

# Final Budget

Fremont County Association of Governments	
Budget Hearing Information	
2554 Airport Drive	<b>Location:</b> Hudson WY Town Hall; 333 S Main St, Hudson, W
Riverton, WY, 82501	<b>Date:</b> June 27th, 2024
(307) 856-9782	<b>Time:</b> 12:00PM
Fremont County	<b>Budget Prepared by:</b> Tim Nichols, Administrator

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The Fremont County Association of Governments (FCAG), established in 1983 as a joint powers board comprising seven distinct government entities, was initially formed to collaboratively address local issues. Over the years, FCAG has expanded its responsibilities to include the oversight of the Wind River Transportation Authority and the disbursement of Fremont County Community Service Block Grant Funds. Due to its focus on local government functions, FCAG's financial actions align closely with those of local governments. Monthly meetings are conducted with a set agenda, during which financial reports are presented and actions are voted on. An annual budget is presented and approved by the board each year.

FCAG manages three primary organizational functions:

- 1.Operation of Fremont County's County-wide Transit – Wind River Transportation Authority (WRTA)
- 2.Administration of Community Service Block Grants in Fremont County
- 3.Coordination of Activities between Board Members

**Budget Variations Explanation**

There are two primary factors explaining the significant budget variations over the past few years:

- 1.Leadership Change in November 2024: FCAG and WRTA experienced a significant change in leadership, potentially leading to methodological changes based on the perspectives of the new administration.
- 2.Increase in ½% Sales Tax for Economic Development: A notable increase in the accrual of this tax led FCAG to establish the Ground Transportation Fund. This fund allows providers who meet specific criteria to apply for additional operational and capital funding.
- 3.Programmatic Changes and Staffing Enhancements:
  - Wind River Transportation Authority: WRTA is undergoing significant programmatic changes in the next fiscal year. These changes include expanding routes, improving service frequency, and upgrading infrastructure to better serve the community's needs.
  - Community Service Block Grants (CSBG): FCAG has recently opted to employ a CSBG Director and Case Manager to enhance the administration and delivery of community services. This decision reflects a commitment to improving service efficiency and support for grant recipients.

**Revenues Line Item Explanations:**

Forecasted Revenue

R-2.5 Other – The anticipated FY25 10% Ground Transportation collection of ½% Sales Tax for Economic Development funds. These dollars are first collected from the state by the municipalities and County Commission, then distributed to FCAG accordingly.

R-3.2 Sales of Goods or Services – These are the dollars generated by WRTA through contracts for services

R-3.3 Other Assessments - These are funds generated by FCAG for Membership/Dues

R-4.2 Federal Grants thru State Agencies – Both WRTA and CSBG operate on grant funds distributed by the state of Wyoming from Federal programs.

**S-B RESERVE DESCRIPTION**

FCAG does not at this time have any official reserves, it retains its surplus in the General Fund

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Mayor Monte Richardson	1/1/27	<input checked="" type="checkbox"/> <b>Yes</b>
Mayor Joel Highsmith, Chair	1/1/27	
Commissioner Ron Fabrizius	1/1/27	
Mayor Pat Neveux, Vice Chair	1/1/27	
Mayor Tim Hancock	1/1/27	
Mayor Matt Pattison	1/1/27	
Maor Sherry Oler, Secretary/Treasurer	1/1/27	

  

<b>If Yes, enter</b>	Address of office: 2554 Airport Drive
City, State, Zip:	Riverton, Wyoming 82501
Phone Number:	307-856-7118
Hours Open:	Monday-Friday 8 a.m. - 4 p.m.

Where are the minutes of your board meeting available for public review?  
 Minutes are located on-site at the office available for review

How and where are the notices of meeting posted for the public?  
 Notices for meetings are emailed to board members, local media and members of the public. They are also posted on the local media calendar.

Where are the public meetings held?  
 Meetings are rotated to to each member's community at public locations and open to the public.

# FINAL BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$2,591,223	\$2,160,653	\$3,676,151	\$3,676,151
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$4,068,121	\$2,946,243	\$4,366,837	\$4,366,837
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
<b>Additional Funding Needed :</b>				<b>\$0</b>	<b>\$0</b>
<b>Projected Surplus:</b>				<b>\$690,686</b>	<b>\$690,686</b>

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$383,950	\$328,590	\$271,000	\$271,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$459,110	\$453,994	\$478,936	\$478,936
S-10	<b>Grants</b>	\$1,547,530	\$1,259,928	\$2,323,380	\$2,323,380
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$1,285,697	\$511,897	\$662,152	\$662,152
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$3,676,287	\$2,554,410	\$3,735,468	\$3,735,468
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FY 7/1/24-6/30/25 Fremont County Association of Governments

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$10,376	\$107,556	\$1,263,327	\$1,263,327
S-16	<b>Interest and Fees On Debt</b>	\$53	\$0	\$0	\$0
S-17	<b>Administration</b>	\$144,702	\$165,116	\$223,704	\$223,704
S-18	<b>Operations</b>	\$2,206,831	\$1,558,280	\$1,887,539	\$1,887,539
S-19	<b>Indirect Costs</b>	\$229,261	\$329,700	\$301,581	\$301,581
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$2,591,223	\$2,160,653	\$3,676,151	\$3,676,151

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$391,834	\$391,834	\$631,369	\$631,369
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

Date adopted by Special District June 27th, 2024

**DISTRICT ADDRESS:** 2554 Airport Drive  
Riverton, WY, 82501

**PREPARED BY:** Tim Nichols, Administrator

**DISTRICT PHONE:** (307) 856-9782

# Final Budget

Fremont County Association of Governments

FYE 6/30/2025

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001				
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$459,110	\$453,994	\$478,936	\$478,936
R-2.5 <b>Total Government Support</b>		\$459,110	\$453,994	\$478,936	\$478,936
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$50,475			
R-3.2 Sales of Goods or Services	4300	\$282,119	\$272,821	\$239,500	\$239,500
R-3.3 Other Assessments	4503	\$51,356	\$55,769	\$31,500	\$31,500
R-3.4 <b>Total Operating Revenues</b>		\$383,950	\$328,590	\$271,000	\$271,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$1,547,530	\$1,259,928	\$2,323,380	\$2,323,380
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$1,547,530	\$1,259,928	\$2,323,380	\$2,323,380
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>LOR Local Grants</u>	4500			\$33,601	\$33,601
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,285,697	\$511,897	\$628,551	\$628,551
R-5.4 <b>Total Miscellaneous</b>		\$1,285,697	\$511,897	\$662,152	\$662,152
R-5.5 <b>Total Forecasted Revenue</b>		\$3,676,287	\$2,554,410	\$3,735,468	\$3,735,468
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Fremont County Association of Governments

FYE 6/30/2025

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property			\$100,000	\$100,000
E-1.2	Vehicles	\$10,376	\$107,556	\$900,000	\$900,000
E-1.3	Office Equipment			\$11,376	\$11,376
E-1.4	Other (Specify)				
E-1.5	Software Procurement			\$115,979	\$115,979
E-1.6	Equipment/Facility Upgrade			\$47,739	\$47,739
E-1.7	see additional details			\$88,233	\$88,233
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$10,376	\$107,556	\$1,263,327	\$1,263,327

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator		\$15,000	\$15,000	\$15,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Payroll reimbursement for personnel services	\$7,444	\$18,030	\$18,030	\$18,030
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel		\$0	\$2,500	\$2,500
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$33,556	\$24,018	\$25,500	\$25,500
E-4.3	Other (Specify)				
E-4.4	Legal/Professional Fees	\$2,209	\$3,491	\$7,000	\$7,000
E-4.5	Drug Testing	\$1,880	\$1,938	\$3,500	\$3,500
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	11157	\$31,579	\$6,850	\$6,850
E-5.2	Office equipment, rent & repair	48284	\$29,820	\$56,468	\$56,468
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Computer Software/IT	\$10,321	\$0	\$40,191	\$40,191
E-5.7	Community Needs Assessment			\$5,000	\$5,000
E-5.8	see additional details	\$29,851	\$41,241	\$43,665	\$43,665
E-6	<b>TOTAL ADMINISTRATION</b>	\$144,702	\$165,116	\$223,704	\$223,704

# Final Budget

**OPERATIONS BUDGET**

		DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations	7202	\$651,793	\$716,521	\$888,957	\$888,957
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	Non-Board Domestic Travel	7212	\$6,379	\$2,552	\$13,000	\$13,000
E-8.4	_____	7212				
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Fuel & Oil Expenses	7220	\$146,635	\$96,985	\$170,736	\$170,736
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Program Management/Services	7230	\$443,845	\$177,058	\$158,060	\$158,060
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	CSBG 1099 Coordinator	7400	\$79,478			
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Preventative Maintenance Expenses	7450	\$125,432	\$94,507	\$136,200	\$136,200
E-12.2	Building Utilities	7450	\$13,928	\$10,733	\$13,585	\$13,585
E-12.3	Department to Department Transfers	7450	\$732,079	\$455,335	\$487,000	\$487,000
E-12.4	Ground Transportation Fund Awards	7450	\$7,262	\$4,590	\$20,000	\$20,000
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$2,206,831	\$1,558,280	\$1,887,539	\$1,887,539

# Final Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$5,147	\$6,380	\$6,380	\$6,380
E-14.2	Buildings and vehicles	\$26,382	\$25,893	\$26,574	\$26,574
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$94,918	\$47,750	\$53,735	\$53,735
E-15.2	Workers Compensation	\$23,170	\$63,393	\$75,734	\$75,734
E-15.3	Unemployment Taxes		\$3,254	\$4,074	\$4,074
E-15.4	Retirement	\$79,644	\$70,527	\$92,376	\$92,376
E-15.5	Health Insurance			\$0	
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	Medicare			\$12,567	\$12,567
E-15.9	see additional details				
			\$112,503	\$30,142	\$30,142
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$229,261</b>	<b>\$329,700</b>	<b>\$301,581</b>	<b>\$301,581</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal				
D-1.2	Interest	\$53			
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$53</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Fremont County Association of Governments  
**NAME OF DISTRICT/BOARD** \_\_\_\_\_

FYE 6/30/2025

<b>GENERAL FUNDS</b>				
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		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-1.1	General Fund Checking	\$344,434	\$344,434	\$631,369	\$631,369
C-1.2	Savings and Investments	\$47,400	\$47,400		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$391,834</b>	<b>\$391,834</b>	<b>\$631,369</b>	<b>\$631,369</b>

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$391,834</b>	<b>\$391,834</b>	<b>\$631,369</b>	<b>\$631,369</b>

	<b>DOA Chart of Accounts</b>			
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>			

C-3		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	<b>1090</b>			
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C-4		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>BOND FUNDS</b>	<b>1060</b>			
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C-5		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>