

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 13, 2023

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas (Zoom) and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the minutes of the Regular Meeting held on June 6, 2023. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$847.70; Ace Hardware-Lander-County Buildings-Materials/Supplies -\$465.15; API Systems Integrators-County Buildings Detention-Services -\$590.00; Bank of the West-Segregated-Credit Card Charges-\$115231.55; Bernard Plumbing, LLC-ARPA Program Grant-Equipment -\$1380.17; Big Horn Water-Youth Services-Water -\$43.50; Bull's Service & Towing LLC-Search & Rescue-Vehicle Fuel-\$16.23; Charter Communications-Computer Services-Internet Service-\$129.98; Communication Technologies, Inc.-Support Services-Maintenance Repairs-\$2961.87; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$216.21; Edwards Communications-Prevention Program-Radio Advertising-\$4350.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$151.35; Fremont Chevrolet GMC-Segregated-Parts/Repairs-\$374.60; Fremont Counseling-Lander-Health & Welfare-Title 25-\$3450.00; Fremont County Fair-ARPA Program Grant-Disbursement -\$35350.00; Fremont Motor Riverton, Inc.-Vehicle Maintenance-Parts/Supplies -\$31.20; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies-\$188.66; Frontier Ambulance LLC-Fremont County Ambulance-Ambulance Subsidy-\$119627.00; Hehr, Ryan B-Prevention Program-Administrative Assistance-\$120.00; High Plains Power, Inc.-County Buildings-Utility Services-\$1128.22; Kairos Broadcasting LLC-Prevention Program-Advertising -\$1766.00; Kisling, Lisa-Public Defender- Rent-\$600.00; Master's Touch LLC-County Treasurer-Postage/Printing-\$5395.32; Miller, Margaret-District Court-Rent -\$300.00; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$3245.48; NMS Laboratories-County Coroner-Services -\$2045.00; Norco Inc.-County Buildings-Supplies -\$1300.08; O'Reilly Automotive, Inc.-Vehicle Maintenance-Parts & Supplies -\$287.76; Reed's Moghaun Office Supply-County Attorney-Office Supplies-\$14.53; Relx, Inc.-County Attorney-Research Subscription-\$694.00; Riverton Ranger, The-Support Services- Advertising-\$2358.35; Rocky Mountain Power-Segregated-Utilities-\$12725.99; Soule, Sierra-District Court/Public Defender-Court Appointment/Rent-\$2009.50; Soule, Sierra-Public Defender-Rent-\$600.00; State of Wyoming-Public Defender-Office Rent -\$1650.00; Terrance R. Martin PC-Public Defender-Rent-\$600.00; University of Wyoming-Agriculture Department-Salary Reimbursement-\$5928.00; Valley Lumber & Supply Co., Inc.-County Buildings-Materials/Supplies -\$104.44; Verizon Wireless-Segregated-Cell Phone Service-\$514.80; WY Public Health Laboratory-Segregated-Lab Fees/Supplies-\$485.00; Wyoming Machinery Co-Vehicle Maintenance-Parts -\$2487.60.

Ron Fabrizius moved, Mike Jones seconded, to accept a Title 25 voucher from Cloud Peak Counseling Center in the amount of \$325.00 and from Wyoming Behavioral Institute in the amount of \$2,262, for one patient each. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve submission of a letter to Apex Surveying regarding the Riverview Overlay project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve submission of a letter to Aperalta Management LLC regarding a right-of-way across Little Warm Springs Creek. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to accept the bid from Tomahawk Fencing and Shoeing, LLC in the amount of \$187,586 for the Recreation Commission's grant funded project for fencing the Rails to Trails. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Approach/Access Application from Joseph Chupp, Riverton Mennonite Church, for Kinnear Spur. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Bore, Cut, Parallel Public Utilities Right-of-Way Easement Application from Ed Pearson, MI3 Petroleum Engineering for Maverick Springs Road. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve a Bore, Cut, Parallel Public Utilities Right-of-Way Easement Application from Greg Gerken, Black Hills Wyoming Gas LLC for the intersection of Honor Farm Road and Delfelder Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded,

to approve a Statement of Work #1 Amendment for Workpartners Master Services Agreement with Knova Solutions. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Grant application from Buildings on behalf of the County Recreation Commission for a Youth Camp Activity Shelter. It was noted that new projects are not being taken at this time but it will be kept on file in case money remains from previously awarded projects; and 2) Final report for MOVE funding for Lander Old Timer's Rodeo Association concession stand.

The Public Comment period was held. Pastor Phillip Strong, Grace Reformed Fellowship, thanked the Board for opening their meeting with the Pledge of Allegiance and a prayer as well as the opportunity to express his concern regarding an upcoming film screening scheduled at the Riverton Branch Library. He stated it is part of the activities planned for the upcoming Pride weekend and he noted the films contain unconscionable material (indecent exposure, etc.) and should not be allowed at the public facility. Chairman Allen stated the governing board of the Library system is in charge of the facilities; however, they are appointed by the Commission. Unless there is a legal issue, the Commission does not become involved. Reverend Strong referenced Wyoming Statute relating to the subject matter (public indecency, indecent exposure, etc.) and stressed that the Board needs to uphold the law on the books. He stated that as a Reverend, it is his duty to try to stop this and asked the Board to do their jobs as well. Sheriff Ryan Lee was in the audience awaiting his meeting with the Commissioners, and was asked his opinion, who agreed it was not appropriate material for children and he is working with the County Attorney's Office to see if any violation of the law is occurring. Civil Deputy Nathan Maxon stated the issue has come to their attention and they are addressing it.

Karen Wetzel also relayed her concerns, and referenced Wyoming SS 6-4-403 "Abandoning or endangering children; penalties..... "for allowing an obscene act to be witnessed in the presence of a child.

Sheriff Ryan Lee presented his monthly update.

Commissioner meeting reports were given:

Treatment Courts and Youth Services Director Cassie Murray provided a monthly update. Juvenile Treatment Court still has a CAPA Therapist vacancy. CAST has a vacancy as well and she requested to fill the vacancy for a CAPA Therapist position at a salary of \$54,500. The current employee she would like to place in this position has taken the necessary training to be qualified and is also working on her Master's Degree. Mike Jones moved, Jennifer McCarty seconded, to approve promoting the employee to the CAPA Therapist position at a salary of \$54,500. Motion carried unanimously. As a result, she requested authorization to refill the vacated Case Manager position open as a result of the promotion at a salary range of \$50,328 to \$56,883. Mike Jones moved, Jennifer McCarty seconded, to approve re-filling the Case Manager position at the salary range referenced. Motion carried unanimously. In closing, she stated her position, the Executive Director, has been handling many of the job duties of the Coordinator position, and she will be coming back with a recommendation on how to restructure her position. CAST fees this month generated \$515.

JR Oakley, JR Project Management LLC, gave a monthly update on projects completed.

In another matter, Chairman Larry Allen asked J.R. Oakley for an update on the EPA Youth Camp violation from late last summer. Due to weather in the area, the last sample was not able to be taken prior to their May 31st deadline. They are now waiting on their contractor to take the sample as all violations have been corrected on the County's end.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Civil Deputy Nathan Maxon regarding potential litigation. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

A Public Hearing was held at 10:15 a.m., as advertised, regarding budget adjustments in the FY 2022-2023 fiscal year. County Clerk Julie Freese was present and reviewed the Budget Transfer and Unanticipated Revenue advertised. There were no comments from the audience. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2023-13 "FY 2022-2023 Budget Amendment No. 2". Motion carried unanimously.

A budget hearing was held for Public Health budgets. Present was Manager Jeanna Stewart.

Maternal Child Health. Last year's budget was \$47,573. This year's request is \$103,298.

Prevention. Last year's budget was \$215,870. This year's request is \$240,282.

Public Health Emergency Preparedness Grant (PHEP). Last year's budget was \$110,000. This year's request is \$105,000.

COVID 19 Grants. Last year for the 2150 acct was \$34,325. This year's request is \$33,552. The 2151 acct for last year was \$209,600. This year's request is \$209,600.

Public Health Immunization. Last year's budget was \$80,000. This year's request is \$78,000.

Public Health Nurse. Last year's budget was \$328,621. This year's request is \$324,901.

Public Health Nurse Manager Jeanna Stewart presented a Contract between Wyoming Department of Health, Public Health Division and Fremont County for an amount of \$10,000 for FY 2023-2024 for the County Health Officer to provide support to the Fremont County's Public Health Preparedness and Response Unit. Motion carried unanimously. Stewart informed the Board that their front office secretary will retire June 30th and she requested authorization to refill the position at a salary range between \$46,500 and \$51,450. Mike Jones moved, Ron Fabrizius seconded, to approve refilling the position as requested. Motion carried unanimously.

Justin Miller, Wyoming Department of Enterprise Technology Services, was present via Zoom to visit with ISS Supervisor Kevin Shultz regarding the installation of a dedicated fiber circuit into the Courthouse. Chairman Larry Allen asked Shultz to coordinate a meeting with those involved and come up with a recommendation at the next Commission meeting.

In a similar matter, County Clerk Julie Freese noted that a recent tour of the Courthouse office space revealed several offices in the basement that the Commission or IT Supervisor were unaware of. She suggested a Courthouse Policy be developed immediately on who can authorize outside agencies using office space within the Courthouse as well as a chain of command so all parties are informed.

Interviews were held with incumbents Ron Cunningham and Joshua McNary regarding re-appointment to a three-year term on the Fremont County Recreation Commission, Lander area. Jennifer McCarty moved, Mike Jones seconded, to re-appoint Ron Cunningham and Joshua McNary. Motion carried unanimously.

Budget Hearings were held as follows:

Investment Pool. Treasurer Jim Anderson. Last year's budget was \$692,200. This year's estimated budget is \$860,200.

Health Benefit Plan. Treasurer Jim Anderson. Last year's budget was \$5,143,345. This year's estimated budget is \$6,486,376.

Health Promotion. Coordinator Tatum Hall. Last year's budget was \$80,636. This year's estimate is \$85,876.

Safety Program: Coordinator Tatum Hall. This was a new budget last year and not implemented fully. This year's request is \$23,463.

A Budget work session was held.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular meeting at 4:05 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on June 13, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD