

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
APRIL 6, 2021

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, and Mike Jones. County Clerk Julie A. Freese was present. Vice-Chairman Larry Allen and Commissioner Clarence Thomas joined later in the meeting.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on March 23, 2021. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name-Department-Description-Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$414.20; Airgas USA LLC-Vehicle Maintenance-Supplies-\$60.25; Allied Interstate LLC-Payroll-Garnishment-\$409.17; American Family & Life Ins.-Segregated-Insurance-\$7081.38; Amerigas-County Buildings-S & R Propane-\$497.47; Bailey Enterprises, Inc-Segregated-Vehicle Fuel-\$24097.94; Black Hills Energy-County Buildings-Utility Service-\$9682.30; Bloedorn Lumber-Lander-Segregated-Materials, Supplies-\$961.65; Blue Cross Blue Shield Of WY-Co Admin-Health Ins Claims-\$406744.53; California State Disbursement-Payroll-Child Support-\$50.00; Carroll Septic Service-Transportation-Services -\$150.00; Child Support Services/ORS-Payroll-Child Support-\$325.00; Circuit Court-Payroll-Garnishment-\$201.29; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$821.98; CNA Surety-County Commission-Renew Bond-\$100.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$980.45; Daylight Holdings LP-Search & Rescue-Vehicle Purchase -\$5000.00; Dealers Electrical Supply-County Buildings Detention-Materials/Supplies-\$154.31; Display Sales Co-County Buildings-Wyoming State Flags-\$258.00; Dooley Enterprises Inc-County Sheriff-Ammunition-\$2796.25; Dubois Frontier, The-Support Services-Advertising-\$24.48; Fahey, Penny-Health Promotion-Wellness Services Contract-\$3500.00; Fremont County Treasurer-Co Admin-Health Insurance-\$329395.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$188542.80; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$43735.85; Fremont Electric Inc-County Buildings-Services Installation/Repair-\$1937.00; Globalstar USA-Search & Rescue-Satellite Phone-\$193.60; Grainger-County Buildings-Materials/Supplies -\$952.65; Great West Trust-Segregated-Wyoming Benefits-\$7345.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$976.00; Honnen Equipment -Vehicle Maintenance-Parts/Supplies -\$1657.96; Inberg-Miller Engineers-Road Construction-Road Striping Project-\$36186.90; Iowa Judicial Branch-County Attorney-Court Document Copies-\$6.00; Johnson, Brett-Sheriff Victim Services-Reimbursement-\$97.20; Kislung, Lisa-District Court/Public Defender-Professional Services/Rent-\$2205.91; KONE Inc-County Buildings-Elevator Maintenance -\$6832.71; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$363.08; Lazzari, Bailey-Public Defender-Public Defender Rent-\$450.00; Leisy, Glen-Transportation- Reimbursement-\$128.04; Liberty Mutual Insurance Co.-Detention Center-Notary Bonds-\$100.00; Lyles, Jesse-County Sheriff- Reimbursement-\$160.20; Master's Touch LLC-County Treasurer-Postage Replenish-\$2457.51; Media Works, Inc-County Sheriff-Supplies-\$129.96; Medical Air Services Assoc., Inc-Health Benefit Plan-Ambulance Memberships-\$39520; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$734.00; Miller, Margaret-District Court-Court Appointments/Rent-\$427.50; Moore, Christy L.-Detention Center-Inmate Uniform Repairs-\$122.50; Napa Auto Parts-Riverton-Transportation-Parts & Supplies -\$109.40; New York Life Insurance-Segregated-Insurance-\$133.11; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; NOVO Benefits-Health Benefit Plan-Insurance Services -\$5100.00; Paws for Life-County Sheriff-Animal Boarding-\$525.00; Plainsman Printing & Supply -Clerk of District Court-Printed Supplies-\$4292.97; Quadient Inc-County Sheriff-Machine Rental-\$118.88; Quill Corporation-County Sheriff-Office Supplies-\$528.05; R C Lock & Key-County Buildings Detention-Materials/Supplies-\$501.25; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4950.00; Riverton Physician Practices LLC-Segregated-Drug Testing-\$1593.00; Riverton Vision Center P.C.-Detention Center-Inmate Medical-\$227.00; Riverton, City of-County Buildings-Water/Sewer-\$865.33; Rocky Mountain Automatic Doors-County Buildings-Parts/Services-\$600.00; Sagewest Health Care-Detention Center-Inmate Medical-\$8007.96; Sehnert Systems Inc-County Buildings-Supplies / Trim-\$273.86; Service Plumbing & Heating Co., Inc.-County Buildings-Service/Parts/Repair-\$414.40; Shroyer, Tiffany-Attorney Victim Services-Reimburse Expenses-\$54.60; Six Robbles' Inc-Vehicle Maintenance-Parts -\$80.76; Soule, Sierra-District Court-GAL Office Rent Monthly-\$150.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; State of Wyoming-Transportation-Water Permits-\$100.00; Stroupe Pest Control Inc-County Buildings-Pest Control -\$115.00; Terrance R. Martin PC-Public Defender-Rent-\$450.00; Thompson, Codi S., RD-Detention Center-Contract Services-\$369.90; Total Net Salaries-Segregated-Salaries-\$611666.25; Traveling Computers-Computer Services-Computer Supplies/Services-\$5585.12; University of Wyoming-Agriculture Department-Contract Salary-\$8160.00; US Foods Inc-Detention Center-Inmate Board-\$14609.91; Valley Lumber & Supply Co Inc-County Buildings Detention-Materials/Supplies -\$241.24; Western Printing, Inc-Sheriff Victim Services-Printed Supplies-\$68.00; Whiting Law, P.C.-District Court-Professional Services-\$3172.50; Winchester, Clyde-Transportation-Reimburse Expenses-\$194.99; Winsupply of Riverton-County Buildings-Materials/Supplies-\$92.10; WY Dept of Employment-Segregated-Unemployment Claims-\$7419.00; WY Dept of Transportation-Vehicle Maintenance-Transfer County Plate -\$2.00; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Dept of Workforce Serv-Co Admin-Workers Comp-\$15820.36; Wyoming 4 X 4 Inc-Vehicle Maintenance-Supplies/Parts-\$87.60; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$9048.00; Wyoming G A L Program-District Court-Guardians Ad Litem Fees-

\$22228.03; Wyoming Machinery Co-Transportation-Parts -\$20834.01; Wyoming Retirement System-Co Admin-Contributions-\$146601.12; Wyoming.Com-Computer Services-Monthly Service-\$26.95; Wyonet Inc.-Computer Services-Telephone Service-\$8559.92; Y2 Consultants LLC-County Commission-Professional Services-\$11926.25.

Jennifer McCarty moved, Mike Jones seconded, to accept a voucher from Natrona County Legal Department in the amount of \$4,425.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) letter of appreciation to Treatment Courts Director Melinda Cox for seeking grant award of \$15,000 from Lander Community Foundation COVID Relief Fund; 2) letter of appreciation to Cheryl Frisbee for service on the Fremont County Historic Preservation Commission; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Brian Broyles for Union Pass Road. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2021-12 "Formation of the Shoshoni Senior Citizen Service District." Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a BCBS ASO Plan Change document to include three prophylactic surgeries under Covered Services. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Western Surety Company Official Bond and Oath for Phillip R. Moody as Commissioner in the Jeffrey City Water & Sewer District. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Colonial Life Application for Group Life Insurance; 2) May 19-21, 2021 WCCA Spring Meeting in Rock Springs informational flyer; 3) BLM Scoping Notice for the analysis of wild horse gathers and fertility control treatments in the North Lander Wild Horse Complex; 4) BLM Rock Springs and Rawlins Field Offices 30-day public review for Environmental Assessment for a proposed wild horse gather in Adobe Town, et. al.; 5) Wyoming Department of Health notice of free Suicide Prevention Training that is being offered to Wyoming employers (to be forwarded to County Elected Officials and Department Heads); 6) Wyoming Department of Family Services notice of Emergency Rental Assistance Program Application Assistance Grants (Chairman Becker will make the information available to appropriate agency).

The Public Comment period was held.

Extension Educator Chance Marshall distributed a flyer for the Fremont County Master Gardener Course, to start April 7<sup>th</sup> at Hudson Town Hall.

Commissioner meeting reports were given:

Treatment Courts Director Melinda Cox, Fremont County Prevention Program Coordinator Tauna Groomsmith and Public Health Nurse Supervisor Becky Parkins were present to discuss the Drug-Free Communities (DFC) Support Program Federal grant opportunity that provides funding to community-based coalitions that organize to prevent youth substance abuse. The Commissioners gave their approval to proceed with the grant application.

Transportation Superintendent Billy Meeks and DOWL Engineer Kasey Jones discussed the 8-Mile Road Transverse Rumble Strips project. Mike Jones moved, Jennifer McCarty seconded, to re-bid the project. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve Amendment No. 1 to the Agreement with DOWL LLC for Professional Services to be increased by \$1,575.00 to a revised not-to-exceed total of \$16,625.00. Motion carried unanimously.

Billy Meeks reviewed the Wyoming Department of Transportation Grant Agreement for the FY2021 Congestion Mitigation Air Quality (CMAQ) Project. Chief Civil Deputy Attorney Jodi Darrough recommended the Commission take action on the Agreement specifying General Condition, Section L, relating to Public Interest Funding which states "If the Subrecipient elects to use force account work (materials and/or labor) as its local match or a portion of its local match, such a determination requires the Subrecipient to make a finding in the public interest. In inquiry into the public interest finding cannot exceed \$50,000." Jennifer McCarty moved, Mike Jones seconded, to acknowledge the General Condition relating to Public Interest Funding for the CMAQ Project. Motion carried unanimously.

Commissioner Clarence Thomas joined the meeting at this time.

Billy Meeks stated that recent moisture has helped blade operators grade roads. He presented a list of Riverton area roads that have received gravel recently, with 1% funding for the gravel and hauled by County trucks. In closing, he stated there is high vandalism of County road signs, including painting, stolen, ran over stolen altogether.

Fremont County Planner Steve Baumann presented a proposed plat for Barry Subdivision, located three miles west of Lander off Squaw Creek Road. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Barry Subdivision as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann presented In Green Pastures Subdivision Lots 1 & 2 Replat. Jennifer McCarty moved, Clarence Thomas seconded, to approve In Green Pastures Subdivision Lots 1 & 2 Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Aspen Springs Lots 1 & 2 Partial Vacation was presented by Steve Baumann, which is a four lot Simple Subdivision located approximately .5 miles west of the intersection of Highway 26 and Union Pass Road west of Dubois. Jennifer McCarty moved, Clarence Thomas seconded, to approve Aspen Springs Lots 1 & 2 Partial Vacation. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Aspen Springs Subdivision Lots 1 & 2 Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann had earlier presented a revised "Unburdened" fee schedule"; however, had been requested to submit another fee schedule with increased fees based on "Fully Burdened" costs associated with the Department manpower reviewing the permits. Mike Jones moved, Clarence Thomas seconded, to approve the Unburdened Fee for FY 2021-2022 and review next year to consider increasing to the Burdened Fee. Voting against the motion: Jennifer McCarty. Motion carried.

In final business, Steve Baumann stated it is time to bid the fuel supplier for Fremont County. Last year the Commissioners stated only providers in the State of Wyoming would be considered and they again agreed to keep their criteria the same for this year.

The Fremont County Financial Team was present, consisting of County Clerk Julie Freese, Assessor Tara Berg, Treasurer Jim Anderson and Financial Specialist Michelle Neuenschwander to continue discussion on preliminary review of Off-Line Board budgets, updated Assessed Valuation and Anticipated Revenues.

Executive Health Insurance Committee members Jim Anderson, Margy Irvine and Julie Freese reviewed NOVO Benefits analysis for consideration of the Health Benefit Plan Document changes as requested. Mike Jones moved, Clarence Thomas seconded, to approve the proposed changes for the Plan Document and Contribution Rates. Motion carried unanimously.

Vice-Chairman Larry Allen was present via speaker phone.

Jennifer McCarty moved, Mike Jones seconded, to adjourn into Executive Session with Fremont County Planning Supervisor Steve Baumann for potential litigation. Motion carried unanimously. Following the session with Baumann, the Board discussed potential property acquisition. Chief Civil Deputy Darrough had a session for legal advice on four issues. Mike Jones moved, Clarence Thomas seconded, to adjourn the Executive Session. Motion carried unanimously.

Mike Jones moved, Larry Allen seconded, to pursue Eminent Domain for Temporary Construction Easement for replacement of the Wiggins Fork Bridge on property belonging to Les Hamilton. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 12:15 p.m. and reconvene for a Regular Meeting on April 13, 2021. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ TRAVIS BECKER, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD