

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 14, 2020

FULL DETAILED REPORT

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Vice-Chairman Larry Allen, Clarence Thomas, Jennifer McCarty and Michael Jones. Fremont County Clerk Julie A. Freese and Chief Civil Deputy Attorney Jodi Darrough were present.

Larry Allen moved, Jennifer McCarty seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held January 7, 2020. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

<u>Name</u>	<u>Department</u>	<u>Description</u>	<u>Total Cost</u>
Ace Hardware Lander	Transportation	Materials/Supplies	\$11.95
American Medical Response	Detention Center	Inmate Medical	\$5,260.50
Amerigas	County Buildings	Propane	\$311.12
Amerigas Propane LP	Transportation	Propane	\$20.77
Bailey Enterprises, Inc	Search & Rescue	Fuel	\$32.00
Bank of the West	Segregated	Credit Card Charges	\$32,587.47
Biometrics4all Inc	Detention Center	Maintenance	\$4,865.04
Bloedorn Lumber Lander	County Buildings	Materials/Supplies	\$101.19
Bob's Fire & Safety	County Sheriff	Extinguisher Services	\$82.85
Carroll Septic Service	Segregated	Services	\$400.00
Charm Tex Inc	Detention Center	Inmate Supplies	\$917.48
Charter Communications	Segregated	Internet	\$153.48
Clair, Kelli	Detention Center	Contract Services	\$1,755.00
Clifford, Gregory P. MD PC	Detention Center	Inmate Medical	\$9,632.00
Communication Technologies Inc	Support Services	Maintenance Agreement/Repairs	\$3,479.58
Crane, Peter, MD	Detention Center	Inmate Medical	\$339.00
Database Development Services	Youth Services	Database Service	\$661.50
Dowl LLC	Willow Creek	Engineering Services	\$20,529.50
Eaton Sales & Service, LLC	Fuel Facility	Parts/Supplies	\$97.71
Electrical Dynamics, Inc	County Buildings	Services/Repairs	\$449.23
Filman, Richard D	Detention Center	Reimburse Expenses	\$87.00
Food Services of America	Detention Center	Prisoner Board	\$14,599.06
Fremont County Fair	Health Promotion	Wellness Reimbursements	\$300.00
Fremont County Fire	Health Promotion	Wellness Reimbursements	\$900.00
Fremont County Library System	Health Promotion	Wellness Reimbursements	\$354.00
Fremont County School Dist #25	Youth Services	Program Meals	\$445.90
Fremont County Solid Waste	County Buildings	Dump Fees	\$15.00
Fremont County Weed & Pest	Health Promotion	Wellness Reimbursements	\$1,320.00
Fremont Orthopaedics PC	Detention Center	Inmate Medical	\$560.00
Globalstar USA	Search & Rescue	Satellite Phone	\$187.36
Gruber Technical Inc	Segregated	Computer Equipment	\$3,956.00
HDR Engineering Inc	Harris Bridge Replacement	Engineering Services	\$5,969.33
Hotsy Equipment of Wyoming Inc	Transportation	Operating Supplies	\$42.00
Injury Prevention Resources	Detention Center	Inmate Monitoring	\$1,005.00
Kairos Communications /County 10	Prevention Program	Advertising	\$1,250.00
Laboratory Corporation of America	Detention Center	Inmate Medical	\$1,000.00
Lander Medical Clinic PC	Detention Center	Inmate Medical	\$211.65
Leonard, Anthony G.	Detention Center	Inmate Medical	\$1,250.00
Moore, Christy L.	Detention Center	Inmate Uniform Repairs	\$220.45
Motorola Solutions Inc	Dispatch Center	Hiplink Receivers	\$2,170.37
Mountain Dental PC	Detention Center	Inmate Medical	\$792.00
Mr D's Food Center Inc	Segregated	Supplies	\$359.24
Murdoch's Ranch & Home Supply	County Sheriff	Supplies/Equipment	\$154.85
Natrona County Sheriff	Detention Center	Inmate Housing	\$17,745.00

County Commissioners Meeting
January 14, 2020

Neopost USA Inc	County Sheriff	Postage Machine Meter	\$29.72
Noble Medical, Inc	County Sheriff	Drug Testing Supplies	\$401.63
Norco Inc	Transportation	Supplies	\$35.96
Office Shop Inc, The	Computer Services	Printer Maintenance	\$4,965.58
Pavillion, Town of	County Buildings	Utilities	\$112.50
Paws for Life	County Sheriff	Animal Boarding	\$105.00
Pioneer Products, Inc.	Detention Center	Kitchen Supplies	\$271.72
Premier Biotech Inc	Youth Services	UA Test Kits	\$2,592.25
Priority Dispatch Inc	Dispatch Center	Training	\$150.00
Quill Corporation	Segregated	Office Supplies	\$910.01
Radar Shop Inc	County Sheriff	Radar Certification	\$761.00
Riverton Physician Practices LLC	Segregated	Drug Testing	\$604.00
Riverton Ranger, Inc	Support Services	Advertising	\$960.37
Rocky Mountain Power	Segregated	Utilities	\$10,530.68
Sagewest Health Care	Detention Center	Inmate Medical	\$15,474.45
School Specialty, Inc.	Planning	Office Supplies	\$52.65
Segregated	Health Promotion	Wellness Reimbursements	\$4,416.00
Shirts & More Inc	Youth Services	Office Supplies	\$170.50
Snider, Yvonne	Sheriff Victim Services	Reimburse Expenses	\$172.80
Stitches Embroidery Inc	County Sheriff	Embroidering/Uniforms	\$819.00
Sweetwater Aire LLC	County Buildings	Repair Heater	\$2,449.98
Sylvestri Customization	Prevention Program	Graphic Design/Social Media	\$600.00
Sysco Montana Inc	Detention Center	Inmate Supplies	\$13,321.03
Traveling Computers	Computer Services	Supplies/Services	\$2,185.00
Tweed's Wholesale Co	Detention Center	Inmate Board	\$3,513.52
Tyler Technologies Inc	Capital Asset Acquisitions	Executime	\$585.00
Verizon Wireless	Segregated	Cellphones	\$1,101.50
WCS Telecom	Segregated	Telephone	\$94.96
Western Printing, Inc	Segregated	Printed Supplies	\$194.58
Wind River Heart Clinic	Detention Center	Inmate Medical	\$1,002.00
WY Law Enforcement Academy	Segregated	Training	\$1,243.00
Wyoming Office Attorney General	24/7 Program	Program Fees	\$8,076.00
Wyoming.com	County Sheriff	Internet	\$999.95

The following items in the Signature File were reviewed: 1) Record of Proceedings. Larry Allen moved, Jennifer McCarty seconded, to approve the Historic Preservation Commission Grant Final Report for the Audio Track for Saving Places project. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a Contract between Wyoming Department of Transportation and Fremont County for authorized user access to WYDOT's system. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a WYDOT High Risk Rural Roads Agreement for the Traverse Rumble Strip Project on Eight Mile Road and Highway 26 intersection. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to approve a WYDOT Congestion Mitigation Air Quality Agreement for the Fremont County Dust Suppression Project. Motion carried unanimously.

The following item in the Priority Mail was reviewed: Fremont County Cattleman's Association annual meeting and banquet on January 25, 2020.

There was nobody present for the Public Comment period.

Commissioner meeting reports were given:

Commissioner Clarence Thomas was recently informed that the Eagles Hope Board of Directors voted on accepting the assets of the recently closed Good Samaritan Center in Riverton. They are still in the preliminary phases of planning the future state of Eagles Hope with adding this new location.

Vice-Chairman Larry Allen attended a Fair Board meeting and reviewed several personnel changes that Board is considering. When finalized, they will present their recommendations to the Commissioners. The Weed and Pest Control District is selling two pickups and the Fair will purchase one for use with their snow plow. They further plan to submit a request through the Capital Revolving Fund for a new snow plow as the present one is so old that parts are no longer available.

Vice-Chairman Larry Allen and Chief Civil Deputy Jodi Darrough attended a meeting with AMR regarding an earlier report on radio issues in a new ambulance that caused it to be taken from the fleet. He stated that the

County Commissioners Meeting
January 14, 2020

Sheriff's Office Communications Supervisor Carl Freeman and Vehicle Maintenance Supervisor Brad Meredith were able to install a used radio in the ambulance and get it back into operation. AMR may be able to access an internal grant of \$45,000 to replace some more radios in the ambulances and Commissioner Allen suggested that the County match that amount via the Ambulance Enterprise Fund. It is estimated to cost \$225,000 to replace all the radios in the ambulance fleet and this would be an ongoing project as funds become available. They are ready to transfer the pickup that was retrofit to be used for Title 25 patient transfers from the Sheriff's Department to Fremont County Government to be used by AMR for associated transports. A contract addendum is being drafted by the County Attorney's Office.

Chairman Travis Becker is working with a new federal project manager on the Wiggins Fork and Horse Creek projects where they continue to work on rights-of-ways. He has been in contact with the ISS Supervisor who has kept him informed of issues with the new website vendor.

The 2020 Commissioner Liaison List was reviewed. Several new departments were included and the final list was approved for publication to Departments.

Chief Civil Deputy Attorney Jodi Darrough reported that she has not heard back on the MASA Contract Extension she proposed. She will attempt to receive a final answer by the next meeting.

County Clerk Julie Freese updated the Commission on her intent to move to Vote Centers for the 2020 elections. E-Poll Books that network with the WyoReg System will be a necessary component; however, the Secretary of State recently decided they would not pursue the E-Poll Book project as a new voting machine vendor will be selected for all counties and will require a lot of work to prepare for the upcoming election. As a result, Freese will look into leasing E-Poll books from the new vendor and there may be a possibility of receiving some State HAVA funding to assist with that expense. As part of this process, she may request funding for laptops through the Capital Revolving Fund this upcoming fiscal year; however, she will not be requesting funding for purchase of E-Poll books as she would like to move to the State system when available.

In another matter, Julie Freese updated the Board on the Executime on Line Time Card System progress to date. Sheriff's Department personnel attended their introduction of the program last Tuesday and some policy issues will need to be discussed (comp time and possible cap). Training for supervisors and a selected group of end users will be held next week (January 22-24) with two sessions offered daily. These individuals, including Commissioners, are required to attend one of the five sessions. After this training, the on line system will be ready to be implemented, with paper copies being used as well for several months as backup. She expects the system to be fully implemental for all departments by March, other than the Sheriff's Department which is expected to be ready in May.

Dr. Alan Thomalla was present, at the invitation of the Commission, to introduce himself and offer professional psychology services in the Title 25 process as needed. Present in the audience were County Attorney Patrick LeBrun, Deputy Dan Stebner and Administrative Assistant Lorena Pagnoni. Dr. Thomalla is opening a private psychology practice called ABC Resources, has experience working for the Wyoming State Hospital and is a Diplomat in clinical forensic psychology. Chairman Becker stated Fremont Counseling Service is the Gatekeeper in the initial 109 Hearing, of which the County is responsible for the first three days. What is needed in Fremont County is somebody to represent the patient in the next phase after the initial hearing (110 hearing). Chief Civil Deputy Jodi Darrough agreed that the second hearing falls under State authority and recommended Dr. Thomalla meet with them as the State is aware Fremont County has no examiner at present. Stebner stated Dr. Thomalla would need to be privileged at Sage West in order to provide examination and treatments. Chairman Becker thanked Dr. Thomalla for offering his services and taking the opportunity to introduce himself.

Sheriff Ryan Lee presented a monthly update. Detention Sgt. Rick Filman was present in the audience. Detention: December booking totaled 185 (Riverton PD 86; Fremont County Sheriff's Office 51; Lander Police Department 32; Wyoming Highway Patrol 8; US Marshall and Shoshoni Police Department 1 each). Total year end bookings for 2019 were 2,452, compared to 2018 of 2,815. Current inmate population to date is 209 in house (211 in custody) with one juvenile housed in Natrona County and one adult housed in Hot Springs County. 30 inmates are sentenced (28 males, 2 females) and 179 are pre-adjudicated. They continue to monitor their budget and at this point in time are at 49.9%. There are currently five openings for Deputy Sheriff Positions and they may be using part-time employees working with other agencies to help fill the gap as a short term solution. Working with Building Maintenance to possibly retrofit certain Pods to increase holding capacity in the minimum area of the facility and the Wyoming Honor Farm Warden has offered assistance with painting new beds if this occurs. They are compiling statistical data from the last 15 years to

look at long term solutions. Communications: The 911 upgrade is complete. Patrol/Law Enforcement: there were 7,831 calls for service in 2019. The mobile and portable radio installations are complete. Search and Rescue reported 31 operations in 2019 compared to 22 the previous year. The Adam Stewart Foundation donated \$5,000 and he will work with the Financial Assistant to schedule a budget hearing for the unanticipated revenue as well as an infusion of \$10,000 - \$15,000 to balance the current budget. It was noted that last year the Wyoming Search and Rescue Council reimbursed the County for all 2018 operations and they are expecting the same for 2019. In closing, Chairman Becker thanked Sheriff Lee and Communications Supervisor Carl Freeman for helping compile WyoLink information for the legislators' information for the upcoming session.

County Coroner Mark Stratmoen presented a 2019 Case Summary and Comparison report. 2019 had 335 recorded deaths in Fremont County, of which 45% were Coroner cases (151). This is consistent with the average for the last five years. This number is 12 more than 2018 (139). Among the Coroner cases, 42% (64) were "non-natural" in manner, much higher than the 2018 (28%). Of these, the number of accidental deaths is 39, about two times the national average for our population. This is 8 more than 2018 (31). The number of deaths by suicide is 17, twelve more than 2018 (5). This is three times the national average and equal to the rate in 2016. The number of deaths by homicide is 7, five more than 2018 (2), three times the national average. Motor vehicle/traffic deaths were 12. Ten are accident in manner and two vehicular homicides. 75% of the total involved alcohol and/or drugs. This is about 2.5 times the national average. Of note, the leading cause of accidental deaths in 2019 is motor vehicle accidents (10), tied for second is falls (8) and drug and/or alcohol toxicity (8), and third is fire deaths (4), then hypothermia and accidental asphyxia with three each. There were two drownings and one exsanguination. Suicide numbers have spiked back up, close to the numbers of 19 in 2012, which was the highest on record in 40 years. The budget is 2% over averages for this time of year consisting of contractual services and overtime due to the high number of autopsies and non-natural cases, and have decreased some in the last several months. The first burial on unclaimed remains at the Wyoming Life Resource Center was completed in December. Total drugs and alcohol related deaths account for 59 of all 151 cases (39%), an increase from 2018 (32%). Of the non-natural deaths, 40 of 63 were drug/alcohol related, or 64% (the same for 2018). The number one contributing factor in accidental deaths is drugs and/or alcohol at 64% (40 of 63 deaths), an increase from 2018. Of all 59 of the total drug and alcohol related deaths, the primary substance remains alcohol (78%). Cannabis related deaths are in the number two spot at 14 (24%), with methamphetamine #3 at 11 (19%) and prescription drugs at 7 (12%). Opiates, which were #2 in 2018 with 10 deaths only had two related in 2019. Methamphetamine related (11) is the highest number since we first started tracking in 2005 (15).

Popo Agie Conservation District Supervisor Kelsey Beck and Lander Mayor's Assistant RaJean Strube Fossen gave an update on the Popo Agie Health River Initiative, formed in 2016. The mission is to facilitate a strategic, stakeholder driven initiative that ensures the viability of the Popo Agie River by improving water quality, quantity and the biological health of the River so that it better supports domestic, agricultural, recreation, fish and wildlife uses. HRI is in its second year of implementing a 5-year funding agreement with Natural Resources Conservation Service to complete river restoration on the Middle Fork and Little Popo Agie Rivers. Additional projects related to irrigation infrastructure are planned for 2020. Two seepage studies occurred in 2019 to evaluate sections of the Cemetery and Dutch Flat Taylor ditches to help determine where improvements could have the greatest impact on improving irrigation efficiency. HRI accomplishments to date were reviewed. They highlighted the 2018 Worthen Reservoir release where irrigators met to discuss possible operational changes for late season low water flows. Irrigators agreed to adjust their head gates to take less water and avoid a "Call on the River" and continue a voluntary water share as the best option for the rest of that season and was successful again in 2019. The low levels create bacteria levels in the River as well and in the past, warnings have been issued about the risks of physical contact at this time; however, a map was distributed showing that the Mortimore Lane Bridge Reach of 0.7 miles was able to be de-listed. Small Acreage Irrigation Workshops are also offered. They are working with the Popo Agie Homeowners Association on a flood mitigation plan. A map was also presented depicting 0.7 miles of de-listing. Three informational videos were shown which were made possible with grant funding.

Riverton Library Branch Manager Sherry Haskins informed the Commission that there is a vacant 18-hour position and requested authorization to replace. Lander Branch Manager Anita Marple and Facilities Manager Tom Norwood were present in the audience. Mike Jones moved, Jennifer McCarty seconded, to authorize rehiring of the 18-hour position at a rate of \$10.50/hour. Motion carried unanimously.

Vice-Chairman Larry Allen informed the Board of a phone call just received from Vehicle Maintenance Supervisor Brad Meredith informing him of a vacancy for a mechanic in the Riverton Shop. Larry Allen

moved, Jennifer McCarty seconded, to authorize refilling the position at a salary range between \$3,878 and \$3,916 per month, depending on experience. Motion carried unanimously.

County Clerk Julie Freese and Financial Assistant Joe Felix discussed several things needed action prior to sending out budget packets. Present in the audience were Billy Meeks, Jill Johnson, Patrick LeBrun, Anita Marple, Tom Norwood and JR Oakley. She first distributed a sample of a condensed budget report based on what another county prepares for their citizens, which details individual departments, the total budget, amount that is for salaries and statutory references. The Commissioners approved the document and Freese will work on an updated one for Fremont County. Freese plans to distribute the budget packets during the February 10, 2020 Elected Officials/Department Heads meeting and at that time review the packet page by page. Yet to be determined is health insurance rates and the Executive Health Insurance Committee has been asked for their recommendation by May 1st. The Wyoming Retirement premiums is in the 4th year of a ½ % increase and the Commission needs to determine if they will continue to fund ¼ and the employee responsible for the other ¼. Chairman Becker asked for budget implications for this scenario. Fuel prices need to be set as a budgeting factor. The Fremont County Financial group met and she stated revenues are holding their own and the assessed value is down slightly. Chairman Becker concurred with her recommendation to advise the departments to prepare their budget “status quo” of last year in their Memorandum outlining their budget message that is included with budget packets. She felt that Standard Occupational Classification changes were taken care of last year by bringing several employees to at least the base range for their classification last year. Any others will have to be brought to the Board this upcoming year. Mileage rates need determined, currently Fremont County is \$.40/mile and \$.30/mile when a personal vehicle is used in lieu of a county vehicle (if available) for personal preference. The State has set their mileage rate at \$.578, which continues to be a concern to the County for state funded programs. The Commission has not required budget hearings for social services for the last several years; however, Commissioner Thomas stated there may be several he would like to see. Freese asked for a list by February 10th meeting so she can include it in the budget hearing schedule she is preparing. She further reviewed a “Budget Review” outlining her statutory obligations and time lines. A draft Budget Hearing schedule was reviewed, based on last year’s dates and time frame. Felix is working on changes to the Capital Revolving Fund paperwork and this will be updated and included with the budget packets. In closing, Freese stated she still plans to hold a budget training for new Department Heads in the near future. Commissioner Jones further noted he and Freese would be providing budget and other educational training to the Library Board on January 29th.

Transportation Superintendent Billy Meeks was joined by James Gores and Associates engineers Jim Gores and Terry Oedekoven to continue discussion on the Moneta-Lysite Road Shoulder Widening Project. Present in the audience was Jill Johnson and Joe Felix. The Commission had earlier stated they wanted a Change Order to be completed to have the fence fixed to meet the BLM stipulations. Six calendar days was discussed as an adequate amount of time for the work to be accomplished, and then a completion deadline of February 1st. A Change Order will be submitted to the Chairman for signature soon. In another matter, Vice-Chairman Allen relayed a concern from an allottee on the north end that stated the contractor tore out the fence by the middle cattle guard in order to place equipment behind the fence line, and the need for this to be put back into place by March 1st when cattle will be turned in. Larry Allen moved, Jennifer McCarty seconded, to adjourn into Executive Session for Potential Litigation. Motion carried unanimously. Larry Allen moved, Jennifer McCarty seconded, to return to Regular Session. Motion carried unanimously.

There being no further business, Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:10 p.m. and reconvene for a Regular Meeting on January 21, 2020. Motion carried unanimously. Vehicle Maintenance Supervisor Brad Meredith was present for other business outside of the regular meeting; however, after visiting with Julie Freese on the salary approved earlier for a Mechanic, it was determined that incorrect salary ranges had been approved.

Chairman Becker reconvened the meeting at 12:30 p.m.

Larry Allen moved, Jennifer McCarty seconded, to amend the motion reading as follows: “to authorize refilling the Mechanic position at a salary range between \$3,878 and \$3,916 per month, to the amended amount of an entry level salary of \$3,778.33/month or \$45,340/annually. Motion carried unanimously. This amount is necessary in order that the salary line item not go over budget as the employee leaving county government has accrued vacation time that must be paid off.

Larry Allen moved, Jennifer McCarty seconded, to adjourn the meeting at 12:30 p.m. Motion carried unanimously.

County Commissioners Meeting
January 14, 2020

A full detailed report and the official minutes are posted on Fremont County's website at www.fremontcountywy.org.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD