved earlier shows a \$.01 dealer markup from the previous year's award. He stated the contract has been let for Patriot Petroleum Solutions and Perfect Power Electric for the grant funded new fuel system upgrade. In other business, he reviewed a letter sent to Amigo Ranch Subdivision Lot 1 owner who is in the process of building a structure that is within the County's Right-of-Way as dedicated on the Plat of the Amigo Ranch Subdivision. Additionally, per the covenants, there is an issue that prohibits any construction within 25' of any property line. He will keep the Board apprised of the issue.

Commissioner meeting reports were given.

Vice-Chairman Mike Jones has been meeting with Building Maintenance Supervisor Meeker regarding the punch list items remaining for the Circuit Court Remodel project. He was not able to attend the monthly Solid Waste Disposal District Board meeting yesterday but will catch up with the Chairman. He has been working with the Sage Grouse committee, involving WCCA and 15 other counties, to respond to the BLM Range Wide Plan.

Commissioner Clarence Thomas joined fellow Commissioners to visit the Fairgrounds and look at grant projects completed to date as well as hear their plans for a LATC grant application for a new indoor arena. He felt more specific details need to be answered on the large project before the Commission should proceed with any type of funding. He suggested other entities may be enlisted to also buy into the project and help fund it.

Commissioner Jennifer McCarty also attended the Fairgrounds tour and agreed with Commissioner Thomas' recommendation. She further felt there were a lot of other buildings that need repairs which have been neglected due to budget shortages in the past.

Commissioner Ron Fabrizius also attended the Fairgrounds tour and stated he had been informed that a Master Plan for the Fairgrounds existed and he suggested they review it as well.

Chairman Larry Allen was not able to attend the Fairgrounds tour; however, as their liaison, is aware of all the discussion issues. He stated the only Master Plan he is aware of is the one to move the entire Fairgrounds to the Majors property, at a price tag of \$35 million 10 years ago.

County Clerk Julie Freese, representing the Lander Old Timer's Rodeo Association, stated a survey was prepared by the Fair Manager of all indoor arenas in the State; however, they were not included or contacted for their information. As County Clerk, she stated her concern that a business plan has not been provided or that she has not received any additional information on the full scope of the project. The new facility would also include an increase in staff. She suggested work be done on the existing buildings, asphalt issues, etc. at this time as they are not ready to move forward with the indoor arena project. She further expressed concern that the asphalt project being done on the parking lots of the two county offices on North Federal seems to end halfway in front of the Groundskeeper home on the back of the office buildings.

In closing, Vice-Chairman Jones suggested that the Fair Manager be given extra help to work on a plan for the indoor arena project and Chairman Allen suggested that perhaps J.R. Oakley could add this to his list of projects he is overseeing for the County and help put a more concrete plan in place as well as develop a priority list of projects for the entire Fairgrounds. He echoed earlier comments that improvements made to date are fantastic.

Chairman Larry Allen stated the next step to pursue a possible purchase of a building in Riverton is to hire an architect, who will look at the facility and provide a quote. Undersheriff Hutchison is compiling quotes for both a new structure for the Lander and Dubois Search and Rescue Building.

ISS Supervisor Kevin Shultz continued discussion on the fiber optic connection that was bored into the Courthouse and stated the fiber has not been installed yet pending the Board's decision on whether to approve. He stated this will serve as a "wake up call" for the future, as a policy needs to be put in place whereby the Commission is aware of any type of work being done to the Courthouse. The State had hired a company to install the fiber who proceeded with the work to date without the Commissioner's or his knowledge of the work, which impeded security in the Courthouse in his opinion. He recommended completing the project and noted the upside to continue with the fiber installation will be another provider in the Courthouse in which future negotiations could benefit the County. Vice-Chairman Mike Jones will work on compiling a Policy for future use with Shultz, Building Maintenance Supervisor Meeker and County Clerk Freese, who stated the building as a whole needs a policy as well on what outside agencies can use office space, the proper chain of command to approve space, etc.

The Wind River Visitor's Council proposed budget and operating plan, effective July 1, 2023 through June 30, 2024, was discussed. Approval of the budget was postponed from the previous meeting as Commissioner Fabrizius volunteered to visit with Shoshoni Mayor Highsmith as they had not yet approved the budget. Vice-Chairman Mike Jones agreed with some of Shoshoni's concerns relating to when and where the meetings are held and who is included in them, along with the Director's salary, but stated the budget was approved by the Joint Powers Board for the WRVC, of which the County has two representatives. He felt that the meeting issue was not related to the budget and encouraged action by their requested deadline of June 30<sup>th</sup>. Later in the meeting, Clarence Thomas moved, Mike Jones seconded, to approve the WRVC budget for next fiscal year as presented. Voting against the motion: Ron Fabrizius and Jennifer McCarty. Motion carried.

A Budget Hearing was held at 10:15 a.m., as advertised, regarding Budget Transfers within Fremont County's FY 2022-2023 budget. County Clerk Julie Freese and Treasurer Jim Anderson reviewed the Cash Reserve transfer to the Commissioners of \$35,000 to cover items not budgeted for, attorney fees, etc. and from the Road & Bridge Balance Account to the Transportation Department General Fund in the amount of \$300,000 for the cost of additional contract snow removal, chains and cables, \$100,000 for Eagleview and Capital Revolving Fund rental payments. Mike Jones moved, Clarence Thomas seconded, to approve Resolution No. 2023-14 "FY 2022-2023 Budget Amendment No 3." Motion carried unanimously.

The Making Opportunity for a Viable Economy (MOVE) Committee for Fremont County had met in April and heard presentations from six applicants and had recommended funding for Lander Medical Clinic PC, The Lander LLC and Wind River Basin Campground.

1. Addicted Offroad LLC	New equipment for business expansion	\$0
2. Arkenstone LLC	Holey building improvements	\$0
3. Lander Medical Clinic PC	Aesthetics health expansion	\$100,000
4. The Lander LLC	The Lander Garage	\$155,000
5. River Bluffs Custom Farming	Fremont County Custom Farming	\$0
6. Wind River Basin Campground	Wind River Basin Campground	\$50,000

The Commissioners interviewed the three applicants as recommended for funding by the MOVE Committee.

Wind River Basin Campground, present was Co-Owners Jordan Giddings and Jerry Warren, and Erica Yarber. Request of \$31,000, MOVE recommendation \$50,000. The lease is for one year now with the intent of a 10-year lease with BIA. They will offer a tipi campground experience to provide economic development on the Wind River Indian Reservation.

The Lander LLC, present were owners Fabian and Crystal Lobera. Request of \$155,000, MOVE recommendation \$155,000. This will renovate the garage property renovation and city infrastructure enhancements. They have a tenant for the building, previously approved for MOVE funding, the Pushroot Brewing LLC.

Lander Medical Clinic PC, present was Dr. Firth and grant writer Jessica Firth. Request of \$100,000, MOVE recommendation \$100,000. The aesthetics health expansion includes the purchase of a Optimas Machine which will add valuable services to the community and hopefully the broader Wyoming community.

Following the presentations, Clarence Thomas moved, Mike Jones seconded, to approve funding for all three applicants at the MOVE recommendation: Wind River Basin Campground \$50,000, The Lander LLC \$155,000 and Lander Medical Clinic \$100,000. Motion carried unanimously.

A previously submitted MOVE application from the Riverton Senior Citizens Center, Inc. for Bus Garage Roof Replacement in the amount of \$31,000 had been forwarded to the Fremont County Association of Governments for funding through their transportation funding. As no action has transpired, Vice-Chairman Mike Jones asked for Commission consideration of funding through the County's ½ percent economic development fund. There was some confusion as to what was really being requested as the Commission had funded the Senior Citizens Center \$16,000 through their Social Services budget request, following final adoption next week. Funding through LATC was also discussed and County Clerk Julie Freese will follow up with the Senior Citizens Center and determine the exact amount of funding necessary to complete their roof project and report back.

Erica Yarber interviewed for a three-year term on the Wind River Visitor's Council for one of the two County representative positions.

Incumbents Steve Palmer and Harold Albright interviewed for re-appointment to three year terms on the Fremont County Planning Commission.

Following the interviews, Clarence Thomas moved, Jennifer McCarty seconded, to appoint all three applicants to the boards as interviewed for. Motion carried unanimously.

Interviews were held for two vacancies on the Fremont County Library Board: Incumbent Sherry Shelley and new applicants Joan Jones, Tina Clifford and Cady Shoutis. Two other applicants will be interviewed the following meeting so no further action was taken at this time.

Chairman Larry Allen relayed discussions with Frontier Ambulance representative Alan Smith regarding the county subsidy for the next fiscal year. He recommended a 60-day extension pending final negotiations with Frontier Ambulance. Frontier representatives have been busy with union negotiations which has delayed work on the subsidy. Mike Jones moved, Jennifer McCarty seconded, to approve the 60-day extension for the current subsidy rate. Motion carried unanimously.

County Clerk Julie Freese relayed a message from the Sheriff's Department Administrative Assistant Karla Davis regarding a Classic Air Care 2022 invoice for an inmate transfer totaling \$89,770. The business is offering a 35% discount totaling \$31,419.50 for a final amount of \$58,350.50 if paid this week. Mike Jones moved, Clarence Thomas seconded, to accept the invoice in the amount of \$31,419.50 for the 2022 invoice for a patient transport via a manual warrant. Motion carried unanimously.

A budget discussion was held. County Clerk Julie Freese informed the Commission that the Special District preliminary budgets are on the County website along with their public hearing notices. The official adopted budgets are due by the third Tuesday in July.

Julie reminded the Board that the Fremont County and E-911 public hearing is scheduled for Monday, June 26<sup>th</sup> at 5:30 p.m. The final budget will then be adopted the following day during the Regular meeting on June 27<sup>th</sup>.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 3:15 p.m. and reconvene for a Special Meeting at 5:30 p.m. on June 26, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD