

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JUNE 9, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on June 2, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids \$620.40; Ace Hardware-Riverton-County Buildings-Materials/Supplies \$16.18; Airgas USA LLC-Vehicle Maintenance-Supplies \$40.24; Artery Construction Inc-1% Gravel Projects-Contract Services \$3135.00; B & B Enterprises LLC-Transportation-Signs & Supplies \$1753.60; Bailey Enterprises, Inc-Segregated- Fuel \$9412.39; Bank of the West-Operation Safeguard-Credit Card Charges \$1910.40; Centurylink-Agriculture Department-Telephone Service \$350.55; Charter Communications-Computer Services-Internet Service \$114.98; CNA Surety-Clerk of District Court-Bonding \$100.00; DOWL LLC-Willow Creek-Engineering \$3422.45; Eaton Sales & Service, LLC-Capital Asset Acquisitions-Software Upgrades \$14192.14; Foutz, Traci L-Public Health Emergency Prep-Mileage Reimbursement \$247.08; Frank, Darby-Operation Safeguard-Incident Command Mileage \$20.00; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs \$50.00; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies \$137.60; Gee, Brian-Public Health Crisis Covid-Incident Command Mileage \$40.00; Grainger-County Buildings -Materials/Supplies \$138.96; Jace Water Service Inc-1% Gravel Projects-Contract Services \$2557.50; Jones Trucking Inc-1% Gravel Projects-Contract Services \$7095.00; Kairos Communications-Prevention Program-County 10 Advertising \$1250.00; Lander, City of-County Buildings-Water & Sewer \$2477.66; Leadership Fremont County-Public Health Crisis Covid-Fabric Masks \$185.00; LL Smith Trucking-1% Gravel Projects-Contract Services \$4620.00; Newman Traffic Signs -Transportation-Safety Signs \$995.25; Office Shop, Inc, The-Operation Safeguard-Copier Rental \$602.00; Osborne Trucking Co. Inc-1% Gravel Projects-Contract Services \$4675.00; Quill Corporation-Segregated- Office Supplies \$113.85; Relx, Inc.-County Attorney- Research Subscription \$595.00; Riverton Ranger, Inc-Segregated- Advertising \$2485.20; Sylvestri Customization-Segregated- Event Kits/ Social Media \$7630.00-Traveling Computers-Computer Services-Computer Supplies, Services \$169.99; Verizon Wireless-Health Nurse-Telephone Service \$508.95; WCS Telecom-Segregated-Phone Service \$27.58-Wyoming Machinery CO-Vehicle Maintenance-Parts & Service \$3713.69; Wyoming Waste Systems-County Buildings-Trash Service \$2685.45.

Jennifer McCarty moved, Larry Allen seconded, to accept a voucher from Campbell County Memorial Hospital in the amount of \$13,701.40 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) get well card; 2) letter to Michael Trujillo regarding proposed bridge (Chairman Becker to hand deliver later in the day); 3) letter of appreciation to Kass Harrell for service on the Historic Preservation Commission; and 4) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for District Court Administrator Annette Bregar with a credit limit of \$500. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment from Spectrum West LLC for Gasser Road and Major Avenue. Motion carried unanimously. A memo from the County Attorney's Officer regarding changes on the annual WIC Contract was tabled pending an amended contract from the state.

The following items in the Priority Mail were reviewed: 1) Fremont Air Service Team resubmission of budget request from \$200,000 to \$100,000 for FY 2020-2021 (The Commission did not change their earlier decision to fund FAST at \$0 for the upcoming fiscal year).

Executive Health Insurance Committee representative Deputy Jim Anderson discussed several documents relating to the insurance plan. Amendment #2 to Services Agreement was presented for Teledoc services that increases the fee per employee per month from \$1.50 to \$2.25 and a Physician Consult Fee of \$49.00 per consultation, which fee shall be payable by the Member at the time of consultation. Employer will pay any portion of the \$49.00 Physician Consult Fee which was not charged to the Member as a copay at the time of the consultation. Larry Allen moved, Mike Jones seconded, to approve Amendment #1 to Services Agreement for Teledoc services. Motion carried unanimously. The

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VOYA Financial Administration Agreement for Stop Loss Insurance was reviewed. Larry Allen moved, Jennifer McCarty seconded, to approve the Agreement as submitted. Motion carried unanimously. A BlueCross BlueShield of Wyoming ASO Group Plan Change document was reviewed that included ACA Mandated Changes and Preventative Recommendations. Larry Allen moved, Jennifer McCarty seconded, to approve the Group Plan Change. Motion carried unanimously.

Commissioner meeting reports were given:

Museum Manager Scott Goetz stated there is a vacancy for the Riverton Site Manager position and requested permission to refill it at the budgeted salary of \$36,000. Jennifer McCarty moved, Larry Allen seconded, to approve refilling the position. Motion carried unanimously.

Fremont County Recreation Commission members Don Reynolds, Bobby Hague and Ron Cunningham were present, along with Ron Wempen, Fremont County Wildfire Hazardous Fuels Program, to discuss a Mitigation Prescription Action Plan for Green Mountain Campground. Larry Allen moved, Jennifer McCarty seconded, to approve the Mitigation Prescription Action Plan for the Green Mountain Campground. Motion carried unanimously.

Fremont County Planner Steve Baumann presented the final plat of the Grand Cedars Third Subdivision. This is a 22 Lot Regular Subdivision located approximately 9.5 miles south of Lander and three miles west of the intersection of Willow Creek Road and Highway 789. Several concerns were expressed at the Planning Commission meeting and Baumann reviewed the Commission's review of those and their subsequent approval during their May 28th meeting. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Grand Cedars Third Subdivision Regular Subdivision. Motion carried unanimously.

IT Supervisor Kevin Shultz gave an update on telephone and internet service for county offices.

A Public Hearing was held at 10:15 a.m., as advertised, regarding Budget Transfers within the current fiscal year. Present was County Clerk Julie Freese, Sheriff Ryan Lee and Administrative Assistant Karla Davis. Sheriff Lee reviewed the necessary transfer of \$250,000 to the Detention Center as a result of several large medical inmate charges, the contractual line item overage of housing prisoners out of county and the increasing cost of food for inmate meals. \$100,000 will be transferred from the Sheriffs' budget and \$150,000 from Cash Reserve. Larry Allen moved, Clarence Thomas seconded, to approve Resolution No. 2020-12 "FY 2019-2020 Budget Amendment No. 6." Motion carried unanimously.

Commissioner Clarence Thomas was absent from a portion of the meeting.

Interviews were held with Ron Cunningham and Josh McNary, both seeking re-appointment as Lander Representatives to the Fremont County Recreation Commission. Later in the meeting, Jennifer McCarty moved, Larry Allen seconded, to re-appoint Ron Cunningham and Josh McNary to three year terms on the Fremont County Recreation Commission. Motion carried unanimously.

Perry Cook and David Jost interviewed for two vacancies on the Fremont County Library Board. Later in the meeting, Mike Jones moved, Larry Allen seconded, to appoint Perry Cook and David Jost to three year terms on the Fremont County Library Board. Motion carried unanimously.

County Coordinator Alex Malcolm was joined by Interim Associate Director Bridger Feuz regarding the Commissioners request to consolidate the Fremont County Extension Program into one office in either Lander or Riverton. Present in the audience was Northwest Agriculture/Horticulture Educator Chance Marshall and Office Manager Rachel Fisk.

The Commissioners discussed the need to move forward with choosing a consultant to update the County's Land Use Plan. The Federal Natural Resource Policy Account has obligated up to \$50,000 per county to update county plans. Larry Allen moved, Mike Jones seconded, to offer interviews on July 7, 2020 to DRU Consulting, LLC, Y2 Consultants, LLC and DJ&A ERG. Motion carried unanimously.

Commissioner Clarence Thomas was present for the remainder of the meeting.

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A budget work session was held. County Clerk Julie gave an update on cuts still needing to be made totaling an additional \$2.2 million. Present in the audience were Assessor Tara Berg, Clerk of Court Kristi Green, Sheriff Ryan Lee and Administrative Assistant Karla Davis, County Attorney Patrick LeBrun, District Court Administrator Annette Bregar and Library acting Director Anita Marple.

Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 3:40 p.m. and reconvene for a Regular Meeting on June 16, 2020. Motion carried unanimously

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD