

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
JANUARY 4, 2023

OFFICIAL MINUTES

A Swearing-In Ceremony was held at 9:00 a.m. for re-elected and newly elected Fremont County Officials. Ninth District Court Judge Conder presided and issued official oaths to: County Clerk Julie A. Freese, Treasurer Jim Anderson, Assessor Tara Berg, Clerk of District Court Kristi H. Green, Sheriff Ryan Lee, Fremont County and Prosecuting Attorney Patrick LeBrun, Coroner Erin Ivie and County Commissioners Michael Jones, Clarence Thomas and Ron Fabrizius. A reception followed.

The Board of Fremont County Commissioners then convened in Regular Session at 10:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Mike Jones, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese was present. NOTE: The meeting was moved from January 3, 2023 as the Courthouse was closed for a major snow event.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the December 20, 2022 meeting as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills as presented. Motion carried unanimously.

Bills are listed in the following format: Vendor - Department - Description - Amount: Airgas USA LLC-Vehicle Maintenance-Cylinder Lease-\$92.63; American Family & Life Insurance-Segregated-Insurance-\$5623.19; Amerigas-County Buildings-Propane Delivery-\$1498.14; Archer, Timothy J-District Court-Jury Duty-\$56.00; Averett, Mona L-District Court-Jury Duty-\$30.00; Barmore, Daisy M-District Court-Jury Duty-\$30.00; Bessler, Mikeal-District Court-Jury Duty-\$219.00; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires -\$27526.32; Blackburn, Robert Levi-District Court-Jury Duty-\$58.00; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$270867.73; California State Disbursement-Payroll-Child Support-\$603.75; Caselle, Inc-Computer Services-Source Code -\$200.00; CMI Teco-Vehicle Maintenance-Parts & Supplies-\$1494.78; Colonial Life & Accident Insurance-Segregated-Insurance-\$699.07; Coniglio, Steven L-District Court-Jury Duty-\$56.00; Crimm, Justin-District Court-Jury Duty-\$78.00; Dechert, Donald D-District Court-Jury Duty-\$189.00; Dodson, Stephen M-District Court-Jury Duty-\$60.00; Eagle Bronze Inc-Special Tax-MOVE Award-\$75000.00; Eaton Sales & Service, LLC-Fuel Facility-Parts & Supplies-\$415.47; Electrical Dynamics, Inc-County Buildings-Services/Repairs -\$1089.43; Empower Trust-Segregated-Wyoming Benefits-\$7355.00; Evans, Julie Sektnan-District Court-Jury Duty-\$110.00; Fahey, Penny-Health Promotion-Wellness Program Contract-\$1250.00; Fremont County Home Inspection-County Buildings-Inspection Service-\$530.00; Fremont County Treasurer-Co Admin-Health Insurance-\$346765.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$37722.90; Fremont Well Service-County Buildings-Services-\$2500.90; Grogan, Ronald G.-District Court-Jury Duty-\$30.00; Guile, Alan K-District Court-Jury Duty-\$90.00; Healthsmart Benefit Solutions-Segregated-Insurance-\$784.00; Hill, Jessie J-District Court-Jury Duty-\$68.00; Hillger, Jason-District Court-Jury Duty-\$30.00; Hub International Mtn States Ltd-Segregated-Elected Official Bonds-\$2725.00; ID Wholesaler-County Buildings-Supplies-\$152.97; Jaramillo, James-District Court-Jury Duty-\$57.00; Juan-Pedro, Jaime-District Court-Jury Duty-\$56.50; Kairos Broadcasting LLC-County Elections-Advertising -\$180.00; Kimmel, Dwaine W.-District Court-Jury Duty-\$59.00; King, Hannah-District Court-Jury Duty-\$30.00; Kisling, Lisa-Public Defender- Rent-\$600.00; Kroeger, Kathleen R-District Court-Jury Duty-\$37.00; Larimer County Coroner-County Coroner-Autopsy Services-\$1275.00; Lawson Products, Inc-Vehicle Maintenance-Parts & Supplies -\$314.28; Longtine, Neil W-District Court-Jury Duty-\$62.00; Medow, Gordon-District Court-Jury Duty-\$228.00; Miller, Margaret-District Court-Gal Office Rent-\$300.00; Mr D's Food Center Inc-District Court-Supplies-\$114.91; Napa Auto Parts Of Dubois-Vehicle Maintenance-Parts / Supplies-\$46.77; Natrona County Circuit Court-Payroll-Garnishment-\$1005.04; New York Life Insurance-Segregated-Insurance-\$133.11; Office Shop Inc, The-Agriculture Department-Repair/ Service -\$6.78; Overhead Door Inc-County Buildings Detention-Service / Supplies -\$54.43; Parker, Timothy J.F.-District Court-Jury Duty-\$65.00; Payroll Taxes-Co Admin-Withholding/FICA-\$207933.69; Quadient Leasing USA Inc-County Attorney-Meter Lease-\$266.52; Quill Corporation-County Attorney-Office Supplies-\$161.17; Riverton Ranger, Inc-Segregated-Advertising-\$5158.50; Riverton, City of-County Buildings-Water/Sewer-\$741.04; Rognon, Jessica E-District Court-Jury Duty-\$30.00; Roseno, Steven R-District Court-Jury Duty-\$58.00; Russell, Gerald M-District Court-Jury Duty-\$30.00; Ryan, Morgan H-District Court-Jury Duty-\$56.00; Sage-Winn, Smyrna O-District Court-Jury Duty-\$141.00; Solan, Ashley Dawn-District Court-Jury Duty-\$70.00; Soule, Sierra-Public Defender-Office Rent -\$600.00; State Disbursement Unit-Payroll-Child Support-\$480.25; State of Wyoming-Public Defender-Office Rent -\$1650.00; Terrance R. Martin PC-Public Defender-Office Rent-\$600.00; Tillman, Clinton W-District Court-Jury Duty-\$37.00; Total Net Salaries-Segregated-Salaries-\$671243.33; Traveling Computers-Computer Services-Supplies Services-\$1210.00; Tumbleweed Propane Inc-County Buildings-Propane Delivery-\$356.61; Vann, Katherine S.-District Court-Jury Duty-\$54.00; Warren, Tobin A-District Court-Jury Duty-\$225.00; Weliever, Jearld William-District Court-Jury Duty-\$222.00; Whiting Law, P.C.-District Court-Professional Services-\$712.5; Willcox, Shawna-District Court-Jury Duty-\$56.00; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY SDU-Payroll-Child Support-\$1480.00; Wyo Child Support Enforcement-Segregated-Child Support-\$1531.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-

\$28666.21; Wyoming Retirement System-Co Admin-Contributions-\$162577.85; Wyonet Inc.-Computer Services-Telephone Service-\$5272.30.

The following items in the Signature File were reviewed: 1) Administrative Exemption form for Cassie Murray; 2) Historic Preservation Commission annual report; and 3) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve Certified Resolution No. 2023-01 designating Treasurer Jim Anderson as the agent authorized to obligate the county with respect to the purchase, sale, transfer and exchange of US Government agency securities. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2023-02 authorizing the release of monies to each county payroll distribution via direct deposit. Motion carried unanimously.

The following Priority Mail items were reviewed: 1) Bureau of Reclamation letter to Historic Preservation Commission regarding Request for Review and Comment – Cultural Resources Inventory within the Boysen and Riverton Units; and 2) Retirement Party announcement for Circuit Court Judge Roberts on January 27th.

Clarence Thomas moved, Mike Jones seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,300 for two Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Natrona County Legal Department in the amount of \$6,792.50 for Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Fremont Counseling Service in the amount of \$4,500 for November Title 25 patients. Motion carried unanimously.

A weighted ballot was cast for Chairman and Vice-Chairman of the Board for 2023. Based on the results, Larry Allen was elected as Chairman and Mike Jones as Vice-Chairman.

Mike Jones moved, Ron Fabrizius seconded, to designate the following depositories for Fremont County Government for 2023: Dubois: Bank of Jackson Hole and Wyoming Community Bank; Lander: Bank of the West, Central Bank and Trust, First Interstate Bank and Wyoming Community Bank; Riverton: Bank of the West, Central Bank and Trust, First Interstate Bank, US Bank, Wells Fargo Bank and Wyoming Community Bank; and Fort Washakie: Central Bank and Trust.

Mike Jones moved, Ron Fabrizius seconded, to designate the Riverton Ranger and Lander Journal as the official county newspapers for Fremont County Government for 2023 with the remaining newspapers within the county to be used for other purposes.

The 2023 County Commissioner Liaison Contact list was reviewed as amended. It was agreed upon and will be sent out to all departments.

County and Prosecuting Attorney Patrick LeBrun presented several documents relating to the Museum of the American West's gift of all its real and personal property to Fremont County to be maintained by the Pioneer Museum. Mike Jones moved, Jennifer McCarty seconded, to ratify the Memorandum of Understanding between Museum of the American West and Fremont County dated December 29, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Quit Claim Deed from Museum of the American West to Fremont County, Wyoming. Motion carried unanimously.

In another matter, Patrick LeBrun presented a Release & Agreement between Roland and Devon Ruehl, Trustees, the Town of Dubois and the County of Fremont. A portion of Warm Springs Road is partially located on the Ruehl's property and outside the designated public right of way and LeBrun noted the parties have now come to an agreement to resolve their claim and counterclaims against one another in Civil Action No. 43249. Mike Jones moved, Jennifer McCarty seconded, to approve the Release & Agreement as presented. Motion carried unanimously.

In closing, Patrice LeBrun noted that the Opioid Settlement has been made to Fremont County in the amount of \$441,069.09. The Treasurer has confirmed receipt and County Clerk Julie Freese stated a budget transfer will need to occur and budget set up. Rules for use of the settlement have not been received yet. Discussion was held regarding whether working with the Tribes on liquor laws could be a use of some of the funding.

Executive Health Insurance Committee member Margy Irvine introduced newly hired Wellness and Safety Manager Tatum Hall. Current contractual Manager Penny Fahey was present via Zoom.

Commissioner meeting reports and concerns were given:

Interviews were held for term vacancies on the Fremont County Weed and Pest Control District. Office Manager Penny Sauer was present in the audience. New applicant Amy Anderson interviewed for an At-Large position vacancy formerly held by Richard Klein, who was not re-applying. Incumbents Daryne Fegler (At Large) and Sollie Cadman (Lander) interviewed for another four-year term. Jennifer McCarty moved, Mike Jones seconded, to appoint Amy Anderson, Daryne Fegler and Sollie Cadman to four-year terms on the Fremont County Weed and Pest Control District Board. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith updated the Board on a recent issue in the Riverton Shop when a vehicle lost an engine and that they did not have the capability to work on it. He had requested ARPA funding for an AC RRR Machine for both shops, but the sale price of \$5,899.00 was only good through the end of December 2022. He had surveyed the Board during their off week and received approval to place the order for two machines totaling \$11,798.00 plus \$564.97 for R1234YF Refrigerant. Mike Jones moved, Clarence Thomas seconded, to authorize the purchase from the Capital Revolving Fund and accept the bid from NAPA Auto Parts for an amount not to exceed \$13,000. Motion carried unanimously.

County Clerk Julie Freese reviewed the schedule for the retreat scheduled on January 23, 2023 at the Lander Library: 8:00 am – 9:00 am – County Commissioners; 9:00 a.m. – 12:00 p.m. Elected Officials join the Commissioners; 12:00 p.m. – 1:00 p.m. lunch; 1:00 p.m. – 5:00 p.m. Elected Officials, Department Heads and Off-Line Boards.

A working lunch was held with Elected Officials to discuss upcoming legislative bills of interest. Present were County Clerk Julie Freese, Clerk of District Court Kristi Green, Assessor Tara Berg, Sheriff Ryan Lee, County Attorney Patrick LeBrun. Deputy Margy Irvine and Undersheriff Mike Hutchison were in the audience.

At 1:30 p.m., Representative Pepper Ottman joined via Zoom. Library Director Anita Marple was in the audience. The time had been scheduled with all legislators the previous day; however, due to the Courthouse being closed and all agenda items being moved to this date, many of them were unavailable. The Elected Officials with bills of interest or concern will forward their information to the legislators.

Commissioner Clarence Thomas left mid-way through the last session.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 2:45 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on January 10, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD