

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
FEBRUARY 11, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Michael Jones and Jennifer McCarty. Commissioner Clarence Thomas was absent. Fremont County Clerk Deputy Becky Enos and Chief Civil Deputy Attorney Jodi Darrough were present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Larry Allen moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on February 4, 2020. Commissioner Jennifer McCarty abstained due to her absence. Motion carried.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$1,779.99; Ace Hardware Lander-Segregated-Materials/Supplies-\$453.93; AlSCO Inc-Segregated-Laundry-\$271.08; Amerigas-County Buildings-Propane-\$214.12; Amerigas Propane LP-County Buildings-Propane-\$61.00; Bailey Enterprises, Inc-Inventory-Fuel-\$18,315.19; Bank of the West-Segregated-Credit Card Charges-\$20,584.55; Bloedorn Lumber Lander-Segregated-Materials/Supplies-\$187.41; Charter Communications-Segregated-Internet-\$268.46; City Plumbing & Heating Inc-Vehicle Maintenance-Plumbing Supplies-\$72.91; CNA Surety-County Attorney-Notary Fee-\$100.00; Comes, Patrick-Detention Center-Reimburse Expenses-\$63.89; Communication Technologies Inc-Support Services-Maintenance Agreement/Repairs-\$3,479.58; DOWL LLC-Willow Creek-Engineering Services-\$15,544.59; Floyd's Truck Center WY/Jack's Truck-Vehicle Maintenance-Parts-\$173.09; Freese, Julie-County Clerk-Reimburse Expenses-\$14.40; Hometown Oil Co-County Buildings-Magaflow-\$52.00; John Deere Financial-Transportation-Materials/Supplies-\$24.27; Johnson Controls, Inc-County Buildings-Repairs/Maintenance-\$330.66; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$450.27; Lander, City of-Segregated-Water/Sewer-\$2,508.48; McKay, Katherine G.-District Court-Court Appointment-\$1,402.50; Napa Auto Parts Riverton-Transportation-Parts/Supplies-\$3,215.45; Norco Inc-Segregated-Supplies-\$6,823.75; Parkins, Becky-Prevention Program-Reimburse Expenses-\$342.13; Print Shop, The-County Treasurer-Printed Office Supplies-\$112.00; Quill Corporation-County Attorney-Office Supplies-\$216.82; Relx, Inc.-County Attorney-Research Subscription-\$595.00; Rocky Mountain Power-Segregated-Utilities-\$9,878.24; RS Bennett Construction Co., Inc.-Moneta Lysite Road Shoulder-Construction-\$26,255.86; Secretary of State-County Attorney-Notary Fee-\$30.00; Shoshoni, Town of-County Buildings-Water/Sewer-\$54.00; T Y Excavation Inc-Transportation-Road Maintenance-\$9,172.50; USPS Hasler-County Attorney-Postage-\$1,000.00; WCS Telecom-Segregated-Telephone-\$29.04; Wind River Power Sports-Vehicle Maintenance-Tire-\$144.99; Wyoming Machinery Co-Segregated-Parts/Service-\$12,349.09; Wyoming Waste Systems-Segregated-Trash Removal-\$2,742.98

Jennifer McCarty moved, Mike Jones seconded, to accept a voucher from Sage West Health Care in the amount of \$11,900 for four Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Agreement between the Fremont County Library System, by and through its Board of Trustees, and Johnson Controls, Inc. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Eaton Sales & Service, LLC proposal in the amount of \$30,998.75 to furnish and install new upgrades for four fuel sites (Pavillion, Lander, Riverton and Lysite). Motion carried unanimously.

Priority Mail items were reviewed: Jennifer McCarty moved, Mike Jones seconded, to accept the low bid submitted from Olson's Auto Body & Towing in the amount of \$1,530.19 for repairs to a Sheriff's Department Patrol Pickup with funding through that department. Motion carried unanimously.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given.

Fremont County Assessor Tara Berg informed the Board of a vacancy she has had since October. Mike Jones moved, Jennifer McCarty seconded, to ratify the hiring of a part-time employee to fill the vacant position. Motion carried unanimously.

County Commissioners Meeting
February 11, 2020

Sheriff Ryan Lee presented a monthly report.

County Coroner Mark Stratmoen provided a monthly update.

A Public Hearing was held at 9:55 a.m., as advertised, regarding Unanticipated Revenues and Budget Transfers within Fremont County's FY 2019-20 budget. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-04, Budget Amendment No. 2. Motion carried unanimously. A Capital Asset increase of \$1 was discussed for MG-119 Engine Replacement amending the new authorization amount to \$40,001. Larry Allen moved, Jennifer McCarty seconded, to approve the increased authorized amount. Motion carried unanimously.

Treatment Court Director Melinda Cox was happy to report that the Juvenile Treatment Court and Court Assisted Supervised Treatment program both received Commission on Accreditation on Rehabilitation Facilities accreditation for another three years by CARF International. She then informed the Board that in addition to the Clinical Supervisor vacancy she discussed the prior meeting, there is another vacancy for a Therapist. Larry Allen moved, Jennifer McCarty seconded, to approve refilling the Therapist position at a salary range between \$45,000 to \$60,000. Motion carried unanimously.

In other business, Melinda Cox continued discussion on the possibility of her Office providing a contractual position to conduct in-house Substance Abuse Evaluations

Fremont County Fire Warden Craig Haslam stated the Fremont County Fire Protection District is submitting an application for a Federal Mineral Royalty Capital Construction Account Grant for the purpose of constructing a new fire station for Battalion 6 in Crowheart. Larry Allen moved, Jennifer McCarty seconded, to approve the written review. Motion carried unanimously.

Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson were present to review two Bureau of Land Management Free Use Applications and Permits issued by the newly appointed Field Manager, John Elliott. Larry Allen moved, Jennifer McCarty seconded, to approve the Muskrat Crossing and Muskrat Pit Permits as presented. Motion carried unanimously. HDR Engineering, Inc. Task Order No. 7 was reviewed, outlining miscellaneous hourly consulting engineering services that have changed from the original Multiple Project Agreement for Professional Services entered into on March 4, 2014. Larry Allen moved, Jennifer McCarty seconded, to approve Task Order No. 7 as presented. Motion carried unanimously. In another matter, Meeks updated the Board on a recent vacancy for an Operator in the Riverton Shop. Larry Allen moved, Mike Jones seconded, to authorize refilling the position at an annual salary of \$38,000. Motion carried unanimously.

A draft Wage and Hiring Policy was reviewed. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2020-05 as presented. Motion carried unanimously. The Resolution will be renewed or amended annually in January.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on February 18, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD