

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
JANUARY 4, 2023

### FULL DETAILED REPORT

A Swearing-In Ceremony was held at 9:00 a.m. for re-elected and newly elected Fremont County Officials. Ninth District Court Judge Conder presided and issued official oaths to: County Clerk Julie A. Freese, Treasurer Jim Anderson, Assessor Tara Berg, Clerk of District Court Kristi H. Green, Sheriff Ryan Lee, Fremont County and Prosecuting Attorney Patrick LeBrun, Coroner Erin Ivie and County Commissioners Michael Jones, Clarence Thomas and Ron Fabrizius. A reception followed.

The Board of Fremont County Commissioners then convened in Regular Session at 10:00 a.m. with the following members present: Vice-Chairman Larry Allen, Jennifer McCarty, Mike Jones, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese was present. NOTE: The meeting was moved from January 3, 2023 as the Courthouse was closed for a major snow event.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the Agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the December 20, 2022 meeting as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills as presented. Motion carried unanimously.

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Airgas USA LLC	Vehicle Maintenance	Cylinder Lease	\$92.63
American Family & Life Insurance	Segregated	Insurance	\$5,623.19
Amerigas	County Buildings	Propane Delivery	\$1,498.14
Archer, Timothy J	District Court	Jury Duty	\$56.00
Averett, Mona L	District Court	Jury Duty	\$30.00
Barmore, Daisy M	District Court	Jury Duty	\$30.00
Bessler, Mikeal	District Court	Jury Duty	\$219.00
Big Horn Tire Inc	Vehicle Maintenance	Vehicle Tires	\$27,526.32
Blackburn, Robert Levi	District Court	Jury Duty	\$58.00
Blue Cross Blue Shield of WY	Co Admin	Health Insurance Claims	\$270,867.73
California State Disbursement	Payroll	Child Support	\$603.75
Caselle, Inc	Computer Services	Source Code	\$200.00
CMI Teco	Vehicle Maintenance	Parts & Supplies	\$1,494.78
Colonial Life & Accident Insurance	Segregated	Insurance	\$699.07
Coniglio, Steven L	District Court	Jury Duty	\$56.00
Crimm, Justin	District Court	Jury Duty	\$78.00
Dechert, Donald D	District Court	Jury Duty	\$189.00
Dodson, Stephen M	District Court	Jury Duty	\$60.00
Eagle Bronze Inc	Special Tax	MOVE Award	\$75,000.00
Eaton Sales & Service, LLC	Fuel Facility	Parts & Supplies	\$415.47
Electrical Dynamics, Inc	County Buildings	Services/Repairs	\$1,089.43
Empower Trust	Segregated	Wyoming Benefits	\$7,355.00
Evans, Julie Sektnan	District Court	Jury Duty	\$110.00
Fahey, Penny	Health Promotion	Wellness Program Contract	\$1,250.00
Fremont County Home Inspection	County Buildings	Inspection Service	\$530.00
Fremont County Treasurer	Co Admin	Health Insurance	\$346,765.00
Fremont County Treasurer	Co Admin	Section 125 Benefits	\$37,722.90
Fremont Well Service	County Buildings	Services	\$2,500.90
Grogan, Ronald G.	District Court	Jury Duty	\$30.00
Guile, Alan K.	District Court	Jury Duty	\$90.00
Healthsmart Benefit Solutions	Segregated	Insurance	\$784.00
Hill, Jessie J	District Court	Jury Duty	\$68.00

Hillger, Jason	District Court	Jury Duty	\$30.00
Hub International Mtn States Ltd	Segregated	Elected Official Bonds	\$2,725.00
ID Wholesaler	County Buildings	Supplies	\$152.97
Jaramillo, James	District Court	Jury Duty	\$57.00
Juan-Pedro, Jaime	District Court	Jury Duty	\$56.50
Kairos Broadcasting LLC	County Elections	Advertising	\$180.00
Kimmel, Dwaine W.	District Court	Jury Duty	\$59.00
King, Hannah	District Court	Jury Duty	\$30.00
Kisling, Lisa	Public Defender	Rent	\$600.00
Kroeger, Kathleen R.	District Court	Jury Duty	\$37.00
Larimer County Coroner	County Coroner	Autopsy Services	\$1,275.00
Lawson Products, Inc.	Vehicle Maintenance	Parts & Supplies	\$314.28
Longtine, Neil W.	District Court	Jury Duty	\$62.00
Medow, Gordon	District Court	Jury Duty	\$228.00
Miller, Margaret	District Court	GAL Office Rent	\$300.00
Mr D's Food Center Inc	District Court	Supplies	\$114.91
Napa Auto Parts of Dubois	Vehicle Maintenance	Parts / Supplies	\$46.77
Natrona County Circuit Court	Payroll	Garnishment	\$1,005.04
New York Life Insurance	Segregated	Insurance	\$133.11
Office Shop Inc, The	Agriculture Department	Repair/ Service	\$6.78
Overhead Door, Inc	County Buildings Detention	Service / Supplies	\$54.43
Parker, Timothy J.F.	District Court	Jury Duty	\$65.00
Payroll Taxes	Co Admin	Withholding/FICA	\$207,933.69
Quadient Leasing USA Inc	County Attorney	Meter Lease	\$266.52
Quill Corporation	County Attorney	Office Supplies	\$161.17
Riverton Ranger, Inc	Segregated	Advertising	\$5,158.50
Riverton, City of	County Buildings	Water/Sewer	\$741.04
Rognon, Jessica E	District Court	Jury Duty	\$30.00
Roseno, Steven R	District Court	Jury Duty	\$58.00
Russell, Gerald M	District Court	Jury Duty	\$30.00
Ryan, Morgan H	District Court	Jury Duty	\$56.00
Sage-Winn, Smyrna O.	District Court	Jury Duty	\$141.00
Solan, Ashley Dawn	District Court	Jury Duty	\$70.00
Soule, Sierra	Public Defender	Office Rent	\$600.00
State Disbursement Unit	Payroll	Child Support	\$480.25
State of Wyoming	Public Defender	Office Rent	\$1,650.00
Terrance R. Martin PC	Public Defender	Office Rent	\$600.00
Tillman, Clinton W	District Court	Jury Duty	\$37.00
Total Net Salaries	Segregated	Salaries	\$671,243.33
Traveling Computers	Computer Services	Supplies Services	\$1,210.00
Tumbleweed Propane Inc	County Buildings	Propane Delivery	\$356.61
Vann, Katherine S.	District Court	Jury Duty	\$54.00
Warren, Tobin A	District Court	Jury Duty	\$225.00
Weliever, Jearld William	District Court	Jury Duty	\$222.00
Whiting Law, P.C.	District Court	Professional Services	\$712.50
Willcox, Shawna	District Court	Jury Duty	\$56.00
WY Dept of Employment	Segregated	Unemployment Claims	\$0.00
WY SDU	Payroll	Child Support	\$1,480.00
Wyo Child Support Enforcement	Segregated	Child Support	\$1,531.00
Wyo Dept of Workforce Service	Co Admin	Workers Comp	\$28,666.21
Wyoming Retirement System	Co Admin	Contributions	\$162,577.85
Wyonet Inc.	Computer Services	Telephone Service	\$5,272.30

The following items in the Signature File were reviewed: 1) Administrative Exemption form for Cassie Murray; 2) Historic Preservation Commission annual report; and 3) Record of Proceedings. Mike Jones moved, Clarence Thomas seconded, to approve Certified Resolution No. 2023-01 designating Treasurer Jim Anderson as the agent authorized to obligate the county with respect to the purchase, sale, transfer and exchange of US Government agency securities. Motion carried unanimously. Mike Jones moved,

Jennifer McCarty seconded, to approve Resolution No. 2023-02 authorizing the release of monies to each county payroll distribution via direct deposit. Motion carried unanimously.

The following Priority Mail items were reviewed: 1) Bureau of Reclamation letter to Historic Preservation Commission regarding Request for Review and Comment – Cultural Resources Inventory within the Boysen and Riverton Units; and 2) Retirement Party announcement for Circuit Court Judge Roberts on January 27<sup>th</sup>.

Clarence Thomas moved, Mike Jones seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$1,300 for two Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Natrona County Legal Department in the amount of \$6,792.50 for Title 25 patients. Motion carried unanimously. Clarence Thomas moved, Jennifer McCarty seconded, to accept a voucher from Fremont Counseling Service in the amount of \$4,500 for November Title 25 patients. Motion carried unanimously.

A weighted ballot was cast for Chairman and Vice-Chairman of the Board for 2023. Based on the results, Larry Allen was elected as Chairman and Mike Jones as Vice-Chairman.

Mike Jones moved, Ron Fabrizius seconded, to designate the following depositories for Fremont County Government for 2023: Dubois: Bank of Jackson Hole and Wyoming Community Bank; Lander: Bank of the West, Central Bank and Trust, First Interstate Bank and Wyoming Community Bank; Riverton: Bank of the West, Central Bank and Trust, First Interstate Bank, US Bank, Wells Fargo Bank and Wyoming Community Bank; and Fort Washakie: Central Bank and Trust.

Mike Jones moved, Ron Fabrizius seconded, to designate the Riverton Ranger and Lander Journal as the official county newspapers for Fremont County Government for 2023 with the remaining newspapers within the county to be used for other purposes.

The 2023 County Commissioner Liaison Contact list was reviewed as amended. It was agreed upon and will be sent out to all departments.

County and Prosecuting Attorney Patrick LeBrun presented several documents relating to the Museum of the American West's gift of all its real and personal property to Fremont County to be maintained by the Pioneer Museum. Mike Jones moved, Jennifer McCarty seconded, to ratify the Memorandum of Understanding between Museum of the American West and Fremont County dated December 29, 2022. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve a Quit Claim Deed from Museum of the American West to Fremont County, Wyoming. Motion carried unanimously.

In another matter, Patrick LeBrun presented a Release & Agreement between Roland and Devon Ruehl, Trustees, the Town of Dubois and the County of Fremont. A portion of Warm Springs Road is partially located on the Ruehl's property and outside the designated public right of way and LeBrun noted the parties have now come to an agreement to resolve their claim and counterclaims against one another in Civil Action No. 43249. Mike Jones moved, Jennifer McCarty seconded, to approve the Release & Agreement as presented. Motion carried unanimously.

In closing, Patrice LeBrun noted that the Opioid Settlement has been made to Fremont County in the amount of \$441,069.09. The Treasurer has confirmed receipt and County Clerk Julie Freese stated a budget transfer will need to occur and budget set up. Rules for use of the settlement have not been received yet. Discussion was held regarding whether working with the Tribes on liquor laws could be a use of some of the funding.

Executive Health Insurance Committee member Margy Irvine introduced newly hired Wellness and Safety Manager Tatum Hall. Current contractual Manager Penny Fahey was present via Zoom. Hall is from Lander and moved back after 23 years in Colorado working in the rehab and health and wellness field. She will begin with wellness duties and work with Fahey to learn the program and meet employees. Irvine asked the Commission and County Clerk Julie Freese for assistance on what they would like Hall to work with on the Safety side of the position (worker's compensation, accidents, safety training, etc.). Fahey thanked the Board for allowing her to work in the contractual person until a permanent person was hired and expressed appreciation to the employees for participating in the program under her management.

Commissioner meeting reports and concerns were given:

Vice-Chairman Mike Jones stated he and the Chairman will meet following the meeting and make their decision on the successor for Building Maintenance Supervisor J.R. Oakley who is retiring January 13<sup>th</sup>.

Commissioner Clarence Thomas referenced an e-mail the Commission had received regarding maintenance on the Moneta-Lysite Road. He further felt there may be other roads on the Wind River Indian Reservation that could be turned over for maintenance to the Tribes, with a similar agreement as used with a previous Memorandum of Understanding for four roads.

Chairman Larry Allen noted all the Commission should have received the e-mail regarding the Moneta-Lysite Road, and noted the concern referenced the third major storm this winter. A truck had been down but is now back out there with a sander. He noted the Transportation Department has priority roads and then work on side roads with less traffic as their secondary time line. He stated high winds in the Pavillion area have made work in that area a priority and that South Pass has been hit hard as well. Vice-Chairman Mike Jones expressed appreciation to the road crew for the good job they do.

Interviews were held for term vacancies on the Fremont County Weed and Pest Control District. Office Manager Penny Sauer was present in the audience. New applicant Amy Anderson interviewed for an At-Large position vacancy formerly held by Richard Klein, who was not re-applying. Incumbents Daryne Fegler (At Large) and Sollie Cadman (Lander) interviewed for another four-year term. Jennifer McCarty moved, Mike Jones seconded, to appoint Amy Anderson, Daryne Fegler and Sollie Cadman to four-year terms on the Fremont County Weed and Pest Control District Board. Motion carried unanimously.

Vehicle Maintenance Supervisor Brad Meredith updated the Board on a recent issue in the Riverton Shop when a vehicle lost an engine and that they did not have the capability to work on it. He had requested ARPA funding for an AC RRR Machine for both shops, but the sale price of \$5,899.00 was only good through the end of December 2022. He had surveyed the Board during their off week and received approval to place the order for two machines totaling \$11,798.00 plus \$564.97 for R1234YF Refrigerant. Mike Jones moved, Clarence Thomas seconded, to authorize the purchase from the Capital Revolving Fund and accept the bid from NAPA Auto Parts for an amount not to exceed \$13,000. Motion carried unanimously.

County Clerk Julie Freese reviewed the schedule for the retreat scheduled on January 23, 2023 at the Lander Library: 8:00 am – 9:00 am – County Commissioners; 9:00 a.m. – 12:00 p.m. Elected Officials join the Commissioners; 12:00 p.m. – 1:00 p.m. lunch; 1:00 p.m. – 5:00 p.m. Elected Officials, Department Heads and Off-Line Boards.

A working lunch was held with Elected Officials to discuss upcoming legislative bills of interest. Present were County Clerk Julie Freese, Clerk of District Court Kristi Green, Assessor Tara Berg, Sheriff Ryan Lee, County Attorney Patrick LeBrun. Deputy Margy Irvine and Undersheriff Mike Hutchison were in the audience. Vice-Chairman Mike Jones distributed a list compiled by the Wyoming County Commissioners Association regarding issues and bills of potential interest for the 2023 budget session. A list of all the bills submitted so far was also distributed for review and reference.

At 1:30 p.m., Representative Pepper Ottman joined via Zoom. Library Director Anita Marple was in the audience. The time had been scheduled with all legislators the previous day; however, due to the Courthouse being closed and all agenda items being moved to this date, many of them were unavailable. The Elected Officials with bills of interest or concern will forward their information to the legislators.

Commissioner Clarence Thomas left mid-way through the last session.

There being no further business, Mike Jones moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 2:45 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on January 10, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via You Tube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN

FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD