

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MARCH 3, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Larry Allen, Michael Jones and Clarence Thomas. Chairman Travis Becker and Jennifer McCarty were absent. Fremont County Clerk Deputy Margy Irvine and Chief Civil Deputy Attorney Jodi Darrough were present.

Clarence Thomas moved, Mike Jones seconded, to approve the agenda as amended. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on February 18, 2020. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$477.40; Ace Hardware Riverton-County Buildings-Materials/Supplies-\$64.33; Albright, Harold-Planning-Reimburse Expenses-\$67.20; Allen, Larry-County Commission-Reimburse Expenses-\$3,369.60; American Family & Life Ins.-Segregated-Insurance-\$8,125.14; Amerigas-County Buildings-Propane-\$403.12; API Systems Integrators-County Buildings Detention-Services-\$1,100.00; B & B Enterprises LLC-Planning-Signs/Supplies-\$154.35; Bailey Enterprises, Inc-Inventory-Fuel-\$21,079.79; Bar D Signs Inc.-Simpson Lake Lodge Restoration-Sign Creation-\$325.00; Becker, Travis-County Commission-Reimburse Expenses-\$562.42; Black Hills Energy-Segregated-Utility Service-\$10,572.87; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$387,221.14; Carquest Auto Parts-Vehicle Maintenance-Parts/Supplies-\$18.45; Casper Fire Extinguisher Service-County Buildings Detention-Test and Certification-\$250.50; CenturyLink-Segregated-Telephone-\$2,018.63; Charter Communications-Detention Center-Internet-\$215.68; Child Support Services/ORS-Payroll-Child Support-\$564.00; Colonial Life & Accident Ins-Segregated-Insurance-\$165.22; County of Weld-County Attorney-Service Fee-\$28.00; Division of Criminal Investigation-Youth Services-Background Check-\$39.00; DOWL LLC-Willow Creek-Engineering Services-\$10,455.00; Dubois Telephone Exchange-Segregated-Telephone-\$681.00; Eaton Sales & Service, LLC-Fuel Facility-Parts/Supplies-\$985.25; Edwards Communications-Prevention Program-Advertising-\$2,909.00; ESRI-Segregated-ArcGIS Maintenance-\$10,600.00; F.C. Group Homes Inc-Youth Services-Non Service Detention-\$1,128.00; Fremont Broadcasting-Prevention Program-Advertising-\$1,109.00; Fremont County Cattlewomen-Agriculture Department-Catering Farm & Ranch Days-\$2,550.00; Fremont County School District #25-Youth Services-Program Meals-\$230.30; Fremont County Treasurer-Co Admin-Health Insurance-\$336,904.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$196,231.97; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$43,483.59; Gee, Brian-Segregated-County Health Officer-\$1,400.00; Globalstar USA-Search & Rescue-Satellite Phone-\$185.00; Grainger-County Buildings Detention-Materials/Supplies-\$69.60; Great West Trust-Segregated-Wyoming Benefits-\$5,795.00; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$185.67; Healthsmart Benefit Solutions-Segregated-Insurance-\$992.00; Injury Prevention Resources-Detention Center-Inmate Monitoring-\$135.00; Iworq Systems Inc-Transportation-Service Agreement-\$5,400.00; Kairos Communications /County 10-Diabetes Program-County 10 Advertising-\$200.00; Kisling, Lisa-Public Defender-Office Rent-\$450.00; Lazzari, Bailey-Public Defender-Office Rent-\$450.00; Lyles, Jesse-County Sheriff-Reimburse Expenses-\$87.20; McKesson Medical Surgical Inc-Segregated-Medical Supplies-\$2,378.22; Mid Amer Research Chemical-Segregated-Supplies-\$192.15; Miller, Margaret-District Court-GAL Office Rent-\$150.00; Napa Auto Parts Riverton-Transportation-Parts/Supplies-\$395.98; National Business Systems Inc-County Treasurer-Postcards-\$664.42; Natrona County Attorney-Health & Welfare-Title 25 Services-\$3,740.00; Natrona County Circuit Court-Segregated-Garnishments-\$139.79; Neopost USA Inc-County Sheriff-Postage Machine Meter-\$29.72; New York Life Insurance-Segregated-Insurance-\$133.11; NMS Laboratories-County Coroner-Toxicology Services-\$1,990.00; Noble Medical, Inc-County Sheriff-Drug Testing Supplies-\$596.85; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Office Shop Inc, The-Agriculture Department-Service Agreement-\$152.11; Post, Raymond-County Buildings-Car Wash-\$30.00; Quality Tire Company-Segregated-Fleet Tires-\$1,731.20; Quill Corporation-Segregated-Office Supplies-\$1,298.64; R T Communications-Segregated-Telephone Services-\$538.03; Reed's Moghaun Office Supply-County Clerk-Office Supplies-\$24.75; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Riverton Ranger, Inc-Agriculture Department-Subscription-\$65.00; Rocky Mountain Boilers Inc-County Buildings-Services/Materials-\$3,445.00; Secretary of State-Detention Center-Notary Fee-\$30.00; Shirts & More Inc-Youth Services-Office Supplies-\$26.00; Snider, Yvonne-Sheriff Victim Services-Reimburse Expenses-\$168.00; Soule, Sierra-District Court-GAL Office Rent-\$150.00; State Disbursement Unit-Payroll-Child Support-\$1,066.25; State of Wyoming, Public Defenders Office-Public Defender-Office Rent-\$1,650.00; Strasser, Stacy-Youth Services-Reimburse Expenses-\$21.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$115.00; Tegeler & Associates-Detention Center-Notary Bond-\$50.00; Terrance R. Martin PC-Public Defender-Office Rent-\$450.00; Total Net Salaries-Segregated-Salaries-\$641,539.94; Traveling Computers-Computer Services-Supplies/Services-\$2,260.00; Tyler Technologies Inc-Capital Asset Acquisitions-Executime Implementation-\$7,232.75; US Dept of Education-Segregated-Garnishments-\$406.72; Valley Lumber & Supply Co Inc-Segregated-Materials/Supplies-\$75.32; Verizon Wireless-Segregated-Cellphones-\$339.34; W C & P A A-County Attorney-Membership Dues-\$700.00; West Payment Center-District Court-Library Plan-\$73.22; Western Printing, Inc-Segregated-Printed Supplies-\$1,044.45; Wheeler, Hayley-County Clerk-Reimburse Expenses-\$20.00; Whiting Law, P.C.-District Court-Professional Services-\$1,320.00; WY SDU-Payroll-Child Support-\$984.00; Wyo Child Support Enforcement-Segregated-Child Support-\$806.00; Wyo Department of Workforce Service-Co Admin-Workers Comp-\$16,336.00; Wyoming Machinery Co-Transportation-Parts-\$850.88; Wyoming Retirement System-Co Admin-Contributions-\$148,682.00; Wyoming.com-Segregated-Internet-\$1,074.12

County Commissioners Meeting
March 3, 2020

Clarence Thomas moved, Mike Jones seconded, to accept a voucher from Wyoming Behavioral Institute in the amount of \$12,064.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Sympathy Cards; and 2) Record of Proceedings. Clarence Thomas moved, Mike Jones seconded, to approve an Agreement between the Fremont County Library System, by and through its Board of Trustees, and Rocky Mountain Boiler, Inc. for replacement of one boiler and condensate system for the Riverton Branch. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve an Application/Permit to Construct Access Driveway from Bryan & Martha Warner for 8 Mile Road. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve a License for New Construction of Utility Crossing or Encroachment submitted by Mark Huffstetler for Dirt Road. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve a License for New Construction of Utility Crossing or Encroachment from Black Hills Wyoming Gas LLC for Bear Den Trail. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve a License for New Construction of Utility Crossing or Encroachment from Black Hills Wyoming Gas LLC for West Sunset Drive. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve a WIFI Participation Agreement between Fremont County and Wyoming Department of Health, Division of Healthcare Financing, Wyoming Frontier Information (WYFI). Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve Resolution No. 2020-07 "Vacation of a Portion of Grandview Lane #2". Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to approve an Application for 24 Hour Malt Beverage Permit for Robin Brock d/b/a Lovey's Country Kitchen for March 17, 2020. Motion carried unanimously. Receipt of the \$25 fee was acknowledged. Clarence Thomas moved, Mike Jones seconded, to approve an Application for 24 Hour Malt Beverage Permit for the 1838 Rendezvous Association for July 1, 2020 through July 5, 2020 at the Rendezvous site. Motion carried unanimously. Receipt of the \$125 fee was acknowledged.

The following items in the Priority Mail were reviewed: 1) Grandview Estates Road Vacation letter indicating adjoining landowner was withdrawing their prior approval and Deputy Civil Attorney's reply regarding road vacation effective April 23, 2019; 2) BLM News Release "BLM Lander seeks input on Green Mountain vegetation management plan (forwarded to Fremont County Recreation Commission); and 3) Fremont County Weed and Pest announcement of Fremont County Grasshopper meeting scheduled for March 13th.

There was nobody present for the Public Comment period.

Fremont County Central Museums Director Scott Goetz informed the Board of a vacancy for the Collection Manager position at the Dubois Museum. Mike Jones moved, Clarence Thomas seconded, to authorize refilling the full time position at an annual salary of \$29,000 with benefits. Motion carried unanimously.

A Public Hearing was held at 9:30 a.m., as advertised, regarding Retail Liquor License Application renewals. Sheriff Lee was present in the audience and stated there are no areas of concern with any of the establishments and further stated the Alcohol Compliance checks for 2019 resulted in no infractions. Mike Jones moved, Clarence Thomas seconded, to approve the Retail Liquor License Application renewals for the Fremont County License Year April 15, 2020 through April 14, 2021 as follows: 3 Spear Ranch LLC d/b/a 3 Spear Ranch; Atlantic City Mercantile, Inc. d/b/a Atlantic City Mercantile; Bruce & Karen Davidson d/b/a B & K Shoreline Stop; Jolly Rich's Marina, Inc. d/b/a Boysen Marina & Campground; BL Property LLC d/b/a Brooks Lake Lodge; Crooked Creek Meadow Operation LLC d/b/a Crooked Creek Guest Ranch; LA Enterprises, Inc. d/b/a The Kinneer Store; Poverty Hill North LLC d/b/a Lava Mountain Lodge; AJ Halmay & Associates US Inc., d/b/a Lazy L & B Ranch; Line Shack LLC d/b/a The Line Shack; Greg Rochlitz d/b/a Lou's Midvale Store; Miners Grubstake LLC d/b/a Miners Grubstake; Paul's Mobile Home Service, Inc. d/b/a PMS Fireworks & More; Rezeride, Inc. d/b/a Rezeride Roadhouse; Isebel R. Hiatt d/b/a Split Rock Bar & Café and Wind River Watering Hole LLC d/b/a Triangle C Ranch. Motion carried unanimously.

Commissioner meeting reports were given.

County Assessor Tara Berg and Deputy Treasurer Jim Anderson continued discussion on a Sage West Health Care letter regarding their 2019 Property Tax Payment. The matter was tabled pending further review into the issue.

Fremont County Planning Supervisor Steve Baumann distributed a Mustang Meadows Subdivision Lots 27, 28, 29 & 30 Replat. Clarence Thomas moved, Mike Jones seconded, to accept the Fremont County Planning

County Commissioners Meeting
March 3, 2020

Commission's recommendation to approve the Mustang Meadows Subdivision Lots 27, 28, 29 & 30 Replat. Motion carried unanimously.

County Planner Steve Baumann presented a Reidsborro Subdivision Replat. Clarence Thomas moved, Mike Jones seconded, to accept the Fremont County Planning Commission's recommendation to approve the Reidsborro Subdivision Replat. Motion carried unanimously.

In another matter, County Planner Steve Baumann presented a Petition to Vacate a Publicly Dedicated Road known as College Farm Road No. 441 (aka Field Station Road. Clarence Thomas moved, Mike Jones seconded, to accept the Petition contingent on the new road being put in place (applicant securing rights-of-ways, paying state application fee, building road). Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to appoint Steve Baumann as a Viewer in the Matter of the Petition to Vacate a Publicly Dedicated Road known as College Farm Road No. 441, with the Viewer's Report to be completed and reviewed by the Commissioners during their March 10, 2020 meeting. Motion carried unanimously.

Fremont County Wellness Coordinator Penny Fahey presented a six month Progress Report.

AMR Operations Manager Diane Lane, Global Medical Response VP of Operations Scott Lenn and Regional Director Matt Strauss were present to update the Commission on the AMR merge with Global Medical Response.

Clarence Thomas moved, Mike Jones seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson regarding potential litigation. Motion carried unanimously. Clarence Thomas moved, Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

James Gores and Associates President Jim Gores and PE Terri Oedekoven were present to review the Moneta-Lysite Road Shoulder Widening Project.

Clarence Thomas moved, Mike Jones seconded, to adjourn into Executive Session with Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson regarding potential litigation and then following that session a session with County Clerk Julie Freese, present via speakerphone, regarding personnel. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to return to Regular Session. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to request the Chief Civil Deputy to respond to a letter from Mitchell H. Edwards, Nicholas & Tangeman, LLC, regarding their letter of concern regarding a personnel issue which has been properly investigated by Fremont County. Motion carried unanimously.

While still on speaker phone, County Clerk Julie Freese reviewed her suggested Budget Line Item Adjustment Policy change, to read "transfers between the salary/benefits and the operations and maintenance line items shall not be allowed without the express approval by the Board of County Commissioners." Mike Jones moved, Clarence Thomas seconded, to approve the Budget Line Item Adjustment Policy change. Motion carried unanimously.

Discussion was held regarding the five Request for Proposals received to conduct research and develop a County Natural Resource Plan.

Mike Jones moved, Clarence Thomas seconded, to adjourn the meeting at 1:15 p.m. and reconvene for a Regular Meeting on March 10, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ LARRY ALLEN, VICE- CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ MARGY IRVINE, DEPUTY FREMONT COUNTY CLERK AND CLERK OF THE BOARD