

**DECORUM AND CIVILITY GUIDELINES**  
**FOR MEETINGS OF THE FREMONT COUNTY BOARD OF COMMISSIONERS**  
**January 2024**

The following rules and standards of decorum and civility shall apply to all meetings conducted by the Fremont County Commissioners.

**General Decorum Guideline:**

- Commissioners, staff, speakers and audience members will conduct themselves in a civil and respectful manner at all times during a commission meeting.

**Rules for Speakers**

- Speakers must sign up on the ***Public Comment sign in sheet*** before 9:00 a.m.
  - It may be necessary for the Chair to ask for 1 or 2 people to be the spokesperson if it appears there may not be enough time to allow everyone to speak. The Chair reserves the right to make this decision in order to keep the entire Commission agenda in order.
- Speakers will limit their comments to topic they signed up for. Off topic comments be called out of order by the Chairman.
- Speakers will address all comments and questions to the **Chairman, Chairwoman or Chair**.
- Speakers are requested to refrain from making disruptive comments that are:
  - indecent or obscene;
  - intended to incite unlawful action or may put the safety of others at risk;
  - derogatory toward others, such as personal criticism, ridicule or name calling; and
  - intended to promote contests, lotteries, products, services, private enterprise, political candidates or ballot measures.
- Each speaker will be limited to **two (2) minutes**. This will be timed and strictly enforced. If you cannot fully express your statement to the board, you may submit written comments to the Board.

**Rules for Audience**

- Audience members shall refrain from distracting side conversations or speaking out during meetings.
- Audience members shall refrain from shouting, booing or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.
- Audience members shall not approach the board table unless invited to do so.

**Enforcement of Decorum Rules**

- **The Chair will request that a person who is violating a rule of decorum cease their behavior.**
- If the behavior continues, the Chair will warn the person that he or she will be removed from the room if the behavior continues.
- If the behavior continues, the Chair will order the person to leave the meeting room and may request law enforcement assistance to effectuate removal if necessary.
- Refusal to remove oneself from the meeting room when ordered to do so may result in criminal prosecution pursuant to W.S. 6-6-303.
- Serious disorderly conduct may also result in criminal prosecution.