

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
FEBRUARY 14, 2023

### OFFICIAL MINUTES

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Michael Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese was present.

Clarence Thomas moved, Ron Fabrizius seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the February 7, 2023 meeting as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills as presented. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: A & I Distributors-Vehicle Maintenance-Parts/Materials-\$65.58; Ablard, Ira R-District Court-Jury Duty-\$56.00; Ace Hardware-Lander-Segregated-Materials/Supplies -\$343.84; Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies -\$13.66; Acres, Clint R-District Court-Jury Duty-\$71.00; Adams, Chelsea-Health Nurse-Services-\$465.00; Also Inc-County Buildings-Laundry -\$274.68; Amerigas-County Buildings-Utilities-\$1177.44; Arnoldt, Patty-District Court-Jury Duty-\$62.00; B & B Enterprises LLC-Planning-Signs & Supplies-\$282.20; Bailey Enterprises, Inc-Transportation-Vehicle Fuel -\$142.18; Bank of The West-Segregated-Credit Cards-\$84680.28; Bell, Magdalena A.-District Court-Jury Duty-\$59.00; Big Brothers Big Sisters of NW WY-TANF Grant-TANF CPI Grant-\$2111.81; Big Horn Water-Youth Services-Water-\$43.75; Bill Jones Plumbing & Heating-ARPA Program Grant-Services /Repairs-\$497.30; Bonner, Vint K H-District Court-Jury Duty-\$59.00; Bowdel Steven P.-Detention Center-Medical Services-\$2937.50; Campbell, James S-District Court-Jury Duty-\$196.50; Carquest Auto Parts-Vehicle Maintenance-Parts & Supplies-\$444.49; Carroll Septic Service-Transportation-Services -\$150.00; Case, Mary M-District Court-Jury Duty-\$69.50; Charter Communications-Computer Services-Internet Service-\$129.98; Communication Technologies Inc-Support Services-Maintenance /Repairs-\$2961.87; Crippen, Tyler-District Court-Jury Duty-\$67.50; Cunningham, Christina J-District Court-Jury Duty-\$30.00; Desert Mountain Corporation-Transportation-Ice Slicer-\$2886.98; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies-\$421.25; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$197.78; Frazier, Amy M.-District Court-Jury Duty-\$56.00; Fremont Chevrolet GMC-Vehicle Maintenance-Parts/Repairs-\$228.82; Fremont County School Dist #25-Youth Services-Meals-\$421.00; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies-\$1337.96; Friday, Rana Marie-District Court-Jury Duty-\$40.00; Guile, Susan A-District Court-Jury Duty-\$30.00; Hall, Jenny R-District Court-Jury Duty-\$56.50; Hanson, Julie A-District Court-Jury Duty-\$30.00; Harris, Rebecca K-District Court-Jury Duty-\$30.00; Hasco Industrial Supply-Vehicle Maintenance-Materials/Supplies -\$482.53; Hehr, Ryan B-Prevention Program-Administrative Assistance-\$112.50; Heninger, Joshua R-District Court-Jury Duty-\$30.00; High Plains Power, Inc-County Buildings-Utility Services-\$2136.02; Honnen Equipment-Vehicle Maintenance-Parts/Supplies -\$35.75; Howard, Jason D.-District Court-Jury Duty-\$56.00; Iworq Systems Inc-Transportation-Service Agreement-\$5400.00; Jack's Saw Shop Inc-County Buildings-Repairs, Parts-\$27.99; Jameran, Tyler-District Court-Jury Duty-\$210.00; John Deere Financial-Vehicle Maintenance-Materials/Supplies -\$19.99; Kairos Broadcasting LLC-Segregated-Advertising -\$1500.00; Klein, Jessica A-District Court-Jury Duty-\$70.00; Kraft, Checole-District Court-Jury Duty-\$90.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$204.01; Lander, City Of-County Buildings-Water & Sewer-\$3011.17; Larsen, Tristan B-District Court-Jury Duty-\$40.50; Long, Chad O-District Court-Jury Duty-\$50.50; Loyka, Janet Lynn-District Court-Jury Duty-\$90.00; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$1076.88; Malek, Lisa Marie-District Court-Jury Duty-\$90.00; McNair, Anne G-District Court-Jury Duty-\$42.00; Merrill, Kelsey-District Court-Jury Duty-\$56.00; Merrill, Laura L-District Court-Jury Duty-\$210.00; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies-\$2601.35; Natrona County Clerk Of District Court-County Attorney-Copies-\$2.25; Nelson, Colleen-ARPA Program Grant-Architect Remodel -\$7400.00; Nirider, Jane M-District Court-Jury Duty-\$180.00; Norco Inc-Segregated-Supplies -\$4574.32; Office Shop Inc, The-Clerk of District Court-Supplies -\$83.74; Oliver, John F-District Court-Jury Duty-\$30.00; Olson, Robert M-District Court-Jury Duty-\$90.00; Oostveen, April Dawn-District Court-Jury Duty-\$60.00; Osage Industries, Inc-Vehicle Maintenance-Parts-\$29.70; Pate, William E Jr-District Court-Jury Duty-\$211.50; Peregrine Global Services Corp-Prevention Program-Training-\$2236.80; Pince, Nicholas-District Court-Jury Duty-\$65.00; Pioneer Pharmacy LLC-Covid 19 Grant-Supplies -\$590.00; Piplica, Susan R-District Court-Jury Duty-\$172.50; Plainsman Printing & Supply-Clerk of District Court-Office Supplies-\$1309.90; Porter, Kiri J-District Court-Jury Duty-\$40.50; RELX, Inc.-County Attorney-Research Subscription-\$694.00; Rider, Michael R-District Court-Jury Duty-\$63.00; Riverton Ranger, Inc-Segregated-Advertising-\$2396.20; Rochlitz, Louis W-District Court-Jury Duty-\$71.00; Rocky Mountain Power-Segregated-Utilities-\$10514.13; Rounds, Josie-District Court-Jury Duty-\$30.00; Sankey, Garen K-District Court-Jury Duty-\$141.00; Schneider, Cynthia D-District Court-Jury Duty-\$30.00; Shoshoni, Town of-County Buildings-Water/Sewer -\$70.00; Sifuentes, Shirley M-District Court-Jury Duty-\$55.50; Skaggs Companies Inc-County Sheriff-Uniforms/Supplies-\$45.00; Slagowski, Callie-District Court-Jury Duty-\$339.00; Smith, Jeanette A-District Court-Jury Duty-\$30.00; Smith, Mariah-Prevention Program-Administrative Assistance-\$1524.75; Snider, Brandi L-District Court-Jury Duty-\$56.00; Spent, Mary Anne-District Court-Jury Duty-\$30.00; Stalder, Jason-District Court-Jury Duty-\$30.00; Steffen, Anne-Marie-District Court-Jury Duty-\$77.00; Sylvestri Customization-Prevention Program-Website Maintenance-\$2300.00; Tafoya, Rachel L-District Court-Jury Duty-\$68.00; Terrance R. Martin PC-Cast-Services-\$1597.00; Tumbleweed Propane Inc-County Buildings-Utilities-\$1589.28; Tyler Technologies Inc-Capital Asset Acquisitions-Executime -\$520.00; Underwood, Jared-District Court-Jury Duty-\$44.00; Van Cleave, Dorian M-District Court-Jury Duty-\$56.50; VanVleet, Becky-District Court-Jury Duty-\$58.00; Verizon Wireless-

Segregated-Cell Phones-\$1119.93; Wallowing Bull, Faith L-District Court-Jury Duty-\$171.00; Western Printing, Inc-County Attorney-Supplies-\$195.17; Whitaker, Sharon-District Court-Jury Duty-\$56.00; White, Larry W-District Court-Jury Duty-\$60.00; Wind River Towing-County Sheriff-Vehicle Towing-\$386.00; WY Dept of Health-Health Nurse- Payroll -\$30471.41; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$369.00; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$2262.00; Wyoming Dept of Transportation-Segregated-Fuel-\$1807.79; Wyoming Machinery Co-Segregated-Parts - \$3555.33; Wyoming Office Attorney General-24/7 Program-Program Fees -\$4964.00; Wyoming Waste Systems-County Buildings-Trash Removal-\$3182.71.

Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$650.00 for two Title 25 patients. Motion carried unanimously.

Planning Department Supervisor Steve Baumann was present when the Commissioners reviewed Resolution No. 2023-04 "Wind and Solar Energy Facility Siting Regulations." The document had been approved the previous meeting and the Resolution is the final step in the process. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2023-04 as submitted. Motion carried unanimously. The Regulations Adoption (Chapter XIII) was also presented for approval. He distributed a copy of the revised FY2023 Fee Schedule to include a \$2,000+ fee for Commercial Scale Wind and Solar Fee (\$2,000 plus \$200 per MW installed capacity plus all associated fully loaded permit review costs) which will also be incorporated into the Schedule as well. Mike Jones moved, Jennifer McCarty seconded, to approve the adoption of the Wind and Solar Energy Facility Siting Regulations and associated fee schedule. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Bruce Kahl, Transportation Department Riverton Supervisor, with a credit limit of \$1,000.00. Motion carried unanimously.

The following items in the Priority Mail were reviewed: Announcement of the Wyoming County Commissioners Association Spring Meeting in Douglas on May 23-25, 2023. Vehicle Maintenance Supervisor Brad Meredith's e-mail was reviewed stating he had offered the availability of an old Extension 2004 Ford F150 Super Cab 4WD (PT-1688) pickup being turned over to surplus and noted that the Fremont County Fair had requested it to replace their 1999 Ford F250 Regular Cab 2WD (PT-1954) which would be placed into surplus. Jennifer McCarty moved, Mike Jones seconded, to approve the transfer of the vehicle to the Fair as requested. Motion carried unanimously.

The Public Comment period was held.

Fabian Lobera, The Lander LLC, was present to provide an update on the MOVE funding of \$100,000 received for infrastructure of the motel they purchased (former Downtown Motel).

Coroner Erin Ivie presented an update.

Sheriff Ryan Lee presented a monthly update.

Commissioner meeting reports were given.

Treatment Court/Youth Services Director Cassie Murray provided an update.

J.R. Oakley, JR Project Management, LLC, reviewed a detailed update on projects in the Courthouse. The rough installation of electric and plumbing has required the need to core drill the floor to the basement area (old jail) as the design was to build in a way to utilize the wet utilities there. However, in matching the two floors up together, they found they were 62 inches off which now requires some hard lid repair in the basement area and additional work for the contractor. Mike Jones moved, Clarence Thomas seconded, to approve Change Order No. 1 from Yeates Construction, Inc. in the amount of \$8,717.00 to complete the core drill for electric and plumbing. Motion carried unanimously. There is contingency funding for the additional cost and Oakley was asked to provide a budget breakdown to keep the Board updated on the project. Mike Jones moved, Ron Fabrizius seconded, to approve an Application and Certification for Payment from Yeates Construction in the amount of \$167,940.00. Motion carried unanimously. In closing, Oakley presented an Invoice in the amount of \$3,700 for project management services from January 16, 2023 through February 16, 2023. Mike Jones moved, Jennifer McCarty seconded, to approve the Invoice as presented. Motion carried unanimously.

Fremont County Solid Waste Disposal District Chairman Mark Moxley was joined by Board members Rod Haper, Jennifer Lamb, Rob Dolcater and Normandy Rose and Consulting Superintendent Andy Frey. A power point presentation was given on their 2023 Strategic Plan.

County Clerk Julie Freese discussed the upcoming budget process.

Clarence Thomas moved, Mike Jones seconded, to adjourn into Executive Session with Treasurer Jim Anderson regarding personnel. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to adjourn into Regular Session. Motion carried unanimously.

A Work Session was held to prioritize both American Rescue Plan Act (ARPA) #2 projects and Local Assistance and Tribal Consistency Fund (LATC) applications. The Fair had earlier received authorization to purchase a tractor with ARPA #2 funding. Jennifer McCarty moved, Mike Jones seconded, to accept the bid from Stotz Equipment in the amount of \$95,600 for a Tractor. Motion carried unanimously. Planning Department Supervisor Steve Baumann had originally requested \$50,000 for the Fuel System for low voltage wiring. Due to multiple issues this winter, he is recommending a fuel system upgrade totaling an additional \$80,000. Mike Jones moved, Jennifer McCarty seconded, to authorize an additional \$80,000 to the Fuel System Upgrade Project. Motion carried unanimously. Following review and prioritization, Mike Jones moved, Jennifer McCarty seconded, to approve ARPA #2 Priority 1 projects totaling \$2,293,135. Motion carried unanimously.

LATC project prioritization was discussed. Mike Jones moved, Jennifer McCarty seconded, to prioritize the list of projects from 1-3 with Prioritized #1 projects totaling \$3,579,115. Motion carried unanimously. The Commissioners will meet with all applicants to get more information as needed.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 2:05 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on February 21, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD