

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 12, 2021

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Travis Becker, Jennifer McCarty, Mike Jones, and Clarence Thomas. County Clerk Julie A. Freese was present.

Jennifer McCarty moved, Mike Jones seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on January 5, 2021. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name-Department-Description-Amount: A & I Distributors-Vehicle Maintenance- Oil/Fluids\$5367.16; Ace Hardware-Riverton-County Buildings-Materials/Supplies \$119.07; Also Inc-County Buildings-Laundry \$222.58; Amerigas-County Buildings-Supplies\$381.58; API Systems Integrators-County Buildings-Service / Suppily\$365.52; Bailey Enterprises, Inc-Transportation-Vehicle Fuel\$33.89; Bank Of The West-Segregated-Credit Card Purchases\$46346.18; Big Brothers Big Sisters of NW WY-TANF Grant- Grant Qtr Reimburse\$5727.47; Bloedorn Lumber-Lander-County Buildings-Materials, Supplies \$27.86; Bowdel Steven P.-Detention Center-Contract Service\$2687.50; Breadboard, The-Health Promotion-Meals Challenge Award\$89.99; Centurylink-Computer Services-Telephone Service\$358.35; Charter Communications-Computer Services-Internet Service\$114.98; Communication Technologies Inc-Support Services-Maintenance Agreement,Repairs\$2961.87; Dealers Electrical Supply-County Buildings-Materials/Supplies\$87.33; Dubois Frontier, The-Support Services-Advertising \$22.25; Dubois Telephone Exchange-Segregated-Telephone Service\$814.67; Fremont Chevrolet GMC-Vehicle Maintenance- Parts / Supplies\$159.01; Fremont County Solid Waste-County Buildings-Dump Fees\$5.00; Fremont Motors - Lander-Vehicle Maintenance-Parts/Supplies\$100.00; Grainger-County Buildings-Materials/Supplies\$845.08; JPATS/USMS-Detention Center-Inmate Transport \$2321.00; Killebrew Irrigation-Willow Creek-Pipe / Supplies\$2830.00; Lander, City of-County Buildings-Water & Sewer\$2081.00; Leonard, Anthony G.-Detention Center-Inmate Medical Services\$1187.50; Mahlum, Zachary Hamilton-District Court-Court Appointment\$61.30; Matthew Bender & Co., Inc-County Attorney-WY Court Rules \$244.31; McKay, Katherine G.-District Court-Court Appointment\$2040.00; Mountain Drivetrain-Vehicle Maintenance-Supplies / Equipment\$445.00; Napa Auto Parts-Riverton-Vehicle Maintenance-Parts & Supplies \$1033.65; Natrona County Attorney-Health & Welfare-Title 25 Services\$3335.00; Norco Inc-County Buildings-Supplies \$5565.05; Office Shop Inc, The-Agriculture Department-Copy Repair/Service \$34.66; O'Reilly Automotive Inc-Vehicle Maintenance-Parts & Supplies \$21.99; Peterbilt of Wyoming-Vehicle Maintenance-Parts \$415.78; Quadient Inc-Planning-Mailing Service\$8.97; R C Lock & Key-County Buildings-Keys, Supplies & Services\$1819.55; R T Communications-Dispatch Center-Telephone Service\$541.22; Ratigan, Daniel, M.D.-Detention Center-P.A. Supervisor Contract\$4950.00; Reed's Moghaun Office Supply-Vehicle Maintenance-Office Supplies\$4.67; Relx, Inc.-County Attorney-Research Subscrip\$625.00; Riverton Ranger, Inc-Support Services-Advertising\$1001.65; Rocky Mountain Power-Segregated-Utilities\$10388.20; Service Plumbing & Heating Co., Inc.-County Buildings-Supplies / Parts\$33.98; Shoshoni, Town of-County Buildings-Water/Sewer\$56.00; Stroupe Pest Control Inc-County Buildings-Pest Control\$200.00; Sweetwater Aire LLC-County Buildings-Repair Heater / Air Units\$259.30; Terrance R. Martin Pc-District Court-Contractual Services\$2040.00; Traveling Computers-Computer Services-Computer Supplies,Services\$82.50; USPS- Hasler-County Attorney-Postage\$1000.00; Valley Lumber & Supply Co Inc-County Buildings-Materials/Supplies \$61.49; Verizon Wireless-Computer Services-Wireless Telephones\$58.60; Wyoming Machinery Co-Vehicle Maintenance-Parts \$2548.48; Wyoming Waste Systems-County Buildings-Trash Service\$2782.19.

The following items in the Signature File were reviewed: 1) Commissioner employee quarterly payroll verification report; 2) Records of Proceedings.

There were no action items in the Priority Mail.

There was no one present for the Public Comment period.

County Clerk Julie Freese presented a bill in the amount of \$10,019.24 for computer replacements in the County Clerk's Office. She stated that Kevin Shultz, IT Department Supervisor, gives each Department a list of the replacements he will perform in a fiscal year and an estimated price to budget. Freese had budgeted \$5,050.00 for the Department's replacements during the budget season. During the year, other computers started to fail and Shultz decided to replace all County Clerk computers instead of just a portion of the computers. This action cost \$10,019.24 which now meets the Capital Revolving threshold. Freese noted that the Commissioners are in charge of authorizing costs for the Capital Revolving Fund

and asked if they would approve the payment of this bill out of the Capital Revolving Fund. Jennifer McCarty moved, Mike Jones seconded, to authorize and approve the County Clerk's computer replacement project to be paid out of the Capital Revolving Fund in the amount of \$10,019.24. Motion carried unanimously.

Commissioner Reports were given.

Commissioner Larry Allen joined the meeting at this time.

Liaison changes were discussed. Clarence Thomas will take Tribal Relations and Larry Allen will take the Extension Office. Jennifer McCarty will take the Library and Mike Jones will take FCAG. Travis Becker will continue to be the Transportation Liaison and will take on the Economic Development Tax Committee liaisonship. He also serves as the liaison for COVID meetings, but had also been working with the Public Health Department. He encouraged Commissioner Thomas to join these meetings as their Liaison.

A Public Hearing was held at 9:25 a.m., as advertised, on Unanticipated Revenues. County Clerk Julie Freese and Financial Specialist Michelle Neuenschwander were present. Michelle explained that a donation from the Stewart Family had been received by the Sheriff's Search and Rescue Department. Larry Allen moved, Jennifer McCarty seconded, to approve Resolution No. 2021-04 "FY 2020-2021 Budget Amendment No. 5". Motion carried unanimously.

County Clerk Julie Freese stated that the Charitable Relief Program Funds had been received by the Treasurer's Office in the amount of \$854,021.55 and that she would schedule that public hearing next Tuesday when a list of the Non-profit organizations who were awarded funds under this Program would be available.

Riverton Fire District Business Manager Jeff Kehl was present to request a letter of support to accompany their State Land and Investment Board's grant request for two fire engines. Kehl stated they have old fire engines and are in need of replacement and that the old fire engines would be available for smaller towns through a statewide program. Larry Allen moved, Jennifer McCarty seconded, to provide a letter of support for the Riverton Fire Protection District's grant application to the State Land and Investment Board for two fire engines. Motion carried unanimously.

Transportation Superintendent Billy Meeks was present, along with HDR Engineer Kyle Lehto. Work Change Directive No. 1 was presented on the Harris Bridge Road: Structure Replacement Project. The Directive is to cover the relocation of a telephone pedestal by CenturyLink on the southern end of the project. Change Order No. 1 was presented to allow for a time extension for the project, with no contract price change to be associated with this order. Larry Allen moved, Jennifer McCarty seconded, to approve Work Change Directive No. 1 and Change Order No. 1 on the Harris Bridge Road: Structure Replacement Project as submitted. Motion carried unanimously.

Scott Lee and Jeff Young of Trihydro were present to discuss the Paradise Valley Road Project Site at the Pilot Canal Crossing. Lee stated the bridge is only 12-13 feet wide and large equipment can't utilize the west end of Paradise Valley. They are figuring out the best solution to replace this bridge so the agricultural community can better utilize this area. This project is funded by the Road Construction Fund and the engineering services contract amount is \$64,211.00. A committee of County Planner Steve Baumann, County Treasurer Jim Anderson and Transportation Superintendent Billy Meeks reviewed this project. The final design is scheduled for end of May or early June with bidding to happen around May through early July. Plans for the old bridge are being looked into as the Transportation Department has some slabs that will match this bridge. Mike Jones moved, Jennifer McCarty seconded, to approve the Paradise Valley Road Canal Crossing Engineering Agreement with Trihydro in the amount of \$64,211.00 commencing on January 11, 2021. Motion carried unanimously.

Billy Meeks then presented a Master Services Agreement for the Delineator and Striping Project with Inberg Miller Engineers. Meeks supplied a list of roads where the delineators will be placed. This project is also being paid for out of the Road Construction Fund. The cost of the delineators and striping is \$400,000 each for a total of \$800,000. The engineering agreement will be \$73,125. They will be working with WYDOT on paint and delineators as this will save money. Mike Jones moved, Jennifer McCarty seconded, to approve the Master Services Agreement with Inberg-Miller Engineering in the amount of \$73,125. Motion carried unanimously.

Wellness Coordinator Penny Fahey was present to give her Annual Report.

Chairman Becker adjourned as the Board of Fremont County Commissioners and convened as the Fremont County Boundary Board. Present was Assessor Tara Berg and Treasurer Jim Anderson. Berg stated that the annual meeting of the board happens one time a year per W.S. 21-6-103 and that she is not aware of any school boundary changes coming before the Board. A requirement of the annual meeting is to select a chairman and secretary. Jennifer McCarty moved, Clarence Thomas seconded, to select Travis Becker as Chairman and Tara Berg as Secretary. Motion carried unanimously. The Boundary Board adjourned and the Board of County Commissioners reconvened.

The Board reviewed all applications received for the Charitable Relief Funding which was available for Non-Profits (501(C)3 or 501(C)19) organizations. Almost \$1.9 million total in requests were received from Riverton Youth Soccer Association, High Country Sr. Citizens Center, Mountain Vista Retirement Residences Inc., Volunteers of American Northern Rockies, Muley Fanatic Foundation, Shoshoni Sr. Citizens Center, Fremont County Alliance Against Domestic Violence, First Stop Help Center, PAWS for Life, Friends of the Riverton Branch Library, Fremont County Library Foundation, Help for Help Hospice, Riverton Raiders, Lander Sr. Citizens Center, Lander Friends of the Library, Lander Pet Connection, Child Development Services, Water for Wildlife, Wind River Heritage Center, Eagle's Hope Transitions, White Heart Foundation, Riverton Senior Citizens Center, Shoshoni Activities Association, Hunting With Heroes, Riverton Ice Hockey Association, Lander Children's Museum, The Center for Popular Research, Education, and Policy, The Treeline Project, VFW Post 954 and the Lander Cycling Club. Commissioners asked questions of any representatives of the organizations either in person or by Zoom Conferencing prior to prioritizing the list. The Commissioners then proposed funding per priority number given each entity and then went through this process three consecutive times until all funding was allocated. Larry Allen moved, Clarence Thomas seconded, to approve the following list for funding: Child Development Services \$29,836.97; Eagle's Hope Transitions \$7435.00; First Stop Help Center \$87,767.00; Fremont Co. Alliance Against Domestic Violence \$129,608.14; Fremont Co. Library Foundation \$15,576.06; Friends of the Riverton Branch Library \$5,036.00; Help for Health Hospice \$109,218.95; High Country Sr. Citizens Center \$28,780.15; Hunting With Heroes \$20,000.00; Lander Cycling Club \$2,500.00; Lander Friends of the Library \$4,167.16; Lander Pet Connection \$35,000.00; Lander Sr. Citizens Center \$12,552.02; Mountain Vista Retirement Residences, Inc. \$45,000.00; Muley Fanatic Foundation \$50,000; PAWS for Life \$35,000.00; Riverton Ice Hockey Association \$10,000.00; Riverton Raiders \$10,000.00; Riverton Sr. Citizens Center \$12,141.50; Riverton Youth Soccer \$20,000.00; Shoshoni Activities Association \$1,827.00; Shoshoni Sr. Citizens Center \$45,159.37; The Center for Popular Research, Education, and Policy \$2,580.00; VFW Post 954 \$19,836.23; Volunteers of American Northern Rockies \$30,000.00; White Heart Foundation \$55,000; Wind River Heritage Center \$30,000.00. Motion carried unanimously.

Mike Jones moved, Jennifer McCarty seconded, to adjourn the meeting at 4:30 p.m. and reconvene for a Regular Meeting on January 19, 2021. Motion carried unanimously

A full detailed report (for informational purposes only) and the official minutes are posted on Fremont County's website.

/s/ TRAVIS BECKER, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD