

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MARCH 10, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese and Chief Civil Deputy Attorney Jodi Darrough were present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on March 3, 2020. Abstaining from the motion was Chairman Travis Becker and Commissioner Jennifer McCarty due to their absence at said meeting. Motion carried.

Larry Allen, Mike Jones seconded, to accept the bills for payment. Abstaining from the motion was Chairman Travis Becker. Motion carried.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

307 Shredding LLC-Health Nurse-Shredding Services-\$75.00; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$997.62; AlSCO Inc-Segregated-Laundry-\$207.04; Amerigas-County Buildings-Propane-\$368.15; Amerigas Propane LP-County Buildings-Propane-\$1,276.60; B & B Enterprises LLC-Planning-Signs/Supplies-\$39.90; Bailey Enterprises, Inc-Segregated-Fuel-\$15,194.44; Bank of the West-Segregated-Credit Card Charges-\$22,916.85; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$233.45; Best Western Ramkota-Detention Center-Travel Expenses-\$83.00; Big Sky Communications Inc-Dispatch Center-Equipment-\$348.00; Bill's Quality Auto Glass-Vehicle Maintenance-Windshield Repairs-\$254.78; Bloedorn Lumber Lander-County Buildings-Materials/Supplies-\$38.95; Blumenshine, Herman-Transportation-Reimburse Expenses-\$198.44; Bob Barker Company, Inc-Detention Center-Inmate Supplies-\$434.33; Bowdel Steven P.-Detention Center-Medical Services-\$687.50; Carquest Auto Parts-Transportation-Parts/Supplies-\$4.48; CenturyLink-Agriculture Department-Telephone-\$356.85; Charm Tex Inc-Detention Center-Inmate Supplies-\$387.60; CMI Teco-Vehicle Maintenance-Parts/Supplies-\$281.01; Cowboy Chemical Inc-Detention Center-Inmate Laundry/Kitchen Supply-\$1,176.00; Dubois Frontier, The-Support Services-Advertising-\$74.86; Federal Express Corp-County Sheriff-Shipping-\$17.84; Fremont Auto Center Inc-Vehicle Maintenance-Windshield Replacement-\$682.88; Fremont Motor Riverton Inc-Vehicle Maintenance-Parts/Supplies-\$823.87; Fremont Motors Lander-Vehicle Maintenance-Parts/Supplies-\$666.35; Friday, Melissa M-Prevention Program-Training-\$376.16; Grainger-County Buildings Detention-Materials/Supplies-\$42.20; HDR Engineering Inc-Harris Bridge Replacement-Engineering Services-\$23,413.71; Hometown Oil Co-Vehicle Maintenance-Parts/Supplies-\$125.00; Ideal Auto Electric-Vehicle Maintenance-Parts/Repairs/Supplies-\$133.00; Injury Prevention Resources-Detention Center-Inmate Monitoring-\$435.00; Johnson Controls, Inc-County Buildings-Repairs/Maintenance-\$1,080.60; Kairos Communications /County 10-Prevention Program-Advertising-\$1,250.00; Lander Medical Clinic PC-Transportation-DOT Physical-\$150.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$73.01; Lander, City of-Segregated-Water/Sewer-\$2,332.94; Lehman Studio-County Attorney-Photo-\$60.00; Leonard, Anthony G.-Detention Center-Inmate Medical Services-\$1,000.00; McKay, Katherine G.-District Court-Court Appointment-\$2,790.00; Mountain Dental PC-Detention Center-Inmate Medical-\$1,455.00; Murdoch's Ranch & Home Supply-County Sheriff-Supplies/Equipment-\$29.99; Napa Auto Parts Riverton-Vehicle Maintenance-Parts/Supplies-\$1,977.93; Norco Inc-Segregated-Supplies-\$4,323.41; One Stop Market-Search & Rescue-Supplies-\$26.34; Post and Associates-Detention Center-Psych Exams-\$1,200.00; Postmaster-Segregated-Box Rent-\$196.00; Print Shop, The-Transportation-Office Supplies-\$113.00; Quill Corporation-Segregated-Office Supplies-\$231.55; R R Brink Locking Systems Inc-County Buildings Detention-Materials/Supplies-\$767.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4,400.00; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$314.37; Relx, Inc.-County Attorney-Research Subscription-\$595.00; Riverton Ranger, Inc-Support Services-Advertising-\$1,633.90; Riverton, City of-County Buildings-Water/Sewer-\$854.64; Rocky Mountain Automatic Doors-Transportation-Door Repair-\$4,300.00; Sage, Elk-Prevention Program-Training-\$376.16; Secretary of State-County Clerk-Notary Fee-\$30.00; Six Robbles' Inc-Vehicle Maintenance-Parts-\$184.23; Snider, Yvonne-Sheriff Victim Services-Reimburse Expenses-\$129.60; Specialized Pathology Consult-County Coroner-Autopsy Fee-\$1,250.00; Sweetwater County Sheriff-Detention Center-Inmate Housing/Medical-\$13,948.00; Sysco Montana Inc-Detention Center-Inmate Supplies-\$9,678.32; Thompson, Codi S., RD-Detention Center-Contract Services-\$269.10; Tweed's Wholesale Co-Detention Center-Inmate Board-\$1,740.11; US Foods Inc-Detention Center-Inmate Board-\$8,951.42; Verizon Wireless-Youth Services-Cellphones-\$220.41; Weld Pro LLC-County Buildings Detention-Welding Services-\$273.00; Wind River Towing-Abandoned Vehicles-Towing-\$540.00; WY Law Enforcement Academy-Detention Center-Training-\$822.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$12,064.00; Wyoming Machinery Co-Vehicle Maintenance-Parts/Service-\$4,556.12; Wyoming Waste Systems-Segregated-Waste Removal-\$2,729.90; Wyoming.com-County Sheriff-Internet-\$999.95

Mike Jones moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$650.00 for one Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) annual renewal Retail Liquor Licenses; and 2) Record of Proceedings.

County Commissioners Meeting
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The following items in the Priority Mail file were reviewed: 1) White House Office of Intergovernmental Affairs briefing call notice regarding the Coronavirus.

There was nobody present for the public comment period.

Commissioner meeting reports were given:

County Clerk Julie Freese stated the monthly Elected Officials/Department Heads meeting held the previous day had an HR presentation from Local Government Liability Pool Risk Manager Judi Just on Managing Challenging Employees and she gave an update on a Family Medical Leave Act. Following that presentation, she and Financial Assistant Joe Felix provided a review on the updated Capital Revolving Loan Fund application and budget packet. Vice-Chairman Larry Allen will prepare the County Commissioner's budget again for the upcoming year.

In another matter, Julie Freese reviewed discussion that had occurred the previous meeting regarding the development of guidelines for Commission liaisons.

Commissioner Clarence Thomas asked if it was perhaps time to hire a Human Resource manager as these duties have been taken on by Julie Freese and Jodi Darrough.

Sheriff Ryan Lee presented a monthly report.

County Planner Steve Baumann presented the Canyon View Subdivision Lots 2 and 3 Replat. This is a five lot Simple Subdivision located approximately 2.5 miles west of Lander on the north side of Baldwin Creek Road. The purpose of the Replat is to add the access easement to the Plat as well as move the Lot line between Lots 2 and 3 to the west. The Fremont County Planning Commission unanimously recommended approval. Mike Jones moved, Clarence Thomas seconded, to approve the Canyon View Subdivision Lots 2 and 3 Replat as recommended by the Fremont County Planning Commission. Motion carried unanimously.

Steve Baumann reviewed the Viewer's Report he compiled regarding the Petition to Vacate a Publicly Dedicated Road, Field Station Road #441 (aka College Farm Road). The vacation of the Road is contingent on a new public access road to be constructed by Central Wyoming College to the Central Wyoming College Alpine Sciences Institute. Jennifer McCarty moved, Clarence Thomas seconded, to accept the Viewer's Report and begin the statutory 30 day comment period. Motion carried unanimously. The 30 day comment period will begin March 15, 2020 and all objections or claims for damages must be filed in writing with the County Clerk by noon on April 20, 2020. The Commissioners have scheduled the matter on their agenda April 21, 2020 at 10:00 a.m. at which time they will review any objections or claims for damages.

Emergency Management Agency Coordinator Kathi Metzler presented the Sandbag Policy for review. Larry Allen moved, Jennifer McCarty seconded, to approve the 2020 Sandbag Policy. Motion carried unanimously. She informed the Board of her reappointment as the Homeland Security Coordinator for Fremont County per Governor Gordon.

Public Health Nurse Supervisor Becky Parkins, Emergency Preparedness Coordinator Traci Foutz and County Health Officer Dr. Gee provided an update on the Coronavirus.

County Coroner Mark Stratmoen gave a monthly update.

Transportation Department Administrative Secretary Jill Johnson and DOWL Engineer Casey Jones were present to get clarification on several items in the Construction Contract for the Willow Creek Road Shoulder Repair Project. Enterprise Ditch board member Doug Thompson was present in the audience.

In other business, Jill Johnson stated the Moneta-Lysite Road that traverses over the two new culverts is failing. The Transportation Department will lay down cold mix as a temporary fix until hot mix can be applied next year. She stated both the project Engineer and Contractor have been made aware of the issue.

Discussion was held regarding the development of criteria for the upgrade of the County's Land Use Plan to be used as selection criteria for consultant interview selection. Doug Thompson and Steve Baumann were present in the audience.

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Larry Allen moved, Clarence Thomas seconded, to adjourn the meeting at 12:15 p.m. and reconvene for a Regular Meeting on March 24, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD