

STATE OF WYOMING        )  
                                      ) ss.  
COUNTY OF FREMONT     )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MAY 23, 2023

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. The following members were present: Chairman Larry Allen, Jennifer McCarty, Clarence Thomas (via Zoom) and Ron Fabrizius. Vice-Chairman Mike Jones was absent. County Clerk Julie A. Freese was present along with Civil Deputy Attorney Nathan Maxon.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the minutes of the Regular Meeting held on May 9, 2023 and the Special Meeting held on May 16, 2023. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
2 M Construction, Inc.	Road Construction	Materials	\$208.13
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$2,903.37
Ace Hardware-Lander	Segregated	Materials/Supplies	\$131.85
All Service Lysite, Inc.	Transportation	Contract Services	\$745.88
Apex Surveying, Inc.	Road Construction	Riverview Project	\$33,807.52
Apple Valley Tree & Lawn Care LLC	Road Construction	Tree Trimming	\$6,000.00
Arrow Manufacturing, Inc.	Capital Asset Acquisitions	Vehicle	\$149,885.00
B&M Septic & Excavation Srvcs LLC	Road Construction	Contractual Services	\$7,714.00
Bailey Enterprises, Inc.	Inventory	Bulk Fuel	\$59,160.68
Bank of the West	Segregated	Credit Card Expenses	\$67,596.49
Big Horn Tire, Inc.	Vehicle Maintenance	Vehicle Tires	\$1,230.00
Big Horn Water	Youth Services	Water	\$81.50
Bull's Service & Towing LLC	Transportation	Towing	\$1,200.00
Capital Business Systems, Inc.	COVID 19 Grant	Supplies & Service	\$74.16
Carroll Septic Service	Transportation	Services	\$150.00
Centurylink	Computer Services	Telephone Service	\$661.20
Charter Communications	Computer Services	Internet Service	\$229.98
CMI Teco	Vehicle Maintenance	Parts & Supplies	\$116.60
Conder, Juli	Public Health	Expense Reimbursement	\$87.00
Danyne Cooper Counseling, LLC	CAST	Contractual Services	\$1,000.00
Drug Testing Services LLC	Transportation	Service	\$95.00
Dubois Frontier, The	Support Services	Advertising	\$25.03
E.M. Tech, Inc.	County Elections	Supplies	\$200.00
Eagle Uniform & Supply Co.	Vehicle Maintenance	Laundry	\$162.95
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$845.56
Fremont Chevrolet GMC	Capital Asset Acquisitions	Vehicles	\$116,052.00
Fremont County Assoc. of Govt.	Special Tax	Economic Development	\$64,742.48
Fremont Motors – Lander	Capital Asset Acquisitions	Vehicles	\$93,809.52
Glassburn, Jennifer M.	Public Defender	Court Transcripts	\$1,610.75
Grainger	County Buildings	Materials/Supplies	\$195.36
Hasco Industrial Supply	Transportation	Materials/Supplies	\$76.94
High Country Construction, Inc.	Transportation	Contractual Services	\$25,405.00
High Plains Power, Inc.	Segregated	Utility Services	\$28,858.61
Hotsy Equipment of Wyoming, Inc.	ARPA Program Grant	Equipment	\$10,658.50
Inberg-Miller Engineers	Road Construction	Striping Project	\$1,632.00
J R Project Management LLC	LATC Program Grant	Project Management	\$3,750.00
Lander Community Foundation	Special Tax	MOVE Award	\$2,000.00
Master's Touch LLC	County Treasurer	Printing & Mailing	\$983.55
McKesson Medical Surgical, Inc.	Fremont County WIC	Supplies	\$57.88

Mid-Amer Research Chemical	County Buildings Detention	Supplies	\$171.67
Napa Auto Parts of Dubois	Transportation	Parts/Supplies	\$85.04
NMS Laboratories	County Coroner	Services	\$1,985.00
Norco, Inc.	County Buildings	Supplies	\$805.73
Northwest Community College	Vehicle Maintenance	Training	\$2,975.00
O'Reilly Automotive, Inc.	Vehicle Maintenance	Parts/Supplies	\$430.89
Palace Pharmacy	Detention Center	Inmate Rx's	\$2,489.43
Pavillion, Town of	County Buildings	Water Utilities	\$118.09
Peterbilt of Wyoming	Vehicle Maintenance	Parts	\$1,488.75
Post, Raymond	Planning	Car Wash	\$19.94
Print Shop, The	County Elections	Office Supplies	\$1,750.00
Remote Satellite Systems	Search & Rescue	Satellite Phone	\$69.95
Riverton Ranger, The	Segregated	Advertising/Subscription	\$1,660.95
Riverton, City of	Special Tax	Economic Development	\$129,484.98
Rocky Mountain Power	County Buildings	Utility Services	\$1,171.01
Ron's Flooring LLC	ARPA Program Grant	Flooring/Carpet	\$15,257.52
Shoshoni, Town of	County Buildings	Utility Services	\$70.00
State of Wyoming	Transportation	Water Permits	\$600.00
Strasser, Stacy	CAST	Expense Reimbursement	\$102.95
Teamco, Inc.	Transportation	Parts/Supplies	\$4,775.40
Tilton, Kathleen	Juvenile Treatment Court	Contractual Services	\$2,992.50
Truenorth Steel, Inc.	Road Material Inventory	Materials	\$19,492.00
T-Y Excavation, Inc.	Road Construction	Road Maintenance	\$11,580.00
Tyler Technologies, Inc	County Treasurer	Services	\$200.00
Union Telephone Company	Segregated	Cellphones	\$379.82
Verizon Wireless	Segregated	Cellphones	\$514.80
Western Printing, Inc	Segregated	Printed Supplies	\$359.18
Wind River Family & Community	Prevention Program	Project Venture	\$3,000.00
WY Dept of Transportation	Vehicle Maintenance	County Plate Registrations	\$20.00
WY Public Health Laboratory	Public Health	Fees/Supplies	\$148.00
Wyoming Dept. of Transportation	Segregated	Fuel	\$1,986.89
Wyoming Machinery Co	Transportation	Parts	\$614.60

Ron Fabrizius moved, Jennifer McCarty seconded, to accept the following vouchers for Title 25 patients: Cloud Peak Counseling Center in the amount of \$325 and Wyoming Behavioral Institute in the amount of \$6,786. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) congratulations card for former Sheriff Skip Hornecker upon induction into the Wyoming Law Enforcement Hall of Fame; 2) Reply letter to Mr. and Mrs. Paskett regarding dust control; 3) Thank you letter to Erin Shirley for service on the Fremont County Historic Preservation Commission; and 4) Record of Proceedings. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a NOVO Benefits Mental Health Parity and Addiction Equity Analysis of the County's Health Benefit Plan. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a Statement of Work between Fremont County and Workpartners Master Services designed specifically to assist the highest-risk/need individuals participating in the County's Health Benefit Plan. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a Bank of the West Credit Card Application for Deputy County Attorney Todd Shaker in the amount of \$1,500. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a Malt Beverage Permit for the 1838 Rendezvous Association's annual Rendezvous for the dates of June 27, 2023 through July 2, 2023. Motion carried unanimously. Receipt of the \$150 fee was acknowledged. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a Malt Beverage Permit for Cedar Bar for a rodeo at the Pavillion Rodeo Grounds on June 24, 2023. Motion carried unanimously. Receipt of the \$25 fee was acknowledged. Jennifer McCarty moved, Ron Fabrizius seconded, to approve an Approach/Access Application from Jearld Weliever for Harris Bridge Road. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to ratify approval of the State of Wyoming Department of Family Services Temporary Assistance for Needy Families (TANF) Community Partnership Initiative (CPI) Grant Application. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to re-authorize an amount from \$493,000 to \$500,000 for LATC funding for two ambulance replacements. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bid from Fremont Chevrolet for two 2024 Cab and Chassis that are specked for the Ambulance prep package for a

total amount of \$99,266. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to re-authorize an amount from \$130,000 to \$160,000 for ARPA #2 funding for the Fuel System Update. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bid from Patriot Petroleum Solutions in the amount of 120,753.47 for equipment and installation at four sites for the Fuel System Update project. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bid of \$27,625.05 from Perfect Power Electric for electrical work at the four sites for the Fuel System Update project. Motion carried unanimously.

Chairman Allen stated the Vehicle Maintenance Supervisor had requested authorization to refill a Mechanic position via e-mail to all Commissioners last week and received approval to proceed. Jennifer McCarty moved, Ron Fabrizius seconded, to ratify the decision to refill the Mechanic position at a beginning salary of \$52,000. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) SageWest reimbursement request for Property Taxes (Deputy Attorney Nathan Maxon asked for a time slot on the next meeting agenda to discuss the matter); and 2) Jennifer McCarty moved, Ron Fabrizius seconded, to ratify the nomination letter for Ron Cunningham for induction into the Wyoming Agriculture Agents Hall of Fame. Motion carried unanimously.

J.R. Oakley, JR Project Management LLC, provided a monthly update on projects. ARPA 1 projects that have been completed or in the process of completion are as follows: 1) Painting of Courthouse hallways; 2) Courthouse Asbestos Testing and Abatement; 3) Circuit Court Remodel (Architect); 4) Carpet Replacement in Courthouse public hallways and public area; 5) Courthouse Replacement Windows (five additional windows were ordered as they face the roof and were missed during the original window count); 6) Circuit Court Remodel (in final stages of completion and expect full completion by May 31<sup>st</sup>; the Wyoming State audiovisual work may not be completed as this was not part of the original contract); 7) Repaving Parking Lot at 818 South Federal, Riverton (weather issues have delayed the project that will now begin May 31<sup>st</sup>); and 8) Fremont County Youth Camp Solar Project (materials are in Lander and waiting for weather to allow travel to the Camp). ARPA 2 projects: 1) Remove and replace parking lot in front of the Fremont County Courthouse (delayed from June 5<sup>th</sup> to June 12<sup>th</sup> due to weather). He will have information for the Commissioners to send to employees to park in the back parking lots while this is being done to reserve the closer street parking spaces for customers. And to also have the Commissioners send out a public notice to the public to inform them of the limited parking situation while the project takes place; and 2) Fremont County Youth Camp Waste Aeration Upgrade (preliminary onsite visit to be scheduled depending on weather and tentatively scheduled for completion for the fall of 2023). LATCF project pending final approval by the Commission: 1) New Fremont County Coroner building (no information on this project). A spreadsheet detailing each project and authorized amounts and bids was distributed for the Commissioners information.

Fremont County Pioneer Association President Bill Elder was joined by member Douglas L. Thompson to discuss the Lease Agreement with their Association and Fremont County for the Pioneer Cabin and Pavilion, and some operational/relational issues. Other Association members were present in the audience – Margaret Appleby, Cindy Thompson and Central Museum Director Scott Goetz and Pioneer Museum Manager Randy Wise. Since the Museum of the American West donated their holdings to Fremont County on behalf of the Pioneer Museum, the current lease between PA and MAW now need to transfer to Fremont County. Two Agreements drafted by the County were sent to PA recently; however, were rejected by them. The members suggested the identical Lease with MAW be drafted between PA and Fremont County with the 75 year lease reinstated (in place of the 10-year lease in the agreement they rejected). Operational issues need to be clarified since PA will be working alongside Fremont County staff and they requested an MOU with the County clarifying and authorizing: 1) PA's use of the Office for their contract help, computer, office supplies, etc.; 2) their employees work under the authority of PA's Board of Directors; 3) scheduling to be clarified (PA to schedule the Cabin and Pavilion and receive rental fees); 4) PA's employees will not have access to County buildings due to liability issues; and 5) clarify where grant funded employees will work (again for liability purposes). Ron Fabrizius moved, Clarence Thomas seconded, to request the Deputy County Attorney meet with the parties to draft a MOU and revised Lease Agreements for the Cabin and Pavilion to present to the Commission for review. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to adjourn as the Board of Fremont County Commissioners and convene as the Fremont County Board of Equalization. Motion carried unanimously. Fremont County had adopted the State Board of Equalization Rules on January 1, 2015 which were

amended February 2, 2021. As a result, Fremont County's Rules need to be updated to adopt the State Rules effective February 2, 2021. Jennifer McCarty moved, Ron Fabrizius seconded, to approve Resolution No. 2023-09 "Adoption of Updated Wyoming State Board of Equalization Chapter 7 Rules". Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to contract with John Schumacher as Hearing Officer for the 2023 contested hearings. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to schedule the hearings on Monday, August 7, 2023. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to adjourn as the Fremont County Board of Equalization and reconvene as the Board of Fremont County Commissioners. Motion carried unanimously.

Commissioner meeting reports were given:

Chairman Larry Allen stated the Fremont County Fair Manager had concerns with de-contaminating the area where some confiscated animals had been held during the winter. She informed him that they had the sand removed and replaced in the specific area where the animals were held, with the assistance of the Fremont County Transportation Department and paid for by the Friends of Fair.

A Public Hearing was held at 10:00 a.m., as advertised, regarding the application from Absaroka Ranch LLC d/b/a Absaroka Ranch for a Retail Liquor License with a Guest Ranch Designation. Applicant Lindsay Judd was present and reviewed their plans for the license mainly for their guests with the exception of a public event held throughout the summer months on Wednesday evenings at the ranch located on Dunoir Road. Several Commissioners expressed concern regarding patrons drinking and driving and she acknowledged their concern as well and stated they will not allow anybody to travel that shouldn't be on the road, and she further intends to become TIPS certified. There were no comments from the public. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the Retail Liquor License with Guest Ranch Designation to Absaroka Ranch LLC d/b/as Absaroka Ranch. Motion carried unanimously. Receipt of the prorated annual fee of \$1,164.66 was acknowledged.

County Planning Supervisor Steve Baumann presented a plat for Robinson Ranch Subdivision, located approximately two miles west of Riverton off Riverview Road. The purpose of the subdivision is to divide the current 8.12-acre parcel into two lots ranging in size from 3.0 to 5.12 acres. The Planning Commission reviewed the request for a variance of Chapter III Section 3(B)(XV) of the Simple Subdivision Regulations relating to the reduction of the requirement for a 20' easement along the north property line of Lot 2 to accommodate the existing garage. The request is for the easement to be reduced to 10'. Jennifer McCarty moved, Clarence Thomas seconded, to approve the variance as recommended by the Fremont County Planning Commission on April 27, 2023. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the Robinson Ranch Subdivision as recommended by the Fremont County Planning Commission on April 27, 2023. Motion carried unanimously.

In another matter, Steve Bauman presented a corrected plat of the Rosewood Hills Subdivision Lots 9, 10 & 11 Re-plat approved by the Commission on May 3, 2023. The Subdivider names have been corrected and a new plat was presented for Commission and County Clerk signatures.

Steve Baumann presented a draft letter to the Bureau of Land Management regarding their notice of the expiration of the right-of-way for Oregon Buttes Road (WYW057949). He recommended reiterating to BLM that it is the County's belief that the Oregon Buttes Road, County Road No. 445, pre-existed NEPA and the repeal of R.S. 2477 and does not require any additional easement renewal under 43 CRF 2807.22. Jennifer McCarty moved, Ron Fabrizius seconded, to approve submission of the letter from Mr. Baumann to BLM. Motion carried unanimously.

**Planning. Present was Steve Baumann. Last year's budget was \$346,018. This year's request is \$279,231.** The reduction is primarily a choice that the position they have never filled will be given back as they do not feel they need to replace this position at this time. There is an SOC request of \$5,000 for an employee whose salary is significantly below the median. Training is not increased much as they have received significant training in the current year. Revenues have increased and Steve expects it to continue that trend for next year. Didn't increase fuel as they received a new vehicle which should be have better gas mileage.

A Work Session was held to continue authorizations on grant funded (LATC, ARPA) and Capital Revolving Fund projects. Committee members Julie Freese and Jim Anderson joined the Commissioners to review an updated spreadsheet compiled by Clerk Freese regarding changes made during the Special Meeting Work Session held on May 16<sup>th</sup> along with those remaining projects still needing authorized. Present in

the audience was Library Director Anita Marple and Undersheriff Mike Hutchison. LATC projects were reviewed. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize \$250,000 for the Riverton Library Pavement Project. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize the Library Riverton Landscaping for \$35,000. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize a \$2 million reserve for future needs. Motion carried unanimously. Undersheriff Hutchison presented Search and Rescue Building Additional costs to add an additional 2,500 square feet to each building for the Lander and Dubois buildings for storage. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize \$300,000 for the Lander Search and Rescue addition. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize \$350,000 for the Dubois Search and Rescue addition. Motion carried unanimously. To complete the Lander project, Election equipment would lose their storage location. Jennifer McCarty moved, Ron Fabrizius seconded, to authorize a storage warehouse unit at a cost of \$60,000. Motion carried unanimously. At this time, the total authorized amounts for LATC funding total \$7,192,026. Ron Fabrizius moved, Jennifer McCarty seconded, to authorize \$1,500,000 for possible property acquisition and remodel costs in Riverton. Motion carried unanimously.

Projects discussed to be moved from LATC funding to Capital Revolving Fund were discussed. Chairman Allen recommended that the following be moved: ISS Laptop Replacements - \$19,950; ISS Firewall Replacement - \$30,100; ISS Various Office Equipment Replacement - \$15,760; and ISS Phone Replacement - \$26,250; Attorney Large Monitor - \$17,500 and Extension Enclosed Trailer - \$8,624. Jennifer McCarty moved, Clarence Thomas seconded, to authorize the funding through the Capital Revolving Fund. Motion carried unanimously.

In closing, Chairman Allen will work with the Fair Manager to schedule a tour at the Fairgrounds for their project application for an indoor arena at a cost of \$2,708,040.

Bridger-Teton National Forest Public Engagement Officer Linda Merigliano and District Ranger Adam Calkins were present to discuss their overall forest planning effort and also the social survey being implemented by the University of Wyoming. The Commissioners had earlier approved Sublette County's request for matching contributions from Lincoln, Teton, Park and Fremont to apply for a Federal Natural Resource Policy Account grant to engage in a statistically valid, independent social survey regarding the Bridger-Teton's National Forest Plan Revision. Fremont County agreed to their match amount of \$2,500. A power point presentation was given regarding the need to update their 1990 Forest Plan. Many things have changed since then: science and technology, social and demographics, changing conditions, evolving use and demands and new stressors. They will be operating under the 2012 Planning Rule for the three phases: Assessment, Plan Component Development and Monitoring. There will be 15 topics to be addressed in their assessment findings in determining the state of the forest. The timeline is going to be very aggressive: March 2023 - meeting with County Commissions, Tribal Governments, State Agencies; May 2023 - launch Forest Planning webpage and conduct social survey; Summer 2023 - host learning symposiums and community outreach; Late Fall 2023 - release draft Assessment; Winter 2023 - conduct open houses, workshops and webinars; Early Summer 2024 - Advertise in the Federal Register the Notice to Initiate Plan Development. She stated the County could participate as a Cooperating Agency if they chose to do so, and the Commission agreed they would request this status. She stated the required Memorandum of Understanding will be sent to them in the near future. The Board thanked them for their update and invited them back at any time to discuss any future topics related to the Plan revision.

**Transportation. Present was Billy Meeks and Jill Johnson. Last year's budget was \$2,399,366. This year's request is \$2,604,478.** Billy included an SOC increase for his position. He included more funding in drug testing and advertising with respect to hiring employees. Their rental line is up due to purchases in capital revolving. Dues and Subscription went up due to WACER dues increases. Added more in training and travel. Increased materials line along with chains and cables to anticipate another hard winter. They need to replace first aid kits. This department is funded by gasoline and severance taxes which will be updated soon.

**1% Infrastructure.** Wiggins Fork Bridge & Horse Creek Road Reconstruction projects are getting underway this summer. They will continue to gravel and hot mix the county roads to keep them maintained. After a hard winter, many roads are now in need of major repairs.

They were not able to get an FLHP grant for Sinks Canyon Overlay & Union Pass. They still have added the Sinks Canyon Overlay with chip seal after has been added to the budget. They are implementing the snow fence project with some changes. Billy's list of projects for the upcoming year are: Countywide Gravel, Country Acres Rd, Wiggins Fork Bridge Replacement, Horse Creek, Delfelder (Haymaker) Bridge, Sinks Canyon Overlay, Riverview Cutoff and Union Pass all budgeted at \$10,868,375. Contractual for contract truck haul for gravel and snow fence for \$2,000,000 and \$208,326 for hot mix.

**Road Construction Fund.** They are placing CMAQ material a year late due to weather and WYDOT. This is a grant through WYDOT for dust suppression. They will continue the cattle guard & culvert project and will add funds especially after the winter this last year. Dubois contract will continue but will update it due to fuel costs etc. Did not receive the TAP grant for the study of N 2<sup>nd</sup>, Lower N Fork & Tweed Ln but have received authorization for this study through the ARPA funding. The Crooks Gap cattle guard project is increasing to \$200,000.

**Library General Fund. Present was Anita Maple and Board member Perry Cook. Last year's budget was \$1,121,662. This year's budget is \$1,149,965.** The increase is up due to insurance premium changes. The salary line has minimal changes they will see due to restructuring of some employee's job duties. There was a request to approve one of 2 options for more open hours. Option A would be 7 non-benefitted, part time staff (3 positions in Lander 12 hours/week, 3 positions in Riverton 12 hours/week, and 1 position to Dubois 12 hours/week) for a total of \$52,990 increase. Option 2 is to have 3 non-benefitted part time staff which would only be 3 positions in Lander 12 hours/week for a total \$22,700. This would open hours on Saturday year round which is the biggest complaint they get. Some increases come from service agreements.

**Library Self-Generated Fund. Last year's budget was \$190,283. This year's budget request is \$128,884.** Expected revenues from fines and fees may increase due to a revised fee schedule. They also revised their meeting room rental fees. They have an intern program which has been very successful as it increases their staff for the summer and give the interns a look at the library jobs. Anita and the Board have been working on a plan to have collections become funded 50% from the General Fund and 50% from the Self-Generated Fund. Due to a larger contribution in recent years on the mineral tax collections they have received. They wish to transfer \$350,000 to their interest-bearing account with the Wyoming State Library. This will be reserved for collection development. Every year for 10 years \$35,000 will be utilized for collection materials purchasing.

**Emergency Management. Present was Milan Vinich and Vonda Huish. Last year's budget was \$179,777. This year's budget request is \$179,613.** The only major change, is the change in salary for an Administrative Assistant replacement. They apply for (and generally) receive a 50/50 match for Emergency Management Agency's operations. They requested \$89,806 reimbursement. They requested to keep the travel at \$2000 as the meetings with Wyoming Office of Homeland Security have reinstated face-to-face EMA Coordinator meetings. Milan is requesting \$2,000 to contract with a Consulting Service for some of the reporting that is required. If it is not needed, it will not be spent.

**Coroner. Present was Erin Ivie. Last year's budget was \$443,864. This year's budget is \$498,712.** The revenue has increased due to autopsy fees received from other counties and this is expected to increase for next year based on this year's history. Since Dr. Frost is paid per autopsy, instead of a salary, the salary line item for his position will increase based on the expected increase of cases for him to work. Erin is looking at some equipment that can be used in the autopsy room or out in the field and she could be charging for it as needed, for other county autopsy use. Erin has an increase in contractual services for toxicology, histology, x-ray services, testing for novel psychoactive substances not covered in a basic toxicology test.

**County Treasurer. Present was Treasurer Jim Anderson. Last year's budget was \$967,266. This year's budget request is \$1,062,017.** Jim outlined his revenues which is 5% reimbursements on sales tax collection for motor vehicles, advertising, CP and RC fees associated with tax sales/liens, collection fees (.5%) paid by cities and towns for collecting property taxes for them, NSF check fees, additional auto and postage for issuing temp tags and mailing vehicle registrations and license plates, misc. fees for VIN inspections and tax deed fees. On the expenditure side, it is about 10% higher. The increases are in salary and benefits, advertising, contractual services (CPA for audit preparation, and shredding services), and postage. Jim has experienced a lot of employee turnover and his new staff have exceeded their levels and would like to increase them to a new SOC level. Still looking for an accountant to help with many items but would also help maintain grant reporting and monitoring.

**County Commissioner's Budget. Last year's budget was \$379,433. This year's request is \$443,474.**

This is a draft budget at this time. Julie reviewed the updates that she had on the budget. The commissioners are going over budget due to not having some budgeted items last year. Also the Safety Coordinator had been paid out of this budget but those entries have been moved into the Safety budget, however, they are likely to go over budget and will need a budget hearing. This is a working draft and all commissioners should review this to see if they need anything that is not listed in the budget

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the Library Board's request to amend their FY2022-2023 budget for budget transfers and unanticipated revenue. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to authorize a manual warrant in the amount of \$816.00 to Quadiant, Inc. for the Annual Postage Meter Rental and Rate Maintenance. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Ron Fabrizius seconded, to adjourn the Regular meeting at 4:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on June 6, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD