

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
FEBRUARY 11, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Michael Jones and Jennifer McCarty. Commissioner Clarence Thomas was absent. Fremont County Clerk Deputy Becky Enos and Chief Civil Deputy Attorney Jodi Darrough were present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Larry Allen moved, Mike Jones seconded, to approve the minutes of the Regular Meeting held on February 4, 2020. Commissioner Jennifer McCarty abstained due to her absence. Motion carried.

Jennifer McCarty moved, Mike Jones seconded, to accept the bills for payment. Chairman Travis Becker abstained from voting on The Print Shop voucher. Motion carried.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
A & I Distributors	Vehicle Maintenance	Oil/Fluids	\$1,779.99
Ace Hardware Lander	Segregated	Materials/Supplies	\$453.93
AlSCO Inc	Segregated	Laundry	\$271.08
Amerigas	County Buildings	Propane	\$214.12
Amerigas Propane LP	County Buildings	Propane	\$61.00
Bailey Enterprises, Inc	Inventory	Fuel	\$18,315.19
Bank of the West	Segregated	Credit Card Charges	\$20,584.55
Bloedorn Lumber Lander	Segregated	Materials/Supplies	\$187.41
Charter Communications	Segregated	Internet	\$268.46
City Plumbing & Heating Inc	Vehicle Maintenance	Plumbing Supplies	\$72.91
CNA Surety	County Attorney	Notary Fee	\$100.00
Comes, Patrick	Detention Center	Reimburse Expenses	\$63.89
Communication Technologies Inc	Support Services	Maintenance Agreement/Repairs	\$3,479.58
DOWL LLC	Willow Creek	Engineering Services	\$15,544.59
Floyd's Truck Center WY/Jack's Truck	Vehicle Maintenance	Parts	\$173.09
Freese, Julie	County Clerk	Reimburse Expenses	\$14.40
Hometown Oil Co	County Buildings	Magaflow	\$52.00
John Deere Financial	Transportation	Materials/Supplies	\$24.27
Johnson Controls, Inc	County Buildings	Repairs/Maintenance	\$330.66
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$450.27
Lander, City of	Segregated	Water/Sewer	\$2,508.48
McKay, Katherine G.	District Court	Court Appointment	\$1,402.50
Napa Auto Parts Riverton	Transportation	Parts/Supplies	\$3,215.45
Norco Inc	Segregated	Supplies	\$6,823.75
Parkins, Becky	Prevention Program	Reimburse Expenses	\$342.13
Print Shop, The	County Treasurer	Printed Office Supplies	\$112.00
Quill Corporation	County Attorney	Office Supplies	\$216.82
Relx, Inc.	County Attorney	Research Subscription	\$595.00
Rocky Mountain Power	Segregated	Utilities	\$9,878.24
RS Bennett Construction Co., Inc.	Moneta Lysite Road Shoulder	Construction	\$26,255.86
Secretary of State	County Attorney	Notary Fee	\$30.00
Shoshoni, Town of	County Buildings	Water/Sewer	\$54.00
T Y Excavation Inc	Transportation	Road Maintenance	\$9,172.50
USPS Hasler	County Attorney	Postage	\$1,000.00
WCS Telecom	Segregated	Telephone	\$29.04
Wind River Power Sports	Vehicle Maintenance	Tire	\$144.99
Wyoming Machinery Co	Segregated	Parts/Service	\$12,349.09
Wyoming Waste Systems	Segregated	Trash Removal	\$2,742.98

Jennifer McCarty moved, Mike Jones seconded, to accept a voucher from Sage West Health Care in the amount of \$11,900 for four Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve an Agreement between the Fremont County Library System, by and

County Commissioners Meeting
February 11, 2020

through its Board of Trustees, and Johnson Controls, Inc. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve an Eaton Sales & Service, LLC proposal in the amount of \$30,998.75 to furnish and install new upgrades for four fuel sites (Pavillion, Lander, Riverton and Lysite). Motion carried unanimously.

Priority Mail items were reviewed: Jennifer McCarty moved, Mike Jones seconded, to accept the low bid submitted from Olson's Auto Body & Towing in the amount of \$1,530.19 for repairs to a Sheriff's Department Patrol Pickup with funding through that department. Motion carried unanimously.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given:

Commissioner Jones attended the Library Board's monthly meeting and stated they held a work session to prioritize what they are looking for when recruiting a new Director. Board members have visited with former Library board members as well as employees to help in this area. A Special Meeting will be held to award the bid for the boiler control for the Riverton Branch Library. During this session, review of the six applications for Library Director will take place. He is participating in a committee working with State Parks to bring together a Wind River Outdoor Recreation Collaborative as a result of action by former Governor Mead in an attempt that local people work to grow economic development. A meeting is scheduled on February 18th at the Wyoming Life Resource Center Chapel and a facilitator is in place, he further stated he expects good participation.

Commissioner Jennifer McCarty attended the monthly Fremont County Recreation Commission meeting and stated that board will present an update to the Commissioners in the near future regarding a Firewise Project for the Green Mountain Campground.

Vice-Chairman Larry Allen met with the various Departments that he serves as liaison to during the previous week.

Chairman Travis Becker continues work on Horse Creek Road easements. He attended a meeting the previous week with WYDOT Director Maj. Gen. Luke Reiner, FCAG members (mayors) and WRTA Director Gary Michaud regarding funding issues with the transit agency. In other business, he encouraged fellow Commissioners to help recruit candidates for the vacancy on the Fremont County Planning Commission.

Fremont County Assessor Tara Berg informed the Board of a vacancy she has had since October. They have been busy combining the Mapping Technician and the GIS position into one position in the meantime and are just now ready to fill the vacancy; however, the position will go from full-time to part-time. She recruited a part-time employee from another office and that individual began work last week. She does not foresee a need to return that position to full-time in the future. Mike Jones moved, Jennifer McCarty seconded, to ratify the hiring of a part-time employee to fill the vacant position. Motion carried unanimously.

Sheriff Ryan Lee presented a monthly report by reviewing January Detention statistics. Bookings totaled 185 by the following agencies: Riverton PD 78; Fremont County Sheriff's Office 70; Lander Police Department 33; Wyoming Highway Patrol 6; US Marshall 3 and Shoshoni Police Department 2. Current population is 191 in house, 200 in custody (Males - 146; Females - 45; Home Confinement - 1; Out of County Adults - 8). Of the 191 inmates, 46 are sentenced and 154 pre-adjudicated. The budget is currently 7.2% over budget in medical services, 11.6% over in contractual services; however, the overall budget is just slightly over 58.7% as 58% of the fiscal year has elapsed. There are currently four positions vacant with three in the background stage. To help during this time of staff shortages, there is one part-time employee on staff. Sheriff Lee expects the Detention Center to be fully staffed by this time next month at which time the part-time position will no longer be required. In an effort to alleviate the jail overcrowding issue, they have received quotes for 16 additional beds and Building Maintenance costs to retrofit them into bunks. Discussion continued from the previous meeting regarding the number of inmates in pre-adjudicated status pending a Substance Abuse Evaluation. At that time, Fremont County Treatment Courts Director Melinda Cox suggested that a contractual position could operate under their umbrella to provide the Assessments in house. Lee stated he does not have adequate manpower to take the inmates outside of the Detention Center for an evaluation, which can take up to four hours. Sheriff Lee has been reviewing statistical data to try to determine the overcrowding issue; and stated he has found no anomalies other than the fact female inmate numbers are increasing. County Attorney Patrick LeBrun joined Sheriff Lee to state that those incarcerated are very

serious offenders and the legal system must weigh the issue of requiring high bonds against public safety. The policy in Fremont County is that time DUI offenders get 180 days no matter the circumstance, helping create the overpopulation issue. The current culture is those out on probation fail to attend their court hearing, so a warrant has to be issued and they are returned to jail. He stated it is statutorily mandated that an assessment must be done prior to sentencing. Chairman Becker stated the Commissioner had just recently met Dr. Alan Thomalla who is opening a private psychology practice called ABC Resources and suggested that he could possibly provide the contractual in-house assessment discussed. He will get Dr. Thomalla and Melinda Cox together to discuss the situation. Communications is status quo. Patrol/Enforcement has just received a narcotics K9, purchased with funding through the Fremont County Prevention Department of Health Grant. The dog is currently in service and stationed in the Riverton Patrol Division. Search and Rescue has had two missions this calendar year (compared to 0 this time last year). All divisions were put on high alert standby to assist with emergency calls during the recent major weather event; however, no assistance was required. An upcoming budget hearing will transfer \$8,500 into the Search and Rescue account until reimbursements are made by the State in the spring. In closing, Building Maintenance Supervisor JR Oakley, present in the audience, stated that when the Detention Center is stressed with overpopulation of inmates, it creates extra stress on the building itself. He encouraged the Commission to lobby however possible during the upcoming legislative session to remind the legislators of the concern being experience in the Detention center, which is in need of a large security upgrade.

County Coroner Mark Stratmoen provided a monthly update. Case totals for January 2019 totaled 14 compared to 10 in 2020. The Public Health Emergency regarding the Corona virus has enacted the National Disaster Medical Service specialty teams for medical and fatality issues. Chief Deputy Erin Ivie is a member of the fatality specialty team as a medical-legal investigator. Due to the need for personnel trained and experienced in the use of personal protective equipment and mass events to staff the multiple receiving and quarantine areas established at numerous military bases for incoming evacuees from the Far East, Deputy Ivie was requested for an "atypical" deployment. She is currently stationed at Lackland Air Force Base near San Antonio, Texas until the end of February to work this event. The experience gained by Deputy Ivie in this case will be beneficial for Fremont County in this or any similar event, should things escalate. It is important to remember that with air travel these days, any communicable disease can move from one area to another within 48-72 hours under the right circumstance. He noted that the yearly flu continues to be a higher danger and concern locally, with one confirmed Type A fatality in Fremont County so far in their Office, and an average of thousands of flu related deaths nationally each year. In closing, Stratmoen stated there have been no legislative bills presented that are of particular concern to the Coroner's Office.

A Public Hearing was held at 9:55 a.m., as advertised, regarding Unanticipated Revenues and Budget Transfers within Fremont County's FY 2019-20 budget. Financial Assistant Joe Felix reviewed the advertised information and stated there were no changes made. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2020-04, Budget Amendment No. 2. Motion carried unanimously. A Capital Asset increase of \$1 was discussed for MG-119 Engine Replacement amending the new authorization amount to \$40,001. Larry Allen moved, Jennifer McCarty seconded, to approve the increased authorized amount. Motion carried unanimously.

Treatment Court Director Melinda Cox was happy to report that the Juvenile Treatment Court and Court Assisted Supervised Treatment program both received Commission on Accreditation on Rehabilitation Facilities accreditation for another three years by CARF International. The Board congratulated Cox and her staff on this achievement. She then informed the Board that in addition to the Clinical Supervisor vacancy she discussed the prior meeting, there is another vacancy for a Therapist. She requested permission to fill that position as well. Larry Allen moved, Jennifer McCarty seconded, to approve refilling the Therapist position at a salary range between \$45,000 to \$60,000. Motion carried unanimously.

In other business, Melinda Cox continued discussion on the possibility of her Office providing a contractual position to conduct in-house Substance Abuse Evaluations. The Board informed her that they had earlier discussed the possibility of Dr. Thomalla whom Cox stated would have to work under a CARF accredited agency. She stated there are currently 22 clients on the list she has waiting in the Detention center for an evaluation. The Commission were in agreement to proceed with the idea of a contractual employee to conduct in-house evaluations and to provide a budget based on statistical components.

Fremont County Fire Warden Craig Haslam stated the Fremont County Fire Protection District is submitting an application for a Federal Mineral Royalty Capital Construction Account Grant for the purpose of constructing a new fire station for Battalion 6 in Crowheart. The current structure is over 60 years old. A

County Commissioners Meeting
February 11, 2020

letter of review is required by the County Commission as a requirement of the application process. Larry Allen moved, Jennifer McCarty seconded, to approve the written review. Motion carried unanimously. Chairman Becker asked for a status update on a new fire hall for the Fort Washakie area, and Haslam stated the Hines Family has donated a parcel of land and the applicable easements have been applied for through the Tribal Transportation Department and they are waiting for word on that process.

Transportation Superintendent Billy Meeks and Administrative Assistant Jill Johnson were present to review two Bureau of Land Management Free Use Applications and Permits issued by the newly appointed Field Manager, John Elliott. Larry Allen moved, Jennifer McCarty seconded, to approve the Muskrat Crossing and Muskrat Pit Permits as presented. Motion carried unanimously. Stipulations and Maps accompanied each document for reference. HDR Engineering, Inc. Task Order No. 7 was reviewed, outlining miscellaneous hourly consulting engineering services that have changed from the original Multiple Project Agreement for Professional Services entered into on March 4, 2014. Johnson stated there is a slight increase in rates and additional types of engineering services offered. Larry Allen moved, Jennifer McCarty seconded, to approve Task Order No. 7 as presented. Motion carried unanimously. In another matter, Meeks updated the Board on a recent vacancy for an Operator in the Riverton Shop. Larry Allen moved, Mike Jones seconded, to authorize refilling the position at an annual salary of \$38,000. Motion carried unanimously. Meeks stated the high winds in the County have been of major concern and has created issues to keeping roads open. The Board asked them to assemble a list of road closures, many of which are seasonal, for the public's information. In closing, Meeks stated an accident occurred on Red Canyon Road causing significant damage to an older pickup. The Vehicle Maintenance Department is seeking bids and will present to the Commission on how best to proceed.

A draft Wage and Hiring Policy was reviewed. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2020-05 as presented. Motion carried unanimously. The Resolution will be renewed or amended annually in January.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on February 18, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD