



CONTACT

Building Department
(815) 469-2177

RETAINING WALLS

OVERVIEW:

A permit is required for the construction of retaining walls. The current building permit fee is \$55.00.

APPLYING FOR THE PERMIT:

The property owner will need to submit the following information when applying for this permit:

- Complete and submit a building permit application.
- Submit a detailed description of the proposed work including material specifications and information on the drainage system of the retaining wall. Retaining walls more than (3) feet in height may have to apply for a variance.
- Submit a plat of survey indicating the proposed location of the retaining wall in relation to the property lines. Retaining walls cannot be constructed in drainage swales or obstruct the overland flow of storm water.
- Retaining walls adjacent to a driveway must be designed by a licensed professional (architect or civil engineer) and identify all structural components including providing profiles on the proposed height. Retaining walls exceeding (3) feet in height also need to be designed by a licensed professional.
- Submit Developers approval and or Homeowners Association approval if applicable for your subdivision.
- Contractor registration is required prior to issuance of the permit.
- **Required Inspections:** Final inspection to verify compliance with the approved plans.