

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
MARCH 2, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Mike Jones. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Larry Allen seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Larry Allen seconded, to approve the minutes of the Regular Meeting held on February 16, 2021, as amended. Motion carried unanimously.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed in the following format: Vendor Name – Department – Description – Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids-\$70.70; Abba's House-Public Health- Furniture -\$100.00; Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies -\$8.99; Airgas USA LLC-Segregated-Supplies-\$552.83; American Family & Life Insurance.- Segregated-Insurance-\$7081.38; Anda Inc-Public Health-Vaccine-\$3240.18; Appelhans, Lisa L-District Court-Jury Duty-\$106.80; Ashley, Cary D-District Court-Jury Duty-\$54.30; B & B Enterprises LLC-Segregated-Signs & Supplies-\$56.00; Bailey Enterprises, Inc-County Sheriff/Inventory- Fuel-\$15,991.11; Bauer, Danny-District Court-Jury Duty-\$60.00; Bertram, Blakke C-District Court-Jury Duty-\$30.00; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$416139.64; Brammer, Marty E-District Court-Jury Duty-\$30.00; C C & G, Inc-Transportation-Harris Bridge Replacement-\$198794.28; Carey, James R-District Court-Jury Duty-\$30.00; Carpenter, Gerielin-District Court-Jury Duty-\$30.00; Carroll Septic Service-Transportation-Services -\$150.00; Chatfield, Kiley F-District Court-Jury Duty-\$57.00; Child Support Services/ORS-Payroll-Child Support-\$325.00; Circuit Court-Payroll-Garnishment-\$702.14; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$7241.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$165.22; Command Ballistics Inc-County Sheriff-Ammunition -\$4320.00; County Clerks Assoc. of WY-County Clerk- Dues -\$300.00; Cowboy Chemical Inc-Detention Center- Laundry & Kitchen Supply-\$1538.10; Crane, Peter, MD-Detention Center-Inmate Medical-\$373.00; Culver, Alan D-District Court-Jury Duty-\$30.00; Curtis, Darla D-District Court-Jury Duty-\$30.00; Daffron, Robert D-District Court-Jury Duty-\$57.00; David, Colleen M-District Court-Jury Duty-\$66.00; Dayton, Seth I.-District Court-Jury Duty-\$30.00; Dealers Electrical Supply-County Buildings-Materials/Supplies-\$1703.29; Dickinson, Sherri L-District Court-Jury Duty-\$52.50; Dornblaser, Troy M.-District Court-Jury Duty-\$52.50; Duty, Jerrel W-District Court-Jury Duty-\$52.50; Edwards Communications-Prevention Program-Radio Advertising-\$1509.00; Fahey, Penny-Health Promotion-Wellness Program Contract-\$3500.00; Foster, Matthew D-District Court-Jury Duty-\$95.70; Fremont Counseling-Lander-Health & Welfare-Title 25-\$9750.00; Fremont County Cattlewomen-Agriculture Department-Catering-\$1950.00; Fremont County Treasurer-Co Admin-Health Insurance-\$328952.00; Fremont County Treasurer-Co Admin-Withholding/FICA-\$188074.75; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$43932.85; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$606.00; Fullerton, Daryl R-District Court-Jury Duty-\$52.50; Globalstar USA-Search & Rescue-Satellite Phone -\$192.86; Goff, Thomas-Vehicle Maintenance-Reimbursement-\$94.49; Golden West Publications LLC-Prevention Program-Advertisement-\$990.00; Grainger-County Buildings-Materials/Supplies-\$375.61; Gramlich, Andrew F-District Court-Jury Duty-\$30.00; Great West Trust-Segregated-Wyoming Benefits-\$5345.00; Gregory, Zachary W-District Court-Jury Duty-\$47.10; Guthrie, Travis E-District Court-Jury Duty-\$109.50; Hamilton Land Surveying Inc-Transportation-Services -\$2665.00; Hamilton, Eugene A-District Court-Jury Duty-\$60.00; Hancock, Aaron J-District Court-Jury Duty-\$57.00; Harding, Amanda M-District Court-Jury Duty-\$59.70; Hays, Danyel J-District Court-Jury Duty-\$56.10; HDR Engineering Inc-Transportation-Harris Bridge Engineering-\$30276.88; Healthsmart Benefit Solutions-Segregated-Insurance-\$992.00; Herring, Shane Q-District Court-Jury Duty-\$63.75; Hiatt, Mary-County Sheriff-Contract Services-\$50.00; Hilyard, Shannon-County Attorney-Reimburse Expenses-\$40.50; Hulkovich, Jeffrey A-District Court-Jury Duty-\$60.00; Int'l Academies of Emergency Dispatch-Dispatch Center-Training -\$55.00; Irvine, Dudley-District Court-Jury Duty-\$30.00; Jacks, Donald D-District Court-Jury Duty-\$30.00; Johnson, Kelly L-District Court-Jury Duty-\$78.00; Judkins, James P-District Court-Jury Duty-\$41.25; Kairos Communications -Prevention Program-County 10 Advertising-\$2500.00; Kearl, Miles P-District Court-Jury Duty-\$48.00; Kienlen-Trujillo, Kyle-District Court-Jury Duty-\$32.70; Kisling, Lisa-Public Defender- Rent-\$450.00; Klaahsen, Jacob E-District Court-Jury Duty-\$126.60; Krause, Spencer W-District Court-Jury Duty-\$30.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$3479.05; Lazzari, Bailey-Public Defender- Rent-\$450.00; Lutterman, Christine L-District Court-Jury Duty-\$41.25; Mackenzie, Hector G-District Court-Jury Duty-\$96.60; Mahoney, Anika-District Court-Jury Duty-\$60.00; Master's Touch LLC-County Treasurer-Postage, Services-\$2085.99; McCabe, Charles-District Court-Jury Duty-\$34.50; Medical Imaging Associates of Idaho-Detention Center-Inmate Medical-\$641.00; Midwest Connect-Support Services-Postage Machine Supplies -\$290.00; Miller, Lesli-District Court-Jury Duty-\$32.70; Miller, Margaret-District Court-GAL Rent-\$150.00; Miller, Shoshanna Francene Gayle-District Court-Jury Duty-\$90.60; Moore, Christy L.-Detention Center-Inmate Uniform Repairs-\$234.00; Mountain Dental PC-Detention Center-Inmate Medical -\$1552.00; Mountain West Towing LLC-Abandoned Vehicles-Vehicle Towing-\$354.00; Mr D's Food Center Inc-Segregated-Supplies -\$404.47; Murray, Kellie M-District Court-Jury Duty-\$57.00; Murray, Robert E-District Court-Jury Duty-\$61.50; Napa Auto Parts-Riverton-Transportation-Parts & Supplies-\$19.49; Natrona County Attorney-Health & Welfare-Title 25 Services-\$5705.00; Natrona County Sheriff-Detention Center-Inmate Housing-\$585.00; New York Life Insurance-Segregated-Insurance-\$133.11; Newman Traffic Signs -Transportation-Safety Signs -\$5107.37; Northern Arapaho Child Support-Payroll-Child Support-\$598.78; Olson, James R-District Court-Jury Duty-\$30.00; Palace Pharmacy-Detention Center-Inmate Rx's -\$9165.40; Paws for Life-County Sheriff-Animal Boarding-\$210.00; Perry, Randi Lyn-District Court-Jury Duty-\$57.90; Peterbilt of Wyoming-Vehicle Maintenance-Parts -\$437.12; Pioneer Pharmacy

County Commissioner Minutes
March 2, 2021

LLC-PHEP COVID Response-Testing-\$1200.00; Polk, Brian C-District Court-Jury Duty-\$52.50; Post and Associates-Dispatch Center-Psych Exams-\$400.00; Post, Raymond-Segregated-Car Wash -\$65.41; Print Shop, The-Sheriff Victim Services-Printed Office-\$31.75; Pro-Vision Inc-County Sheriff-Equipment-\$49.88; Quill Corporation-Segregated-Office Supplies-\$930.82; Ramage, Emma-County Sheriff-Contract Services-\$160.00; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract-\$4400.00; Reed's Moghaun Office Supply-Clerk of District Court-Office Supplies-\$319.63; Reid, Deborah Lynne-District Court-Jury Duty-\$40.80; Remote Satellite Systems-Search & Rescue-Equipment-\$56.00; Rivera, Debra A-District Court-Jury Duty-\$114.90; Riverton Physician Practices LLC-Detention Center-Inmate Medical-\$214.00; Riverton, City of-County Buildings-Water/Sewer-\$833.79; Sagewest Health Care-Detention Center-Inmate Medical-\$16590.24; Secretary of State-Detention Center-Notary Fees-\$60.00; Simmons, Jamie R-District Court-Jury Duty-\$30.00; Skaggs Companies, Inc-County Sheriff-Uniforms/Supplies-\$2237.23; Smith Psychological Services-County Sheriff-Psychological Services -\$800.00; Soule, Sierra-District Court-GAL Rent-\$150.00; St. Clair, Owen W-District Court-Jury Duty-\$96.00; State Disbursement Unit-Payroll-Child Support-\$1066.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Stroupe Pest Control Inc-County Buildings-Pest Control-\$115.00; Summerlin, Darrell L-District Court-Jury Duty-\$52.50; Supino, Mindy-District Court-Jury Duty-\$47.10; Sweetwater County Sheriff-Detention Center-Inmate Housing-\$1560.00; Sylvestri Customization-Prevention Program-Graphic Design/Social Media-\$11700.00; Szeliga, Mathew T-District Court-Jury Duty-\$102.00; Teeple, Angela-District Court-Jury Duty-\$60.00; Terrance R. Martin PC-Public Defender- Rent-\$450.00; Teton Pathology PC-Detention Center-Inmate Medical-\$3166.00; Thompson, Codi S., RD-Detention Center-Contract Services-\$337.40; Total Net Salaries-Segregated-Salaries-\$617246.63; Transmetron Inc-Detention Center-Drug Test Kits-\$211.89; Traveling Computers-Computer Services-Computer Supplies, Services-\$1212.46; T-Y Excavation Inc-Transportation-Dubois Road Maintenance-\$6015.00; Union Telephone Company-Segregated-Cellphones-\$545.64; US Foods Inc-Detention Center-Inmate Board-\$8675.07; Varichak, Thomas J-District Court-Jury Duty-\$30.00; Verizon Wireless-Segregated-Cellphones-\$606.65; Western Printing, Inc-County Assessor-Printed Supplies-\$312.85; White Antelope, Carrie-District Court-Jury Duty-\$48.00; Wietzki, Cynthia Ann-District Court-Jury Duty-\$30.00; Wilson, Derek J-District Court-Jury Duty-\$53.40; Winsupply of Riverton-County Buildings-Materials/Supplies-\$138.74; Woodruff, Therese S.-District Court-Jury Duty-\$69.00; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY Dept of Health-Health Nurse- Quarterly Payroll-\$38260.67; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$59.00; WY SDU-Payroll-Child Support-\$1190.28; WY State Lands & Investments-Spencer Homesites Debt Service-Annual Loan Payment-\$1615.66; Wyo Child Support Enforcement-Segregated-Child Support-\$1456.00; WYO Dept of Workforce Serv-Co Admin-Workers Comp-\$15990.32; Wyoming Financial Insurance -Clerk of District Court-Bond-\$100.00; Wyoming Machinery Co-Transportation-Rental-\$7224.95; Wyoming Retirement System-Co Admin-Contributions-\$149051.30; Wyoming.Com-Segregated- Monthly Service-\$2131.90.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) Security and Transportation for Detailed Title 25 Patients from Fremont County to State Hospitals with Ethos Transport Assistance LLC (taken under advisement); 3) Western Surety Company Official Bond and Oath for Edward L. Metcalf for the Jeffrey City Water & Sewer District; 4) Training Certificates for staff taking the Local Government Liability Training Module – Reducing Turnover and Increasing Retention; and 5) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-09 “Imposing a 1% Excise Tax Upon the Sales Price Paid for Tangible Personal Property, Admissions and Services to be restricted in the County General Fund to be used for infrastructure projects related to streets, roads, bridges, water and sewer utilities.” Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the renewal USDA Forest Service Agreement with the Fremont County Sheriff's Office in the amount of \$8,700 for special duty overtime on the Shoshone National Forest. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Application/Permit to Construct Access Driveway from Lance Hamilton on Minter Lane. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Memorandum of Understanding between Wyoming Department of Health, Public Health Division and Fremont County for COVID-19 vaccination campaign activities totaling \$253,432.00. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Bureau of Land Management notice stating they will soon be initiating the Lander Resource Management Plan evaluation (Chairman Becker to follow up); 2) Riverton Valley Irrigation District Notice of Annual Meeting (no action taken on Proxy vote).

Chief Civil Deputy Attorney Jodi Darrough was present via Zoom and discussed the Resolution of the Board of Directors to Dissolve the South Lander Industrial Park Special Improvement and Service District pursuant to W.S. 22-29-401(a)(ii). She had requested an addendum for the description of each parcel and its ownership and stated both documents have been received and the Resolution is now complete. The District can now proceed with holding an election to dissolve the district, certify the election and deliver all the books and records of the district to the County Clerk and finally file with the Commissioners a statement that the district is dissolved and its affairs are liquidated.

Paul Knight, Knight Law Office, was present via Zoom to continue discussion on the Petition to Vacate Public Road W.S. 34-12-106. The Resolution is to vacate all public rights in those certain public roads contained within the platted Terrace Subdivision and commonly referred to as Terrace Drive and Crystal Avenue, and has been approved by all landowners in the Subdivision. The Resolution was originally discussed during the Commission meeting of November 10, 2020. The Commission tabled the matter pending further information on whether the change would limit access to federal land beyond the

Subdivision. Mr. Knight referenced a Resolution relating to the Petition to Vacate Public Road, signed by members of the Terrace Subdivision Homeowners Association, which in part states “Red Hills Road and Crystal Avenue provide access only to private property with no public access to any public lands or roads to public lands” and “other than Terrace Subdivision, Red Hills Road and Crystal Avenue provide access only to three other properties which are adjacent to the subdivision and the HOA intend to provide access across said roads to adjacent property owners by means of recording of an easement”. Said easement was not a part of the record and Mr. Knight will deliver it. The Commissioners stated they would set a public hearing on March 23rd.

The Public Comment period was held. Linda French joined the meeting to discuss her concern with the Medicaid Kid Gap Care program. She was encouraged to contact Senator Barrasso’s local aide, Pam Buline, who may be able to provide assistance.

A Public Hearing was held at 9:25 a.m., as advertised, regarding Unanticipated Revenues. County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander were present. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-08 “FY 2020-2021 Budget Amendment No.9”. Motion carried unanimously. A preliminary budget hearing was given regarding the need to correct the respective department recipients on several grant awards. The information will be re-advertised and a formal public hearing held the following meeting.

Transportation Superintendent Billy Meeks and HDR Engineer Kyle Lehto were present to review CC&G Work Change Directive No. 2 for the Harris Bridge Road: Structure Replacement Project. The Directive is to cover the cost of exploration excavation as the bridge had to be relocated to better fit existing bedrock conditions found during construction. The force account cost is \$3,500 with no extra contract time required. Larry Allen moved, Jennifer McCarty seconded, to approve Work Change Directive No. 2. Motion carried unanimously. Chairman Becker expressed appreciation to CC&G for their work on completing the bridge project under budget and on time.

Executive Health Insurance Committee members Margy Irvine and Jim Anderson were present to review several documents. The Wellness Coordinator Agreement between Fremont County and Penny Fahey was discussed. Discussion points were agreed upon to reimburse the Contractor for the cost of prizes for employee challenges and the printing of premium reduction forms, for \$1,000 and \$300 respectively. Larry Allen moved, Jennifer McCarty seconded, to approve the Wellness Coordinator Agreement for FY 2021-2022. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve the Business Associate Contract between Fremont County and Health Penny’s Wellness Solutions, LLC for FY 2021-2022. Motion carried unanimously. The 2020-2021 Wellness Contract for Fremont County Government and Wyoming Health Fairs was reviewed. The Contract details costs for the various tests for the employee health fair. Larry Allen moved, Jennifer McCarty seconded, to approve the Wyoming Health Fairs 2020-2021 Wellness Contract. Motion carried unanimously. A Plan Document change was earlier approved to amend the Travel Medical Benefit to include the Huntsman Cancer Institute in Utah. Larry Allen moved, Jennifer McCarty seconded, to approve the Benefit Booklet Acknowledgement of Receipt and Approval Form to accompany the updated wording to the Plan Document. Motion carried unanimously.

Commissioner meeting reports were given:

A Public Hearing was held at 10:00 a.m., as advertised, regarding Fremont County liquor license renewal applications, for the license year April 15, 2020 through April 14, 2021. There was no public comment, either for or against, the renewals. The Sheriff’s Office had submitted their report stating that upon review of incident reports of the establishments, there is no area of concern. Renewal licenses were read as follows: 3 Spear Ranch, Atlantic City Mercantile, B & K Shoreline Stop, Boysen Marina & Campground, Brooks Lake Lodge, Crooked Creek Guest Ranch, Frank’s Butcher Shop, Kinnear Store, Lava Mountain Lodge, Lazy L & B Ranch, Line Shack, Lou’s Midvale Store, Miner’s Grubstake, PMS Fireworks & More, Rezeride Roadhouse, Rock Shop Inn, Split Rock Bar & Café and Triangle C Ranch. Jennifer McCarty moved, Mike Jones seconded, to approve all of the renewal applications. Motion carried unanimously. It was noted that Lovey’s Lunchbox had declined to renew their Restaurant Liquor License.

IT Supervisor Kevin Shultz had been requested to provide information on sharing the zoom meeting recordings.

Commissioner meeting reports continued.

Lander Mayor Monte Richardson and Public Works Director Lance Hopkin joined Vehicle Maintenance Supervisor Brad Meredith to discuss their preliminary discussions on combining the City and County's vehicle maintenance departments. Present in the audience was Treasurer Jim Anderson, Planning Department Supervisor Steve Baumann, Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson and Building Maintenance Supervisor J.R. Oakley.

Medical Air Service Association (MASA) Wyoming Director Gary Robson discussed an Addendum to Member Services Agreement. It is a two-year agreement effective March 9, 2021.

Planning Department Supervisor Steve Baumann reviewed the history of construction on Burma Road, and specifically the switchback portion that was re-aligned in 2011. He will work with the County Attorney's Office to work through the remaining issues.

County Clerk Julie Freese stated the Capital Revolving Fund committee will meet after the Commissioners meeting of March 23rd. Part of the membership makeup is two at-large committee members appointed annually. Last year Assessor Tara Berg and Coroner Mark Stratmoen were appointed and then due to the budget picture, no funding was available for purchases last year, and the Committee did not meet. The Commission made the decision to keep both Berg and Stratmoen on the Committee for this year.

County Clerk Freese stated that results of the Doodle Poll for a Work Session regarding budget issues indicated March 16th works the best for the majority. The Commissioners set that date and will meet with Elected Officials from 9:00 am – 11:00 a.m. and then bring in Department Heads and Off Line Board Directors to join Elected Officials. At 12:00 p.m. the Executive Health Insurance Committee will make a presentation to the group on the plan document and related premium discussion.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:10 p.m. and reconvene for a Regular Meeting on March 9, 2021. Motion carried unanimously.

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD