

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MAY 19, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty and Michael Jones. (Commissioner Clarence Thomas and Chief Civil Deputy Attorney Jodi Darrough attended via GoToMeeting). Fremont County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held May 12, 2020. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount

Ace Hardware-Riverton-County Buildings-Materials/Supplies \$51.96-Ameritech Equipment Co.-Operation Safeguard Sanitize \$3306.24-Anda Inc-Public Health-Supplies \$1620.89-Bailey Enterprises, Inc-Segregated- Fuel \$7164.95-Bank of the West-Operation Safeguard-Credit Card Purchases \$5544.92-Bill Jones Plumbing & Heating-County Buildings-Services / Repairs \$90.00-Bloedorn Lumber-Lander-County Buildings-Materials, Supplies \$125.83-Bowdel Steven P.-Detention Center-Medical Service \$3312.50-Calder, William-Public Health Crisis Response Covid-Incident Command Miles \$44.80-Carroll Septic Service-Transportation-Services \$150.00-Centurylink-Segregated-Telephone \$1956.67-Clifford, Gregory P. MD PC-Detention Center-Inmate Medical \$2858.00-Coulter, Kevin-County Sheriff-Reimburse Expenses \$40.00-Cowboy Chemical Inc-Detention Center-Inmate Laundry Supply \$975.60-Dubois Frontier, The-County Elections-Advertising \$71.20-Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry \$74.89-Edwards Communications-Prevention Program-Radio Advertising \$1291.00-Floyd's Truck Center WY-Vehicle Maintenance-Parts Account \$88.34-Foutz, Traci L-Public Health Crisis Response Covid-Mileage Reimbursement \$373.75-Frank, Darby-Operation Safeguard-Incident Command Mileage \$128.00-Fremont Electric Inc-County Buildings-Services Installation / Repair \$1124.05-Gee, Brian-Public Health Crisis Response Covid-Incident Command Mileage \$158.40-Globalstar USA-Search & Rescue-Satellite Phone Service \$183.99-Grainger-County Buildings-Materials/Supplies \$61.22-Great Divide Towing & Recovery-Abandoned Vehicles-Vehicle Towing \$300.00-Greenwood Mapping Inc-Planning-Mapserver Layer Addition \$720.00-High Plains Power, Inc-County Buildings-Utility Services \$1154.07-Hometown Oil Co-Vehicle Maintenance-Clear Diesel \$193.08-Injury Prevention Resources-Detention Center-Inmate Monitoring \$255.00-Lander Medical Clinic PC-Detention Center-Inmate Medical \$527.00-Mahlum, Zachary Hamilton-District Court-Court Appointment \$679.15-Mark's Auto Sales & Towing-Abandoned Vehicles-Vehicle Towing \$445.00-Marsars Water Rescue Systems-Search & Rescue-Expenses \$1705.79-McCarty, Jennifer-Operation Safeguard-Reimburse Expenses \$86.48-Medical Imaging Associates of Idaho-Detention Center-Inmate Medical \$733.50-Mountain Dental PC-Detention Center-Inmate Medical \$362.00-Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing \$616.90-Mr D's Food Center Inc-Detention Center-Supplies \$196.98-Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies \$2417.64-National Food Group Inc-Detention Center-Inmate Board \$4639.82-NMS Laboratories-County Coroner-Toxicology Services \$2082.00-Norco Inc-Segregated-Supplies \$4994.86-Novo Benefits-Health Benefit Plan-Insurance Services - \$4961.51-Office Shop Inc, The-Segregated-Service Agreement \$1423.30-Osage Industries, Inc-Vehicle Maintenance-Vehicle Repairs \$55.15-Palace Pharmacy-Detention Center-Inmate Rx's \$9588.26-Pavillion, Town Of-County Buildings-Water Utilities-\$112.50-Post, Raymond-County Buildings-Car Wash \$10.00-Premier Vehicle Install., Inc.-County Sheriff-Supplies \$160.80-Quill Corporation-Segregated- Office Supplies \$842.48-Riverton Ranger, Inc-Segregated- Advertising \$1511.75-Rocky Mountain Power-County Buildings-Utility Services \$1258.87-Sagewest Health Care-Detention Center-Inmate Medical \$11015.87-Specialty Marine & RV Repair-Search & Rescue-Expenses \$5435.00-Stitches Embroidery Inc-Detention Center-Embroidering \$448.32-Sweetwater Aire LLC-County Buildings-Supplies, Parts \$175.00-Sylvestri Customization-Prevention Program-Graphic Design, Social Media \$600.00-Sysco Montana Inc-Detention Center-Inmate Supplies \$7971.66-Taylor Creek Exxon-County Sheriff-Car Wash \$17.00-Tegeler & Associates-Detention Center-Notary Bond \$50.00-Transmetron Inc-Detention Center-Drug Test Kits-\$403.85-Traveling Computers-Computer Services-Computer Supplies, Services \$2895.70-T-Y Excavation Inc-Transportation-Road Maintenance \$4090.00-Union Telephone Company-Segregated-Cellphones \$760.04-US Foods Inc-Detention Center-Inmate Board \$3851.31-Western Printing, Inc-Operation Safeguard-Office Supplies \$240.00-Wilkerson, James A, IV, MD PC-County Coroner-Autopsy \$1410.00-Wind River Heart Clinic-Detention Center-Inmate Medical \$692.00-Wind River Vet Service-County Sheriff-Dog Boarding \$120.00-WY Public Health Laboratory-Public Health-Lab Fees/Supplies \$218.00-Wyoming Dept Of Transportation-Segregated-Wydot Fuel \$1440.53-Wyoming Financial Insurance -County Attorney-Notary Bond \$50.00-Wyoming Machinery Co-Vehicle Maintenance-Parts \$5797.67-Wyoming.Com-County Sheriff-Internet Svcs \$999.95.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-11 "Fremont County Fly-By". Motion carried unanimously. The Republican Party requested the Resolution in order to apply to the United States Department of Defense and Federal Aviation Administration for a Fly-By to cover the county, or parts thereof, on July 4, 2020. Larry Allen moved, Jennifer McCarty seconded, to approve a letter terminating services of James Gores & Associates for the remainder of the Moneta-Lysite Road Shoulder Widening Project. Motion carried unanimously.

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The following item in the Priority Mail was discussed: City of Lander first reading of an ordinance to amend the City of Lander's Title 2 Zoning Code. County Planner Steve Baumann provided more information of the proposed changes.

There was nobody present for the public comment period.

Commissioner meeting reports were given.

County Clerk Julie Freese stated that she has new figures on the budget shortfall following the Commissioner's request for Departments to try to reduce their budgets even further than their original submission. Following that request last week of voluntary cuts, the shortfall is now at \$1.3 million (down from \$2.5 million).

Vice-Chairman Larry Allen is completing the Commissioner's budget and discussed his intent to reduce dues to two associations (Fremont County Association of Governments and Wyoming County Commissioners Association) along with the travel line item.

County Clerk Julie Freese and Deputy Margy Irvine thanked the Commissioners for once again agreeing to close the Courthouse to the public on both the Primary and General Election days to allow employees to help at the polls or in other ways (delivering ballots, etc.). Freese stated several other counties have now adopted this concept based on Fremont County's procedures. County employees are eligible for flex time or overtime on these two days. Due to a Secretary of State Directive, all poll workers must wear masks and gloves, and she expects many of her long term (non- county employee) judges to decline to help this year. She will send out a list to all departments to get a count on those employees who are willing to assist at the polls, and reiterate the Commissioners intent that every employee that does not wish to work at the polls must remain at work or take a vacation day. In the past, county employees did not receive additional wages; however, this year there is Coronavirus Aid, Relief & Economic Security Act (CARES) funding available so they will receive wages this year. A list of Election Judge Wages was presented, pursuant to Wyoming Statute 22-8-116, as follows: \$165.00 per Election for Head Judge; \$140.00 per Election for other Judges; \$60.00 per Election COVID-19 Hazardous Pay; \$10.00 per Hour for Early Voting/Absentee Judges; \$.45 per mile after 5 miles; and \$25.00 for attendance to one Judges School. Larry Allen moved, Jennifer McCarty seconded, to set the wages of Election Judges as presented. Motion carried unanimously.

Wellness Program Coordinator Penny Fahey was joined by Executive Health Committee members Jim Anderson and Margy Irvine, along with Committee members Julie Freese and Larry Allen. Vice-Chairman Allen asked that the decision of May 12, 2020 be discussed again, as he was unable to attend that meeting due to health issues. Fahey had previously notified the Commissioners that she would be relocating to Casper but would like to be allowed an independent contractor status for FY 2020-2021 for continuity of many important programs within the program. Mike Jones moved, Jennifer McCarty seconded, to rescind the May 12, 2020 motion "to offer a monthly contract to Penny Fahey while advertising to fill the vacancy at the same time." Motion carried unanimously. . Larry Allen moved, Jennifer McCarty seconded, to approve a Business Associate Contract between Penny Fahey, Wellness Coordinator, and Fremont County, Wyoming for July 1, 2020 through June 30, 2021. Motion carried unanimously. Larry Allen moved, Mike Jones seconded, to approve the Wellness Coordinator Agreement between Fremont County and Penny Fahey for July 1, 2020 through June 30, 2021, as amended. Commissioner Clarence Thomas asked that another amendment be included related to Safety Rules relating to COVID. Larry Allen moved, Jennifer McCarty seconded, to amend the Agreement to include a statement to read "Contractor shall follow all relevant health and safety rules, regulations and guidelines issued by the Center for Disease Control as well as all state and local guidelines, orders, and rules including those pertaining to the coronavirus." Amendment carried unanimously. Amended motion carried unanimously.

Transportation Superintendent Billy Meeks provided a report on the recent complaint received from the landowners, Jim and Wendy Gibson, regarding their property on the corner of Mortimore Lane and Sinks Canyon Road.

In other business, Billy Meeks stated crews are working on removing old asphalt from Clothesline Road and will apply road base once ready. The 1% Gravel Hauling Project is underway and private contractors finished hauling on North Fork Road last week and are currently hauling on Red Canyon Road. After that they will move on to Willow Creek, V-I Road and then finish up on roads in the Hudson area. That will complete the budget for this fiscal year. They are working with the State of Wyoming regarding the Mag Chloride grant

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earlier received, which is for one year only, and he stated the need to lay the product two years to make it last. If a grant cannot be received next year, they may use 1% funding to complete the 2nd year of the roads magged this year. Meeks presented a Standard Agreement for Professional Services from DOWL for an “as needed” service for the completion of the Lysite-Moneta Road Shoulder Widening Project. Larry Allen moved, Jennifer McCarty seconded, to accept the Agreement with DOWL not to exceed \$10,000. Motion carried unanimously.

Chairman Travis Becker presented Fremont County Assessor Tara Berg with a clock from her staff in recognition of 25 years of service to Fremont County. Berg began her employment with the office in 1995 and was elected County Assessor in 2011. Numerous family and co-workers were present in the audience.

The Commission had requested Treasurer Tom Majdic provide an update on the work load within his office while the Courthouse was closed to the public. Deputy Jim Anderson was also present. Majdic further stated he had just received a resignation and requested permission to refill. Jennifer McCarty moved, Larry Allen seconded, to authorize refilling of the position. Motion carried unanimously.

A budget work session was held.

Recreation Commission member Ron Cunningham gave an update on the Fremont County Youth Camp. Extension Administrative Secretary Rachel Fisk and Building Maintenance Supervisor J.R. Oakley and assistant John Harmelink were present in the audience.

Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 3:40 p.m. and reconvene for a Regular Meeting on June 2, 2020. Motion carried unanimously

A full detailed report and the official minutes are posted on Fremont County’s website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD