

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MAY 4, 2021

**FULL DETAILED REPORT**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on April 20, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor Name</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
American Family & Life Insurance	Segregated	Insurance	\$5,808.16
Amerigas	County Buildings	Propane	\$645.84
B & B Enterprises LLC	Transportation	Signs & Supplies	\$20.25
B & T Fire Extinguishers, Inc	Transportation	Service	\$1,136.00
Bank of the West Acct Analysis	Investment Pool	Analyzed Charges	\$340.12
Big Horn Tire, Inc	Vehicle Maintenance	Vehicle Tires	\$9,638.96
Bill Jones Plumbing & Heating	County Buildings	Supplies, Parts	\$406.93
Black Hills Energy	County Buildings	Utility Service	\$7,723.81
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$703,982.41
Bull's Service & Towing LLC	Search & Rescue	Service, Repair	\$174.41
California State Disbursement	Payroll	Child Support	\$50.00
Carroll Septic Service	Transportation	Services	\$150.00
CDW Government, Inc	County Sheriff	Equipment & Supplies	\$1,876.23
Child Support Services/ORS	Payroll	Child Support	\$325.00
Circuit Court	Payroll	Garnishment	\$116.35
Civil Air Patrol Magazine	County Sheriff	Advertising	\$195.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$4,412.00
Colonial Life & Accident Insurance	Segregated	Insurance	\$1,903.27
Dealers Electrical Supply	County Buildings	Materials, Supplies	\$61.78
Fahey, Penny	Health Promotion	Wellness Services Contract	\$3,500.00
Federal Express Corp	County Sheriff	Shipping Fees	\$9.79
Fremont County Treasurer	Co Admin	Health Insurance	\$333,455.00
Fremont County Treasurer	Co Admin	Withholding/FICA	\$184,890.54
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$44,535.26
Grainger	County Buildings	Materials, Supplies	\$656.22
Great West Trust	Segregated	Wyoming Benefits	\$7,670.00
Hamilton Land Surveying Inc	Transportation	Surveying Services	\$1,752.22
Haslam, Kenneth	Vehicle Maintenance	Reimbursement	\$140.00
Haslam's Crowheart Store	Search & Rescue	Vehicle Fuel	\$54.92
Healthsmart Benefit Solutions	Segregated	Insurance	\$976.00
Inberg-Miller Engineers	Road Construction	Road Striping Project	\$807.50
Int'l Academies of Emergency Dispatch	Dispatch Center	Training	\$240.00
Intuitive Control Systems LLC	PHEP COVID Response	Instalert Message Board	\$8,815.00
Jack's Saw Shop Inc	County Buildings	Supplies, Equipment	\$29.98
Kisling, Lisa	Public Defender	Rent	\$450.00
Knapp Brothers LLC	Transportation	Stockpile Lease Payment	\$50.00
Lancaster, Brooke	PHEP COVID Response	Reimbursement	\$60.00
Lander Valley Auto Parts	County Buildings	Parts, Supplies	\$125.75
Lawson Products, Inc	Vehicle Maintenance	Parts, Supplies	\$204.46
Lazzari, Bailey	Public Defender	Rent	\$450.00
Lozier, Brad	Transportation	Reimbursement	\$150.00
Medical Imaging Associates of Idaho	Detention Center	Inmate Medical	\$157.00
Miller, Margaret	District Court	GAL Office Rent	\$150.00
Moore, Christy L.	Detention Center	Inmate Uniform Repairs	\$93.84
Morcom Broadcasting Jackfm KTUG	Prevention Program	Radio Advertising	\$650.00
New York Life Insurance	Segregated	Insurance	\$133.11
Northern Arapaho Child Support	Payroll	Child Support	\$598.78
NOVO Benefits	Health Benefit Plan	Insurance Services	\$9,100.00
Office Shop Inc, The	Computer Services	Maintenance	\$6,411.75
O'Reilly Automotive, Inc	County Buildings	Parts, Supplies	\$7.98

County Commissioner Minutes  
May 4, 2021

Pavillion, Town of	County Buildings	Water Utilities	\$120.89
Paws for Life	County Sheriff	Animal Boarding	\$420.00
Quadiant, Inc	Segregated	Postage Machine Rental	\$934.88
Quill Corporation	Segregated	Office Supplies	\$459.95
R C Lock & Key	Transportation	Keys, Supplies & Services	\$350.10
Riverton, City of	County Buildings	Water/Sewer	\$850.96
Sagewest Health Care	Detention Center	Inmate Medical	\$7,943.83
Schreiber, Steve	Transportation	Reimbursement	\$110.76
Shultz, Kevin	Computer Services	Reimbursement	\$70.20
Smith Psychological Services	County Sheriff	Psychological Services	\$1,200.00
Soule, Sierra	District Court	GAL Office Rent	\$150.00
State Disbursement Unit	Payroll	Child Support	\$1,066.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Stroupe Pest Control, Inc	County Buildings	Pest Control	\$200.00
Sweetwater Aire LLC	County Bldgs/Detention Trust	Repair, Installation	\$7,717.29
Terrance R. Martin PC	Public Defender	Rent	\$450.00
Total Net Salaries	Segregated	Salaries	\$602,920.23
Traveling Computers	Computer Services	Supplies, Services	\$4,411.46
T-Y Excavation Inc	Transportation	Road Maintenance	\$7,267.50
Valley Lumber & Supply Co., Inc	County Buildings	Materials, Supplies	\$6.16
WCTA	County Treasurer	Dues	\$200.00
Western Printing, Inc	Detention Center	Printed Supplies	\$54.06
Whiting Law, P.C.	District Court	Professional Services	\$1,995.00
Winsupply of Riverton	County Buildings	Materials, Supplies	\$3.79
WY Dept of Employment	Segregated	Unemployment Claims	\$0.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$806.00
Wyo Dept of Workforce Services	Co Admin	Workers Comp	\$15,620.77
Wyoming Machinery Co	Transportation	Parts, Service	\$217.71
Wyoming Retirement System	Co Admin	Contributions	\$144,309.92
Wyoming Supreme Court	District Court	Salary Reimbursement	\$5,565.23
Wyoming.com	Segregated	Monthly Service	\$1,026.90
Wyonet, Inc.	Computer Services	Telephone - Internet Service	\$4,103.05
Y2 Consultants LLC	County Commission	Professional Services	\$2,217.25

Jennifer McCarty moved, Mike Jones seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$11,310.00 for five Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary Value Change; 2) Notice of Termination of Tenancy for the 1249 Major Avenue property lease with Steve Husted effective May 1, 2021; and 3) Record of Proceedings. Larry Allen moved, Mike Jones seconded, to approve an Agricultural Lease Agreement with Dave Long, effective May 1, 2021, for the property at 1249 Major Avenue for a five-year term with annual payments of \$12,105.00. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve submission of a reply letter to Riverton Mayor Gard regarding the County's process for the ½% Economic Development Tax. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the 2021 Wildland Fire Management Annual Operating Plan. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Dan Marvin for Baldwin Creek Road. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a License for New Construction of Utility Crossing or Encroachment from Dubois Telephone Exchange d/b/a Range for Soda Springs Road. Motion carried unanimously.

Items in the Priority Mail were reviewed: Mike Jones moved, Jennifer McCarty seconded, to accept the offer for the 130 Eugene Street building for \$225,000.00 with closing on or before May 14, 2021. Motion carried unanimously.

Shoshoni resident Keith Jansen stressed the need for an ambulance in Shoshoni. The garage that housed the previous ambulance unit is still available. He further noted that the ambulance dispatched to the recent tragedy in Shoshoni did not know the correct location and needs to be addressed.

The public comment period was held:

Harold Albright, representing the Upper Little Wind River Ambulance Association, stated the importance of keeping members of the community updated and to remain proactive with pre-hospital emergency care.

Margaret Wells asked if there were any new proposals submitted for the ground ambulance contract. Chairman Becker stated there is some discussion but the County is getting prepared to take it over if nothing is finalized by July 1<sup>st</sup>.

County Clerk Julie Freese, Financial Assistant Michelle Neuenschwander and County Treasurer Jim Anderson continued discussion on the Capital Revolving Fund priority list. Anderson introduced his newly hired deputy to the Commissioners, Rewa Gaudern. Chairman Becker had asked for the continuation to give him a chance to look at a possible funding source for a Cat Motor Grader; which was determined not an option. Additional items may be revisited prior to finalizing the new budget. The following items were tentatively approved for funding:

1. ISS	\$ 11,200	Server
2. ISS	\$ 12,500	4 laptop and 9 desktop computers
3. Sheriff	\$ 58,425	2022 Chev 1500 Police K9
4. Sheriff	\$ 56,252	2022 Chev 1500
5. Sheriff	\$ 56,252	2022 Chev 1500
6. Sheriff	\$ 56,252	2022 Chev 1500
7. Sheriff	\$ 56,252	2022 Chev 1500
8. Sheriff	\$ 56,252	2022 Chev 1500
9. Sheriff	\$ 56,252	2022 Chev 1500
10. Sheriff	\$ 34,637	20 Patrol Rifles
11. Emergency Mgmt	\$ 52,812	2022 Chevy Silverado PU with/topper/grill guard
12. Transportation	\$ 54,000	2 Sanders
13. Vehicle Mtce	\$145,768	2022 Chev 6500 4WD fully equipped service truck
14. Sheriff	\$ 13,200	3 rifles and set up
15. Emergency Repl.	\$100,000	Emergency repairs
16. Buildings	\$ 25,000	Crack sealing (6 parking lots)
17. Buildings	<u>\$ 30,000</u>	Courthouse remote monitoring
	\$875,054	

Treasurer Jim Anderson reviewed two Promissory Notes for the Library System. The first one is for \$176,724.51 for the Riverton Library HVAC Project, effective January 15, 2021, and the second one for \$32,000 for the Lander Library Boiler Project, effective January 15, 2020. Larry Allen moved, Jennifer McCarty seconded, to approve both Promissory Notes as presented. Motion carried unanimously.

Executive Health Insurance Committee members Jim Anderson and Margy Irvine reviewed the Third-Party Administration and Stop Loss Recommendation for the Plan Document. Larry Allen moved, Clarence Thomas seconded, to approve the Committee's recommendation to approve the proposed Third Party Administration rate from BCBSWY of \$49.05 plus cash flow protection for a total of \$51.05 per employee contract per month as well as renewing the contract with Voya Stop Loss Carrier. Motion carried unanimously.

County Assessor Tara Berg, County Treasurer Jim Anderson and Scott Harnsberger reported on Assessed Valuation and Anticipated Revenues. Berg stated the appeal period does not end until May 14<sup>th</sup> which could affect her current figures. Estimated valuation for FY 2021-22 is \$580,883,169, compared to the current fiscal year 2020-21 of \$627,693,309. Commissioner Becker asked what percent of the budget did the assessed value present? Treasurer Anderson said about 25-28% of the overall budget revenue is based on the assessed valuation. Treasurer Anderson thanked former Treasurer Scott Harnsberger for compiling the Revenue Projection Summary for the Fremont County General Fund spreadsheet that was distributed for review. Total revenues (except current property taxes) for the current fiscal year are \$19,922,503, compared to the estimated revenue for FY 2021-22 of \$15,680,556, an indication the County's projections were understated by about \$5 million. Harnsberger mentioned that this projection is based on 10 mills for the General Fund. The difference was mostly due to the \$3.6 million in CARES reimbursements and the sales taxes received. Next year's revenue projections are about at the last year's level of \$21,489,556 (which includes projected assessed value's property taxes revenue). These figures are subject to change before the first budget picture is presented by the County Clerk which is statutorily due to the Commissioners by May 15, 2021.

County Planning Director Steve Baumann presented a plat for Buffalo Subdivision, a one lot Simple Subdivision that will break out a 1.48-acre parcel around an existing house. The Subdivision is located north of Riverton on North 8<sup>th</sup> West. The Plat is within the one-mile radius of the City of Riverton who

has certified it for recording. Jennifer McCarty moved, Mike Jones seconded, to approve the Buffalo Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann presented the Golden Willow Subdivision Lots 3 & 4 Replat, that changes the lot lines. The Subdivision is located just north of Lander off Highway 287. The Plat is within the one-mile radius of the City of Lander and must be Certified by the City prior to recording. Jennifer McCarty moved, Mike Jones seconded, to approve the Golden Willow Subdivision Lots 3 & 4 Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann reviewed changes to the Simple Subdivision Regulations. Due to language changes in State Statutes, new real estate and banking requirements and changes recommended by the Fremont County Planning Department, the Planning Commission is recommending amending the current Simple Subdivision Regulations. He had earlier presented the completed Redline Strikeout Draft Simple Subdivision Regulations, which have also been reviewed by the County Attorney's Office. He proceeded to review each suggested change, but due to time constraints, will continue the review at the following meeting. Once the draft is approved by the Commission, the 45-day public comment period can commence, followed by a public hearing.

Transportation Superintendent Billy Meeks was on the agenda to discuss revisions to the Driveway Regulations; however, he requested it be postponed pending review by the County Attorney's Office. Instead, he updated the Commission on a pending retirement of an operator in Lander, and the subsequent filling of the position with a current Truck Driver, creating that vacancy. Larry Allen moved, Jennifer McCarty seconded, to authorize refilling the Truck Driver position at a salary of \$33,472. Motion carried unanimously.

Treatment Courts Director Melinda Cox and Prevention Program Coordinator Tauna Groomsmith were present to discuss three required attachments for the Drug Free Communities Program, which they are jointly applying for. Cox introduced Ally Spiess, their 8<sup>th</sup> grade youth representative. The Board asked that they return the following meeting in order to give the Deputy County Attorney time to finalize the Memorandum of Understanding, as well as the Board time to review all the documents.

Chairman Becker reminded the Board that during her recent budget hearing, Public Health Nurse Manager Becky Parkins had requested a salary increase for the Public Health Response Coordinator position for the new fiscal year. Chairman Becker stated an answer is required so that she can submit her budget to the State showing the increase to \$26.00/hour. The funding will come solely from the Grant that funds the program. Parkins had earlier stated the grant provides a critical source of funding for the County as well as provides the ability to assist in response to public health emergencies, most currently the COVID pandemic. Mike Jones moved, Jennifer McCarty seconded, to approve the salary increase to \$26.00/hour for the Coordinator Position as recommended by the Nurse Manager. Motion carried unanimously. Commissioner Thomas had concerns that the state will someday say they can't fund this position. Commissioner Becker reminded them that this position is grant funded and the employee realizes her job is dependent on grant funding. This matter was tabled until Jodi can review the contract. Later in the meeting Commissioner Jones moved, Commissioner McCarty seconded, to approve the salary increase request for the Emergency Preparedness employee up to \$54,079. Motion carried unanimously.

Commissioner meeting reports were given.

Commissioner Clarence Thomas stated there is a rumor that the tribes are interested in talking with AMR for ambulance service. They have a facility in mind to house the ambulance.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Chief Civil Deputy Jodi Darrough regarding potential litigation. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

Commissioner Clarence Thomas was absent from the remainder of the meeting.

Budget hearings were held as follows:

**PREDATORY ANIMAL DISTRICT.** A \$5,000 budget request was submitted. The Commissioners stated that no funding was available last year for Social Services and other Miscellaneous budgets, such as this one, and the same would be true for the upcoming fiscal year due to continuing budget constraints.

**FAIR GENERAL FUND BUDGET. PAT HART WAS PRESENT.** Following a change designed by the County Clerk and Financial staff and based off of conversations at an earlier retreat with all departments, the Fair budget is broken into two budgets this year. One budget is considered the General Fund and the other budget is the Self-Generated budget. The general fund budget amount requested is \$390,378. The General Fund will take into account infrastructure and year round employees. Pat mentioned that the cleaning company has notified them of their intent to terminate their contract and the Fair Board is considering hiring a part-time person. Their budget still shows \$21,000 for Contractual services for contract cleaning but if the part time position is approved, they could save \$5,700 in this budget. Seasonal employees have been moved to the self-generated budget.

A list of capital projects needing done in the near future were reviewed. Pat mentioned the Little Wind roof project would be her first priority; however, the Fair Board will make their priority list. This is currently on their capital assets list inside this budget. Chairman Becker asked for the prioritized list to be made available to them next week.

**FAIR SELF GENERATED BUDGET. PAT HART WAS PRESENT.** The self-generated budget is those areas where they received revenue and pay for projects or events. This budget is proposed at \$188,465. The carnival will still be scheduled but not during County Fair but rather during the Spring Fair. The rodeo will not be run by the Fair; however, there is a group that will rent the Fairgrounds as well as provide some additional revenue from their sales etc. in addition to the rental. They will have a Heritage Festival in the fall. The Friends of Fair took over the Jackpots and will run these. They are looking for more volunteers rather than paid helpers. The Extension Office helped to clerk last year and will continue this year. Chairman Becker noted that the projected revenue is lower than the expenditures. They are going to have to prioritize what they may not be able to hold if they don't get more revenue than projected. Pat said that the Friends of Fair may have some money for prizes, etc. They have had a lot more use on their building which brings in revenue. They had reduced their building rental prices and have seen an increase in building rental requests. Commissioner Jones asked if the board had thought about asking for some of the ½% Economic Development Committee for funding which could be good seed money in helping to move forward with their projects. Commissioner McCarty hoped that more vendors would be back and she asked if the vendor fees were going up. Pat stated they'd like to keep them at last year's level in hopes they are able to come back. Volunteers are key to keeping costs low and they hope to have more volunteer help.

**COUNTY ASSESSOR. TARA BERG WAS PRESENT.** Lasts year's budget was \$887,661. This year's budget request is \$891,008. Tara said the most important job they have is to value property. The state dropped the requirement to travel for required employee training last year during COVID but the requirement is back in play this year and that's where you will see an increase in travel. Tara shared a position with the County Clerk until the Clerk needed a full time person at which time Tara received this person back full time. Tara still has a ½ time position that she would like to fill this year. She has an employee retiring in January and this person will come back during busy times in her office and to help train the new full time person. When her employee retires she will hire a field person. Increases other than training will be in postage and printer cartridges. Tara is now sending cards out to residents to let them know that the field crews will be out to their residences/businesses to do their statutory review of their property. They have had some instances that were not good and Tara felt that this would be a safer way to let the owners know that the field crews will be to their property. They are busy due to high volume of property sales in the county. TY Pickett is a large part of her budget and they are industrial appraisals appraising about \$65,000,000 worth in assessed values in the county. They have the expertise to do these that her office does not have the ability to do.

**PLANNING DEPARTMENT. STEVE BAUMANN WAS PRESENT.** Last year's budget was \$298,373. This year's request is \$298,391. This budget is a status quo budget. They have some dues that are included for small wastewater certification. The mapping copier shared with the Assessor and County Clerk will be replaced and the IT Department will take on this cost. They are showing a proposed increase in revenue due to the increase in permit fees. This increase is projected to increase by \$26,270. The service agreement for the copy machine for maps can be dropped (\$840) due to IT replacing the mapping copier. Steve noted that he will need a new vehicle in the future. Commissioner Becker would like to see this request funneled through the Capital Revolving Fund.

**FUEL DISTRIBUTION BUDGET. STEVE BAUMANN WAS PRESENT.** Steve is getting ready to rebid the fuel contract and he discussed changing the surcharge from \$.18 to \$.10. Steve threw out the suggestion of thinking about electric vehicles for the future. Commissioner Thomas stated that our area gets very cold and this is not something to think about at this time. Steve just wanted to throw out the idea in case the Commission was interested in the future.

**COUNTY CLERK BUDGET. JULIE FREESE AND MARGY IRVINE WERE PRESENT.** Last year's budget was \$897,288. This year's request is \$956,326. Julie also presented a request for \$22,500 additional to resume the online timekeeping programming. The additional would be \$19,500 for support and maintenance and \$3,000 would be for additional training time to get back up to speed on the project. The company also is allowing an extra 20 hours of training free. Questions about the benefit of the online card system were discussed. Freese stated that administrator time of working on scheduling time off and finalizing timecards for payroll will be the biggest benefit. Julie's deputy stated she spends about 4-8 hours a month on all aspects of the time card system and the department she oversees is only 13 employees. During the CARES application process, it would have been helpful to have the online timecards rather than having to get information from the departments and the audit process has gone slower for their review because she doesn't have the timecards currently for the Sheriff's Department. The Sheriff's office provides an accounting of each employee's timecards to us to pay from. There would also be a component for the Road's Department to track their activities, equipment and inventory. Freese then reported that her revenue has skyrocketed since the COVID shutdown and subsequent reopening a year ago. Julie projected \$88,000 over her projections for the current year and another \$82,000 for the next fiscal year. Due to the increase in land sales and vehicle sales, her office has seen record high monthly fee transactions. The allowance by the Commissioners to replace a former employee to help with the workload has been instrumental in helping to get her office caught up with the workload, much of which is dictated by statute. Many of the increases in line items can be attributed to these increases in workload. Freese also reminded the Commissioners that she returned over \$43,000 to the budget last year. After a discussion on the timecard system, it was approved to increase the Clerks Budget by \$22,500 making her request for the upcoming year at \$978,826.

**COUNTY CLERK ELECTIONS BUDGET. JULIE FREESE AND MARGY IRVINE WERE PRESENT.** The current year's budget is \$268,376 and the upcoming year's request is \$199,899. Freese reminded the Commissioners that the reduction is due to this upcoming year being an "off year" election. Julie reported that there were changes in the Wyoming Legislative session that will increase activities and budget in the Election Department such as the implementation of voters having to show photo ID to vote. This will require uniformity across the state procedurally and also the necessity of additional education for the voters. Redistricting of the Legislative seats and County Commission seat will also be a topic of work for the Election Office and there is travel budgeted to attend these sessions. The Interim for the Corporations Committee will also review the topic of Run Off Elections. Congress is also reviewing two Election bills, that if passed, will impact the State and County Election budgets significantly. None of these items just discussed are included in this budget. The E-Poll books used in the last elections were leased and paid for by a grant. Freese and staff feel leasing is a good idea as well as the potential that the Secretary of State will design their own product. So a lease amount is included at this time. Fremont County will be a pilot for the Secretary of State's e-poll books.

**PUBLIC HEALTH NURSE EMERGENCY PREPAREDNESS GRANT. BECKY PARKINS WAS PRESENT.** Becky thanked the Commissioners for their approval of the PHEP employee increase earlier in the meeting. She then presented Amendment One to the Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Fremont County that reduces the total state general funds dollar amount by \$14,403.00 for a contract amount of \$151,135.00 and amends the responsibilities of the Maternal and Child Health Statement of Work. Larry Allen moved, Mike Jones seconded, to approve Amendment One as presented. Motion carried unanimously. She stated the County Health Officer Contract for State funding will not be lost as the position is currently vacant, it will be available when the position is filled.

**TRANSPORTATION DEPARTMENT. BILLY MEEKS AND JILL JOHNSON WERE PRESENT.** Last year's budget was \$2,329,677. This year's request is \$2,136,972. Discussed their IWORQs system. It was explained that when the online timekeeping program is implemented, they will be able to do the same thing in that system as IWORQs. Billy mentioned in a separate memo that their employees starting pay was supposed to be \$39,200 as a base rate for operators and \$34,672 for truck drivers and asked for this to be implemented in this budget. Billy also mentioned that his two Foreman do the same job and should

be making the same salary. He also requested a pay increase for the Administrative Assistant due to her larger workload. The Commissioners stated they will review the additional funding requests later in the budget session. Effective February of 2022, new federal CDL laws will require new drivers to have schooling in order to obtain a CDL and those who currently have a CDL will be grandfathered. They discussed how to get training for someone who would otherwise be qualified to get a CDL and WACERS have discussed this issue, with the closest school located in Billings, Montana. Contractual services for the Dubois Contract was moved to the Road Construction Fund. Chairman Becker is concerned about the materials line item. Billy stated those and chains and cables can be used in the Road Construction Fund. Road revenue was discussed as to where the money comes from and how it is to be used. The County Clerk will work with the County Treasurer to look at CREG report and get that information mapped to where it comes from and where it can be expended and what type of jobs. Much discussion was spent on which projects should be delivered this year. It was not clear how many projects have gone through the engineering process and are ready to bid. These items are needed from the Transportation Department for the Commissioners to review.

**ROAD CONSTRUCTION FUND. PRESENT WAS BILLY MEEKS AND JILL JOHNSON.** Last year's budget was \$1,612,408. This year's request is \$2,472,908. Projects listed are striping, delineators, safety supplies as well as engineering. As mentioned in the Transportation budget, they have moved the Dubois Contract and some materials and safety (signs) to this fund. Gravel for contract truck hauling will come out of this budget and the trucking will be out of the 1% fund. Projects added for this year were listed: Crooks Gap Cattle guard project for \$150,000, Lander Cutoff Gravel purchase for \$500,000, Ethete Road engineering for \$300,000, Lower North Fork Engineering for \$200,000 and Two Valley Culvert Replacement for \$30,000. They have also added to the Cattle guards and culverts project and the East Fork Road Gravel project, with a budget total at \$2,081,000. Commissioners asked Billy to look into the availability of steel suppliers for cattle guards and culverts and return with prices. Billy passed out an additional request to have a Capital Improvement Plan. He stated that the use data, if available, would help him determine the priority of road work that should be done. He estimated this cost as \$200,000 which is not included in this budget.

**ONE PERCENT FUND. PRESENT WAS BILLY MEEKS AND JILL JOHNSON.** Last year's budget was \$6,455,528. This year's request is \$6,709,625. Their lists of projects for the upcoming year are Wiggins Fork Bridge Replacement \$351,382 (remaining), Horse Creek Road Construction (\$558,243 remaining), North 2<sup>nd</sup> Street Lander asphalt overlay and shoulder widening for \$3,800,000, Country Acres Road reconstruction \$850,000 and Hot Mix for \$650,000. Chairman Becker is concerned on whether these projects can be done in a year. Billy said Country Acres is very likely to be done. On North 2<sup>nd</sup> Street he needs to know what the Commissioner want completed as he has been approached by several people with requests for additional projects on this Road. Chairman Becker voiced his concern that he is tired of engineering everything and not seeing anything done on the ground and would like to know where each project is at (engineering, ready to bid, etc.) The Commissioners also stated that when a project is using several budgets, each one should be budgeted for accordingly in the next year under each specific budget as to what they will supply.

Transportation Superintendent Billy Meeks stated there is confusion with the description of Bonneville Road for emergency purposes. The Town of Shoshoni is looking at changing the name of the southern leg to something else so as not to be confused with the portion that is the cutoff across to Thermopolis, which often has maintenance issues during winter months.

The Commissioners did a weighted vote with the 20 applicants for the County Commissioner Scholarships, which is in the amount of \$500 per semester. Larry Allen moved, Jennifer McCarty seconded, to award the three scholarships to Cheyenne Thompson (Shoshoni High School); Hadlee Becker (Wind River High School) and Jalee Brown (Riverton High School) and to name Maclean Heller, Sadie Wood and Alona Wilkerson as first, second and third alternates, respectively. Motion carried unanimously. The one Renewal Scholarship will be awarded next month following release of spring grades.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 4:55 p.m. and reconvene for a Regular Meeting on May 11, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD