

STATE OF WYOMING )  
 ) ss.  
COUNTY OF FREMONT )

LANDER, WYOMING  
OFFICE OF THE FREMONT COUNTY COMMISSIONERS  
AUGUST 1, 2023

**OFFICIAL MINUTES**

The Board of Fremont County Commissioners met in Regular Session at 9:00 a.m. with the following members present: Chairman Larry Allen, Vice-Chairman Mike Jones, Jennifer McCarty, Clarence Thomas and Ron Fabrizius. County Clerk Julie A. Freese and Civil Deputy Attorney Nathan Maxon were present.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the agenda as presented. Motion carried unanimously.

Jennifer McCarty moved, Clarence Thomas seconded, to approve the minutes of the Regular Meeting held on July 18, 2023. Motion carried unanimously.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept the bills for payment. Motion carried unanimously.

Bills are listed in the following format: Vendor – Department – Description – Amount: 307 Shredding LLC -County Clerk-Services-\$1950.00; 71 Construction-ARPA Program Grant-Paving Fairgrounds-\$58852.00; A & I Distributors-Vehicle Maintenance-Oil/Fluids-\$500.46; Ace Hardware-Lander-County Buildings-Materials/Supplies-\$260.87; Ace Hardware-Riverton-Vehicle Maintenance-Materials/Supplies-\$8.37; Airgas USA LLC-Vehicle Maintenance-Supplies -\$37.75; Allen, Larry-County Commission-Reimburse Expenses-\$3150.00; Amend, Chris A-District Court-Jury Duty-\$118.00; American Family & Life Insurance-Segregated-Insurance-\$4900.33; Anderson, Rowdy C-District Court-Jury Duty-\$77.00; Apple Valley Tree & Lawn Care LLC-Road Construction-Contractual Services-\$4225.00; B & B Enterprises LLC-Planning-Signs & Supplies-\$259.70; B&M Septic & Excavation Services LLC-Road Construction-Contractual Services-\$4625.00; Bailey Enterprises, Inc-County Assessor-Vehicle Fuel-\$54.01; Bailey Enterprises, Inc-Inventory-Bulk Fuel -\$35182.47; Bank of the West Acct Analysis-Investment Pool-Analyzed Charges-\$103.54; Barten, Steve J.-District Court-Jury Duty-\$36.00; Bass, Sherri S-District Court-Jury Duty-\$118.00; Big Horn Tire Inc-Vehicle Maintenance-Vehicle Tires -\$4058.40; Black Hills Energy-County Buildings-Utility Service-\$3040.83; Bloedorn Lumber-Lander-County Buildings-Materials Supplies-\$190.58; Bloedorn Lumber-Riverton-Transportation-Materials & Supplies -\$36.17; BLR-County Clerk-HR Subscription -\$3301.00; Blue Cross Blue Shield of WY-Co Admin-Health Insurance Claims-\$398602.65; Blunck, Erik Del-District Court-Jury Duty-\$70.00; Burden, Glen P-District Court-Jury Duty-\$120.00; Capital Business Systems, Inc-COVID 19 Grant-Supplies & Service -\$74.16; Carr, Ronalee C-District Court-Jury Duty-\$30.00; Casados, Phillip M-District Court-Jury Duty-\$30.00; Classic Plastics Corporation-County Coroner-Supplies-\$7344.00; Clerk of the Circuit Court-County Attorney-Recording Fees-\$5.00; Clifford, Gregory P. MD PC-Detention Center-Inmate Medical-\$3210.00; Clinical Colleagues, Inc-Detention Center-Inmate Medical-\$1400.00; Coburn, James W-District Court-Jury Duty-\$61.00; Colonial Life & Accident Insurance-Segregated-Insurance-\$699.07; Correctional Counseling, Inc-CAST-Educational Programs-\$3408.50; Crichton, Drew H-District Court-Jury Duty-\$58.00; Damrill, Kaley R-District Court-Jury Duty-\$59.00; Danyne Cooper Counseling, LLC-Cast-Contractual Services-\$1250.00; Davis & Cannon LLP-County Assessor-Tax Appeal-\$275.00; Dechert, Stephen M-District Court-Jury Duty-\$63.00; Department of Family Services-Public Health-Background Check-\$98.00; Desert Mountain Corporation-Road Construction-Supplies-\$14058.10; Dubois Telephone Exchange-County Sheriff-Telephone Service-\$719.66; Duran, Sunny Rae-District Court-Jury Duty-\$59.00; Eagle Uniform & Supply Co-Vehicle Maintenance-Laundry-\$293.04; Empower Trust-Segregated-Wyoming Benefits-\$8490.00; Enos Trucking LLC-1% Gravel Projects-Contract Services-\$6887.50; Everything2go.Com LLC-Public Health Emergency Prep-Supplies -\$4801.00; Fabrizius, Billy-Transportation-Reimburse Expenses-\$150.00; Fehring, Leesa M-District Court-Jury Duty-\$70.00; Floyd's Truck Center WY-Vehicle Maintenance-Parts -\$265.88; Fossey, Christain T-District Court-Jury Duty-\$63.00; Foutz, Robert C-District Court-Jury Duty-\$30.00; Fremont Chevrolet GMC-Capital Asset Acquisitions-Vehicle-\$36055.00; Fremont County Assoc. of Govt.-County Commission-Membership Dues -\$8000.00; Fremont County Assoc. of Govt.-Special Tax-Economic Development-\$33641.66; Fremont County Treasurer-Co Admin-Health Insurance-\$366192.00; Fremont County Treasurer-Co Admin-Section 125 Benefits-\$35423.97; Fremont Orthopaedics PC-Detention Center-Inmate Medical-\$8809.00; Frontier Ambulance LLC-Fremont County Ambulance-Subsidy -\$119627.00; Gandy, Jeffrey W-District Court-Jury Duty-\$60.00; George, Colten D-District Court-Jury Duty-\$124.00; Glassburn, Jennifer M.-Public Defender-Court Transcripts -\$2096.50; Grainger-County Buildings-Materials/Supplies -\$270.13; Greenwood Mapping Inc-County Assessor-Maps-Server Host &Support-\$5700.00; Hamilton Land Surveying Inc-Road Construction-Services -\$12068.20; Hasco Industrial Supply-Vehicle Maintenance-Materials/Supplies-\$152.86; HDR Engineering Inc-Transportation-Engineering-\$3128.10; Healthsmart Benefit Solutions-Segregated-Insurance-\$688.00; Hehr, Jo-Public Health-Reimburse Expenses-\$387.20; High Country Construction Inc-Road Material Inventory-Supplies-\$2206.03; Hill, Demar D-District Court-Jury Duty-\$124.00; Hinds, Paula E.-Culture & Recreation-Expense Reimburse-\$300.00; Hinkle, Brock M-District Court-Jury Duty-\$62.00; Jace Water Service Inc-1% Gravel Projects-Contract Services-\$12107.50; James Tower, Kimber-Planning-Expense Reimburse-\$31.50; Kenyon, Linda L-District Court-Jury Duty-\$59.00; Kessler, Douglas E-Planning-Expense Reimburse-\$29.50; Kisling, Lisa-Public Defender- Rent-\$600.00; Lander Valley Auto Parts-Vehicle Maintenance-Parts/Supplies -\$137.16; Lander Valley Physicians Practice-Health & Welfare-Title 25 Patients-\$1019.00; Lawrence, Rodrick G-District Court-Jury Duty-\$30.00; LCI Trucking & Construction LLC-1% Gravel Projects-Contract Services-\$6452.50; Lutz, Khrystyn R-District Court-Jury Duty-\$30.00; Master's Touch LLC-County Treasurer-Postage -\$12941.76; Maurisak, Joseph-Vehicle Maintenance-Expense Reimburse-\$160.00; Maven Imaging LLC-LATC Program Grant-Equipment -\$41600.00; Medow, Aubrey-Planning-Expense Reimburse-\$37.50; Miller, Margaret-District Court-Rent -\$300.00; Mr D's Food Center Inc-Segregated-Supplies-\$241.30; Napa Auto Parts-Riverton-Transportation-Parts & Supplies -\$215.61; Natrona County Sheriff-Detention Center-Inmate Housing -\$585.00; New

York Life Insurance-Segregated-Insurance-\$133.11; NMS Laboratories-Juvenile Treatment Court-Drug Testing -\$121.00; Norco Inc-County Buildings-Supplies -\$2612.25; Novo Benefits-Health Benefit Plan-Services-\$5410.59; Office Shop Inc, The-Computer Services-Maintenance -\$615.46; One Stop Market-Search & Rescue-Vehicle Fuel-\$104.08; O'Neal, William L-District Court-Jury Duty-\$166.00; O'Reilly Automotive Inc-Vehicle Maintenance-Parts & Supplies-\$28.99; Osier, Terrence A-District Court-Jury Duty-\$75.00; Palace Pharmacy-Detention Center-Inmate Rx's-\$2924.45; Patel, Ankita C-District Court-Jury Duty-\$59.00; Payroll Taxes-Co Admin-Withholding/FICA-\$220074.93; Pedersen, Gary R-District Court-Jury Duty-\$118.00; Plaisted, Cody Ray-District Court-Jury Duty-\$30.00; Post, Raymond-Segregated-Car Wash -\$107.73; Quigley, Sheila Mae-District Court-Jury Duty-\$126.00; Quill Corporation-Fremont County WIC-Supplies-\$587.24; R C Lock & Key-County Buildings Detention-Supplies & Services-\$34.75; R T Communications-Dispatch Center-Telephone Service-\$444.11; Riverton Physician Practices LLC-County Sheriff-Drug Testing-\$147.00; Riverton Ranger, The-Road Construction-Advertising-\$148.20; Riverton, City of-County Buildings-Water/Sewer-\$912.63; Riverton, City of-Special Tax-Economic Development-\$67283.32; Roach, Rebekah-County Attorney-Expense Reimbursement-\$47.60; Robinson, Maria L-District Court-Jury Duty-\$80.00; Rocky Mountain Boilers Inc-ARPA Program Grant-Replacement Boiler-\$37881.00; Rocky Mountain Boilers Inc-County Buildings-Services-\$4320.00; Romney, Briant S-District Court-Jury Duty-\$35.00; Russell, Aidan M-District Court-Jury Duty-\$35.00; Sagewest Health Care-Detention Center-Inmate Medical-\$21907.75; Sanderson, Layne R-District Court-Jury Duty-\$120.00; Sawyer, Joan R-District Court-Jury Duty-\$124.00; Secretary of State-Segregated-Notary Fees-\$120.00; Six Robbles' Inc-Vehicle Maintenance-Parts -\$18.32; Sonntag, Sharma L-District Court-Jury Duty-\$38.00; Soule, Sierra-Public Defender-Rent -\$600.00; Spiess, Michelle L-District Court-Jury Duty-\$35.00; State Disbursement Unit-Payroll-Child Support-\$1870.41; State of Wyoming-Public Defender-Office Rent -\$1650.00; Terrance R. Martin PC-District Court-Court Appointment-\$2096.25; Terrance R. Martin PC-Public Defender-Rent-\$600.00; Top Priority Drain Cleaning LLC-County Buildings-Contract Service-\$540.00; Total Net Salaries-Segregated-Salaries-\$716688.25; Traveling Computers-Computer Services-Upgrade-\$2568.97; T-Y Excavation Inc-Road Construction-Maintenance-\$7105.00; Union Telephone Company-Segregated-Cellphone Service-\$379.10; Velarde, Rachel A-District Court-Jury Duty-\$30.00; Watson, Derek D-District Court-Jury Duty-\$70.00; Western Printing, Inc-Segregated-Supplies-\$2521.45; Wheeler, Malachi J-District Court-Jury Duty-\$30.00; Whiting Law, P.C.-District Court-Court Appointment-\$682.50; Woodward, Doreen G-District Court-Jury Duty-\$120.00; Wunder, Katie-District Court-Jury Duty-\$56.00; WY Dept of Employment-Segregated-Unemployment Claims-\$0; WY Law Enforcement Academy-Detention Center-Training -\$62.00; WY SDU-Payroll-Child Support-\$1330.00; Wyo Child Support Enforcement-Segregated-Child Support-\$850.00; Wyo Dept of Workforce Service-Co Admin-Workers Comp-\$34250.44; Wyoming Behavioral Institute-Health & Welfare-Title 25-\$6032.00; Wyoming Family Sonography LLC-Detention Center-Inmate Medical-\$550.00; Wyoming Machinery Co-Segregated-Parts & Service -\$2311.31; Wyoming Retirement System-Co Admin-Contributions-\$169799.10.

Jennifer McCarty moved, Ron Fabrizius seconded, to accept a voucher from Fremont Counseling Service in the amount of \$2,100 for June Title 25 patients. Motion carried unanimously.

The following items in the Signature File were reviewed: 1) Letter of appreciation to Joanna Kail for service on the Fremont County Museum Board; 2) Abatement Summary cover pages; and 3) Record of Proceedings. Mike Jones moved, Jennifer McCarty seconded, to approve an Amendment to the Bank of the West Commercial Card Program Agreement with BMO Harris Bank as successor to Bank of the West. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to approve an increased authorization for an ARPA #2 project for three ambulance command vehicles from \$155,000 to \$175,377.75 to include funding set up costs and for the vehicles to be drop shipped to Premier Vehicle Installations for agreed set up. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve the Contract between Wyoming Department of Health, Public Health Division and Fremont County in the amount of \$105,000 setting forth terms to develop Public Health emergency preparedness and response capability through the implementation of the Centers for Disease Control and Prevention Public Health Preparedness Capabilities. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve the Agreement among Wyoming Department of Health, Public Health Division, Fremont County WIC Program and Fremont County for FY 2023-2024. Motion carried unanimously. Mike Jones moved, Clarence Thomas seconded, to approve two Approach/Access Applications from James Starkey and Sherrie Lawhon for Lot 149 and Lot 150, Soda Springs Drive, Dubois. Motion carried unanimously. Mike Jones moved, Ron Fabrizius seconded, to approve the Annual Compensation Agreement between the University of Wyoming and Fremont County for the 4-H Educator Position. Motion carried unanimously. Mike Jones moved, Jennifer McCarty seconded, to increase the authorization for the Capital Revolving Fund project for the ISS Firewall Replacement from \$30,100 to \$30,380 and accept the bid from Traveling Computers, Inc. in the amount of \$30,379.04. Motion carried unanimously.

The following items in the Priority Mail were reviewed: 1) Fair Board Manager's request for Commission judging two events at the Fremont County Fair. 2) Clarence Thomas moved, Jennifer McCarty seconded, to appoint Sheriff's Office Deputy Anthony Armstrong to the Fremont County Executive Health Insurance Committee to replace Deputy Sarah Trehearne who recently retired. Motion carried unanimously. 3) A request from IT Supervisor Kevin Shultz for funding through the Capital Revolving Fund for the next cycle of PC replacements. The Commissioners did not take any action pending a cost for the project. 4) A letter from Circuit Court Judge Coombs was reviewed regarding a list of things he would like done before the Court Reconstruction Project is considered complete. The Board felt that most of the items have been completed but will keep in touch with the remaining items. 5) The Department of Audit's invitation to

the Public Officer Training for virtual and in person training in the event Elected Officials are unable to take the training at the upcoming WACO Conference. 6) Douglas L. Thompson's "Open Letter to the Commissioners" regarding concerns with recent actions at the Library. The Board stated they are researching the concerns and will respond.

The Public Comment Period was held.

Dr. Troy Jones spoke on behalf of a large contingency present in the audience regarding concerns with the recent library board appointment process and subsequently distributed copies of related e-mails received from a FOIA request of e-mails from the Library Director, Library Board, County Clerk and Commission Secretary. The group had concerns that included possible "collusion" among the Commission secretary regarding accepting a late application from an incumbent, as well as internal e-mails among the Library Director and Library Board members regarding the new board applicants. As the Commission had not been included in the FOIA request and had not seen the e-mails until this date, they stated they would need time to review them and the allegations made.

Karl Falken distributed a handout titled "Why the Fremont County/Municipal Multi Hazard Mitigation Action Plan Should Address a Nuclear Weapons Attack". He stated his submission of the document to the Commission the previous year and did not feel it had received the review necessary at the local or state level. Chairman Allen stated the document submitted last year was forwarded to the previous Emergency Management Coordinator who had sent on to the State Office of Homeland Security as well but stated he would make sure the new Coordinator received the information as well and ask him to work with State offices accordingly. Mr. Falken had contacted U.S. Representative Hageman who was not aware of the document; however, the Commissioners stated the County Emergency Management Coordinator reports directly to the State Office of Homeland Security, not US legislators.

Tina Clifford addressed the Commission and stated she was one of the applicants who interviewed for the two recent vacancies on the Library Board. She stated that volunteerism for such a position is important and it is hard to find people interested to apply. She felt that taking a late application (from the date advertised) could also make citizens question the entire election process. She further brought up the controversy the previous year when the former Chair called people "ding dongs" and felt the people of Fremont County were owed an apology. She has further sent a letter of concern to the County Attorney and has yet to receive a response and asked the Commission to also look into what had happened with the interview process this year.

Amy Vincent, LOR Foundation, briefly reviewed discussion during a previous meeting when Sheriff Lee informed the Commission of funding from them for Search and Rescue for new radios. She will get on the agenda for a formal presentation in the near future due to time constraints this day.

State House Representative #33 District Sarah Penn requested a response to the allegations made regarding the Library Board appointment process. Commissioner Thomas stated he needs time to review the information in order to be able to make a sound judgement. He stated truth and knowledge is important in order to make good decisions. Commissioner Thomas subsequently asked for an Executive Session later in the meeting for that purpose.

In closing, Chairman Allen stated the Commission will review the e-mails presented today regarding the Library appointments and e-mails and act accordingly.

Wellness & Safety Coordinator Tatum Hall provided an update on the various wellness programs available to County employees and family members.

Treatment Courts and Youth Services Director Cassie Murray reviewed the Amendment One to the Contract between Wyoming Department of Family Services and Fremont County Board of County Commissioners. The Amendment outlines amended responsibility of services for the Community Juvenile Services Board for the \$106,583 award. Murray noted the amendment follows recent legislative changes. Mike Jones moved, Clarence Thomas seconded, to approve Amendment One as presented. Motion carried unanimously.

Fremont County Recreation Commission member Ron Cunningham was joined by JR Project Management representative J.R. Oakley to review the ARPA #2 project authorized for the Youth Camp Remodel Project for a total of \$186,109. A spreadsheet of Youth Camp Financial Updates was presented for review, indicating a total of \$129,472.23 to date for the Window/Door Replacement; Fire

Suppression; Oven/Stove; Walk-In Cooler; Stainless Sinks and Floor Mount Mixer. This represents a balance of \$3,672.23. The Aeration Upgrade project indicates a local contractors estimate of \$234,032.23. Additional funding will be required for the project, and the men stated they would not proceed until 2024 and felt the contractor would hold firm on prices, especially if the equipment purchase could be made this year. The solar project is 95% completed and they are now waiting to convert over when the camp is empty, hopefully in the next several weeks.

Vice-Chairman Mike Jones asked for an amendment to the Fremont County Board of Commissioners Guidelines for the Conduct of Meetings. The specific change is the "Ratified Action" item, previously allowing commissioners to be polled via e-mail or telephone, and majority assent obtained for the action needed, then at the next regularly called meeting, ratify said action. The new wording now reads "Special Action" stating that when action needs to be taken prior to a meeting of the board, a special meeting must be called and follow public procedures. Civil Deputy Attorney Maxon further forwarded a copy of Teton County's Rules for informational purposes. Mike Jones moved, Ron Fabrizius seconded, to approve the Fremont County Amended Rules as presented. Motion carried unanimously.

Shoshone National Park representatives were present for an update to the Commission. Present was Washakie District Ranger Steven Schacht, Wind River District Ranger Jeff Von Kenast, Outdoor Recreation Planner Paul Rau and Kassy Skeen.

Jennifer McCarty moved, Clarence Thomas seconded, to adjourn into Executive Session for personnel. Motion carried unanimously. County and Prosecuting Attorney Patrick LeBrun was present. Jennifer McCarty moved Mike Jones seconded, to return to Regular Session. Motion carried unanimously.

Jason Lund, Carver Florek & James LLC, presented the audit for fiscal year ending June 30, 2022.

Vice-Chairman Mike Jones reviewed the Proposal for EMS Exploratory Committee he submitted for review. He further distributed a Report from Frontier Ambulance for 2022 and for the first half of 2023. The proposal asked for a committee to be asked "How does the county fund ambulance in the future", and not direct a solution (district, tax, etc.). The Committee would be made up of Legacy people, county officials involved with the issue when the county pursued an outside contractor in 2015, as well as two people from each Commissioner district. Clarence Thomas moved, Jennifer McCarty seconded, to approve the Proposal as submitted. Motion carried unanimously. The Board was asked to seek out two individuals from their Districts and continue discussion at the following meeting. Vice-Chairman Jones will work on a synopsis to advertise the Committee's intentions as they will work on a county survey to gain input from citizens on how best to proceed with funding the EMS system.

There being no further business, Jennifer McCarty moved, Mike Jones seconded, to adjourn the Regular Meeting at 3:00 p.m. and reconvene for a Special Meeting at 9:00 a.m. on August 7, 2023. Motion carried unanimously.

A full detailed report (informational only) and the official minutes are posted on Fremont County's website ([www.fremontcountywy.gov](http://www.fremontcountywy.gov)). The meeting can also be accessed via YouTube (Fremont County WY Government).

/s/ LARRY ALLEN, CHAIRMAN  
FREMONT COUNTY COMMISSIONERS

ATTEST:

/s/ JULIE A. FREESE, FREMONT COUNTY CLERK AND CLERK OF THE BOARD