

STATE OF WYOMING)
) ss.
COUNTY OF FREMONT)

LANDER, WYOMING
OFFICE OF THE FREMONT COUNTY COMMISSIONERS
March 5, 2024

OFFICIAL MINUTES

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Michael Jones, Jennifer McCarty, Ron Fabrizius and Clarence Thomas arrived at 9:15 a.m. County Clerk Julie A. Freese and Deputy Civil Attorney Nathan Maxon were present.

Jennifer McCarty moved, Ron Fabrizius seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Michael Jones seconded, to accept the minutes of the February 20, 2024 meeting. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name – Department – Description – Amount: Ace Hardware-Lander-County Buildings-Materials / Supplies -\$904.56; Airgas USA LLC-Vehicle Maintenance-Supplies -\$239.34; American Family & Life Ins.-Segregated-Insurance-\$4,717.07; Amerigas-County Buildings- Utility Service-\$410.98; Arrow Manufacturing Inc.-Capital Asset Acquisitions-Ambulance-\$84,867.00; B & T Fire Extinguishers Inc.-County Sheriff-Services-\$70.50; Bailey Enterprises, Inc.-Segregated-Bulk / Vehicle Fuel -\$21,382.43; Barcodes LLC-County Clerk-Supplies-\$424.76; Black Hills Energy-County Buildings-Utility Service-\$15,150.99; Bloedorn Lumber-Lander-County Buildings Detention-Materials / Supplies -\$53.34; Blue Cross Blue Shield Of WY-Co Admin-Health Ins Claims-\$382,088.52; Bob's Fire & Safety-Emergency Management- Services-\$160.00; Burden, Dan-Computer Services-Security Service-\$3,984.60; Cadogan, Kevin-County Sheriff-Training-\$1,080.00; Centurylink-Computer Services-Telephone Service-\$682.01; Charter Communications-Computer Services-Internet Service-\$129.98; Circuit Court Of The Ninth District-County Attorney-Services-\$5.00; Clerk Of The Circuit Court-County Attorney-Services-\$8.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$2,530.00; Colonial Life & Accident Ins-Segregated-Insurance-\$474.73; Communication Technologies Inc.-County Sheriff-Maintenance / Repairs-\$110.00; Cowboy Chemical Inc.-Detention Center-Supplies-\$847.40; Cygnus Group LLC-LATC Program Grant-Mobile Radios -\$11,708.35; Davis & Cannon LLP-County Attorney-Services-\$282.50; Davis Funeral Home-Health & Welfare-Indigent Funeral-\$1,500.00; Dolan Consulting Group LLC-County Sheriff-Training-\$450.00; Dowl LLC-Segregated-Professional Services -\$31,982.45; Drug Testing Services LLC-Transportation-Testing Service-\$200.00; Election Systems & Software Inc.-County Elections-Supplies-\$6,565.73; Empower Trust-Segregated-Wyoming Benefits-\$8,785.00; Filman, Richard D-Transportation-Reimburse Expenses -\$316.50; Fremont Counseling-Lander-Health & Welfare-Title 25-\$4,200.00; Fremont County Cattlewomen-Agriculture Department-Catering -\$2,678.00; Fremont County Treasurer-Co Admin-Health Insurance-\$377,846.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$33,058.38; Garnishments-Payroll-Garnishments-\$417.22; Grainger-County Buildings-Materials / Supplies-\$361.55; Hasco Industrial Supply-Vehicle Maintenance-Materials / Supplies -\$53.68; Hawley, William D-Prevention Program-Training-\$1,500.00; HDR Engineering Inc.-Bridge Repair -Crooks Gap Repair -\$9,683.75; Healthsmart Benefit Solutions-Segregated-Insurance-\$720.00; Holiday Inn Hotel & Suites-County Assessor-Lodging -\$428.00; HRdirect-County Clerk-Poster Service-\$569.64; IGM Technology Corp-County Clerk-Budget Base Service-\$30,450.00; Kenyon, John Cody-Transportation-Expense Reimburse-\$189.85; Kessler, Douglas E-Planning-Expense Reimburse-\$29.50; Kisling, Lisa-Public Defender-Rent-\$600.00; Lander Medical Clinic PC-Detention Center-Inmate Medical-\$1,910.37; Lander Valley Auto Parts-Vehicle Maintenance-Parts / Supplies-\$184.96; Mahlum, Zachary Hamilton-Public Defender- Rent-\$806.80; Master's Touch LLC-County Treasurer-Services / Supplies-\$5,443.14; Medow, Aubrey-Planning-Expense Reimburse-\$26.50; Mid-Amer Research Chemical-County Buildings Detention-Supplies -\$570.84; Miller, Margaret-District Court-Rent / Appointments-\$1,845.00; Morris, Wendy G-Prevention Program-Training-\$1,500.00; Mr. D's Food Center Inc.-Detention Center-Supplies -\$63.24; Natrona County Sheriff-Detention Center-Inmate Housing -\$3,315.00; New York Life Insurance-Segregated-Insurance-\$133.11; Newman Traffic Signs-Transportation-Safety Signs -\$7,653.90; Norco Inc.-Segregated-Supplies-\$1,236.50; Northwest Community College-Transportation-CDL Training-\$5,950.00; Northwest Telepsychiatry PC-Health & Welfare-Title 25 Services-\$550.00; Office Shop Inc., The-Computer Services-Printer Lease-\$155.00; Overhead Door Inc.-Vehicle Maintenance-Supplies-\$75.47; Payroll Taxes-Co Admin-Withholding / FICA-\$224,621.31; Pioneer Pharmacy LLC-Special Tax-Move Award-\$54,671.00; Print Shop, The-County Sheriff-Office Supplies-\$232.00; Priority Dispatch Inc.-Dispatch Center-Training-\$120.00; Quill Corporation-Segregated-Office Supplies-\$1,748.36; Redwood Toxicology Laboratory-Segregated-Testing Supplies -\$5,360.00; Riverton Physician Practices LLC-Segregated-Inmate Medical-\$1,047.00; Riverton, City Of-County Buildings-Utility Service-\$794.51; Rocky Mountain Automatic Doors-County Buildings-Repairs-\$85.00; Sagewest Health Care-Segregated-Lab Tests / Inmate Medical-\$4,185.94; Secretary Of State-Segregated-Notary Fees-\$120.00; Skaggs Companies Inc.-Detention Center-Uniforms / Supplies -\$64.20; Stanbury & Strike P.C.-District Court-Contract Services-\$1,530.00; State Disbursement Unit-Payroll-Child Support-\$1,870.41; State Of Wyoming-Public Defender-Office Rent -\$1,650.00; Stock Doc, PC The-County Sheriff-Services-\$1,444.92; Terrance R. Martin PC-Public Defender- Rent-\$600.00; Tilton, Kathleen-Juvenile Treatment Court-Professional Services-\$2,062.50; Total Net Salaries-Segregated-Salaries-\$744,734.15; Traveling Computers-Segregated-Project / Services-\$10,266.99; U.S. Identification Manual-County Clerk-Supplies-\$95.00; Verizon Wireless-Computer Services-Cellphone Service-\$184.74; W A C O-County Treasurer-Registration -\$500.00; Warehouse Twenty One Inc.-Prevention Program-Printed Supplies-\$3,629.30; Western Printing, Inc-Segregated-Printed Supplies-\$735.06; Whiting Law, P.C.-District Court-Professional Services-\$547.50; Worldcare International Inc.-Covid 19 Grant-Furniture-\$4,517.68; WY Dept. Of Employment-Segregated-Unemployment Claims-\$0.00; WY Dept. Of Transportation-County Sheriff-Printed Supplies -\$118.10; WY Law Enforcement Academy-County Sheriff-Training -\$2,901.00; WY SDU-Payroll-Child Support-\$1,330.00; Wyo Child Support Enforcement-Segregated-Child Support-\$850.00; Wyo. Dept. Of Workforce Serv-Co Admin-Workers Comp-\$35,528.39; Wyoming

Machinery Co-Segregated-Parts / Service-\$10,130.94; Wyoming Retirement System-Co Admin-Contributions-\$177,408.02; Wyonet Inc.-Computer Services-Internet / Telephone Service-\$5,537.76.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept a voucher from Wyoming Behavioral Institute for twelve Title 25 patients in the amount of \$28,652.00 and a January billing statement from Fremont Counseling Service in the amount of \$6,600.00. Motion carried unanimously. Chairman Allen requested a balance of money spent on Title 25 patients and Julie Freese presented the sum of \$85,933 spent this fiscal year not including today's charges.

The following items in the Signature File were reviewed: 1) Abatement Summary; 2) United States Department of the Interior Bureau of Indian Affairs regarding 17 Mile Rd Assignment of Right-of-Way (forwarded to the Attorneys office for review); 3) Michael Jones moved, Ron Fabrizius seconded, to approve the Interagency Agreement between the State of Wyoming, Office of the Secretary of State, and Fremont County Clerk's Office, regarding the responsibilities of the County regarding the acceptable use of the State's Electronic Pollbook (EPB) module of the Wyoming Voter Registration and Election Management System (WyoReg). Motion carried unanimously. 4) Michael Jones moved, Jennifer McCarty seconded, to accept a bid from Sweetwater Aire, for a portion of the ARPA funded Youth Camp Remodel in the amount of \$31,875. Motion carried unanimously. 5) Michael Jones moved, Jennifer McCarty seconded, to approve a letter of support for a Wyoming Wind River Corridor Resilience Study for FY 2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program. Motion carried unanimously. 6) Riverton Valley Irrigation District Proxy for Annual Election 2024 (forwarded to the next meeting); and 7) Record of proceedings.

The following items in the Priority Mail were reviewed: 1) letter of resignation from Normandy Rose from the Solid Waste Disposal District Board. Ron Fabrizius moved, Jennifer McCarty seconded, to accept the resignation with regret. Motion carried unanimously.

The Public Comment period was held.

Mitch Benson expressed his concern with changes that are being made on a federal level that affect the future of Fremont County agriculture. He requested more time and asked to be on next week's agenda to discuss more fully his thoughts and feelings on bills that are being passed that affect Wyoming agriculture.

Jan Roehrkasse expressed concern regarding the Hillcrest Road Expansion project and feels that a speed limit reduction and enforcement would benefit the roadway more than expansion.

Helen Higby, a Hillcrest Drive resident, wants to see the speed limit reduced and enforced, as well as flashing lights added instead of expanding the roadway.

Brett Berg encouraged the Commissioners to review the MOU change to .5% Economic Development Tax revision and seriously consider what it means in regards to economic development.

Jill Johnson, Fremont County Transportation Department Administrative Secretary, speaking for Superintendent Billy Meeks who could not attend, approached the Board with a request to hire two open positions and request SOC level pay increases for three employees based on the completion of their CDL training. The first vacant position is a Level 1-2 with a salary range between \$41,300 – \$44,800, and the second position is a Level 3 with a salary range between \$41,300-\$46,800. Michael Jones moved, Jennifer McCarty seconded, to approve refilling the positions at the indicated salary level. Motion carried unanimously. Jennifer McCarty moved to approve the three SOC level increases. Two employees need to be increased from \$41,300 to \$44,700 and the third employee increased from \$41,300 – \$44,800. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the SOC adjustments as presented. Motion carried unanimously.

Cassie Murray, Treatment Court/Youth Service Director, requested authorization to hire a Juvenile Probation Officer at the rate of \$46,883-\$56,083. Michael Jones moved, Jennifer McCarty seconded, to approve the rehire of a Juvenile Probation Officer at the suggested salary. Motion carried unanimously. Clarence Thomas asked about the change within the Fremont County Prosecutors Office regarding juveniles. Murray stated that the Fremont County Prosecutors Office has made a change to how juvenile

charges are filed with the courts. Cases will be handled as pre-court cases or as delinquency court cases. Juveniles that are not successful with pre-court will go through the delinquency court process and those charges will go on their permanent record. Commissioner Thomas feels that we need to be proactive with this issue instead of reactive. Murray will present more information at the March 12, 2024 Commission Meeting.

Andrea Tempio, CGI Executive of Governmental Relations and Strategic Partnerships, attended via Zoom to share a Digital Video Tour Proposal presentation. CGI produce cost-free video tours for counties nationwide. Chairman Allen asked her to send the contract for review.

A Public Hearing was held at 9:55 a.m. (as advertised) regarding FY 2023-24 Budget Transfers. County Clerk Julie Freese requested funds to be transferred from the Cash Reserve to the Lander Museum. Funds were previously approved but did not get transferred to the Lander Museum's account. Treasurer Jim Anderson took individual LATC projects and broke them out into their own capital projects for ease of accounting. He is requesting to have previously approved funds to be moved from general accounts to the new individual project accounts. Michael Jones moved, Jennifer McCarty seconded, to approve Resolution No. 2024-10, FY 2023-24 Budget Amendment No. 6. Motion carried unanimously.

A Public Hearing was held at 10:00 a.m. (as advertised) regarding the annual Retail Liquor License Renewals for the following businesses; 3 Spear Ranch LLC dba 3 Spear Ranch; Absaroka Ranch LLC dba Absaroka Ranch; AJ Halmay & Associates US Inc. dba Lazy L & B Ranch; Atlantic City Mercantile Inc. dba Atlantic City Mercantile; BL Property LLC dba Brooks Lake Lodge; Bruce & Karen Davison dba B & K Shoreline Stop; Eastern Shoshone Tribe dba Shoshone Rose Casino Hotel; FBS & L Hudson LLC dba Frank's Butcher Shop and Liquor; High Elevation LLC dba Crooked Creek Guest Ranch; Isebel R Hiatt dba Split Rock Bar & Café; Jolly Richs Marina Inc. dba Boysen Marina & Campground; LA Enterprises Inc. dba Kinneer Store; Lava Mountain Lodge LLC dba Lava Mountain Lodge; Line Shack LLC dba Line Shack; Midvale Station LLC dba Midvale Station; Miners Grubstake LLC dba Miners Grubstake; National Museum of Military Vehicles dba The Canteen; Northern Arapaho Enterprises 2 dba Wind River Hotel & Casino; Paul's Mobile Home Service Inc. dba PMS Fireworks & More; Rezeride Inc. dba Rezeride Roadhouse; The Rock Shop Inn LLC dba The Rock Shop Inn; and Wind River Watering Hole LLC dba Triangle C Ranch. Michael Jones moved; Jennifer McCarty seconded to approve the 2024-25 renewals for the Fremont County Retail Liquor Licenses. Motion carried unanimously.

Extension Educator Chance Marshall introduced Jonathan Despain, the new educator on the Wind River Indian Reservation working in 4-H as well as working with the producers on the Reservation. The Commissioners expressed their appreciation for him taking the position as well as encouraging him to make connections with the schools as well as local ranchers.

County Planning Director Steve Baumann presented a slide show presentation on the timeline of the Hillcrest Drive Project. The road was originally planned as a 60 ft. road, then changed to a 30 ft. road, and since that point, there are different road widths along the entire stretch. Hillcrest Drive has had ongoing issues throughout the years that have been brought to the Commissioners. Public meetings were held recently and were well attended with both verbal and written comments being shared that focused on reducing speed and putting up signs instead of widening the road. Chairman Allen shared his recommendations to reduce the speed limit, repaint lines, enforce more heavily and place signs or flashing lights up. Commissioner Jones shared his thoughts on Fremont County roads being substantially better because of the 1% tax and asked for clarification on where the Commissioners are at with previously discussed plans to have an engineer come in and propose a plan. Chairman Allen suggested they place those plans on hold at this time. Clarence Thomas suggests speed enforcement cameras as well as involving the City of Lander regarding their portion of the road. Jennifer McCarty wants to wait to commit to any large projects until after the 1% tax is voted on and would like to see a lower speed limit enforced. Ron Fabrizius would also like to explore the possibility of cameras as well as dropping the speed limit. Michael Jones moved, Jennifer McCarty seconded, to approve Transportation Superintendent Billy Meeks looking into steps for a temporary alternative for the Hillcrest Strategic Planning Process. Motion carried unanimously.

Rich Pingetzer was present to discuss the repatriation of Muddy Ridge on the Wind River Indian Reservation. He provided talking points and a map for the Board's information. John Elliot, BLM Field

Manager with the Lander Field Office was present to discuss the federal relinquishment process. The first step is the Bureau of Reclamation will determine what acres they will relinquish which needs to be confirmed.

On behalf of the Fremont County Association of Governments, Jason Wilson shared a Project Vision & Pre-proposal for Wyoming's World Class Shooting Sports Complex Facility document. Joining him were Shoshoni Mayor Joel Highsmith and Dubois Mayor Patricia Neveaux. This was an information presentation only and they will return at a later date with a budget and possible funding request.

County Planning Director Steve Baumann requested a fee change for copies to go from \$0.25 to \$1.00 to stay in line with the recently adopted County Fee Schedule. Michael Jones moved, Jennifer McCarty seconded, to approve the fee change. Motion carried unanimously. A plat was presented for Highland Meadows Subdivision, Lots 5A & 5B Replat, which changes the lot lines between the two lots. A comment was heard from Andrea Orabona about building on those lots, and Baumann stated there is no zoning in Fremont County that would prohibit an owner from building anywhere on their property. Jennifer McCarty moved, Michael Jones seconded, to approve the replat as recommended by the Fremont County Planning Commission. Motion carried unanimously. A plat was presented for Heritage Hills Subdivision, Lots 16 & 17 Replat, which combines two lots into a single lot. Jennifer McCarty moved; Commissioner Fabrizius seconded, to approve the replat as recommended by the Fremont County Planning Commission. Motion carried unanimously. The Viewers Report was completed for the Alteration of Lamb Drive and Tom Court within the Painted Hills Subdivision requesting to change the road from Publicly Dedicated to Privately Dedicated. March 19, 2024, is the final date for public comment.

Michael Jones moved; Ron Fabrizius seconded to adjourn into Executive Session with Deputy Civil Attorney Nathan Maxon regarding potential litigation. Motion carried unanimously. Michael Jones moved; Clarence Thomas seconded to return to Regular Session. Motion carried unanimously.

There being no further business, Jennifer McCarty moved, Clarence Thomas seconded, to adjourn the Regular Meeting at 1:20 p.m. and reconvene for a Regular Meeting at 9:00 a.m. on March 12, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website (www.fremontcountywy.gov). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ Larry Allen, Chairman
Fremont County Commissioners

ATTEST:

/s/ Julie A Freese, Fremont County Clerk and Clerk of the Board