

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 15, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on June 8, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name – Department – Description – Amount: 2 M Construction Inc-1% Gravel Projects-Contract Services-\$2255.00; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$65.14; Airgas USA LLC-Vehicle Maintenance-Supplies -\$51.95; Allen, Larry-County Commission-Reimburse Expenses-\$4793.40; Allied 100 LLC-PHEP COVID Response-Supplies-\$2245.00; Also Inc-County Buildings-Laundry -\$220.96; B & B Enterprises LLC-Vehicle Maintenance-Signs & Supplies-\$9.00; Bailey Enterprises, Inc-Search & Rescue- Vehicle Fuel-\$103.46; Bank Of The West-Segregated-Credit Card Supply Charges-\$38549.38; Big Horn Water-Youth Services-Water Bottles-\$76.60; Bloedorn Lumber-Riverton-Youth Services-Materials & Supplies-\$237.03; Bowdel Steven P.-Detention Center-Contract Service-\$2625.00; Bullington, Shaun-1% Gravel Projects-Contract Services-\$880.00; Carroll Septic Service-Transportation-Services -\$150.00; Charter Communications-Computer Services-Internet Services-\$224.98; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$2984.00; Communication Technologies Inc-Support Services-Maintenance Agreement -\$2961.87; Cowboy Chemical Inc-Detention Center-Inmate Supply-\$578.70; Denevan, Danny L.-1% Gravel Projects-Contract Services -\$3025.00; Double S Trucking Inc-1% Gravel Projects-Contract Services-\$8800.00; Dubois Frontier, The-Horse Creek Road Reconstruction-Advertising Road Service-\$40.05; Dubois Honda ATV-Search & Rescue-S&R Equipment -\$13289.58; Dubois Telephone Exchange-Segregated-Telephone Service-\$713.97; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$82.21; Edwards Communications-Prevention Program-Radio Advertising-\$2258.00; Fremont Broadcasting-Prevention Program-Radio Advertising-\$900.00; Fremont County Fire-Forest Reserve-Quarterly Reimbursement-\$12642.62; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies.-\$331.24; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$1563.53; Globalstar USA-Search & Rescue-Satellite Phone-\$195.51; Hornet Trucking Inc-1% Gravel Projects-Contract Services-\$4895.00; Jace Water Service Inc-1% Gravel Projects-Contract Services-\$1595.00; Jack's Saw Shop Inc-Transportation-Repairs, Parts-\$30.00; Jerry Bornhoft Construction Inc-1% Gravel Projects-Contract Services -\$7920.00; Jones, Michael-County Commission-Expense Reimbursement-\$181.24; JPATS/USMS-Detention Center-Inmate Transport-\$3546.00; Lander Medical Clinic PC-Segregated-Medical Services -\$1502.35; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies-\$981.62; Lander, City Of-County Buildings-Water & Sewer-\$2948.79; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$88.17; Lowe, Sara-County Sheriff-Enforcement Training-\$1000.00; McAuley, Lindsay-Detention Center-Inmate Medical Services-\$375.00; Medical Imaging Associates Of Idaho-Detention Center-Inmate Medical-\$256.00; Midwest Connect-Segregated-Postage Machine Supplies-\$505.00; Morcom Broadcasting -Prevention Program-Radio Advertising-\$1140.00; Mr D's Food Center Inc-Detention Center-Supplies -\$215.89; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$1336.41; Natrona County Sheriff-Detention Center-Inmate Housing-\$4680.00; Newman Traffic Signs -Transportation-Safety Signs-\$311.10; NMS Laboratories-County Coroner-Toxicology Services-\$3278.00; Norco Inc-Segregated-Supplies-\$32.38; Office Shop Inc, The-Segregated-Copier Lease / Service-\$1446.34; Osborne Trucking Co. Inc-1% Gravel Projects-Contract Services -\$2145.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$4220.88; Pavillion, Town of-County Buildings-Water Utilities-\$119.49; Post, Raymond-Planning-Car Wash -\$9.46; Power Toys Of Riverton-Vehicle Maintenance-Supplies / Parts-\$149.43; Premier Vehicle Install., Inc.-Vehicle Maintenance-Parts For Vehicles-\$725.70; R T Communications-Segregated-Telephone Service-\$542.06; Reichle, Andrea RPR-County Attorney-Court Reporter-\$25.00; RELX, Inc.-County Attorney-Research Subscription-\$625.00; Remote Satellite Systems-Search & Rescue-Equipment-\$112.00; Riverton Ranger, Inc-Segregated- Advertising-\$2175.25; Riverton Search & Rescue-Search & Rescue-Reimburse Expenses-\$2794.50; Rocky Mountain Power-Segregated-Utilities-\$11513.01; Sagewest Health Care-Detention Center-Inmate Medical-\$11693.49; Shoshoni, Town of-County Buildings- Water/Sewer-\$56.00; Six Robbles' Inc-Vehicle Maintenance-Parts Ac 67075-\$143.59; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$2993.70; Tilton, Kathleen-District Court-Court Appointment-\$2130.00; Trihydro Corporation-North Fork Milling & Asphalt Replace-Professional Services-\$16152.00; US Foods Inc-Detention Center-Inmate Board-\$12698.09; Verizon Wireless-Segregated-Cellphone Service-\$1030.92; Western Printing, Inc-County Elections-Printed Supplies -\$539.85; Wind River Oilfield Service Inc-1% Gravel Projects-Contract Services -\$2172.50; Witzel, Alvin J.-1% Gravel Projects-Contract Services -\$5032.50; WY County Assessors Assoc.-County Assessor-Association Dues /Meeting-\$335.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate-\$2.00; WY Law Enforcement Academy-Detention Center-Training Charges-\$275.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$346.00; WY State Lands & Investments-Spencer Home Sites Debt Service- Loan Payment-\$1539.13; Wyoming Behavioral Institute-Health & Welfare-Title 25 Patients-\$2262.00; Wyoming Dept of Transportation-Segregated-WYDOT Fuel-\$1734.08; Wyoming Waste Systems-County Buildings-Trash Removal-\$2529.92; Wyoming.Com-County Sheriff- Monthly Service-\$1800.00.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Sagewest Health Care in the amount of \$8,925.00 for three Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$975.00 for one Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Petersdorf Hospital Trust Foundation Resolution; 2) Abatement Summary cover page; and 3) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve a Western Surety Company Official Bond and Oath for Thomas H. Redland as Commissioner on the Jeffrey City Water and Sewer District. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fiscal Year 2022 Contract for Services to Victims of Crime between the State of Wyoming, Office of the Attorney General, Division of Victim Services, and Fremont County Attorney Victim Witness Program in the amount of \$101,153.00. Motion carried unanimously.

There were no items in the Priority Mail.

The one renewal County Commissioner Scholarship was reviewed. Larry Allen moved, Jennifer McCarty seconded, to award the Scholarship to Gabriele Moler Wall in the amount of \$500/semester. Motion carried unanimously. The one renewal scholarship is given annually to a student attending a Wyoming Community College or University of Wyoming.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given:

A Public Hearing was held at 9:20 a.m., as advertised, regarding Budget Transfers. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-15, FY 2020-2021 Budget Amendment No. 11. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, to hear public comment following the 45-day comment period, on proposed fee increases for both the Planning Department and Transportation Department. Transportation Superintendent Billy Meeks and Planning Department Supervisor Steve Baumann were present and both indicated they had not received any comment, also verified by Transportation Department Administrative Secretary Jill Johnson. There were no written comments received prior to the June 14th deadline and nobody was present at the Hearing to express comment. The Commission stated the fee increases for Planning Department services were very reasonable and that the new fees for the Transportation Department were warranted as the cost to do business. Larry Allen moved, Jennifer McCarty seconded, to approve the fee increases for the Planning Department and the fee implementation for the Transportation Department. Motion carried unanimously. The appropriate Resolutions will be forthcoming.

Billy Meeks and Steve Baumann reviewed amended Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. The document will ensure that new development meets County standards and that the costs are apportioned to the property owner. A traffic study can be required from the property owner to assist in decisions if required by the Transportation Department. Baumann noted major issues on North Second Street and high traffic volume that Road sees on a daily basis which will allow Meeks to promote the public health, safety and general welfare of the present and future residents of Fremont County. Jennifer McCarty moved, Larry Allen seconded, to begin a 45-day comment period on the amended Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. Motion carried unanimously.

Transportation Superintendent Billy Meeks reviewed the three bids received for the Road Maintenance Contract for the Dubois Area. Present in the audience was Dunoir Enterprises owner Randy Woodward and counsel Vance Countryman. The bids were reviewed from low to high bid: Dunoir Enterprises, T-Y Excavation and LCI Excavation. Meeks had provided a written recommendation to renew the contract with T-Y Excavation in the amount of \$100,000 for FY 2021-2022 (slightly higher than the Dunoir Enterprise bid and reviewed his reasoning due to their proven track record, equipment ownership and adequate personnel. Mr. Countryman stated he represents Dunoir Enterprises and he has been actively involved in working on the bid application, noted their bid was less and his client understands the financial commitment involved. Dunoir will provide quality service and the bid should be considered for

this contract. Mike Jones moved, Larry Allen seconded, to accept the Transportation Superintendent's recommendation to award the Dubois Maintenance Contract to T-Y Excavation for an annual amount not to exceed \$100,000.00. Motion carried unanimously.

Inberg Miller Engineer Dawn Willhelm presented an Agreement between S&L Industrial and Fremont County for Construction Contract for the Fremont County Delineator Project and Fremont County Striping Project. A Notice to Proceed for both projects was presented with substantial completion dates for both of August 31, 2021. Larry Allen moved, Mike Jones seconded, to approve the Agreements and Notice to Proceed for the Fremont County Delineator and Striping Projects. Motion carried unanimously.

DOWL Engineer Kasey Jones reviewed Change Order No. 1 to the 8 Mile Road Transverse Rumble Strips project that will extend the contract deadline to allow 15 working days to July 12, 2021 with no price change. He also presented the Notice to Proceed. Larry Allen moved, Jennifer McCarty seconded, to approve Change Order. No.1 with 71 Construction and also the Notice to Proceed. Motion carried unanimously.

Transportation Superintendent Billy Meeks presented an amended 1% budget that will remove \$500,000 from the Gravel Project. He will amend his Mag, Gravel and Contract Trucks line items for an increased total of \$220,000 to allow for work on the Lander Cutoff Road. He will mag the Atlantic City Road out of his maintenance budget for an estimated total of \$4,500.

Billy Meeks provided a brief update on a potential lead for a gravel pit in the Atlantic City area. An interview was held with Joanna Kail (via Zoom) for a vacancy on the Fremont County Museum Board. Museum Director Scott Goetz was in the audience. Later in the meeting, Mike Jones moved, Jennifer McCarty seconded, to re-appoint Michael Zirbel (interview held on June 8) and new applicant Joanna Kail to three-year terms on the Fremont County Museum Board. Vice-Chairman Larry Allen was unavailable for the vote. Motion carried.

Interviews were held with Fremont County Recreation Commission incumbents for re-appointment for three-year terms: Robert Scheidemantel (Riverton); Kristen Ressler (Riverton); Walt Geis (At Large); Andrea Dockery (At Large); Don Reynolds (Lander). New applicant Terry Cantrell interviewed for an At Large position (via Zoom). Later in the meeting, Clarence Thomas moved, Jennifer McCarty seconded, to re-appoint all five incumbents to three year terms on the Fremont County Recreation Commission. Vice-Chairman Larry Allen was unavailable for the vote. Motion carried. Commissioner Liaison Jennifer McCarty will work with the Recreation Commission to include Terry Cantrell into projects so that he can re-apply in the future.

Interviews were held for a two-year term vacancy on the Fremont County Historic Preservation Commission. Interviewing was Kathryn Blair and Judith Hubbard. Historic Preservation Commission Chair Judy Pedersen was present in the audience. A pending vacancy is expected but written resignation has not been received as of this time. Jennifer McCarty moved, Clarence Thomas seconded, to appoint Kathryn Blair to fill the two-year vacancy. Motion carried unanimously. Ms. Hubbard will be informed that another vacancy is expected in the very near future and the Commission will be in touch.

Vice-Chairman Allen explained his recent absence as he was working on an Ambulance issue regarding batteries that will be required for the 48 hand held radios that are County assets. AMR, the current provider, has been using their company owned radios and these will no longer be available July 1st. Batteries for the County radios are needed to be ordered immediately, at a cost of \$6,144, which have a four-year life span. Mike Jones moved, Clarence Thomas seconded, to approve the battery purchase. Motion carried unanimously. Commissioner Allen further updated the Board on his approval for a garage door for Dubois in the amount of \$3,000 as it was time sensitive.

County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander recapped the changes made to the budget the previous meeting.

The updated FY 2021-2022 Capital Revolving Request list was reviewed. Larry Allen moved, Jennifer McCarty seconded, to approve the list as presented. Motion carried unanimously.

County Clerk Julie Freese stated she will advertise the proposed budget as presented this date. The Budget Hearing is scheduled for 5:30 p.m. on June 28, 2021 with the budget to be adopted June 29, 2021.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:45 p.m. and reconvene for a Special Meeting on June 28, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD