

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 24, 2023

FULL DETAILED REPORT

The Board of Fremont County Commissioners convened in Regular Session at 9:00 a.m. with the following members present: Vice-Chairman Michael Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. Chairman Larry Allen arrived later in the meeting. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the January 10, 2023 meeting as presented. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills as presented. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Ace Hardware-Lander	Segregated	Materials/Supplies	\$285.58
Ace Hardware-Riverton	Segregated	Materials/ Supplies	\$321.25
B&M Septic & Excavation Srvcs LLC	1% Gravel Projects	Gravel	\$870.00
Bailey Enterprises, Inc	Segregated	Vehicle Fuel	\$39,899.61
Bill Jones Plumbing & Heating	County Buildings	Supplies/Parts	\$984.40
Bloedorn Lumber-Lander	County Buildings	Materials Supplies	\$357.89
Capital Business Systems, Inc	COVID 19 Grant	Supplies & Service	\$74.16
Carroll Septic Service	Transportation	Services	\$150.00
Central Wyoming College	Special Tax	MOVE Award	\$68,685.00
Centurylink	Computer Services	Telephone Service	\$664.99
Charter Communications	Computer Services	Internet Service	\$229.98
Cowboy Chemical, Inc	Detention Center	Laundry & Kitchen Supply	\$729.20
Danyne Cooper Counseling, LLC	CAST	Contractual Services	\$1,500.00
DOWL LLC	Transportation	Road Reconstruction	\$2,785.00
Drug Testing Services LLC	Transportation	Drug Testing Service	\$95.00
Eagle Uniform & Supply Co	Vehicle Maintenance	Laundry	\$162.95
Fremont County Assoc. of Govt.	Special Tax	Economic Development	\$16,295.15
Fremont County School Dist #25	Youth Services	Meals	\$208.50
Fremont Engineering & Surveying	Transportation	Professional Services	\$3,061.25
G Bar G Veterinary	County Sheriff	Contract Services	\$342.00
Gales Carpet One Floor & Home	County Buildings	Carpet	\$58,648.24
Gary Brink, Inc	County Buildings Detention	Materials	\$103.26
Globalstar USA	Search & Rescue	Satellite Phone	\$271.98
Grainger	County Buildings	Materials/Supplies	\$965.01
Hollaway, Cameron	County Sheriff	Contract Services	\$140.00
J D Power	County Clerk	Nada Book Renewal	\$320.00
Jarvis, Dominic	County Sheriff	Contract Services	\$70.00
Kairos Broadcasting LLC	Segregated	Advertising	\$1,330.00
Lander Journal	County Attorney	Subscription Renewal	\$65.00
Lander Valley Auto Parts	Vehicle Maintenance	Parts/Supplies	\$262.31
Lawson Products, Inc	Vehicle Maintenance	Parts/Supplies	\$6.13
Mahlum, Zachary Hamilton	District Court	Court Appointment	\$665.25
Mark's Auto Sales & Towing	County Sheriff	Vehicle Towing	\$190.00
Mountain Dental PC	Detention Center	Inmate Medical	\$2,078.00
Napa Auto Parts of Dubois	Vehicle Maintenance	Parts/Supplies	\$23.40
Napa Auto Parts-Riverton	Vehicle Maintenance	Parts/Supplies	\$1,533.07
National Sheriff's Association	County Sheriff	Membership Dues	\$142.00
Natrona County Sheriff	Detention Center	Inmate Housing	\$10,530.00
Norco Inc	Segregated	Supplies	\$4,355.88
Office Shop Inc, The	Computer Services	Lease/Maintenance	\$1,174.72
Pavillion, Town of	County Buildings	Water Utilities	\$112.50
Priority Dispatch, Inc	Dispatch Center	Service Agreement	\$17,087.10
Remote Satellite Systems	Search & Rescue	Equipment	\$69.95
Riverton Ranger, Inc	Support Services	Advertising	\$1,485.25
Riverton Winnelson Co	County Buildings Detention	Materials/Supplies	\$651.67
Riverton, City of	Special Tax	Economic Development	\$32,590.29
Rocky Mountain Boilers Inc	County Buildings	Services/Materials	\$3,435.40
Rocky Mountain Power	County Buildings	Utilities	\$10,140.63

Sagewest Health Care	Detention Center	Inmate Medical	\$4,607.61
Smith Psychological Services	Detention Center	Psychological Services	\$800.00
Soule, Sierra	District Court	Appointed Representation	\$1,125.00
State of Wyoming - ETS	County Clerk	Digital Archives Storage	\$4.18
Sweetwater Aire LLC	County Buildings Detention	Supplies/Parts/Repair	\$472.50
Sweetwater County Sheriff	Detention Center	Juvenile Housing	\$1,840.00
Sylvestri Customization	Prevention Program	Website Maintenance	\$2,300.00
Traveling Computers	Computer Services	Computer Supplies, Services	\$2,945.50
T-Y Excavation Inc	Road Construction	Road Maintenance	\$14,230.00
Tyler Technologies Inc	Capital Asset Acquisitions	Executime	\$520.00
Union Telephone Company	Segregated	Cellphones	\$444.51
University of Utah Adult Services	Detention Center	Inmate Medical	\$859.15
University of Utah Hospital	Detention Center	Inmate Medical	\$2,079.50
WCTA	County Treasurer	Annual Dues	\$200.00
Windmill, LLC	Transportation	Supplies	\$1,921.71
WY Clerks Of District Court Assn	Clerk of District Court	Association Dues	\$150.00
WY Public Health Laboratory	Public Health	Lab Fees/Supplies	\$280.00
Wyoming Machinery Co	Transportation	Parts & Service	\$1,049.53
Wyoming Office Attorney General	24/7 Program	Program Fees Collected	\$4,750.00
Wyoming State Bar	County Attorney	Advertising	\$65.00
Wyonet Inc.	Computer Services	Telephone / Internet	\$5,272.30

Ron Fabrizius moved, Jennifer McCarty seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,950; Fremont Counseling Service (December) in the amount of \$2,700 and Wyoming Behavioral Institute in the amount of \$8,294 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Record of Proceedings. Clarence Thomas moved, Jennifer McCarty seconded, to approve a Fremont County Bank of the West Credit Card Application for Jennifer Matosky, Fremont County 4-H Educator, with a limit of \$2,500. Motion carried unanimously. Clarence Thomas moved, Ron Fabrizius seconded, to approve a Credit Card application from Mike Meeker, Building Maintenance Supervisor, with a limit of \$5,000. Motion carried unanimously. Clarence Thomas moved, Ron Fabrizius seconded, to approve a Credit Card application for Tatum Hall, Wellness and Safety Program Manager, with a limit of \$2,500. Motion carried unanimously. A Department of Revenue letter was reviewed listing their issuance of Property Tax Appraiser certificates to County Assessor individuals that have met educational requirements pursuant to Wyoming Statute and Department of Revenue Rule. These certificates indicate the individual has achieved a specified level of expertise in the appraisal field, allowing them to make appraisal judgments on property for taxation purposes. Clarence Thomas moved, Ron Fabrizius seconded, to send an appreciation letter to Tara Berg, Yvone Facinelli, Andy Fontaine, Michael Klaassen, Leslie Miller, Angela Wilson and Ella Riggs. Motion carried unanimously.

Chairman Larry Allen joined the meeting at this time.

Items in the Priority Mail were reviewed: 1) County Attorney Patrick LeBrun's memo stating Nathan Maxon would be the public records officer for Fremont County. Jennifer McCarty moved, Clarence Thomas seconded, to appoint Nathan Maxon for said position. Motion carried unanimously. County Clerk Julie Freese noted his name will be listed in the State Website under transparency and public records locations. 2) Town of Hudson's request for County surplus vehicle (other departments and off line boards to be contacted to see if they have any interest in a 2003 Ford F-150 surplus unit). 3) BIA letter of decision regarding the County's Notice of Appeal (2018) of the Notice of Decision of the Wind River Agency Superintendent to accept a parcel of land into trust on behalf of the Northern Arapaho Tribe (no action required). 4) Fremont County Employment Expo on February 28th.

There was nobody present for the Public Comment period.

Emergency Management Coordinator Milan Vinich was present for his first update since he began in the position approximately three months ago. The former Coordinator, Vonda Huish, has placed her retirement on hold until the summer in order to train him. He is getting familiar with the county, state and federal paper flow. He has met seven of the 11 FEMA training requirements to date. They have started the annual sandbag count and total 82,500 available, not counting what the Tribes have, and will meet with Hudson to determine their number of sandbags and preparation issues as well. They have met with the Lander Fire and Airport administrators to begin work on flood preparations and have invited them to attend an upcoming Flood Summit put on by the Wyoming Office of Homeland Security. Emergency contact information is being updated in the event the emergency council needs to convene.

He will introduce himself at the upcoming Fremont County Association of Governments meeting the end of the month. In March, following the Wyoming Pipeline Association Annual meeting, the Local Emergency Planning Committee members will meet as they will also be attending the Pipeline meeting, to review the Emergency Operations Plans and Hazardous Operations Plan for 2023. The Fremont County Mitigation Plan is under review with assistance from FEMA and Wyoming Office of Homeland Security. The five-year plan will be available on the WOHS website for public comment. The Emergency Operations Plan will be reviewed by each municipality and the Tribes prior to formalizing a resolution. The 2023 Threat Hazard Identification and Risk Assessment Profile is due and plans how to respond to crisis situations. He has been in contact with the National Weather Service and the agency wants his office and communities to monitor three weather areas so they can alert communities of things they should be aware of. The Emergency Management Program Grant has been approved, which is a 50-50 match. The snow pack is being monitored and meetings are being held with county coordinators and WOHS to discuss current events. Would like to offer training to Elected Officials regarding emergency management aspects, the duties of the Emergency Operation Center and various roles in the process. The Commissioners thanked Milan for the comprehensive update and asked for updates on snow and flood related issues on a weekly basis.

Interim Public Health Nurse Manager Christine Kraus presented a letter of resignation, effective February 10, 2023. Clarence Thomas moved, Mike Jones seconded, to accept the resignation with regret. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize filling the State County Nurse Manager position, a benefitted 40-hour position, and pay the selected candidate 28 hours vacation as the move will be from a county to state position. Motion carried unanimously. Newly hired Nurse Manager Jeanna Stewart was introduced to the Board, which will leave a vacant Nurse Supervisor position. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling the State Nursing Supervisor position, a 40-hour week benefitted position. Motion carried unanimously. Other vacancies were reviewed and Mike Jones moved, Jennifer McCarty seconded, to authorize filling an Adult Health State Nurse position vacated in 2022, a 40-hour week benefitted position. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to authorize refilling a County Maternal Child Health position recently vacated, a 40-hour week benefitted position. Motion carried unanimously. In closing, the Board thanked Kraus for her leadership, to which Vice-Chairman Jones noted she was an anchor to the county during the COVID crisis and he expressed how much her efforts were appreciated.

Transportation Superintendent Billy Meeks was joined by Lisa Mallon, Engineering Associates, to approve several documents related to the Riverview Cutoff Widening and Overlay Project. The bid was accepted from Alexander Excavation, Inc. in the amount of \$1,502,988 on December 20, 2022. Mike Jones moved, Clarence Thomas seconded, to approve the Notice to Proceed with Alexander Excavation, Inc. to commence April 1, 2023. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an Agreement between Owner and Contractor for Construction Contract. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve the Construction Documents and Project Manual as presented. Motion carried unanimously.

Ryan Hedges was present to interview for a vacancy on the Fremont County MOVE Committee in County Commissioner District #4. Mike Jones moved, Clarence Thomas seconded, to appoint Ryan Hedges with a term expiration of December 31, 2026. Motion carried unanimously.

Commissioner meeting reports were given.

Commissioner Clarence Thomas reviewed topics for the meeting the following day with the Wind River Intertribal Council, specifically the road topic. He stated that the Council would like to discuss the ownership status of 17 Mile Road. Both WYDOT and the County have relinquished their ownership to BIA; however, BIA does not want to take over ownership but relinquish it to the Tribes. At this point in time, they just want to finish up the legal process to take it into tribal ownership. He further stated Ray Lake Road is another road that should be discussed as having easement issues. He further reviewed the County Commission Liaison Duties document that had been discussed the previous day at the Retreat and received clarification. In another matter, Commissioner Thomas referenced a grant award the County was just advised they were awarded from the EMS Regionalization Grant.

Vice-Chairman Mike Jones acknowledged that the county had just received word of an award in the amount of \$1 million regarding their application for an EMS Regionalization Grant, which is for two ambulances for a pilot program to add availability of ground ambulance services to reduce the amount of medical air flights in Fremont County. The initial grant request was \$1.4 million with the County

matching \$500,000, and since the award was less than the request, the match amount now will be \$250,000, which is proposed to come from ARPA funding. Fremont County has the largest number of air flights of any county, at a cost of at least \$70,000 each. The new ambulances would be available 24/7 for non-emergent transfers to trauma centers.

Commissioner Mike Jones attended the monthly Solid Waste Disposal District meeting and stated they are reviewing plans to build transfer stations once the Lander Landfill closes, the date of that closing is in flux depending on the amount of waste received. Initial bids are \$5.8 million. He and Commissioner Fabrizius attended the WCCA Legislative Meeting in Cheyenne the previous week and noted there are over 20 property and sales tax relief bills being reviewed. County Assessor Tara Berg is watching them very closely. They had an excellent presentation from U.S. Representative Harriet Hageman who gave a different light from issues coming from the federal house that what is received via news media.

Commissioner Jennifer McCarty attended the monthly Historic Preservation Commission, which she was previously the liaison to, but to represent new liaison Ron Fabrizius who was in Cheyenne. Even though a quorum was not met, the Shoshoni Mayor was present and discussed several projects the Commission is looking at. She referenced discussion the previous day at the retreat where emergency closure and holiday closures were discussed, as related to the Courts and business section (Assessor, Clerk, Treasurer, etc.) of the Courthouse. Many Court offices are State and have different closure dates, making it difficult for the public to know what is open and what is closed. She suggested renaming those offices not court related to the Fremont County Business Center for easier identification.

Commissioner Ron Fabrizius also attended the WCCA Legislative Session along with the New Commissioner Workshop that he found very beneficial. He felt the major discussion among the Commissioners was trying to get ARPA funding extended so as not to rush into purchases just to get the funding spend before the deadline. He was able to visit with some local legislators and felt some taxation relief may be coming to delineate between residential and oil and gas, etc. to provide help with inflation and taxes.

Chairman Larry Allen had to cancel his plans to attend the WCCA Legislative Session but was able to partake in the interviews for the newly hired County Nurse Manager. He visited with the Coroner and Emergency Management offices and attended a Fair Board monthly meeting.

A Public Hearing was held at 10:30 a.m., as advertised, to review comments on proposed adoption of the Fremont County Wind and Solar Energy Facility Siting Regulations. Present was County Planning Department Supervisor Steve Baumann who stated the 45-day comment period expired the previous day and four comments were received and discussed individually. There was nobody present in the audience. Baumann stated he would respond to those comment contributors as needed and insert suggested comments and their impact into the draft Regulations. He will have the County Attorney's Office review the additions and see if they are substantive pursuant to the Administrative Procedures Act, and if so, another public hearing period will be required. If not, the Commissioners can proceed with approving the draft as amended. He will report back at their next meeting.

In other business, Steve Baumann reviewed his memo stating the City of Lander has expressed a desire to take over that portion of Tweed Lane within its Corporate Limits, and County Transportation Superintendent has expressed a desire to no longer maintain that portion of Tweed Lane within the City limits due to the existence of City infrastructure within the road right-of-way. The County Attorney's Office has developed the proper process to ensure proper transfer of the County rights and interest in that portion of Tweed Lane lying within City Limits: The City should pass a Resolution siting their desire to take over the road; the County should transfer its right, title and interest to the City via Quit Claim Deed; and the County must formally vacate that portion of the County road that was transferred to the City. The City has approved the Resolution, and a Quit Claim Deed was presented for approval. Mike Jones moved, Clarence Thomas seconded, to approve the Quit Claim Deed transferring from Fremont County to the City of Lander all Right, Title and Interest in the Tweed Lane Right-of-way and those other Rights-of-Way that had been deeded to the County in 1965. Motion carried unanimously. The third step is the vacation by the county and at their next regular meeting they should pass a Resolution vacating that portion of Tweed Lane previously conveyed to the City of Lander, using the legal description of only the County Road portion of the Quit Claim Deed. This is the only method allowable via State Statute to terminate the County's interest in the Road.

County Treasurer Jim Anderson joined the meeting to provide a list of warrants to be cancelled. In accordance with Wyoming Statute 18-4-106 "The county treasurer shall...each year cancel all unpaid county warrants which have been issued for more than twelve (12) months. The county treasurer shall certify to the board of county commissioners...the number and amount of each county warrant...The board of county commissioners...shall enter the list upon its journal and have the list published in the minutes of the regular...meeting..." It further reads "Any person holding a cancelled county warrant...may present the warrant...to the board of county commissioners within five (5) years after the date of cancellation and they shall issue the holder of the warrant...a new warrant in the same amount...". Clarence Thomas moved, Jennifer McCarty seconded, to certify that the following warrants, which were issued more than 12 months ago, have not been paid, and are now cancelled (list follows). Motion carried unanimously.

Date Issued	Paid To	Warrant No.	Amount
3/2/2021	Olson, James R.	172047	\$30.00
3/2/2021	Perry, Randi Lyn	172050	\$57.90
3/23/2021	Baker, Kyle R.	172166	\$30.00
3/23/2021	Laird, Randy E.	172222	\$30.00
3/23/2021	Reisig, Sarah E.	172314	\$34.50

County Clerk Julie Freese reviewed a spreadsheet of ARPA proposed projects #2 totaling \$11,530,960.00. Also included was Local Assistance and Tribal Consistency Fund (LATC) projects. She distributed a survey of additional questions she suggested be asked for each project (will more personnel be required; estimated price of these costs, etc.). The Board will review all the applications and each Commissioner was asked to prioritize the projects prior to the work session to be scheduled at their next meeting of February 7, 2023.

Two letters providing verification to the Wyoming Department of Health, Behavioral Health Division, were reviewed that provides Fremont County's contributions to both the Juvenile Treatment Courts and Court Assisted Supervised Treatment programs as part of the funding application. Mike Jones moved, Clarence Thomas seconded, to approve both letters as presented. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular meeting at 12:00 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on February 7, 2023. Motion carried unanimously. The Commission traveled to the Wind River Development Fund office in Fort Washakie to meet with the Wind River Intertribal Committee.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD