

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 15, 2021

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on June 8, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
2 M Construction, Inc	1% Gravel Projects	Contract Services	\$2,255.00
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$65.14
Airgas USA LLC	Vehicle Maintenance	Supplies	\$51.95
Allen, Larry	County Commission	Reimburse Expenses	\$4,793.40
Allied 100 LLC	PHEP COVID Response	Supplies	\$2,245.00
AlSCO Inc	County Buildings	Laundry	\$220.96
B & B Enterprises LLC	Vehicle Maintenance	Signs & Supplies	\$9.00
Bailey Enterprises, Inc	Search & Rescue	Vehicle Fuel	\$103.46
Bank of the West	Segregated	Credit Card Purchases	\$38,549.38
Big Horn Water	Youth Services	Water Bottles	\$76.60
Bloedorn Lumber-Riverton	Youth Services	Materials & Supplies	\$237.03
Bowdel Steven P.	Detention Center	Contract Service	\$2,625.00
Bullington, Shaun	1% Gravel Projects	Contract Services	\$880.00
Carroll Septic Service	Transportation	Services	\$150.00
Charter Communications	Computer Services	Internet Services	\$224.98
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$2,984.00
Communication Technologies, Inc	Support Services	Maintenance Agreement	\$2,961.87
Cowboy Chemical, Inc	Detention Center	Inmate Supply	\$578.70
Denevan, Danny L.	1% Gravel Projects	Contract Services	\$3,025.00
Double S Trucking, Inc	1% Gravel Projects	Contract Services	\$8,800.00
Dubois Frontier, The	Horse Creek Road Reconstruct	Advertising Road Service	\$40.05
Dubois Honda ATV	Search & Rescue	Equipment	\$13,289.58
Dubois Telephone Exchange	Segregated	Telephone Service	\$713.97
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$82.21
Edwards Communications	Prevention Program	Radio Advertising	\$2,258.00
Fremont Broadcasting	Prevention Program	Radio Advertising	\$900.00
Fremont County Fire	Forest Reserve	Quarterly Reimbursement	\$12,642.62
Fremont Motor Riverton, Inc	Vehicle Maintenance	Parts/Supplies.	\$331.24
Fremont Motors – Lander	Vehicle Maintenance	Parts/Supplies	\$1,563.53
Globalstar USA	Search & Rescue	Satellite Phone	\$195.51
Hornet Trucking, Inc	1% Gravel Projects	Contract Services	\$4,895.00
Jace Water Service, Inc	1% Gravel Projects	Contract Services	\$1,595.00
Jack's Saw Shop, Inc	Transportation	Repairs, Parts	\$30.00
Jerry Bornhoft Construction, Inc	1% Gravel Projects	Contract Services	\$7,920.00
Jones, Michael	County Commission	Expense Reimbursement	\$181.24
JPATS/USMS	Detention Center	Inmate Transport	\$3,546.00
Lander Medical Clinic PC	Segregated	Medical Services	\$1,502.35
Lander Valley Auto Parts	Vehicle Maintenance	Parts/ Supplies	\$981.62
Lander, City of	County Buildings	Water & Sewer	\$2,948.79
Lawson Products, Inc	Vehicle Maintenance	Parts & Supplies	\$88.17
Lowe, Sara	County Sheriff	Enforcement Training	\$1,000.00
McAuley, Lindsay	Detention Center	Inmate Medical Services	\$375.00
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$256.00
Midwest Connect	Segregated	Postage Machine Supplies	\$505.00
Morcom Broadcasting	Prevention Program	Radio Advertising	\$1,140.00
Mr D's Food Center, Inc	Detention Center	Supplies	\$215.89
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts & Supplies	\$1,336.41
Natrona County Sheriff	Detention Center	Inmate Housing	\$4,680.00
Newman Traffic Signs	Transportation	Safety Signs	\$311.10
NMS Laboratories	County Coroner	Toxicology Services	\$3,278.00

County Commissioner Minutes
June 15, 2021

Norco, Inc	Segregated	Supplies	\$32.38
Office Shop Inc, The	Segregated	Copier Lease/Service	\$1,446.34
Osborne Trucking Co., Inc	1% Gravel Projects	Contract Services	\$2,145.00
Palace Pharmacy	Detention Center	Inmate Rx's	\$4,220.88
Pavillion, Town of	County Buildings	Water Utilities	\$119.49
Post, Raymond	Planning	Car Wash	\$9.46
Power Toys of Riverton	Vehicle Maintenance	Supplies/Parts	\$149.43
Premier Vehicle Install., Inc.	Vehicle Maintenance	Parts	\$725.70
R T Communications	Segregated	Telephone Service	\$542.06
Reichle, Andrea RPR	County Attorney	Court Reporter	\$25.00
RELX, Inc.	County Attorney	Research Subscription	\$625.00
Remote Satellite Systems	Search & Rescue	Equipment	\$112.00
Riverton Ranger, Inc	Segregated	Advertising	\$2,175.25
Riverton Search & Rescue	Search & Rescue	Reimburse Expenses	\$2,794.50
Rocky Mountain Power	Segregated	Utilities	\$11,513.01
Sagewest Health Care	Detention Center	Inmate Medical	\$11,693.49
Shoshoni, Town of	County Buildings	Water/Sewer	\$56.00
Six Robblees', Inc	Vehicle Maintenance	Parts Ac 67075	\$143.59
Skaggs Companies, Inc	County Sheriff	Uniforms/Supplies	\$2,993.70
Tilton, Kathleen	District Court	Court Appointment	\$2,130.00
Trihydro Corporation	North Fork Replacement	Professional Services	\$16,152.00
US Foods Inc	Detention Center	Inmate Board	\$12,698.09
Verizon Wireless	Segregated	Cellphone Service	\$1,030.92
Western Printing, Inc	County Elections	Printed Supplies	\$539.85
Wind River Oilfield Service, Inc	1% Gravel Projects	Contract Services	\$2,172.50
Witzel, Alvin J.	1% Gravel Projects	Contract Services	\$5,032.50
WY County Assessors Assoc.	County Assessor	Association Dues /Meeting	\$335.00
WY Dept of Transportation	Vehicle Maintenance	Transfer County Plate	\$2.00
WY Law Enforcement Academy	Detention Center	Training Charges	\$275.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$346.00
WY State Lands & Investments	Spencer Home Sites Debt Svce	Loan Payment	\$1,539.13
Wyoming Behavioral Institute	Health & Welfare	Title 25 Patients	\$2,262.00
Wyoming Dept of Transportation	Segregated	Wydol Fuel	\$1,734.08
Wyoming Waste Systems	County Buildings	Trash Removal	\$2,529.92
Wyoming.com	County Sheriff	Monthly Service	\$1,800.00

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Sagewest Health Care in the amount of \$8,925.00 for three Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$975.00 for one Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Petersdorf Hospital Trust Foundation Resolution; 2) Abatement Summary cover page; and 3) Record of Proceedings. Larry Allen moved, Clarence Thomas seconded, to approve a Western Surety Company Official Bond and Oath for Thomas H. Redland as Commissioner on the Jeffrey City Water and Sewer District. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Fiscal Year 2022 Contract for Services to Victims of Crime between the State of Wyoming, Office of the Attorney General, Division of Victim Services, and Fremont County Attorney Victim Witness Program in the amount of \$101,153.00. Motion carried unanimously.

There were no items in the Priority Mail.

The one renewal County Commissioner Scholarship was reviewed. Larry Allen moved, Jennifer McCarty seconded, to award the Scholarship to Gabriele Moler Wall in the amount of \$500/semester. Motion carried unanimously. The one renewal scholarship is given annually to a student attending a Wyoming Community College or University of Wyoming.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given:

Vice-Chairman Larry Allen attended the Fremont County Fair Board meeting last week and stated the Spring Spectacular and Carnival went very well. An ongoing land swap discussion is near finalization and the County Attorney's Office will be drafting the final Agreement.

Commissioner Jennifer McCarty attended the monthly Weed & Pest Control District Board meeting the previous evening where the main topic was their budget. They will enter into a MOU with the Fremont

County Recreation Commission for several locations they are responsible for (Rails to Trails, etc.). MOU's with municipalities have changed.

Commissioner Clarence Thomas met with Treatment Courts Director Melinda Cox regarding her personnel change recommendation. The SOC and salary adjustments will be reviewed later along with the county-wide review. He is working with the Wind River Inter Tribal Council to set up a meeting to discuss ambulance topics.

Commissioner Mike Jones stated he has followed up with the City of Lander regarding the County's recent request for financial assistance for the ambulance subsidy. He and Chairman Becker will attend the City of Riverton's Council meeting this evening for the same reason. The County will be in a position to provide better data to the municipalities when Priority Ambulance takes over July 1st. There was a major issue at the Fremont County Youth Camp after a new transformer was installed by Rocky Mountain Power. He was told there may be a pin hole in the line that will need repaired and in the meantime, a generator is on loan so the Youth Camp can remain open. He expressed kudos to all those involved to make the Youth Camp operational for 4-H camp taking place this week.

Chairman Becker received a lot of calls from taxpayers who received delinquent tax notices recently. He referred them to the Treasurer's Office.

A Public Hearing was held at 9:20 a.m., as advertised, regarding Budget Transfers. Present was County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-15, FY 2020-2021 Budget Amendment No. 11. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, to hear public comment following the 45-day comment period, on proposed fee increases for both the Planning Department and Transportation Department. Transportation Superintendent Billy Meeks and Planning Department Supervisor Steve Baumann were present and both indicated they had not received any comment, also verified by Transportation Department Administrative Secretary Jill Johnson. There were no written comments received prior to the June 14th deadline and nobody was present at the Hearing to express comment. The Commission stated the fee increases for Planning Department services were very reasonable and that the new fees for the Transportation Department were warranted as the cost to do business. Larry Allen moved, Jennifer McCarty seconded, to approve the fee increases for the Planning Department and the fee implementation for the Transportation Department. Motion carried unanimously. The appropriate Resolutions will be forthcoming.

Billy Meeks and Steve Baumann reviewed amended Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. The document will ensure that new development meets County standards and that the costs are apportioned to the property owner. A traffic study can be required from the property owner to assist in decisions if required by the Transportation Department. Baumann noted major issues on North Second Street and high traffic volume that Road sees on a daily basis which will allow Meeks to promote the public health, safety and general welfare of the present and future residents of Fremont County. Jennifer McCarty moved, Larry Allen seconded, to begin a 45-day comment period on the amended Rules and Regulations for Construction of Access Driveways and Turnouts to Fremont County Roadways. Motion carried unanimously.

Transportation Superintendent Billy Meeks reviewed the three bids received for the Road Maintenance Contract for the Dubois Area. Present in the audience was Dunoir Enterprises owner Randy Woodward and counsel Vance Countryman. The bids were reviewed from low to high bid: Dunoir Enterprises, T-Y Excavation and LCI Excavation. Meeks had provided a written recommendation to renew the contract with T-Y Excavation in the amount of \$100,000 for FY 2021-2022 (slightly higher than the Dunoir Enterprise bid and reviewed his reasoning due to their proven track record, equipment ownership and adequate personnel. Mr. Countryman stated he represents Dunoir Enterprises and he has been actively involved in working on the bid application, noted their bid was less and his client understands the financial commitment involved. Dunoir will provide quality service and the bid should be considered for this contract. Mike Jones moved, Larry Allen seconded, to accept the Transportation Superintendent's recommendation to award the Dubois Maintenance Contract to T-Y Excavation for an annual amount not to exceed \$100,000.00. Motion carried unanimously.

Inberg Miller Engineer Dawn Willhelm presented an Agreement between S&L Industrial and Fremont County for Construction Contract for the Fremont County Delineator Project and Fremont County Striping Project. A Notice to Proceed for both projects was presented with substantial completion dates for both of August 31, 2021. Larry Allen moved, Mike Jones seconded, to approve the Agreements and Notice to Proceed for the Fremont County Delineator and Striping Projects. Motion carried unanimously.

DOWL Engineer Kasey Jones reviewed Change Order No. 1 to the 8 Mile Road Transverse Rumble Strips project that will extend the contract deadline to allow 15 working days to July 12, 2021 with no price change. He also presented the Notice to Proceed. Larry Allen moved, Jennifer McCarty seconded, to approve Change Order. No.1 with 71 Construction and also the Notice to Proceed. Motion carried unanimously.

Transportation Superintendent Billy Meeks presented an amended 1% budget that will remove \$500,000 from the Gravel Project. He will amend his Mag, Gravel and Contract Trucks line items for an increased total of \$220,000 to allow for work on the Lander Cutoff Road. He will mag the Atlantic City Road out of his maintenance budget for an estimated total of \$4,500.

Billy Meeks provided a brief update on a potential lead for a gravel pit in the Atlantic City area. Commissioner Thomas encouraged him to meet with the Tribes' to see of any potential gravel pits on the Wind River Indian Reservation. The majority of Lander area roads have been graveled with 1% funding. Residents are very happy with the operator in the Atlantic City arear, their main concern is dust control.

County Clerk Julie Freese reported on recent changes to the Notary Law and her concern that County Clerks have been dropped from doing notaries on vehicle titles starting July 1, 2021, and all notaries everything will now be filed at the State. She attended the Corporations Committee meeting last Monday where it was determined that to have runoff elections would require a constitutional amendment to change the dates that the legislature meets in a redistricting year. An open primary bill will be drafted for review and would allow for anybody to run for office no matter what party they represent and the top 2 Primary winners would face off in a General Election. There is also going to be a draft made of Ranked Choice Voting which is currently not a certified voting method in Wyoming. This method would cost about \$10,000 to each county each election season, and another piece of equipment would be needed. Commissioner Thomas expressed concern over pledges to support proposed bills before they are vetted which Freese explained that this issue was heavily discussed at the Corporations meeting as well. The County Clerk's Association is very concerned on whether they can administer the changes as well as the Secretary of State. The Congressional House and Senate election bills are still in play on the national scene. If these bills are implemented, the Election budget will be effected drastically, along with costs to the State.

An interview was held with Joanna Kail (via Zoom) for a vacancy on the Fremont County Museum Board. Museum Director Scott Goetz was in the audience. Later in the meeting, Mike Jones moved, Jennifer McCarty seconded, to re-appoint Michael Zirbel (interview held on June 8) and new applicant Joanna Kail to three-year terms on the Fremont County Museum Board. Vice-Chairman Larry Allen was unavailable for the vote. Motion carried.

Interviews were held with Fremont County Recreation Commission incumbents for re-appointment for three-year terms: Robert Scheidemantel (Riverton); Kristen Ressler (Riverton); Walt Geis (At Large); Andrea Dockery (At Large); Don Reynolds (Lander). New applicant Terry Cantrell interviewed for an At Large position (via Zoom). Later in the meeting, Clarence Thomas moved, Jennifer McCarty seconded, to re-appoint all five incumbents to three year terms on the Fremont County Recreation Commission. Vice-Chairman Larry Allen was unavailable for the vote. Motion carried. Commissioner Liaison Jennifer McCarty will work with the Recreation Commission to include Terry Cantrell into projects so that he can re-apply in the future.

Interviews were held for a two-year term vacancy on the Fremont County Historic Preservation Commission. Interviewing was Kathryn Blair and Judith Hubbard. Historic Preservation Commission Chair Judy Pedersen was present in the audience. A pending vacancy is expected but written resignation has not been received as of this time. Jennifer McCarty moved, Clarence Thomas seconded, to appoint Kathryn Blair to fill the two-year vacancy. Motion carried unanimously. Ms. Hubbard will be informed that another vacancy is expected in the very near future and the Commission will be in touch.

Vice-Chairman Allen explained his recent absence as he was working on an Ambulance issue regarding batteries that will be required for the 48 hand held radios that are County assets. AMR, the current provider, has been using their company owned radios and these will no longer be available July 1st. Batteries for the County radios are needed to be ordered immediately, at a cost of \$6,144, which have a four-year life span. Mike Jones moved, Clarence Thomas seconded, to approve the battery purchase. Motion carried unanimously. Commissioner Allen further updated the Board on his approval for a garage door for Dubois in the amount of \$3,000 as it was time sensitive.

County Clerk Julie Freese and Financial Assistant Michelle Neuenschwander recapped the changes made to the budget the previous meeting.

The updated FY 2021-2022 Capital Revolving Request list was reviewed. Larry Allen moved, Jennifer McCarty seconded, to approve the list as presented. Motion carried unanimously.

<u>Department</u>	<u>Authorized Amount</u>	<u>Description</u>
ISS	\$11,200	Server
ISS	\$12,500	4 laptop & 9 desktop computers
Sheriff	\$58,425	Chev 1500 Police K9 Unit
Sheriff	\$337,512	6 Chevy 1500
Sheriff	\$ 34,637	20 Patrol Rifles
Emergency Management	\$52,812	Chev Silverado
Transportation	\$54,000	2 Sanders
Vehicle Maintenance	\$150,613	Chev 6500 4x4
Sheriff	\$13,200	3 Rifles and setup
Buildings	\$32,000	6 Lots crack seal/stripping
Buildings	\$16,000	Courthouse projects
Buildings	\$10,000	Justice Center Security
Fair	\$34,000	Roofing
Fair	\$34,000	ADA Updates
Emergency Repairs	<u>\$100,000</u>	Emergency Repairs
Total	\$950,899	

County Clerk Julie Freese stated she will advertise the proposed budget as presented this date. The Budget Hearing is scheduled for 5:30 p.m. on June 28, 2021 with the budget to be adopted June 29, 2021.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:45 p.m. and reconvene for a Special Meeting on June 28, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD