

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
MARCH 14, 2023

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Michael Jones, Jennifer McCarty and Ron Fabrizius. Chairman Larry Allen and Commissioner Clarence Thomas were absent. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the minutes of the Regular Meeting held on March 7, 2023. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$520.76; Ace Hardware-Lander-County Buildings-Materials/Supplies-\$438.07; Ace Hardware-Riverton-Segregated-Materials/Supplies-\$73.55; Adams, Chelsea-Health Nurse-Contract Services-\$225.00; AlSCO Inc-County Buildings-Laundry -\$274.68; Amerigas-County Buildings-Utilities-\$1672.29; Arcasearch Corporation-County Clerk-Services-.\$5201.00; Bank Of The West-Segregated-Credit Card Charges-\$59379.49; Big Horn Water-Youth Services-Water Delivery-\$77.58; Carroll Septic Service-Transportation-Services -\$150.00; Charm-Tex, Inc-Detention Center-Inmate Supplies-\$1137.60; Charter Communications-Computer Services-Internet Service-\$129.98; Communication Technologies Inc-Support Services-Agreement/Repairs-\$2961.87; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1750.00; Davis Funeral Home-Health & Welfare-Indigent Burial-\$3000.00; DC Group Inc-Computer Services-Maintenance-\$1664.64; Desert Mountain Corporation-Transportation-Supplies-\$4015.83; Ethos Transportation Assistance-Health & Welfare-Title 25-\$1472.36; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$38.10; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicle-\$43000.00; Fremont Counseling-Lander-Health & Welfare-Title 25-\$4200.00; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies-\$838.41; Globalstar USA-Search & Rescue-Satellite Phone-\$275.24; Hehr, Ryan B-Prevention Program-Assistance Contract-\$90.00; High Plains Power, Inc-County Buildings-Utility Services-\$1770.61; IGM Technology Corp-ARPA Program Grant-Budget Software-\$46000.00; Kairos Broadcasting LLC-Segregated-Advertising -\$1716.00; Kisling, Lisa-Public Defender-Rent-\$600.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies -\$8.16; Lander, City of-County Buildings-Water & Sewer-\$2808.01; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$1112.43; Master's Touch LLC-County Treasurer-Printing & Mailing-\$2446.87; Maurisak, Amy-Transportation-Expense Reimbursement-\$22.13; McOmie, Lisa-County Clerk-Reimburse Expenses-\$125.00; Midwest Connect-Support Services-Supplies-\$100.00; Miller, Margaret-District Court-Rent-\$300.00; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies -\$5260.16; Norco Inc-County Buildings-Supplies -\$3371.90; Office Shop Inc, The-Computer Services-Printer Lease-\$155.00; Postmaster-Clerk of District Court-Box Rent -\$146.00; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$52.19; RELX, Inc.-County Attorney-Research Subscription-\$694.00; Riverton Ranger, Inc-Support Services-Advertising-\$377.00; Secretary of State-County Attorney-Notary Fee -\$180.00; Shoshoni, Town of-County Buildings-Water/Sewer-\$70.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$1195.50; Soule, Sierra-Public Defender-Rent-\$600.00; State Of Wyoming-Public Defender-Office Rent-\$1650.00; Terrance R. Martin PC-Public Defender-Rent-\$600.00; T-Y Excavation Inc-Road Construction-Road Maintenance-\$15702.50; Valley Lumber & Supply Co Inc-County Buildings-Materials/Supplies -\$93.82; Verizon Wireless-Segregated-Cellphone Service-\$1119.91; Wind River Oilfield Service Inc-Transportation-Contract Services-\$7895.50; Windmill, LLC-Transportation-Supplies-\$1756.34; WY Dept of Transportation-Vehicle Maintenance-County Plate-\$5.00; WY Public Health Laboratory-Public Health-Fees/Supplies-\$166.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$3016.00; Wyoming Coroner's Association-County Coroner-Association Dues-\$175.00; Wyoming Dept of Transportation-Segregated-Vehicle Fuel-\$2885.99; Wyoming Machinery Co-Vehicle Maintenance-Parts & Service -\$4030.26; Wyoming Waste Systems-County Buildings-Trash Service-\$3159.76; Yeates Construction Inc.-ARPA Program Grant-Remodel Project -\$176657.00.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the following Title 25 vouchers: Wyoming Behavioral Institute in the amount of \$13,572 for five patients and Cloud Peak Counseling Center in the amount of \$975 for two patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) One-year final report reminders to MOVE award recipients; 3) Retail Liquor Licenses; and 4) Record of Proceedings. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a BCBS Fremont County Employees Amendment, effective April 1, 2023, regarding benefit booklet amendments under How to Add, Change or End coverage. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Department of Health recipient of Wyoming Gaming Commission funding of \$600,000 to be distributed to counties for the purpose of funding county health programs to prevent and treat problematic gambling behavior. They requested a response if interested by April 7, 2023. Tauna Groomsmith, Fremont County Prevention Coordinator, will be

scheduled at the next meeting to discuss her thoughts on the funding opportunity. 2) BLM intent to prepare a programmatic environmental impact statement and resource management plan amendments for updated utility-scale solar energy planning on Federal public lands. Chairman Mike Jones stated his research indicates this is for large scale projects and would fall under state regulations and recommended that the county not seek cooperating agency status but will still have opportunity to participate through the NEPA public review and comment process.

The Public Comment Period was held. Tracy Rue, Lander Economic Development Association Executive Director, recommended that the Commissioners support the Fremont Air Service Team (FAST) request for MOVE funding of \$292,779 through the ½ percent economic development tax to meet the revenue guarantees to Sky West Airlines. Commercial air service is vital to Fremont County as many remote workers choose to live here but most are required to have reliable air service within so many miles of their home base. He agreed that we need to re-negotiate with Sky West or come up with another solution in the future but for the time being, urged the Commission to approve FAST's full funding request.

County Sheriff Ryan Lee presented a monthly report.

County Coroner Erin Ivie presented a monthly update.

Commissioner meeting reports were given.

Treatment Courts and Youth Services Executive Director Cassie Murray informed the Board that she has received Wyoming Department of Health Notice of 2024 Funding Awards for the Court Assisted Supervised Treatment Program (CAST) in the amount of \$196,447.86 (awarded one additional adult slot for a total of 21) and Juvenile Treatment Court award of \$206,035.76 (awarded four additional juvenile slots for a total of 14). Revenue for January and February totaled \$465 from Court Assisted Supervised Treatment (CAST) clients. They will continue work on the Quality Improvement Plan as required by their CARF accreditation. She has some students interested in becoming interns, which would help with their staffing issues, and she is qualified to provide the supervision. The highest number of youth citations they are seeing is for fighting and secondly for marijuana use. They are requesting their annual funding from the City of Riverton for the Day Reporting Center as School District #25 has eight students and will also check with the City of Lander regarding potential funding, as they have one student from that School District. The Wind River Development Fund is presenting financial empowerment classes to the students and Fremont County Prevention is presenting Sources of Strength and Suicide awareness training. Their goal is to provide as many services to them in order to reduce the amounts of citations they get. She has interviewed a candidate for the Adult Therapist position vacancy, he is fully licensed as a Social Worker and has experience providing substance abuse treatment. Jennifer McCarty moved, Ron Fabrizius seconded, to approve refilling the position with the selected candidate at the salary of \$61,728. Motion carried unanimously.

JR Oakley, JR Project Management LLC, had provided a written report of ARPA #1 projects either completed or in the process of being completed: Painting of Hallways; Asbestos Testing and Abatement, Carpet Replacement, Replacement Windows, Circuit Court Remodel Architect, Circuit Court Remodel, Yeates Construction General Contractor, Repaving Parking Lot at South Federal building. A financial snapshot of each project was also presented for the Board's information. In closing, he stated he is optimistic that the Circuit Court Remodel Project will be completed by May 1<sup>st</sup>.

County Planning Department Supervisor Steve Baumann was on the agenda for the Rosewood Hills Subdivision Lots 9, 10 & 11 Replat; however, asked that it be postponed until the plat was available. He did take the opportunity to review fuel prices for the upcoming budget process. It is his recommendation to use the same numbers as used last year: Unleaded - \$3.66/gallon and Diesel - \$4.55/gallon. He gave an update on the Fuel System Upgrade he had applied for with ARPA #2 funding in the amount of \$120,000 for the replacement dispensing unit which does not include the trenching and conduit cable, which her recommended be paid out of the Fuel Enterprise Fund. He further recommended the \$.10 fuel surcharge be waived as adequate reserves exist. He has sent out bid packets to two companies in Wyoming to provide new fuel pumps at four locations in the county.

Kelsey Beck, Executive Director of the Popo Agie Conservation District and Cathy Rosenthal, District Manager for the Lower Wind River Conservation District, were present to provide an overview of what the Conservation Districts provide in the County, primarily engaging people with voluntary actions that keep our air, water, soil, habitats and agricultural land healthy.

Wyoming Senior Citizens, Inc. Executive Director Herbert Wilcox and Program Manager Lauri Shoopman were present to present a Proclamation for National Service Recognition Day. Jennifer McCarty moved, Ron Fabrizius seconded, to Proclaim March 17, 2023 as National Service Recognition Day and encourage residents to recognize the positive impact of national service in our community, to thank those who serve, and to find ways to give back to their communities. Motion carried unanimously.

Library Director Anita Marple requested authorization to refill a Riverton Branch full-time maintenance position. Jennifer McCarty moved, Ron Fabrizius seconded, to approve refilling a 40 hour, benefitted, maintenance position for the Riverton Branch Library at a salary range between \$13.25 and \$15.00 per hour, depending upon experience. Motion carried unanimously. Marple was happy to report that after an evaluation of the work flow of staff and reorganizing schedules at the Lander Branch, they will be able to be open on Mondays from 1:00 pm – 6:00 pm.

Following the presentations from applicants the previous meeting, Ron Fabrizius moved, Jennifer McCarty seconded, to award the following projects. Motion carried unanimously.

Brian Young, Central Wyoming College Foundation – Fremont County Start-Up Challenge - award of \$40,000.

Cami Hammond, Rising Star Gymnastics – Equipment Expansion – award of \$75,000.

Patrick Edwards and David Merrill, Radcast Outdoors Podcast – Podcast Expansion – award of 25,644. Company will be requested to list MOVE as a sponsor on their website.

Matthew Gubanich, Pushroot Brewing Company – Construction, branding and packaging – award of \$125,000.

Kyle Butterfield, Fremont Air Service Team (FAST) – Fremont County Commercial Air Service – award of \$292,779.

Stacy Stebner, The Bossert Collective – Pushroot Brewing Company Mural – award of \$2,000.

Civil Deputy Attorney Nathan Maxon, representing County Attorney Patrick LeBrun, requested authorization to refill an entry level Administrative Assistant position, with a salary not to exceed \$33,000. Jennifer McCarty moved, Ron Fabrizius seconded, to approve refilling the position at the budgeted amount. Motion carried unanimously.

In other business, Nathan Maxon informed the Commission that the County is currently engaged with the Wyoming Attorney General's Office and other local governments to determine how to distribute the next four Opioid settlements.

Nathan Maxon distributed a spreadsheet of County expenses related to the Federal Lands Access Program to fund replacement of the Wiggins Fork Bridge on East Fork Road.

County Treasurer Jim Anderson provided an update on the audit.

County Clerk Julie Freese reviewed her budgetary schedule.

Chairman Jones asked for an updated list of LATC projects for review in the near future.

There being no further business, Jennifer McCarty moved, Ron Fabrizius seconded, to adjourn the Regular meeting at 11:35 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 21, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ MICHAEL JONES, VICE-CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD