

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 16, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present. Chief Civil Deputy Attorney Jodi Darrough was present via speaker phone.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on June 9, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount: 2 M Construction Inc-1% Gravel Projects-Contract Services \$962.50; Airgas USA LLC-Vehicle Maintenance-Supplies \$248.73; AlSCO Inc-County Buildings-Laundry \$258.80; Api Systems Integrators-County Buildings-Fire Alarm Systems \$873.44; Bank of the West-Segregated-Credit Card Charges \$32058.05; Bloedorn Lumber-Lander-County Buildings-Materials, Supplies \$341.32; Bob's Fire & Safety-County Sheriff-Extinguisher Services \$53.34; Bowdel Steven P.-Detention Center-Medical Services \$2062.50; Campbell County Hospital District-Health & Welfare-Title 25 Patients \$13701.40; Chester River Behavioral Health-County Sheriff-Psychological Screening \$385.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical \$974.00; Communication Technologies Inc-Support Services-Maintenance Agreement, Repairs \$3479.58; Cowboy Chemical Inc-Detention Center-Inmate Laundry & Kitchen Supply \$443.10; Dell Marketing, L.P.-Capital Asset Acquisitions-Computer Equipment \$1848.64; Double S Trucking Inc-1% Gravel Projects-Contract Services \$7700.00; E Spear Ranch-1% Gravel Projects-Contract Services \$4015.00; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry \$78.52; Floyd's Truck Center WY-Vehicle Maintenance-Parts Account \$2932.29; Frank, Darby-Operation Safeguard-Incident Command Mileage-10.00-Globalstar USA-Search & Rescue-Satellite Phone Service-184.00-Grainger-County Buildings-Materials/Supplies \$509.16; Great Divide Towing & Recovery-County Sheriff-Vehicle Towing \$590.00; Griffin, Bette J.-County Sheriff-Uniform Supplies \$180.00; High Plains Power, Inc-County Buildings -Utility Services \$212.45; Jace Water Service Inc-1% Gravel Projects-Contract Services \$1980.00; Kohler Trucking Inc-1% Gravel Projects-Contract Services \$10340.00; KONE Inc-County Buildings-Elevator Maintenance \$1255.08; KY Enterprise LLC-1% Gravel Projects-Contract Services \$2035.00; Lander Medical Clinic PC-Detention Center-Inmate Medical \$137.70; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies \$516.13; Lander Valley Physicians Practice-Detention Center-Inmate Medical \$637.00-Lawson Products, Inc-Vehicle Maintenance- Parts & Supplies \$71.14; LCI Trucking & Construction LLC-1% Gravel Projects-Contract Services \$1980.00; Leonard, Anthony G.-Detention Center-Inmate Medical Services \$1062.50; Lost Wells Stables Llc-1% Gravel Projects-Contract Services \$2117.50; Mahlum, Zachary Hamilton-District Court-Court Appointment \$327.90; Mark's Auto Sales & Towing-County Sheriff-Vehicle Towing \$465.00; Marshall, Aaron-Detention Center-Expense Reimbursement \$176.82-McKesson Medical Surgical Inc-Fremont County WIC-Medical Supplies \$242.35; Midwest Connect-Capital Asset Acquisitions-Postage Machine Supplies \$407.95; Motorola Solutions Inc-Dispatch Center-Service Agreement \$14993.62; NAPA Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies \$1700.17; Natrona County Sheriff-Detention Center-Inmate Housing \$7995.00; Non Typical Services & Logistics LLC-1% Gravel Projects-Contract Services \$7095.00; Norco Inc-Segregated-Supplies \$2328.93; Novo Benefits-Health Benefit Plan-Insurance Services \$4961.51; Office Shop Inc, The-Segregated-Copy Repair/Service \$1479.63; Palace Pharmacy-Detention Center-Inmate Rx's \$2823.57; Pavillion, Town of-County Buildings-Water Utilities \$112.50; Petersen, Darrell-Transportation-Expense Reimbursement \$300.00; Quadient Inc-County Sheriff-Postage Machine Meter Rental \$29.72; Quill Corporation-County Attorney- Office Supplies \$52.95; R C Lock & Key-County Buildings-Keys, Supplies & Services \$70.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract \$4675.00; Red Fox Homeowners Association-Transportation-Reimbursement \$4412.85; Reed's Moghaun Office Supply-Detention Center-Office Supplies \$24.95; Remote Satellite Systems-Search & Rescue-Equipment \$56.00-Riverton Physician Practices LLC-Detention Center-Drug Testing \$151.00; Riverton Ranger, Inc-Transportation-Advertising \$258.00; Rocky Mountain Power-County Buildings-Utilities \$12171.35; Sagewest Health Care-Segregated-Medical \$10372.48; Shoshoni, Town of-County Buildings-Water/Sewer \$54.00; Skaggs Companies, Inc-County Sheriff-Uniforms/Supplies \$498.00-Stroupe Pest Control Inc-County Buildings-Pest Control \$315.00; Sysco Montana Inc-Detention Center-Inmate Supplies \$4404.13; Traveling Computers-Computer Services-Computer Supplies, Services \$677.00; Tyler Technologies Inc-Capital Asset Acquisitions-Executime Implementation \$227.50; University of Wyoming-Agriculture Department-Contract Salary \$8182.02; US Foods Inc-Detention Center-Inmate Board \$5307.75; Verizon Wireless-Computer Services-Telephone Services \$337.74; WACERS-Transportation-Membership Dues \$75.00;Wind River Heart Clinic-Detention Center-Inmate Medical \$1061.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies \$228.00; Wyoming Financial Insurance -Youth Services-Notary Bond \$50.00; Wyoming.com-County Sheriff-Internet Svcs \$999.95; Wyonet Inc.-Computer Services-Telephone Service \$9737.45.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Ken

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Coons for Union Pass Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Jamie Weese with a credit limit of \$2,500. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve a BlueCross BlueShield ASO Group Plan Change to include mandated and recommended policy plan changes. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Executive Health Insurance Committee's recommendation that the Fremont County Employee Benefit Plan be exempted from the Mental Health Parity requirement. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to allow BlueCross Blue Shield to act as authorized agent for Fremont County Government regarding a Medicare claim. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Office of State Lands and Investments Guidance for COVID-19 Grants (Chairman Becker to review); 2) Wyoming County Commissioners Association Invoice for FY21 dues totaling \$23,236.00 (forwarded to the July 7, 2020 file for action); and 3) Chemtrade survey (Chairman Becker to complete).

There was nobody present for the Public Comment session.

Building Maintenance Supervisor J.R. Oakley informed the Board that their application to the State Lands and Investments Board for match funding for the Detention Facility Security Upgrade was successful. The \$700,000 state grant will be matched by \$700,000 of County funds to upgrade the Detention doors. The Board thanked Oakley and former Financial Assistant Joe Felix for their work on the grant application.

Stephanie Weaver interviewed for a vacancy on the Fremont County Museum Board. At the end of the meeting, Larry Allen moved, Mike Jones seconded, to appoint Stephanie Weaver to a three year term on the Fremont County Museum Board. (Commissioner Thomas was unavailable for the vote). Motion carried.

Fremont County Weed and Pest Control District Supervisor Aaron Foster and District Board Chairman Sollie Cadman reviewed the proposed budget for FY 2020-2021. Administrative Assistant Renee Meyer was present in the audience. The District is requesting a mill levy of 1.83 (down from 1.95 the previous year), the actual tax request is \$1,134,480.

HDR Engineer Kyle Lehto and Fremont County Transportation Superintendent Billy Meeks reviewed the bids received for the Harris Bridge Road: Structure Replacement Project as follows:

CC & G, Inc.	\$750,252.50
Jerry Bornhoft Construction, Inc.	\$773,797.50
LCI Trucking and Construction, LLC	\$828,053.50
Reiman Corp.	\$917,989.75

The Replacement of the bridge is a 1% project, with an Engineering Fee for the project of \$195,500 for a total project cost of \$945,752.50. The anticipated completion date is mid-December. Larry Allen moved, Jennifer McCarty seconded, to approve a Notice of Award to CC & G, Inc. for a contact price of \$750,252.50. Motion carried unanimously.

Treatment Courts Director Melinda Cox updated the Commission on two resignations: Case Manager and Direct Services Provider. She stated the latter position could wait to be filled until the school year begins. Larry Allen moved, Jennifer McCarty seconded, to approve filling the vacant Case Manager position, not to exceed the current salary level. Motion carried unanimously.

Interviews were held for two vacancies on the Fremont County Planning Commission: John Ferrelli, Harold Albright and Steve Palmer. Later in the meeting, Jennifer McCarty moved, Larry Allen seconded, to re-appoint Harold Albright and Steve Palmer to three year terms on the Fremont County Planning Commission. (Commissioner Thomas was unavailable for the vote). Motion carried.

DOWL Engineer Kasey Jones and Transportation Superintendent Billy Meeks discussed the Moneta-Lysite Road Shoulder Widening Project. A schedule was presented with work resuming on June 8, 2020 and the first cattle being installed this date. Change Order No. 8 was presented that includes relocating delineators, substituting rip rap for concrete erosion structures, using County provided rip rap, installing erosion wattles, repairing erosion, grouting at culverts 10 & 11. Larry Allen moved, Jennifer McCarty seconded, to approve Change Order No. 8 for an increase of \$12,617.00. Retainage was discussed and the Commissioners agreed to let \$29,000 be included in the next pay application but retain \$100,000.

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Further discussion will be held on liquidated damages as the project gets nearer to substantial completion.

In other business, Kasey Jones presented the Agreement between High Country Construction, Inc. and Fremont County for the Willow Creek Road Shoulder Repair Project. Mike Jones moved, Jennifer McCarty seconded, to approve the Notice to Proceed contingent upon required supporting insurance and bond documents. Motion carried unanimously.

Fremont County Solid Waste Disposal District Superintendent Andy Frey, Board Chairman Mark Moxley and Accounting Contractor Susan Brodie reviewed the proposed FY 2020-2021 budget.

Commissioner meeting reports were given:

Commissioner Clarence Thomas was absent from the remainder of the meeting.

The Budget Work Session was held. Present in the audience were Kim Collins, Ryan Lee, Mike Hutchison, JR Oakley, Kristi Green, Tara Berg, Karla Davis, Anita Marple, Shari Haskins and Annette Bregar.

The two renewal County Commissioner Scholarships were reviewed. Based on a weighted vote, Larry Allen moved, Mike Jones seconded, to award the one Renewal Scholarship to Tierra Price and to name Kami Bolte as First Alternate. Motion carried unanimously.

Assessor Tara Berg reviewed the upcoming Board of Equalization Tax Protest Hearing process, and specifically the potential need for a longer hearing for four properties being protested by Burlington Resources. The Commissioners agreed to extend their time frame to a two hour hearing.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 3:00 p.m. and reconvene for a Regular Meeting on June 23, 2020. Motion carried unanimously

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD