

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
APRIL 18, 2023

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. The following members were present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas (via Zoom) and Ron Fabrizius. County Clerk Julie A. Freese was present along with Civil Deputy Attorney Nathan Maxon.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on April 18, 2023. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: Ace Hardware-Lander-Segregated-Materials/Supplies -\$373.70; American Shooters Las Vegas, Inc-County Sheriff-Ammunition-\$7128.00; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$25754.02; Bank Of The West Acct Analysis-Investment Pool-Analyzed Charges-\$145.57; Big Brothers Big Sisters Of NW WY-TANF Grant-TANF Grant 2023 -\$2222.70; Big Horn Water-Youth Services-Water -\$111.75; Centurylink-Computer Services-Telephone Services-\$667.18; Charter Communications-Computer Services-Internet Services-\$229.98; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$2144.00; CNA Surety-Clerk Of District Court-Surety Bond -\$100.00; Communication Technologies Inc-Support Services-Maintenance Repairs-\$2961.87; Davis & Cannon LLP-County Attorney-Property Tax Appeal-\$18148.73; Davis Funeral Home-Health & Welfare-Indigent Funeral-\$1500.00; Dooley Enterprises Inc-Detention Center-Ammunition-\$1770.00; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$162.95; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicles-\$64704.00; Fremont County School District #25-Youth Services-Meals-\$380.50; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$490.00; Frontier Ambulance LLC-Fremont County Ambulance-Subsidy-\$119627.00; Grainger-County Buildings Detention-Materials / Supplies-\$83.65; Hall, Tatum-Health Promotion-Expense Reimbursement-\$194.80; Haslam, Kenneth-Vehicle Maintenance-Expense Reimbursement-\$160.00; Hehr, Ryan B-Prevention Program-Administrative Assistance-\$90.00; Huff Sanitation LLC-County Buildings-Service-\$800.00; J R Project Management LLC-LATC Program Grant-Contract Management -\$3750.00; John Deere Financial-Vehicle Maintenance-Materials / Supplies -\$344.97; Jones, Michael-County Commission-Reimbursement-\$95.00; Laboratory Corporation of America-Detention Center-Inmate Medical-\$27.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$297.90; Lowham Surgery & Endoscopy, PC-Detention Center-Inmate Medical-\$180.50; Master's Touch LLC-County Treasurer-Prepaid Postage -\$5426.56; Midwest Connect-Support Services-Machine Maintenance-\$1814.00; Mountain Dental PC-Detention Center-Inmate Medical-\$2521.00; Mr D's Food Center Inc-Detention Center-Supplies -\$60.50; Napa Auto Parts-Riverton-Segregated-Parts & Supplies -\$2565.40; Natrona County Attorney-Health & Welfare-Title 25 Services-\$7785.00; NMS Laboratories-County Coroner-Toxicology Services -\$2591.00; Norco Inc-Vehicle Maintenance-Supplies-\$190.35; Office Shop Inc, The-Computer Services-Copier Maintenance -\$547.98; O'Reilly Automotive Inc-Vehicle Maintenance-Parts & Supplies -\$77.67; Overhead Door Inc-County Buildings-Service / Supplies -\$669.38; Palace Pharmacy-Detention Center-Inmate Rx's-\$4327.40; Pavillion, Town of-County Buildings-Utilities.-\$148.89; Quill Corporation-Fremont County WIC-Office Supplies-\$348.71; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$326.20; Riverton Ranger, Inc-Segregated-Advertising-\$2101.45; Rocky Mountain Boilers Inc-County Buildings-Services/Materials-\$485.00; Rocky Mountain Power-County Buildings-Utilities-\$9726.06; Sagewest Health Care-Segregated-Title 25 & Inmate Medical-\$32356.91; Shoshoni, Town of-County Buildings-Utilites-\$70.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$1467.00; Soule, Sierra-District Court-Appointed Representation-\$442.50; Sweetwater Aire LLC-Detention Doors Upgrade-Supplies/Parts -\$6806.65; Terrance R. Martin PC-District Court-Appointed Representation-\$1447.50; Teton Pathology PC-County Coroner-Services -\$250.00; Thos. Y. Pickett & Co Inc-County Assessor-Valuation Contract-\$30486.58; Traveling Computers-Computer Services-Supplies, Services-\$7312.33; Union Telephone Company-Segregated-Cellphone Service-\$722.88; Verizon Wireless-Segregated-Cellphone Service-\$1120.01; Western Printing, Inc-County Assessor-Postcards -\$491.38; Wilson, Kevin L. RN-Detention Center-Medical Services-\$1000.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate -\$4.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$316.00; Wyoming Family Sonography LLC-Detention Center-Inmate Medical-\$450.00; Wyoming Machinery Co-Transportation-Parts -\$10073.52; Wyoming Office Attorney General-24/7 Program-Program Fees-\$5108.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$3136.80.

Ron Fabrizius moved, Mike Jones seconded, to approve a voucher from Cloud Peak Counseling Center in the amount of \$1,625.00 for two Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Mike Jones moved, Ron Fabrizius seconded, to approve a Natural Resources Conservation District form titled "Assurances Relating to Real Property Acquisition" for 2023 Flood Events and the accompanying letter from Fremont County Commission indicating that as a co-sponsor of an Emergency Watershed Protection Project, they must show the ability to levy taxes and exercise the power of eminent domain (however have declared

these abilities will not be exercised under any circumstance). Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve the bid from Fremont Chevrolet Buick GMC for two pickups for the Vehicle Maintenance Department totaling \$267,740 with funding through the Capital Revolving Fund. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the bid from Fremont Chevrolet Buick GMC for one 2022 Chevy Traverse for the Prevention Program totaling \$32,352 with funding through the Capital Revolving Fund. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the bid from Fremont Chevrolet Buick GMC for two pickups for the Vehicle Maintenance Department with funding through the Capital Revolving Fund. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the bid from Fremont Chevrolet Buick GMC for one 2022 Chevy Traverse for the Planning Department with funding through the Capital Revolving Fund. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the bid from Fremont Chevrolet Buick GMC for two 2022 Chevy Traverses for the Youth Services Department with funding through the Capital Revolving Fund. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Lease and Service Agreement with Otterspace, LLC for installation of electric vehicle charging stations at the Dubois Museum site. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve a Lease and Service Agreement with Otterspace, LLC for installation of electric vehicle charging stations at the Pioneer Museum. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to ratify approval of the Memorandum of Agreement between Air Force Special Operations Command, 1<sup>st</sup> Special Operations Wing and Fremont County for Aircraft Landing Zone in conjunction with an upcoming safety drill to be conducted in May. Motion carried unanimously.

The following items in the Priority Mail were addressed: Bridger-Teton National Forest Public Engagement Officer for the Forest Plan Revision, Linda Merigliano, message regarding her invitation to meet to learn more about the planning effort. The Commissioners agreed to schedule Ms. Merigliano on the May 23<sup>rd</sup> agenda. Jennifer McCarty moved, Mike Jones seconded, to approve the annual Circus License for the Fremont County Shrine Club for the circus scheduled at the Fremont County Fairgrounds on July 6, 2023. Motion carried unanimously. Receipt of the \$10 fee was acknowledged. An application for Indigent Burial Funds was acknowledged, and the voucher to Davis Funeral Home in the Fremont County Unclaimed & Indigent Burial and Cremation Policy was approved in the amount of \$1,500. The Commissioners stated they do not need to see the Indigent Burial Application prior to approving a voucher for payment which is set by Policy at \$1,500 unless they are a veteran, in which case an additional amount can be added.

There was nobody present for the Public Comment period.

Fremont County Fire Warden Craig Haslam reviewed the 2023 Wildland Fire Management Annual Operating Plan, which addresses issues affecting cooperation, interagency working relationships and protocols, financial arrangements and joint activities across the State of Wyoming. Mike Jones moved, Jennifer McCarty seconded, to approve the 2023 Wildland Fire Management Annual Operating Plan. Motion carried unanimously.

Craig Haslam was joined by Fremont County Emergency Dispatch Supervisor Carl Freeman and Emergency Management Coordinator Milan Vinich to review their Local Assistance and Tribal Consistency Fund (LATCF) application for "Critical Communications Infrastructure and Equipment" totaling \$2,132,510. In addition to the Commissioners, LATCF Committee members Julie Freese and Jim Anderson were present. Chairman Allen stated the first round of LATCF projects have been prioritized, and this application is part of the second round which will also have to be prioritized, and recommended the men research all available grant opportunities as the Committee will not fund the project in its entirety.

Craig Haslam presented the Fire Warden budget for FY 2023-2024. Last year's allocation \$15,000 with restrictions. This year's request is \$20,000.

Extension Educator Chance Marshall and 4-H Youth Development Educator Jennifer Matosky informed the Board that the Wind River Indian Reservation Educator position is vacant and the University of Wyoming Extension is recommending blending that office with Fremont County. The Commissioners requested confirmation that both Tribal Councils have been made aware of this recommendation and are in agreement, at which time the County would be supportive of the merger.

Angela Flint was present to interview for one of three vacancies on the Fremont County Historic Preservation Commission. Mike Jones moved, Clarence Thomas seconded, to appoint Angela Flint to a three-year term on the Historic Preservation Commission. Motion carried unanimously.

Museum Director Scott Goetz presented information on a specific project grant the Dubois Museum received from the Wyoming Humanities Council to fund the purchase of a scanner and pay the salary of a person to scan a collection of diaries from the owner of the CM Ranch (Charlie Moore) from the time frame 1930-1971. Jennifer McCarty moved, Michael Jones seconded, to authorize the Museum Board's request to hold a public hearing for the purpose of amending their fiscal year 2022-2023 budget for the Unanticipated Revenue. Motion carried unanimously.

J.R. Oakley, JR Project Management LLC, presented bid tabulations for furniture for the new Circuit Courtroom and Jury Room. The Invitation to Bid was posted on the County website and he personally delivered the document to local businesses. Bids received were Slumberland Furniture, Casper, WY \$18,294.96; The Office Shop, Riverton, WY for the OIG product line \$25,569.70, The Office Shop, Riverton, WY for the Global product line \$35,061.35 and Reed's Moghaun Office Supply, Lander, WY were not able to bid due to warehouse and supply issues. Mike Jones moved, Jennifer McCarty seconded, to accept the bid from Slumberland Furniture, Casper, WY in the amount of \$18,294.96. Motion carried unanimously.

Popo Agie Conservation District Executive Director Kelsey Beck had requested the Natural Resource Conservation Service document stating Fremont County will co-sponsor an Emergency Watershed Protection Project for 2023 Flood Events. The Commissioners had approved the document earlier in the meeting. In another matter, Beck was joined by Transportation Superintendent Billy Meeks to discuss road mitigation for Deer Valley Road within the Popo Agie Estates

Fremont County Library Foundation President Cody Beers was joined by fellow Foundation officers, Vice President Ernie Over, Secretary Michele Burdick and Treasurer Alex Wolfer. Library Director Anita Marple was also present at the table. Eight other people were present in the audience representing the Library Board, Library System, Foundation and Friends' organizations (a complete list is available in the Commissioners' Office). Beers distributed a copy of the Foundation By-Laws and read the purpose "is to secure gifts, endowments and memorials, and to sponsor functions, for buildings and financial support of the Fremont County libraries, and to administer such gifts, endowments, memorials, donated and earned monies, for the buildings and support of the libraries in Fremont County".

In another matter, Library Director Marple and County Clerk Julie Freese reviewed the Tahoe accident disbursement from Wyoming Association of Risk Management (WARM) in the amount of \$25,810. Marple had submitted an ARPA request for purchase of a replacement vehicle and had estimated they could fund \$20,000 with proceeds from the WARM reimbursement towards the purchase price of \$65,000 for a used vehicle. She further requested that \$532 of the reimbursement pay for travel related costs to get the vehicle here and that the remainder of \$5,278 be applied towards their FYE24 premium payment to WARM. Mike Jones moved, Clarence Thomas seconded, to approve the WARM disbursement as requested. Motion carried unanimously.

Commissioner meeting reports were given.

The board adjourned to the Carnegie Room where the Fremont County Library Foundation had invited them to a luncheon and meet and greet with Foundation members and Friends of the Library members.

Social Service budget hearings were held as follows and County Clerk Julie Freese had provided a spreadsheet of the history of funding for the various programs since 2007.

**Shoshoni Senior Citizens Center.** Present was Director Rykki Neale. Last year's allocation was \$7000 and this year's request is \$7000.

**Child Development Services of Fremont County.** Present was Executive Director Courtney Hill. No funding last year. This year's request is \$92,277.

**Children's Advocacy Project.** Present was Executive Director Stacy Nelson. Funds allocated last year was \$2000. This year's request is \$2000.

**Eagle's Hope Transitions.** Present was Michelle Widmayer, Executive Director. They took over the Good Samaritan Center as well as their own Transition program. They did not receive funding last year and are asking for \$36,480 this year.

**Fremont County Alliance Against Domestic Violence and Sexual Assault.** Executive Director Sydney Moller was present. They received no funding last year. They are requesting \$50,000 this year.

**Wyoming Sr. Citizens Inc./Foster Grandparents Program.** Present was Executive Director Herbert Wilcox and Lauri Shoopman. They received no funding last year. This year's request is for \$1500.

**Volunteers of America Northern Rockies.** Present was Heidi McNeil, Director of Center of Hope and Brad Hendry. They received no funding last year. This year's request is \$55,000.

**Historic Preservation Commission.** Present was Polly Hinds, Chairman. They received a \$1000 allocation last year and is requesting \$1000 for the upcoming year.

**Lander Senior Citizens Center.** Present was Executive Director Jane Nolde. Last year's allocation was \$10,000. This year's request is \$25,000.

**Fremont County Predatory Animal Management District.** Present was Rob Crofts Chairman and Ivan Laird, Vice-Chairman of the District. Last year's allocation was \$5000. This year's request is \$5000.

**Riverton Senior Citizens Center.** Present was Geri Boesch and Frank Tanner. No funding was received last year. This year's request is \$31,000.

**High Country Senior Citizens Center.** No one was able to attend and they will be rescheduled until the next meeting.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 4:15 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on May 3, 2023. Motion carried unanimously. (Note: May 2<sup>nd</sup> meeting moved to May 3<sup>rd</sup> (Wednesday) so that County Elected Officials could participate in an Air National Guard safety drill on May 2<sup>nd</sup>).

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD