

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
OCTOBER 3, 2023

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. Vice-Chairman Mike Jones was absent. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon were present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as amended. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held September 19, 2023. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the minutes of the Special Meeting held on September 25, 2023. Motion carried unanimous.

Jennifer McCarty moved, Clarence Thomas seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor Name, Department, Description and Amount. 71 Construction-Segregated-Materials / Service-\$308,430.53; A & I Distributors-Vehicle Maintenance-Oil / Fluids-\$3,042.59; Ace Hardware-Lander-County Buildings-Materials / Supplies -\$309.73; Airgas USA LLC-Vehicle Maintenance-Supplies -\$73.04; American Family & Life Ins.-Segregated-Insurance-\$4,513.17; Anda Inc.-Public Health-Vaccines-\$7,642.09; Apex Surveying, Inc.-Road Construction-Riverview Project-\$8,774.40; B & B Enterprises LLC-Planning-Signs & Supplies-\$241.40; B & T Fire Extinguishers Inc.-County Buildings-Services -\$303.00; Bailey Enterprises, Inc.-Inventory-Bulk Fuel-\$32,815.96; Black Hills Energy-County Buildings-Utility Service-\$2,922.58; Bloedorn Lumber-Lander-County Buildings-Materials Supplies -\$174.63; Blue Cross Blue Shield of WY-Co Admin-Health Ins Claims-\$273,781.89; BMO Financial Group-Clerk of District Court-Supplies-\$603.91; Bomgaars Supply Inc.-Transportation-Materials / Supplies -\$71.11; Brunton International LLC-Special Tax-Move Award -\$162,696.00; Civil Air Patrol Magazine-County Sheriff-Advertising-\$205.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$5,014.00; Colonial Life & Accident Ins-Segregated-Insurance-\$519.73; Communication Technologies Inc.-Dispatch Center-Service / Supplies-\$144.48; Cowboy Chemical Inc.-Detention Center-Supplies-\$1,268.60; Drug Testing Services LLC-Transportation-Service-\$95.00; Dubois Frontier, The-County Commission-Subscription -\$30.00; Electrical Dynamics, Inc.-County Buildings-Services / Repairs-\$739.00; Empower Trust-Segregated-Wyoming Benefits-\$8,820.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$5,526.41; Fremont County Fair-ARPA Program Grant-Overhead Doors-\$19,494.53; Fremont County Treasurer-Co Admin-Health Insurance-\$357,547.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$34,247.31; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$146.00; Frontier Ambulance LLC-Fremont County Ambulance-Subsidy-\$119,627.00; Garnishments-Payroll-Garnishments-\$1,243.65; Grainger-County Buildings Detention-Materials / Supplies -\$156.72; Hasco Industrial Supply-Vehicle Maintenance-Materials / Supplies-\$13.94; Healthsmart Benefit Solutions-Segregated-Insurance-\$720.00; Hehr, Jo-Public Health-Reimburse Expenses-\$625.97; Int'l Academies Of Emergency Dispatch-Dispatch Center-Training -\$160.00; Intoximeters Inc.-Detention Center-Supplies -\$838.00; Kahl, Bruce-Transportation-Expense Reimburse-\$110.76; Kessler, Douglas E-Planning-Expense Reimburse-\$29.50; Kislung, Lisa-Public Defender-Rent-\$600.00; Kone Inc-County Buildings-Maintenance -\$1,433.43; Lander Medical Clinic PC-Detention Center-Medical-\$10,893.60; Lander Valley Auto Parts-Vehicle Maintenance-Parts / Supplies-\$85.49; Master's Touch LLC-County Treasurer-Mailing Service-\$752.83; Medow, Aubrey-Planning-Expense Reimburse-\$75.00; Miller, Margaret-District Court-Rent -\$300.00; Mountain Dental PC-Detention Center-Medical-\$2,139.00; Mr D's Food Center Inc.-Detention Center-Supplies -\$65.19; Napa Auto Parts-Riverton-Search & Rescue-Parts & Supplies -\$159.29; Netwrix Corporation-Computer Services-Subscription-\$3,656.27; New York Life Insurance-Segregated-Insurance-\$133.11; Next Level Gymnastics LLC-Special Tax-Move Award-\$91,000.00; Norco Inc.-Segregated-Supplies-\$4,392.86; O'Reilly Automotive Inc.-Vehicle Maintenance-Parts & Supplies -\$144.99; Osage Industries, Inc.-Vehicle Maintenance-Parts -\$95.93; Patriot Petroleum Solutions LLC-ARPA Program Grant-Fuel System -\$22,407.36; Payroll Taxes-Co Admin-Withholding /FICA-\$223,232.58; Peterbilt Of Wyoming-Vehicle Maintenance-Parts -\$126.86; Pro-Vision Inc.-Capital Asset Acquisitions-Equipment -\$3,260.77; Quadiant Leasing USA Inc.-County Attorney-Lease-\$267.03; Quest Diagnostic-Detention Center-Medical-\$460.37; Quill Corporation-County Attorney-Office Supplies-\$247.67; Remote Satellite Systems-Search & Rescue-Satellite Phone-\$69.95; Riverton Medical District-Special Tax-Move Award-\$200,000.00; Riverton Physician Practices LLC-Segregated-Drug Testing-\$652.00; Riverton Ranger, The-County Treasurer-Advertising-\$1,956.50; Riverton Winnelson Co-County Buildings-Materials / Supplies -\$57.86; Riverton, City Of-County Buildings-Utility Service-\$936.62; Rocky Mountain Automatic Doors-ARPA Program Grant-Door Install -\$12,650.00; Sagewest Health Care-Segregated-Medical-\$11,982.81; Schaub, Gregg-Transportation-Reimburse-\$150.00; Secretary Of State-County Clerk-Notary Fee-\$60.00; Shirts & More Inc.-Vehicle Maintenance-Supplies-\$150.00; Smith Psychological Services-Segregated-Services-\$800.00; Smith, Mariah-Prevention Program-Admin Assistance-\$510.00; Soule, Sierra-Public Defender-Rent-\$600.00; State Disbursement Unit-Payroll-Child Support-\$1,870.41;

State Of Wyoming-Public Defender-Office Rent -\$1,650.00; Stotz Equipment-Vehicle Maintenance-Equipment / Supplies-\$100.58; Terrance R. Martin PC-Public Defender-Rent-\$600.00; Total Net Salaries-Segregated-Salaries-\$718,656.45; Traveling Computers-Computer Services-Supplies / Services-\$3,513.88; Tri State Oil Reclaimers Inc.-Vehicle Maintenance-Recycle Used-\$150.00; T-Y Excavation Inc.-Road Construction-Maintenance-\$5,292.10; Whiting Law, P.C.-District Court-Professional Services-\$907.50; WY Department Of Employment-Segregated-Unemployment Claims-\$0.00; WY SDU-Payroll-Child Support-\$1,330.00; Wyo Child Support Enforcement-Segregated-Child Support-\$850.00; Wyo Dept. Of Workforce Services-Co Admin-Workers Comp-\$34,885.85; Wyoglass LLC- ARPA Program Grant-Window Projects-\$20,173.00; Wyoming Family Sonography LLC-Detention Center-Medical-\$350.00; Wyoming Machinery Co-Vehicle Maintenance-Parts -\$5,867.68; Wyoming Retirement System-Co Admin-Contributions-\$174,387.88; Wyonet Inc.-Computer Services-Telephone / Internet-\$10,685.52.

Ron Fabrizius moved, Clarence Thomas seconded, to accept a voucher from Cloud Peak Counseling Center in the amount of \$325.00 for one Title 25 patient and Fremont Counseling Service for August patients in the amount of \$2,700. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Abatement Summary cover page; 2) letter of support for the Wyoming State Shooting Complex Task Force; and 3) Record of Proceedings. Jennifer McCarty moved, Clarence Thomas seconded, to approve the Inberg-Miller Engineers Contract Documents for Fremont County 2023 Striping Project. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve Amendment Number Three to the Ground Ambulance Service Agreement between Fremont County Government and Frontier Ambulance, LLC in the amount of \$386,976 as an additional subsidy for Fiscal Year 2023-2024. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Sub Recipient Agreement between the Fremont County Commissioners and Greater Wyoming Big Brothers Big Sisters for TANF funding. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to acknowledge receipt of the preceding 12 months of receipts and expenditures from the County Clerk and County Treasurer pursuant to W.S. § 18-3-515. Motion carried unanimously. Jennifer McCarty moved, Ron Fabrizius seconded, to approve a NOVO Benefits Statement of Transparency with respect to broker-consultant compensation. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Instruction to Release Data to Third Party for Workpartners in association with the County Health Benefit Plan. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Contract between NOVO Benefits, LLC and Fremont County for Health Benefits Consulting Services. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve a Utilities Right-of-Way Easement Application from Black Hills Wyoming Gas LLC for Raintree Drive. Motion carried unanimously. Jennifer McCarty moved, Clarence Thomas seconded, to approve an Approach/Access Application from Gordon Maxson for Burma Road. Motion carried unanimously. Later in the meeting, Jennifer McCarty moved, Clarence Thomas seconded, to approve a LATC funded bid of \$173,000 from ComTech towards the project for the Dispatch Radio/Pager replacement authorized at \$1.4 million. Motion carried unanimously.

Republican Central Committee Chairman Scott Harnsberger was present in the audience. Jennifer McCarty moved, Clarence Thomas seconded, to approve submission of the official letter notifying the Republican Central Committee Chairman that a vacancy exists, effective October 2, 2023, for the Clerk of District Court, and pursuant to W.S. § 22-18-111, for the Central Committee to begin the process of interviewing and submitting three nominees to the Commissioners for consideration of the vacancy. Motion carried unanimously. Harnsberger stated a meeting has been set for October 5<sup>th</sup> with the Central Committee for this purpose, and that applications will close that date.

The following items in the Priority Mail were reviewed: 1) Bureau of Indian Affairs Notice of Decision of an application filed by Northern Arapaho Tribe for trust acquisition of fee lands (forwarded to the County Attorney for review); and 2) State of Board Equalization notice of proposed amendments and comments deadline of October 27<sup>th</sup>.

J.R. Oakley, JR Project Management LLC, presented a quote from 71 Construction for the concrete approach with apron for the South Federal building project in Riverton (which will remove 40' of existing curb and gutter, replace with new, prep apron section for reinforced concrete, form, pour and finish apron). The total was \$37,300.80. An alternate quote was also presented in the amount of \$5,500 for the curb and gutter replacement only. Oakley had been requested to get the bids in an attempt to fix the continuous pooling of water in the back parking lot. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the bid in the amount of \$37,330.80. Motion carried unanimously.

The Public Comment period was held.

Karen Wetzel thanked Commissioner Thomas for remarks made to the Library Board regarding their review of Director Marple's actions, she felt the Board had swept the concerns expressed under the rug. She proceeded to express comments about pornography materials available in the public libraries where children have access. She proceeded to read very graphic and obscene quotes from the book.

4-H Youth Development Educator Jennifer Matosky reviewed summer events: Jennifer McCarty moved, Clarence Thomas seconded, to proclaim October 1-7, 2023 as National 4-H Week in Fremont County. Motion carried unanimously.

Tom Johnson, Apex Surveying, stated he represents Ronald and Tiffani Weber who have submitted a Petition before the Board of Control for a change of place of use and amended certificate for a portion of the Midvale Irrigation District. He noted the transfer will not affect water rights on lands owned by Fremont County. Jennifer McCarty moved, Ron Fabrizius seconded, to approve the Consent to Petition. Motion carried unanimously.

Julie and Fred Perrett, Fox Springs Subdivision landowners, indicated they had spoken to the Transportation Superintendent Billy Meeks and Riverton Crew Chief Bruce Kahl regarding changing the status of their road to a "county maintained road. The Perrett's were asked to get the required landowner documentation and file with the County Clerk to begin the process.

A Public Hearing was held at 10:00 a.m., as advertised, to review comments following the 45-day comment period on proposed changes to the Regular and Simple Subdivision Regulations. Planning Department Supervisor Steve Baumann stated he had received no comments and the Commission Administrative Secretary concurred. He stated the Planning Commission has spent a lot of time on the proposed amendments due to language changes in State Statute since 2019 and 2023 new real estate and banking requirements. They recommended approval and the County Attorney's Office has also reviewed the amendments. Jennifer McCarty moved, Clarence Thomas seconded, to approve the amended Fremont County Regular and Simple Subdivision Regulations. Motion carried unanimously.

Commissioner meeting reports were given:

Library Director Anita Marple presented three personnel updates and requests to rehire the positions which are all located at the Riverton Branch and all full-time, benefited: 1) Riverton Branch Manager (\$43,320-\$49,560), and the position is a result of restructure from Assistant Manager position; 2) Adult Services Library Assistant II (\$31,512); and 3) Youth Services Lead Librarian (\$37,900). Jennifer McCarty moved, Clarence Thomas seconded, to approve refilling all three positions as requested. Motion carried unanimously.

Anita Marple proceeded to review the LATC funded project for the Riverton Library Landscaping Project, authorized at \$35,000. Bids for the various phases of the project are from 1) Precision Dirt Works - \$12,197.76; 2) Precision Outdoor Power & Sharpening - \$20,192.10; and 3) Matt Shaw Concrete - \$2,483.49. Jennifer McCarty moved, Clarence Thomas seconded, to accept the bids as presented totaling \$34,873.35. Motion carried unanimously.

In other business, Commissioner Thomas expressed concern that the Library Board should address security issues, specifically at the Riverton Branch.

There being no further business, Clarence Thomas moved, Jennifer McCarty seconded, to adjourn the Regular meeting at 10:30 a.m. and reconvene for a Regular Meeting at 9:00 a.m. on October 10, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD

