

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
APRIL 11, 2023

OFFICIAL MINUTES

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. The following members were present: Chairman Larry Allen, Vice-Chairman Mike Jones and Ron Fabrizius (via Zoom). Commissioners Jennifer McCarty and Clarence Thomas were absent. County Clerk Julie A. Freese was present along with Civil Deputy Attorney Nathan Maxon.

Mike Jones moved, Ron Fabrizius seconded, to approve the agenda as presented. Motion carried unanimously.

Mike Jones moved, Ron Fabrizius seconded, to approve the minutes of the Regular Meeting held April 6, 2023. Motion carried unanimously. The meeting was postponed from April 4, 2023 due to a winter storm causing the Courthouse closure.

Mike Jones moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor - Department - Description - Amount: Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies -\$9.17; AlSCO Inc.-County Buildings-Laundry -\$343.35; Apple Valley Tree & Lawn Care LLC-Road Construction-Tree Trimming-\$11270.00; Artery Construction Inc.-Transportation-Contract Services-\$6915.00; Bank of the West-Segregated-Credit Card Charges-\$73692.12; Bill Jones Plumbing & Heating-County Buildings-Services/Repairs-\$297.42; Bowdel Steven P.-Detention Center-Medical Services-\$2250.00; Boyle Electric Inc.-County Buildings Detention-Services-\$443.16; Carquest Auto Parts-Vehicle Maintenance-Parts & Supplies-\$20.90; Carroll Septic Service-Transportation-Services-\$150.00; Charter Communications-Computer Services-Internet Service-\$129.98; CMI TECO-Transportation-Parts & Supplies-\$2077.63; DOWL LLC-Road Construction-Road Surface Management-\$15017.88; Drug Testing Services LLC-Transportation-Drug Testing Service-\$60.00; Dubois Frontier, The-Support Services-Advertising-\$53.40; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicle-\$51348.00; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs -\$57.16; Fremont Counseling-Lander-Health & Welfare-Title 25-\$2850.00; Fremont County Solid Waste-County Buildings Detention-Dump Fees-\$8.00; Fremont Motors - Lander-Capital Asset Acquisitions-Vehicle-\$47978.76; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies -\$4517.91; Frontier Ambulance LLC-Health & Welfare-Title 25-\$609.23; Gee, Brian-Detention Center-Medical Services-\$5580.00; Grainger-County Buildings Detention-Materials / Supplies -\$243.81; Hancock, Timothy-County Attorney-Reimburse Expenses-\$28.00; High Plains Power, Inc.-County Buildings-Utility Services-\$1953.85; Kairos Broadcasting LLC-Transportation-Advertising -\$250.00; Lander, City of-County Buildings-Water & Sewer-\$2887.24; McAuley, Lindsay-Detention Center-Medical Services-\$1625.00; Norco Inc.-County Buildings-Supplies -\$2755.39; Office Shop Inc., The-Computer Services-Maintenance -\$7530.10; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$1129.16; Quadiant Inc-County Attorney-Machine Rental -\$266.52; Reed's Moghaun Office Supply-County Attorney-Office Supplies-\$26.50; RELX, Inc.-County Attorney-Research Subscription-\$694.00; Riverton Physician Practices LLC-Detention Center-Drug Testing-\$430.00; Solterra Engineering Inc.-ARPA Program Grant-Engineering Service-\$1642.50; State of Wyoming-Transportation-Permit Fee -\$50.00; State of Wyoming - ETS-Segregated-Archives Storage-\$4.90; Superior Industrial Supply & Equipment -Transportation-Supplies/Equipment-\$38144.98; Sweetwater Aire LLC-County Buildings Detention-Supplies/Parts -\$262.50; Symbol Arts LLC-County Coroner-Badges-\$372.50; Tumbleweed Propane Inc.-County Buildings-Utility Services-\$838.88; T-Y Excavation Inc.-Road Construction-Road Maintenance-\$12376.34; USPS- Hasler-County Attorney-Postage -\$1000.00; Verizon Wireless-Computer Services-Cellphone Service-\$166.32; Wolf, Nancy J-Detention Center-Medical Services-\$1468.75; WY Dept of Transportation-Transportation-Bridge Project -\$45.17; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$3770.00; Wyoming Dept of Transportation-Segregated-Fuel -\$2573.58; Wyoming Machinery Co-Vehicle Maintenance-Parts -\$2624.62.

Mike Jones moved, Ron Fabrizius seconded, to approve a voucher from Natrona County Legal Department in the amount of \$7,785.00 for Title 25 patients. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve a voucher from SageWest Health Care in the amount of \$17,850.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Memorandum of Agreement between Air Force Special Operations Command, 1st Special Operations Wing and Fremont County for Aircraft Landing Zone (taken under advisement pending review by all Commissioners); and 2) Record of Proceedings.

The following items in the Priority Mail were reviewed: 1) Sublette County Commission request for matching contributions from Lincoln, Teton, Park and Fremont in order to apply for a Federal Natural Resource Policy Account grant of \$50,000 to engage in a statistically valid, independent social survey regarding the Bridger-Teton National Forest Plan Revision. Mike Jones moved, Ron Fabrizius seconded, to approve Fremont County's matching contribution of \$2,500. Motion carried unanimously.

The Public Comment period was held. Karen Wetzel expressed appreciation for allowing public comment during each meeting. She reiterated she is not against a new Coroner facility but does not support an autopsy suite. Coroner Ivie is not a forensic pathologist and once Dr. Frost is no longer working for Fremont County, it may set unused until another pathologist can be hired. She stressed she does her own research and has worked in the medical field and felt there are four full time pathologists in the state who can perform autopsies for Fremont County after Dr. Frost is no longer employed.

Sheriff Ryan Lee presented a monthly report

4-H Youth Development Educator Jennifer Matosky presented an update to the Commissioners.

Commissioner meeting reports were given.

Youth Services and Treatment Court Supervisor Cassie Murray provided a monthly update.

J.R. Oakley, JR Project Management LLC, discussed the furniture for the Circuit Court Remodel Project. Based on the recommendation of the Civil Attorney and County Clerk Freese, who after reviewing state statutes indicating new furniture for capital construction projects must be bid out, the Commissioners requested Oakley bid the furniture project accordingly. Oakley will prepare the Invitation to Bid and get posted on the County Website.

In other business, J.R. Oakley presented a monthly update on the status of ARPA and LATCF projects to date.

Library Director Anita Marple was joined by Board member Carrie Johnson and via Zoom Sherry Shelly and John Angst, to provide a restructure proposal and a rehire request. Liaison Jennifer McCarty, absent from the meeting, had earlier expressed her support of the restructure plan being proposed today. Proposed changes to the administrative structure are being recommended after significant budget cuts due to declining revenues in FY 2020 and 2021 and, at that time, was defined as a short-term solution. The proposal is: 1) separate the Library Director and Lander Manager positions, providing the Library system with a full 80 hours of leadership each week. The Lander Library is not gaining an additional staff member, the Director will continue to assist covering Monday evening open hours, Saturday hours in the summer and cover in the event of staff illness or vacation; 2) eliminate the Assistant Director position and restore the Riverton Branch Manager position; and 3) Place the Dubois Branch under the supervision of the Lander Director with an enhancement to the Dubois Lead Librarian position, supported within the current budget due to the restructure plan; however, the budget cannot accommodate a Dubois Manager position. Mike Jones moved, Ron Fabrizius seconded, to approve the Administrative Restructuring Proposal to separate the Library Director and Lander Manager positions effective June 12, 2023 and to remove the Assistant Director position and restore the Riverton Branch Manager position, effective December 2023. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve the hire of a Lander Manager no earlier than June 1, 2023 at a base salary not to exceed \$41,600. Motion carried unanimously.

Transportation Superintendent Billy Meeks and Lander Supervisor Clyde Winchester gave an update on increased costs for winter maintenance this year, totaling \$111,886.95, not including overtime costs or bills not yet received. Included in the cost was hiring private contractors and equipment (dozer, snow blower) and other items (ice slicer, generator, etc.).

Billy Meeks received a request from residents along Pheasant Run to use some of the County's inventory of jersey barriers to place on the south side of the road where flooding has occurred in the past. The Homeowners Association is willing to pay set up costs involved with placing the barriers. Meeks was requested to have them contact local contractors first, and if nothing is available, come back to the County for assistance. Meeks stated the precaution will help save the County roadway.

In closing, Billy Meeks stated he still has one vacant position, Road Maintenance Level 1-3 depending on experience.

County Coroner Erin Ivie presented the 2023 1st Quarter Summary.

Coroner Ivie was joined by Carbon County Coroner Brittany Nyman who presented a power point regarding her facility and its benefits and uses. Coroner Nyman stated Carbon County has about 85

Coroner cases annually of which 15-20 require autopsies. Her facility is approximately 5,000 square feet and she will provide the total cost of the renovation project to the Commissioners as requested.

Following the adjournment of the meeting, the Commissioners took a tour of the morgue facility in the Courthouse basement and then toured the Circuit Court Remodel project.

There being no further business, Mike Jones moved, Ron Fabrizius seconded, to adjourn the Regular meeting at 11:45 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on April 18, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD