

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 24, 2023

OFFICIAL MINUTES

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Michael Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. Chairman Larry Allen arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the January 10, 2023 meeting as presented. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills as presented. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description- Amount: Ace Hardware-Lander-Segregated-Materials/Supplies -\$285.58 Ace Hardware-Riverton-Segregated-Materials/ Supplies-\$321.25; B&M Septic & Excavation Services LLC-1% Gravel Projects-Gravel-\$870.00; Bailey Enterprises, Inc-Segregated-Vehicle Fuel-\$39899.61; Bill Jones Plumbing & Heating-County Buildings-Supplies / Parts-\$984.40; Bloedorn Lumber-Lander-County Buildings-Materials Supplies -\$357.89; Capital Business Sys. Inc-COVID 19 Grant-Supplies & Service -\$74.16; Carroll Septic Service-Transportation-Services -\$150.00; Central Wyoming College-Special Tax-Move Award-\$68685.00; Centurylink-Computer Services-Telephone Service-\$664.99; Charter Communications-Computer Services-Internet Service-\$229.98; Cowboy Chemical Inc-Detention Center-Laundry & Kitchen Supply-\$729.20; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1500.00; DOWL LLC-Transportation- Road Reconstruction-\$2785.00; Drug Testing Services LLC-Transportation-Drug Testing Service-\$95.00; Eagle Uniform & Supply Co-Vehicle Maintenance- Laundry-\$162.95; Fremont County Assoc. Of Govt.-Special Tax-Economic Development-\$16295.15; Fremont County School District #25-Youth Services-Meals-\$208.50; Fremont Engineering & Surveying-Transportation-Professional Services-\$3061.25; G Bar G Veterinary-County Sheriff-Contract Services -\$342.00; Gales Carpet One Floor & Home-County Buildings-Carpet-\$58648.24; Gary Brink, Inc-County Buildings Detention-Materials-\$103.26; Globalstar USA-Search & Rescue-Satellite Phone -\$271.98; Grainger-County Buildings-Materials/Supplies -\$965.01; Hollaway, Cameron-County Sheriff-Contract Services-\$140.00; J D Power-County Clerk-Nada Book Renewal-\$320.00; Jarvis, Dominic-County Sheriff-Contract Services-\$70.00; Kairos Broadcasting LLC-Segregated-Advertising -\$1330.00; Lander Journal-County Attorney-Subscription Renewal-\$65.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/ Supplies -\$262.31; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies-\$6.13; Mahlum, Zachary Hamilton-District Court-Court Appointment-\$665.25; Mark's Auto Sales & Towing-County Sheriff-Vehicle Towing-\$190.00; Mountain Dental PC-Detention Center-Inmate Medical-\$2078.00; Napa Auto Parts Of Dubois-Vehicle Maintenance-Parts / Supplies -\$23.40; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies -\$1533.07; National Sheriff's Association-County Sheriff-Membership Dues-\$142.00; Natrona County Sheriff-Detention Center-Inmate Housing-\$10530.00; Norco Inc-Segregated-Supplies-\$4355.88; Office Shop Inc, The-Computer Services-Lease / Maintenance-\$1174.72; Pavillion, Town of-County Buildings-Water Utilities-\$112.50; Priority Dispatch Inc-Dispatch Center-Service Agreement -\$17087.10; Remote Satellite Systems-Search & Rescue-Equipment-\$69.95; Riverton Ranger, Inc-Support Services-Advertising-\$1485.25; Riverton Winnelson Co-County Buildings Detention-Materials/Supplies -\$651.67; Riverton, City of-Special Tax-Economic Development-\$32590.29; Rocky Mountain Boilers Inc-County Buildings-Services/Materials-\$3435.40; Rocky Mountain Power-County Buildings-Utilities-\$10140.63; Sagewest Health Care-Detention Center-Inmate Medical-\$4607.61; Smith Psychological Services-Detention Center-Psychological Services -\$800.00; Soule, Sierra-District Court- Appointed Representation-\$1125.00; State of Wyoming - ETS-County Clerk-Digital Archives Storage-\$4.18; Sweetwater Aire LLC-County Buildings Detention-Supplies/Parts/Repair-\$472.50; Sweetwater County Sheriff-Detention Center-Juvenile Housing-\$1840.00; Sylvestri Customization-Prevention Program-Website Maintenance-\$2300.00; Traveling Computers-Computer Services-Computer Supplies, Services-\$2945.50; T-Y Excavation Inc-Road Construction-Road Maintenance-\$14230.00; Tyler Technologies Inc-Capital Asset Acquisitions-Executime -\$520.00; Union Telephone Company-Segregated-Cellphones-\$444.51; University of Utah Adult Services-Detention Center-Inmate Medical-\$859.15; University of Utah Hospital-Detention Center-Inmate Medical-\$2079.50; WCTA-County Treasurer- Annual Dues-\$200.00; Windmill, LLC-Transportation-Supplies -\$1921.71; WY Clerks of District Court Assn-Clerk of District Court-Association Dues-\$150.00; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$280.00; Wyoming Machinery Co-Transportation-Parts & Service-\$1049.53; Wyoming Office Attorney General-24/7 Program-Program Fees Collected-\$4750.00; Wyoming State Bar-County Attorney-Advertising -\$65.00; Wyonet Inc.-Computer Services-Telephone/Internet-\$5272.30.

Ron Fabrizius moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,950; Fremont Counseling Service (December) in the amount of \$2,700 and Wyoming Behavioral Institute in the amount of \$8,294 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Jennifer Matosky, Fremont County 4-H Educator, with a limit of \$2,500. Motion carried

unanimously. Clarence Thomas moved, Ron Fabrizius seconded, to approve a Credit Card application from Mike Meeker, Building Maintenance Supervisor, with a limit of \$5,000. Motion carried unanimously. Clarence Thomas moved, Ron Fabrizius seconded, to approve a Credit Card application for Tatum Hall, Wellness and Safety Program Manager, with a limit of \$2,500. Motion carried unanimously. A Department of Revenue letter was reviewed listing their issuance of Property Tax Appraiser certificates to County Assessor individuals that have met educational requirements pursuant to Wyoming Statute and Department of Revenue Rule. These certificates indicate the individual has achieved a specified level of expertise in the appraisal field, allowing them to make appraisal judgments on property for taxation purposes. Clarence Thomas moved, Ron Fabrizius seconded, to send an appreciation letter to Tara Berg, Yvone Facinelli, Andy Fontaine, Michael Klaassen, Leslie Miller, Angela Wilson and Ella Riggs. Motion carried unanimously.

Chairman Larry Allen joined the meeting at this time.

Items in the Priority Mail were reviewed: 1) County Attorney Patrick LeBrun's memo stating Nathan Maxon would be the public records officer for Fremont County. Jennifer McCarty moved, Clarence Thomas seconded, to appoint Nathan Maxon for said position. Motion carried unanimously. County Clerk Julie Freese noted his name will be listed in the State Website under transparency and public records locations. 2) Town of Hudson's request for County surplus vehicle (other departments and off line boards to be contacted to see if they have any interest in a 2003 Ford F-150 surplus unit). 3) BIA letter of decision regarding the County's Notice of Appeal (2018) of the Notice of Decision of the Wind River Agency Superintendent to accept a parcel of land into trust on behalf of the Northern Arapaho Tribe (no action required). 4) Fremont County Employment Expo on February 28th.

There was nobody present for the Public Comment period.

Emergency Management Coordinator Milan Vinich was present for his first update since he began in the position approximately three months ago.

Interim Public Health Nurse Manager Christine Kraus presented a letter of resignation, effective February 10, 2023. Clarence Thomas moved, Mike Jones seconded, to accept the resignation with regret. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize filling the State County Nurse Manager position, a benefitted 40-hour position, and pay the selected candidate 28 hours vacation as the move will be from a county to state position. Motion carried unanimously. Newly hired Nurse Manager Jeanna Stewart was introduced to the Board, which will leave a vacant Nurse Supervisor position. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the State Nursing Supervisor position, a 40-hour week benefitted position. Motion carried unanimously. Other vacancies were reviewed and Mike Jones moved, Jennifer McCarty seconded, to authorize filling an Adult Health State Nurse position vacated in 2022, a 40-hour week benefitted position. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling a County Maternal Child Health position recently vacated, a 40-hour week benefitted position. Motion carried unanimously. In closing, the Board thanked Kraus for her leadership, to which Vice-Chairman Jones noted she was an anchor to the county during the COVID crisis and he expressed how much her efforts were appreciated.

Transportation Superintendent Billy Meeks was joined by Lisa Mallon, Engineering Associates, to approve several documents related to the Riverview Cutoff Widening and Overlay Project. The bid was accepted from Alexander Excavation, Inc. in the amount of \$1,502,988 on December 20, 2022. Mike Jones moved, Clarence Thomas seconded, to approve the Notice to Proceed with Alexander Excavation, Inc. to commence April 1, 2023. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Owner and Contractor for Construction Contract. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Construction Documents and Project Manual as presented. Motion carried unanimously.

Ryan Hedges was present to interview for a vacancy on the Fremont County MOVE Committee in County Commissioner District #4. Mike Jones moved, Clarence Thomas seconded, to appoint Ryan Hedges with a term expiration of December 31, 2026. Motion carried unanimously.

Commissioner meeting reports were given.

Vice-Chairman Mike Jones acknowledged that the county had just received word of an award in the amount of \$1 million regarding their application for an EMS Regionalization Grant, which is for two

ambulances for a pilot program to add availability of ground ambulance services to reduce the amount of medical air flights in Fremont County. The initial grant request was \$1.4 million with the County matching \$500,000, and since the award was less than the request, the match amount now will be \$250,000, which is proposed to come from ARPA funding. Fremont County has the largest number of air flights of any county, at a cost of at least \$70,000 each. The new ambulances would be available 24/7 for non-emergent transfers to trauma centers.

A Public Hearing was held at 10:30 a.m., as advertised, to review comments on proposed adoption of the Fremont County Wind and Solar Energy Facility Siting Regulations. Present was County Planning Department Supervisor Steve Baumann who stated the 45-day comment period expired the previous day and four comments were received and discussed individually. There was nobody present in the audience. Baumann stated he would respond to those comment contributors as needed and insert suggested comments and their impact into the draft Regulations. He will have the County Attorney's Office review the additions and see if they are substantive pursuant to the Administrative Procedures Act, and if so, another public hearing period will be required. If not, the Commissioners can proceed with approving the draft as amended. He will report back at their next meeting.

In other business, Steve Baumann reviewed his memo stating the City of Lander has expressed a desire to take over that portion of Tweed Lane within its Corporate Limits, and County Transportation Superintendent has expressed a desire to no longer maintain that portion of Tweed Lane within the City limits due to the existence of City infrastructure within the road right-of-way. The County Attorney's Office has developed the proper process to ensure proper transfer of the County rights and interest in that portion of Tweed Lane lying within City Limits: The City should pass a Resolution siting their desire to take over the road; the County should transfer its right, title and interest to the City via Quit Claim Deed; and the County must formally vacate that portion of the County road that was transferred to the City. The City has approved the Resolution, and a Quit Claim Deed was presented for approval. Mike Jones moved, Clarence Thomas seconded, to approve the Quit Claim Deed transferring from Fremont County to the City of Lander all Right, Title and Interest in the Tweed Lane Right-of-way and those other Rights-of-Way that had been deeded to the County in 1965. Motion carried unanimously. The third step is the vacation by the county and at their next regular meeting they should pass a Resolution vacating that portion of Tweed Lane previously conveyed to the City of Lander, using the legal description of only the County Road portion of the Quit Claim Deed. This is the only method allowable via State Statute to terminate the County's interest in the Road.

County Treasurer Jim Anderson joined the meeting to provide a list of warrants to be cancelled. In accordance with Wyoming Statute 18-4-106 "The county treasurer shall...each year cancel all unpaid county warrants which have been issued for more than twelve (12) months. The county treasurer shall certify to the board of county commissioners...the number and amount of each county warrant...The board of county commissioners...shall enter the list upon its journal and have the list published in the minutes of the regular...meeting..." It further reads "Any person holding a cancelled county warrant...may present the warrant...to the board of county commissioners within five (5) years after the date of cancellation and they shall issue the holder of the warrant...a new warrant in the same amount...". Clarence Thomas moved, Jennifer McCarty seconded, to certify that the following warrants, which were issued more than 12 months ago, have not been paid, and are now cancelled (list follows). Motion carried unanimously.

Date Issued	Paid To	Warrant No.	Amount
3/2/2021	Olson, James R.	172047	\$30.00
3/2/2021	Perry, Randi Lyn	172050	\$57.90
3/23/2021	Baker, Kyle R.	172166	\$30.00
3/23/2021	Laird, Randy E.	172222	\$30.00
3/23/2021	Reisig, Sarah E.	172314	\$34.50

Two letters providing verification to the Wyoming Department of Health, Behavioral Health Division, were reviewed that provides Fremont County's contributions to both the Juvenile Treatment Courts and Court Assisted Supervised Treatment programs as part of the funding application. Mike Jones moved, Clarence Thomas seconded, to approve both letters as presented. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular meeting at 12:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on February 7, 2023. Motion

carried unanimously. The Commission traveled to the Wind River Development Fund office in Fort Washakie to meet with the Wind River Intertribal Committee.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD