

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MAY 9, 2023

OFFICIAL MINUTES

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. The following members were present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas (via Zoom) and Ron Fabrizius. County Clerk Julie A. Freese was present along with Civil Deputy Attorney Nathan Maxon.

Mike Jones moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on May 3, 2023. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Department – Vendor – Description- Amount: 307 Shredding LLC -County Treasurer-Services-\$75.00; Ace Hardware-Lander-Vehicle Maintenance-Materials / Supplies -\$140.93; Allen, Larry-County Commission-Reimburse Expenses-\$3340.50; Also Inc.-County Buildings-Laundry -\$255.51; Anda Inc.-Public Health-Supplies-\$5046.53; B & T Fire Extinguishers Inc.-Transportation-Services-\$1118.00; Bailey Enterprises, Inc.-Search & Rescue-Vehicle Fuel-\$44.17; Bank of the West Acct Analysis-Investment Pool-Charges-\$300.20; Bloedorn Lumber-Lander-County Buildings-Materials Supplies -\$163.47; Bowdel Steven P.-Detention Center-Medical Services-\$2250.00; Carquest Auto Parts-Vehicle Maintenance-Parts & Supplies-\$95.90; CDW Government, Inc.-County Sheriff-Equipment & Supplies-\$1393.50; Charter Communications-Computer Services-Internet Service-\$129.98; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$5619.00; Communication Technologies Inc.-Support Services-Maintenance Repairs-\$2961.87; Cowboy Chemical Inc.-Detention Center-Supplies-\$1656.90; Crane, Peter, MD-Detention Center-Inmate Medical-\$373.00; Drug Testing Services LLC-Vehicle Maintenance- Testing Service-\$60.00; Ethos Transportation Assistance-Health & Welfare-Title 25-\$2445.62; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$1510.89; Four D Double L Inc.-Abandoned Vehicles-Vehicle Towing-\$269.30; Fremont Chevrolet GMC-Segregated-Vehicles - Parts-\$100729.22; Fremont Counseling-Lander-Health & Welfare-Title 25-\$3300.00; Fremont County Fair-ARPA Program Grant-Vehicle -\$93800.00; Fremont County School Dist #25-Youth Services-J JADI Meals-\$276.00; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$935.00; Gee, Brian-Detention Center-Medical Services-\$5580.0; Globalstar USA-Search & Rescue-Satellite Phone-\$272.07; Hall, Tatum-Health Promotion-Expense Reimbursement-\$184.36; Hasco Industrial Supply-Vehicle Maintenance-Materials / Supplies -\$23.60; Hehr, Ryan B-Prevention Program-Administrative Assistance-\$153.75; Hotsy Equipment Of Wyoming Inc.-Vehicle Maintenance-Parts / Supplies/Services-\$2139.00; Hutson, Jeff-Detention Center-Expense Reimbursement-\$200.00; Industrial Products Mfg Inc.-Detention Center-Ammunition & Supplies-\$590.00; Intoximeters Inc.-County Sheriff-Supplies -\$218.00; John Deere Financial-Transportation-Materials/Supplies -\$253.98; Kairos Broadcasting LLC-Segregated-Advertising -\$2101.00; Laboratory Corporation Of America-Detention Center-Inmate Medical-\$85.00; Lowe, Sara-County Sheriff-Reimburse Expenses-\$135.20; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$2591.41; Master's Touch LLC-County Assessor-Postage & Mailing-\$1774.23; Maurisak, Joseph-Vehicle Maintenance-Expense Reimbursement-\$229.99; McAuley, Lindsay-Detention Center-Medical Services-\$937.50; Mountain Dental PC-Detention Center-Inmate Medical-\$1142.00; Napa Auto Parts-Riverton-Segregated-Parts & Supplies -\$2362.64; Natrona County Sheriff-Detention Center-Inmate Housing-\$46800.00; Norco Inc.-Segregated-Supplies -\$3960.84; Normont Equipment Company-Vehicle Maintenance-Parts & Supplies -\$973.65; Office Shop Inc., The-Computer Services-Printer Lease-\$155.00; One Stop Market-Search & Rescue-Vehicle Fuel-\$56.49; Palazzolo, Alicia-Detention Center-Medical Services-\$1218.75; Post, Raymond-County Sheriff-Car Wash -\$60.79; Print Shop, The-Emergency Management-Office Supplies-\$41.00; Pro-Vision Inc.-Segregated-Equipment -\$6731.08; Quill Corporation-Segregated-Office Supplies-\$179.48; RELX, Inc.-County Attorney-Research Services-\$694.00; Remote Satellite Systems-Search & Rescue-Phone Service-\$69.95; Riverton Physician Practices LLC-Detention Center-Services-\$151.00; Rocky Mountain Automatic Doors-County Buildings-Parts/Services/Repair-\$565.50; Rocky Mountain Power-Segregated-Utilities Services-\$10501.21; Roemer Industries, Inc.-Public Health Emergency Prep-Service Contract-\$2201.36; Sagewest Health Care-Detention Center-Inmate Medical-\$13716.77; Secretary of State-County Clerk-Notary Fee -\$60.00; Smith Psychological Services-Detention Center-Services -\$800.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$1827.00; Soule, Sierra-District Court-Appointed Representation-\$1350.00; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$10140.00; Terrance R. Martin PC-Cast-Services-\$2167.50; Tumbleweed Propane Inc.-County Buildings-Rental-\$160.00; Verizon Wireless-Segregated-Cell Service-\$776.63; Western Printing, Inc.-Segregated-Printed Supplies-\$3687.83; Whiting Law, P.C.-District Court-Professional Services-\$1087.50; Wind River Towing-County Sheriff-Vehicle Towing-\$200.00; Wolf, Nancy J-Detention Center-Medical Services-\$875.00; WY Brand Industries-Detention Center-Uniforms & Supplies-\$3031.25; WY Dept of Health-Health Nurse-Payroll Reimburse-\$42308.81; WY Dept of Transportation-Bridge Repair -Bridge Project -\$224.20; WY Law Enforcement Academy-County Sheriff-Training -\$264.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$3016.00; Wyoming Machinery Co-Vehicle Maintenance-Parts & Service-\$2867.63; Wyoming Office Attorney General-24/7 Program-Program Fees-\$4596.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$3111.89.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; and 2) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to accept the bid from Rodney's Collision & Custom Center in the amount of \$4,514.00 for damages to an Extension 2023 Chevy Silverado

Pickup. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Approach/Access Application from Andy Wempen for Peterson Road. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve an Approach/Access Application from Leonard Wempen for Paradise Valley Road. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to accept the bid from Nelson Architects, LLC in the amount of \$35,610 for architectural and engineering design, construction documents, bidding and construction administration for the remodel of the Fremont Center at the Fairgrounds with LATCF funding. Motion carried unanimously. The total project allocation for the remodel is \$276,216.

The following items in the Priority Mail were reviewed: 1) Town of Hudson request for a surplus county vehicle. Mike Jones moved, Jennifer McCarty seconded, to approve the sale of a 1999 Ford F-250 Pickup from surplus to the Town of Hudson for a cost of \$1,000. Motion carried unanimously.

There was nobody present for the Public Comment period.

Fremont County Nurse Manager Jeanna Stewart requested position to refill a State Nursing position recently vacated. This is a benefitted 40-hour position with 40% Maternal Child Health and 60% Immunizations and Clinics. She stated the current wage is \$26.00/hour and she expects the State to add on a 7% Increase in July. The position is funded 70% from the State and 30% from the County. Mike Jones moved, Jennifer McCarty seconded, to approve refilling the position as requested. Motion carried unanimously.

Sheriff Ryan Lee was present for a monthly report and joined by Dispatch Supervisor Carl Freeman.

Coroner Erin Ivie was present for her monthly report.

Treatment Court and Youth Services Director Cassie Murray presented a monthly update. She was able to hire a Therapist for the Adult Drug Court; however, they still remain one staff position short. They have generated \$140 in CAST fees. She thanked the Board for approving the Department of Health grants the previous week for both the CAST and JTC programs. Several staff will attend a drug court training in Laramie. She requested authorization to hire either a Certified Addiction Practitioner or a Certified Addiction Practitioner Assistant at a salary range between \$51,490 to \$66,728 for the Adult Drug Court. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the position at the salary range indicated for certification level. Motion carried unanimously. She had an employee take the necessary addictive treatment training to promote to another position within the department and requested authorization to fill her position at either a Certified Addiction Practitioner or a Certified Addiction Practitioner Assistant at a salary range between \$51,490 to \$66,728 within the Juvenile Treatment Court. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the position at the salary range indicated for certification level. Motion carried unanimously.

Transportation Superintendent Billy Meeks was joined by Engineering Associates PE Lisa Mallon and Apex Surveying representative Robert Hatle who reviewed Change Order No. 1 for the Riverview Cutoff Widening and Overlay Project. Present in the audience was Engineering Associates PE Travis Conklin and Apex Surveying, Inc. surveyors Terry Zenk and Gary Hatle. Contract modifications for the Change Order Included: 1) Overrun of asphalt bid item quantities due to Engineer error; 2) Identification of unplanned section in need of full rebuild (damaged beyond overlay repair due to harsh winter conditions combined with heavy truck traffic); and 3) Overrun of asphalt bid item quantities to achieve 2% cross slope. Total additional cost of the Change Order is \$875,000 for a total contract price of \$2,377,988. Mike Jones moved, Jennifer McCarty seconded, to approve Change Order No. 1 for an additional \$875,000 for the Riverview Cutoff Widening and Overlay Project. Motion carried unanimously. Several site visits had occurred to discuss the overrun issues but the Commissioners decided the project had to stay on schedule and the project should continue.

Commissioner Thomas was absent from the remainder of the meeting.

Treasurer Jim Anderson was present to review the Carver Florek & James, CPA's letter explaining additional billing for the County's annual audit review. Since December 2019 they have experienced significant delays, as management has been unable to provide financial information for them to audit in accordance with the RFP's proposed schedule and amount of \$44,782. The delays have caused inefficiencies that have resulted in an overrun of the budgeted hours on the audit. They have not billed the county for the full billing rate plus expenses rather they asked for an additional consideration of

\$11,750 for a total price for 2022 audit services of \$56,532. They concluded with their appreciation to work with Fremont County and hope to serve them in the future and hopes the County can catch up on their various financial reporting duties and begin to meet financial reporting deadlines. Anderson reported that his attempts to hire additional qualified staff to assist with these duties has been unsuccessful to this point and that he has adequate funding in his budget to cover the additional amount. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the invoice in the amount of \$11,750 to Carver Florek & James, CPA's to be paid out of the Treasurer's budget. Motion carried unanimously.

A Work Session was held to discuss Capital Revolving Fund and ARPA and LATCF grant applications. Undersheriff Mike Hutchison and Vehicle Maintenance Supervisor Brad Meredith were present in the audience. County Clerk Julie Freese stated the Capital Revolving Fund Committee met the previous day and reviewed the applications submitted as follows: Sheriff – seven 2024 Chevrolet 1500 Police Package Patrol Trucks at \$80,505 each; Sheriff - one 2024 Chevrolet Silverado 2500 totaling \$68,973; ISS – seven copiers totaling \$62,500. The total amount is \$695,008 and Treasurer Anderson stated there is \$2 million available in the fund currently. The CRF Committee recommended that all items be approved. Mike Jones moved, Ron Fabrizius seconded, that the Capital Revolving Fund requests be approved totaling \$695,008. Motion carried unanimously.

LATCF authorized applications were reviewed. Brad Meredith asked about the Ambulance Replacements application totaling \$493,000 and Jim Anderson felt this could be funded by LATC, but should be completed through the Ambulance Fund to show costs associated to the Ambulance Fund. Due to time constraints, Chairman Allen asked that a Special Meeting be scheduled the following week for a Work Session to discuss these applications and prioritize accordingly.

Executive Health Insurance Committee members Margy Irvine, Jim Anderson, Julie Freese and Larry Allen discussed Plan review for several items: 1) Mental Health and Substance Abuse Coverage – in previous years, non-ERISA self-funded clients were able to opt-out and plan had limits of visits. New benefit mandates will not require that these services be paid at the same rate as other health care and subject to the same cost share as medical benefits. The Committee recommended hiring Self Insured Reporting (SIR) to do an analysis of our Plan to make sure there are no other quantitative changes we need to make our Plan so that all claims on diagnoses are being processed equally. This would be a one-time cost of \$3,750 and if approved, would have a legal review prior to presenting for Commissioner signatures. Mike Jones moved, Jennifer McCarty seconded, to accept the Executive Health Insurance Committee's recommendation to hire SIR to do a one-time analysis of the Fremont County Plan Document at a one-time cost of \$3,750. Motion carried unanimously. 2) The Committee also recommended contracting with Work Partners, and their product KnovaSolutions, to provide employees and families in the upper 5% group of high-cost care to acknowledge each participant's unique needs to develop individualized plans to facilitate improved health and help participants to make better-informed decisions. The individual would work with a team that consists of a nurse, clinical pharmacist and medical librarian, and possibly the Fremont County Wellness Coordinator. The program is strictly volunteer and there is a flat rate of \$5,064 for their review of the data. The Committee members felt that some people don't know where to start in asking questions of their health care providers and believe this program would serve the 5% group very well. Mike Jones moved, Jennifer McCarty seconded, to approve contracting with Work Partners and the product KnovaSolutions at a flat rate of \$5,064 and then a charge for participating individuals. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to adjourn into Executive Session for Potential Litigation with Transportation Superintendent Billy Meeks and Civil Attorney Nathan Maxon. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

ISS Supervisor Kevin Shultz discussed the ARPA application for the Text to County System for a cost of \$5,200. A demo had been presented to the Board earlier in the month and further discussion was held. Mike Jones moved, Jennifer McCarty seconded, to approve purchase of the product out of the ISS budget. Motion carried unanimously.

The twenty-one County Commissioners' Scholarship applications were reviewed. The Scholarship is in the amount of \$500 per semester (\$1,000 per academic year). The County Commissioners Scholarship will necessarily reduce the student's need for financial aid and is only valid at a Wyoming Community College or the University of Wyoming. Each Commissioner had submitted their ranking and based on a weighted vote, the three Scholarship recipients selected were Taige Lee (Riverton), Jordynel Anderson

(Riverton) and JayCee Herbert (Wind River) with Taylorae Kuegeler (Riverton), Joaquin Redman (WIHS) and Hailey Donelson (Shoshoni) named as first, second and third alternates, respectively. Mike Jones moved, Jennifer McCarty seconded, to name the County Commissioner Scholarship applicants as rated above. Motion carried unanimously. The Commissioners stated all applicants were very deserving and it was one of the hardest jobs they had to only select a few.

Budget hearings were held:

ISS. Present was Kevin Shultz. Last year's budget was \$426,325. This year's budget request is \$472,337.

Vehicle Maintenance. Present was Brad Meredith. Last year's budget was \$946,193. This year's budget request is \$1,036,634.

Sheriff's Budget. Present was Sheriff Ryan Lee, Undersheriff Mike Hutchison, and Administrative Assistant Karla Davis. Last year's budget was \$4,420,891. This year's budget request is \$4,481,655.

Sheriff's Detention Budget. Present was Sheriff Ryan Lee, Undersheriff Mike Hutchison, Detention Sergeant Jeff Hutson. Last year's budget was \$5,123,382. This year's request is \$5,169,812.

Search and Rescue Budget. Present was Sheriff Ryan Lee, Undersheriff Mike Hutchison, Administrative Assistant Karla Davis. Last year's budget was \$38,700. This year's request is \$38,700.

Dispatch Budget. Present was Sheriff Ryan Lee, Undersheriff, Communications Director Carl Freeman.

Fair Board Budget. Present was Manager Pat Hart and Board President Scott Walters. Last year's budget was \$421,372. This year's budget request is \$465,085.

Fair Board Self- Generated Budget. Present was Manager Pat Hart and Board President Scott Walters. Last year's budget was \$261,715. This year's budget request is \$332,968.

In another matter, Pat Hart requested permission to amend their FY 2022-2023 budget to include ARPA funds for projects which have been approved by the Commission. Jennifer McCarty moved, Ron Fabrizio seconded, to authorize the Fair Board's request to amend their budget and hold the necessary public hearing. Motion carried unanimously.

Recreation Board Budget. Present were Bobby Hague, Chairman, Kristen Klein, Margaret Wells and Ron Cunningham. Last year's budget was \$268,000. This year's request is \$360,074.

Mike Jones moved, Jennifer McCarty seconded, to accept the bid for the Recreation Commission's ARPA #1 application from Dirt Works in the amount of \$50,036 for the Heritage Trail Bollards and Trail Banks. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular meeting at 4:30 p.m. and reconvene for a Special Meeting at 9:00 a.m. on May 16, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD