

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 21, 2020

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas and Michael Jones. Fremont County Clerk Julie A. Freese and Chief Civil Deputy Attorney Jodi Darrough were present. Commissioner Jennifer McCarty was absent.

Larry Allen moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Larry Allen moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on January 14, 2020. Motion carried unanimously.

Clarence Thomas moved, Larry Allen seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed below in the following format: Vendor Name-Department-Description-Amount.

Ace Hardware Lander-County Buildings-Materials/Supplies-\$582.80; Airgas USA LLC-Vehicle Maintenance-Supplies-\$687.52; Arcasearch Corporation-County Elections-Archiving Proposal-\$336.00; Artery Construction Inc-Road Material Inventory-Gravel-\$367,556.25; Bailey Enterprises, Inc-Inventory-Fuel-\$12,576.09; Becker, Josiah-Fremont County WIC-Reimburse Expenses-\$14.10; Big Brothers Big Sisters of NW WY-TANF Grant-Contractual Services-\$6,803.18; Bloedorn Lumber Lander-Transportation-Materials/Supplies-\$88.69; Bringolf, John Samuel-Transportation-Reimburse Expenses-\$83.46; Burden, Dan-Segregated-Alarm/Panic Buttons-\$1,576.47; CenturyLink-Segregated-Telephone-\$4,420.09; CMI Teco-Vehicle Maintenance-Parts/Supplies-\$403.61; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$74.89; Eaton Sales & Service, LLC-Fuel Facility-Parts/Supplies-\$1,048.07; Edwards Communications-Prevention Program-Advertising -\$3,009.00; Floyd's Truck Center WY/Jack's Truck-Vehicle Maintenance-Parts-\$936.84; Fremont Broadcasting-Prevention Program-Advertising-\$1,395.00; Groomsmith, Tauna-Prevention Program-Reimburse Expenses-\$95.24; High Plains Power, Inc-Segregated-Utilities-\$1,730.71; Hollings, Lee-Transportation-Reimburse Expenses-\$78.21; Hotsy Equipment of Wyoming Inc-Transportation-Operating Supplies-\$84.00; Inberg Miller Engineers-Dry Creek Road Improvement-Engineering Services-\$4,563.07; James Gores & Associates, P.C.-Moneta Lysite Road Shoulder-Engineering Services-\$12,806.93; John Deere Financial-Vehicle Maintenance-Materials/Supplies-\$449.99; Johnson, Robert A.-Transportation-Reimburse Expenses-\$220.49; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies-\$209.70; Lawson Products, Inc-Vehicle Maintenance-Parts/Supplies-\$103.76; Mark's Auto Sales & Towing-Vehicle Maintenance-Vehicle Towing-\$150.00; Miller, Zachary-Vehicle Maintenance-Supplies-\$719.96; Napa Auto Parts Riverton-Transportation-Parts/Supplies-\$225.91; NMS Laboratories-County Coroner-Toxicology Services-\$1,421.00; Norco Inc-Vehicle Maintenance-Supplies-\$7.66; Novo Benefits-Health Benefit Plan-Insurance Services-\$4,961.51; Office Shop Inc, The-Computer Services-Copier Lease Payment-\$1,376.00; O'Reilly Automotive Inc-Vehicle Maintenance-Parts/Supplies-\$29.99; Petersen, Darrell-Transportation-Reimburse Expenses-\$21.37; Plainsman Printing & Supply-Clerk of District Court-Office Supplies-\$150.25; Prestrud, Rebecca-Health Nurse-Reimburse Expenses-\$35.90; Quality Tire Company-Vehicle Maintenance-Fleet Tires-\$1,921.47; R T Communications-Moneta Lysite Road Shoulder-Contractual Services-\$55,003.19; Riverton Physician Practices LLC-Transportation-Drug Testing-\$202.00; Rocky Mountain Power-County Buildings-Utilities-\$1,339.08; Shankle, David-Transportation-Reimburse Expenses-\$52.47; Shirts & More Inc-Vehicle Maintenance-Printed Vehicle Decals-\$25.00; Six Robblees' Inc-Vehicle Maintenance-Parts-\$49.68; Stroupe Pest Control Inc-County Buildings-Pest Control-\$200.00; Traveling Computers-Computer Services-Supplies/Services-\$1,603.99; T Y Excavation Inc-Transportation-Road Maintenance-\$23,537.50; Tyler Technologies Inc-Capital Asset Acquisitions-ExecuTime-\$650.00; Union Telephone Company-Segregated-Cellphones-\$605.59; West Payment Center-District Court-Library Plan-\$68.43; WY Public Health Laboratory-Public Health-Lab Fees/Supplies-\$285.00; Wyoming Dept of Transportation-Segregated-Fuel-\$2,271.43; Wyoming Machinery Co-Transportation-Parts-\$1,065.08.

Larry Allen moved, Clarence Thomas seconded, to accept a voucher from Natrona County Legal Department in the amount of \$5,510.00; Cloud Peak Counseling Center in the amount of \$325.00 and Wyoming Behavioral Institute in the amount of \$10,556.00 for Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) letters of appreciation to Assessor staff for completion of Property Tax Appraiser Certifications; and 2) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve an Application/Permit to Construct Access Driveway submitted by Pat and Edna White for North Fork Road, Lander. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Mental Health First Aid Workshop on January 28th; 2) Department of Environmental Quality response to Public Comments and Update on Proposed Action for Aethon-Moneta Divide Gas Field Project (the Commission will draft their response after reading the revised draft permit which has just become available, as required by DEQ, as it is significantly different than their first proposal in March of 2019); 3) Center of Hope Second Quarter Report; 4) Juvenile Treatment Court

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Financial Report; 5) Court Assisted Supervised Treatment Program Financial Report; and 6) FY 2019-2020 Budget Book.

State Representative Liz Cheney representative Lindy Linn was present in the audience and Chairman Becker relayed his frustration with the hurdles presented by DEQ in the recently discussed Aethon-Moneta Divide Gas Field Project.

Chief Civil Deputy Jodi Darrough stated she has been in contact with the Vice-President of Sales Operations, Erin Foster, regarding the Extension of the Employer Benefit Agreement between Fremont County Government and MASA Medical Transport Solutions. They have agreed to the extension terms and she expects a final Agreement to be available for approval at the next meeting of February 4, 2020.

The City of Cheyenne submitted a draft Participation Resolution for the Commissioner's consideration, and has been reviewed by Deputy Darrough. Mike Jones moved, Larry Allen seconded, to approve Resolution No. 2020-03 "Giving Consent for the Housing Authority of the City of Cheyenne (also known as the Cheyenne Housing Authority) to make second loans for the purchase of housing within the Fremont County area". Motion carried unanimously.

Commissioner meeting reports were given:

Chairman Becker recessed the Board of Fremont County Commissioners and convened as the Fremont County Boundary Board. The Boundary Board consists of the Fremont County Commissioners and Assessor Tara Berg and Treasurer Tom Majdic, who were also present. Current Secretary Tara Berg reviewed W.S. § 21-6-203 through 206, stating in part "the county assessor, board of county commissioners and county treasurer shall constitute a board for establishing school districts in the county. The district boundary board shall elect a chairman and he shall call a meeting of the district boundary board in the first quarter of each calendar year for the purpose of electing one of the members a chairman and secretary." Berg stated there were no boundary board issues at this time and reviewed unified (K-12) and non-unified (K-8) status, of which the county has 8 unified and 1 non-unified (School District #38). Larry Allen moved, Clarence Thomas seconded, to keep the current structure with Commissioner Travis Becker to continue to serve as chairman and Assessor Tara Berg continue as Secretary of the Fremont County Boundary Board. Motion carried unanimously. Chairman Travis Becker adjourned as the Fremont County Boundary Board and reconvened as the Board of Fremont County Commissioners.

Public Health Nurse Director Becky Parkins introduced Christine Kraus, who was recently promoted to the Lander and Riverton supervisor position. Prevention Program coordinator Tauna Groomsmith was also present. Parkins reviewed statistics for January. The promotion of Kraus creates a vacancy for an immunization and maternal child health nurse and Parkins requested authorization to ask the State to begin advertising for the vacancy. Larry Allen moved, Mike Jones seconded, to authorize approval of filling the position and seek the State move forward with recruitment efforts at the entry level salary of \$4727/month. Motion carried unanimously.

Fremont County Representative Andi Clifford joined the meeting to touch base with the Commissioners before she heads to Cheyenne for the legislative session.

County Clerk Julie Freese had e-mailed the Commissioners last week immediately after receiving notice of an employee resigning the end of the month. She had received approval to begin advertising for the vacancy. The Clerk's Office has been down one employee for the last two years and are doing okay; however, this vacancy will have to be filled at the full-time level in order to keep up with the work load. She distributed her levels for hiring based on work experience and a Salary and Benefit Worksheet for the position, and noted she expects to hire at the entry level of \$30,000. Larry Allen moved, Mike Jones seconded, to approve rehiring a replacement at the entry level salary of \$30,000. Motion carried unanimously.

Chairman Becker invited Lindy Linn to the table to provide an update on Representative Cheney's activities.

Planning Supervisor Steve Baumann presented a certificate of appreciation to Small Wastewater Inspector Marcel Lopez who recently received the nationally recognized "Small Wastewater Inspector" certification. He and one other individual are the only certified individuals in the County outside of DEQ. Co-workers were present in the audience for the presentation.

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Union Wireless Site Development representative Tyler Tholl expressed the Company's interest in leasing a parcel of land from Fremont County, near the entrance of the County aggregate gravel pit in the Lost Wells Butte area. Transportation Superintendent Billy Meeks and Planner Steve Baumann were present in the audience.

Transportation Superintendent Billy Meeks presented Change Order No. 6 for the Moneta-Lysite Road Shoulder Widening Project, which was signed last week as the Board had earlier authorized Chairman Becker to sign the Change Order upon receipt to expedite the fence repair issue. The Change Order is for an additional amount of \$12,155.85 and gives the contractor six days to ensure that the fence meets BLM requirements, and to reinstall the fence connecting one of the cattle guards, with work to be completed no later than February 1, 2020 for the BLM requirements. Larry Allen moved, Mike Jones seconded, to ratify approval of Change Order No. 6. Motion carried unanimously.

Treatment Courts Director Melinda Cox briefed the Commissioners on the annual submission of funding applications to the Wyoming Department of Health for both the Juvenile Treatment Court and Court Assisted Supervised Treatment Programs. As a requirement for both, a letter from the Commissioners is required verifying cash and in-kind contributions for fiscal year 2020. Clarence Thomas moved, Mike Jones seconded, to approve the support letters for submission with the Juvenile Treatment Court and Court Assisted Supervised Treatment Program funding applications. Motion carried unanimously.

In other business, Melinda Cox updated the Board on the Day Reporting Center and her recent meeting with School District Superintendents regarding the current status of the Center and where it is going. Location for the Center was discussed with several possibilities to be considered. She will keep the Board apprised.

Larry Allen moved, Mike Jones seconded, to adjourn the meeting at 11:00 a.m. and reconvene for a Regular Meeting on February 4, 2020. Motion carried unanimously.

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD