

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
FEBRUARY 21, 2023

FULL DETAILED REPORT

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Michael Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on February 14, 2023. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
A & I Distributors	Vehicle Maintenance	Parts - Materials	\$600.70
Anderson, Kyle L.	County Health Officer	County Health Officer	\$1,319.28
Bailey Enterprises, Inc.	Segregated	Vehicle/Bulk Fuel	\$45,666.75
Big Horn Tire Inc.	Vehicle Maintenance	Vehicle Tires	\$6,177.10
Bloedorn Lumber-Lander	Segregated	Materials Supplies	\$541.64
Carquest Auto Parts	Vehicle Maintenance	Parts & Supplies	\$35.19
Centurylink	Computer Services	Telephone Service	\$664.96
Charter Communications	Computer Services	Internet Service	\$229.98
Cloud Peak Counseling Center	Health & Welfare	Title 25	\$650.00
Eagle Uniform & Supply Co.	Vehicle Maintenance	Laundry	\$162.95
Floyd's Truck Center WY	Vehicle Maintenance	Parts	\$2,400.28
Fremont Chevrolet GMC	Capital Asset Acquisitions	Vehicle	\$42,208.00
German, Lynda Z.	Culture & Recreation	Reimbursement	\$304.40
Grainger	County Buildings	Materials/Supplies	\$432.31
Hall, Jared	Vehicle Maintenance	Reimbursement	\$150.00
Hasco Industrial Supply	Vehicle Maintenance	Materials/Supplies	\$34.36
Honnen Equipment	Vehicle Maintenance	Parts/Supplies	\$151.42
Inberg-Miller Engineers	Road Construction	Striping Project	\$160.00
Lander, City of	ARPA Program Grant	Building Permit	\$4,076.00
NMS Laboratories	County Coroner	Services	\$2,627.00
Norco, Inc.	County Buildings	Supplies	\$109.39
Office Shop Inc., The	Computer Services	Printer Lease	\$155.00
Osage Industries, Inc.	Vehicle Maintenance	Parts	\$51.35
Parmely, Cynthia L	County Attorney	Witness Fee	\$96.00
Pavillion, Town of	County Buildings	Water	\$112.50
Quill Corporation	County Attorney	Office Supplies	\$527.56
Reed's Moghaun Office Supply	Clerk of District Court	Office Supplies	\$323.38
Riverton Ranger, Inc	Emergency Management	Advertising	\$48.75
Rocky Mountain Power	County Buildings	Utilities	\$1,016.58
Traveling Computers	Computer Services	Supplies, Services	\$3,304.50
T-Y Excavation, Inc.	Road Construction	Road Maintenance	\$20,265.00
Verizon Wireless	Computer Services	Internet Service	\$181.04

Clarence Thomas moved, Mike Jones seconded, to accept a voucher from Ethos Transportation Assistance in the amount of \$1,200 for a Title 25 patient. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a Right of Way Certification for the Wiggins Fork Bridge Project. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Approach/Access Application for Lindsay Mellor for Hall Road. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve Amendment One to the Agreement among Wyoming Department of Health, Public Health Division; Fremont County WIC Program; and Fremont County to increase the total Agreement amount by \$5,614.00. Motion carried unanimously. Jennifer McCarty moved, Mike Jones seconded, to approve a BlueCross BlueShield ASO Group Plan Change for a Rehire Provision. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Correspondence from WRITC DOT Planner Winslow Friday requesting ownership of Trout Creek, North and South Fork and Ethete Roads (Chairman Allen is working on this request); and 2) Dr. Douglas G. Frank presentation "Are Wyoming Elections Secure" on March 29th at Riverton Holiday Inn. Mike Jones moved, Jennifer McCarty seconded, to approve a Wyoming State Forestry Division FY 2024 premium for participation in the Emergency Fire Suppression Account of \$20,227.43. Motion carried unanimously.

The Public Comment period was held. Karen Wetzel stated she is the coordinator for Wyoming for the Dr. Frank's presentation "Are Wyoming Elections Secure?" He would like to meet with County officials prior to his presentation on March 29th at 1:30 p.m. if the Commissioners would like.

J.R. Oakley, JR Project Management, LLC, had been asked to present firm figures on carpeting for the District Courtrooms, following the discussion the previous meeting. It looks like the furnishings for both the District and Circuit Courts will require a long-term vision and be a larger project than earlier anticipated. Vice-Chairman Mike Jones stated the importance in taking the time to determine what the overall direction should be (consistent furnishings, etc.). County Clerk Julie Freese reviewed the ARPA funded budget for the Circuit Court Remodel Project and informed the Board that several recent project changes (HVAC and Sidewalk Remodel postponed and replaced with painting and carpeting of the District Courtroom) totaling \$35,000 are not part of the budget. There is a contingency budget of \$21,000 which now has been decreased by \$8,717 for Change Order #1 for basement demo and \$4,076 for a Building Permit. She further stated that a budget needs to be set up for the JR Project Management LLC as the first payment of \$3,750 has been presented. Mike Jones moved, Jennifer McCarty seconded, to fund the annual contract amount of \$45,000 from LATC funds. Motion carried unanimously. She asked the Board to approve a manual warrant this date as a result. Mike Jones moved, Jennifer McCarty seconded, to approve a manual warrant to JR Project Management LLC in the amount of \$3,750. Motion carried unanimously.

County Clerk Julie Freese reviewed a Finance Committee Meeting held the previous week with Treasurer Jim Anderson, Assessor Tara Berg, Chairman Larry Allen, Vice-Chairman Mike Jones and herself. Anticipated Revenues and Assessed Valuations are unknown at this time. She asked for direction on Social Services as related to the upcoming budget process. She was asked to send out packets to those ones receiving funding last year. Deputy Civil Attorney Nathan Maxon is working on the contract for the Budget Management Plan Software. She has been working on SOC's and stated that she will have available early in the budget process.

Commissioner meeting reports were given.

Commissioner Clarence Thomas referenced Mr. Winslow's earlier request for documentation on the four roads on the WRIR that the tribes are maintaining via the MOU with the County and stated the Tribes are doing a great job. The Ownership of 17 Mile Road needs to be finalized. The Northern Arapaho Tribe has received a grant for solid waste disposal and he hopes that both Tribes and tribal liaison directors will work to benefit themselves and make a monetary gain. He further stated that the the alcohol discussion is ongoing.

Vice-Chairman Mike Jones filled in for the Chairman at the recent MOVE Committee meeting and they will be submitting their recommendations to the Commissioners. One of the applicants, Riverton Senior Center, requested funding to repair their transportation barn. He felt this request should be funneled through FCAG for possible funding from their allocation of the ½% Economic Development funding. This application will not be part of the applicants to review for this quarter MOVE funding as a result. The Tribes' solid waste contract will expire in July and the District is working on it.

Chairman Larry Allen attended a Zoom meeting with the National Weather Service and the Sheriff's Office has sent out an e-mail regarding their concerns with the major storm event coming in. All agencies will be working together (County Transportation, Search and Rescue, Fire Districts, etc.). County Clerk Julie Freese asked for direction on closing the Courthouse if necessary the following day and the Commissioners stated they would assess the situation Wednesday morning. She was asked to send out a message to all departments stating there may be the potential for closure. She further recommended that the Transportation Department pay off all their accrued comp time to date.

Vehicle Maintenance had been authorized to purchase a Wheel Alignment Machine with ARPA #2 funding. Mike Jones moved, Jennifer McCarty seconded, to approve the bid of \$25,839.00 from Lander NAPA for a 6500 Wheel Aligner and Coats Lift. Motion carried unanimously. Another authorization for

Vehicle Maintenance for a Hotsy Steam Cleaner for \$12,000 from ARPA #2 funding was reviewed. Mike Jones moved, Clarence Thomas seconded, to accept the bid from Hotsy of Wyoming in the amount of \$10,658.50. Motion carried unanimously.

Clarence Thomas moved, Mike Jones seconded, to adjourn Executive Session for personnel with Transportation Superintendent Billy Meeks and Administrative Secretary Jill Johnson for personnel. Commissioner Fabrizius excused himself from the session. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

The Commissioners relayed County Clerk Freese's recommendation to pay off all accrued comp time to date, which Superintendent Meeks estimated to be \$26,000 at this time. Adequate funding exists in the budget as two part-time positions have not been filled (\$20,000 for each position). Superintendent Meeks stated Jeffrey City is getting hit really hard and he has been in contact with Tom Redland for a status report this morning. Concerns exist with elderly people living on Crook's Gap Road and Graham Road and the possible need for assistance.

A Work Session was held to review the Local Assistance and Tribal Consistence (LATC) funding applications that were prioritized the previous meeting. The applicants had been requested to join the meeting to discuss their projects as follows:

Transportation Department – Billy Meeks and Jill Johnson were present to discuss their application for two motor graders at a cost of \$880,000. The Road Construction Fund will contribute \$100,000. Meeks was asked to get a final price for the motor graders. Another application for two transport trucks (one basic and one Kubota equipped) at a cost of \$560,000, adjusted to \$525,000, was reviewed. A Transportation Road Study totaling \$1,000,000 for North 2nd Street, Lower North Fork, Tweed Lane, Baldwin and Squaw Creek Roads. Mike Jones moved, Jennifer McCarty seconded, to authorize the Transportation Department's application for three pickup replacements totaling \$218,331 with ARPA #2 funding. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to authorize Transportation Department \$80,000 for four Message Boards with ARPA #2 funding. Motion carried unanimously.

Information Systems Support – Kevin Shultz (present via Zoom). Keyless Entry for \$290,000, he was asked to get more information as well as work with the Court Security Committee. Surveillance Expansion for \$70,000 for the Courthouse, South Federal Complex buildings and Fremont County Justice Center.

Fremont County Fair – Fair Manager Pat Hart was present. The Fremont Center Remodel project totaling \$276,216 would enable three events to be held at one time in the Fremont Center (former Armory building). She was told to proceed with getting an architect study for the proposal. Fairgrounds Indoor Arena totaling \$2,708,040. She was asked to form a committee to look at the proposal and then if it is determined to be feasible, an architect may be looked at to draw up plans.

County Coroner Erin Ivie and Chief Deputy Tony Summers – Coroner Building Project totaling \$2,500,000. Mike Jones moved, Clarence Thomas seconded, to get a cost estimate on a new building that would set on county property. Motion carried unanimously. She has applied for a SLIB grant for a 50% match.

Search and Rescue – Mike Hutchison was present. Facility improvements for the Lander, Riverton and Dubois stations were requested for an amount of \$1,000,000. The Commissioners agreed to tour all three locations in the near future.

Clarence Thomas moved, Jennifer McCarty seconded, to adjourn into Executive Session with Civil Deputy Nathan Maxon regarding potential litigation. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Mike Jones moved, Clarence Thomas seconded, to adjourn the Regular meeting at 12:35 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 7, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD