



CONTACT

Special Events Department
(815) 469-2177

ENTERTAINMENT PERMIT – E.P.

A permit is required for indoor and outdoor entertainment, on private property, within our commercial, industrial, and historic districts. This includes any amplified live entertainment as well as any other amplification through a speaker. The current entertainment application fee is \$75.00.

APPLYING FOR THE PERMIT:

The property/business owner will need to submit the following information when applying for this permit:

- Complete and submit one (1) Entertainment Permit Application. This application must be provided to the Village of Frankfort Special Events staff, **no less than 7 days** prior to the proposed event. **Please note permits will not be provided to establishments on the same day, within 250 feet of each other. (In cases of same day requests, it will be first come, first served).**
- Submit a plat of survey or aerial identifying any proposed entertainment and/or stage areas, inclusive of their distance from all property lines (if outside). *Please note stages or areas of entertainment are limited to the following:*

Indoors:

- Cannot exceed maximum occupancy, provided by Frankfort Fire Department
- Stage or entertaining area limited to a maximum occupiable area of 200 square feet
- Stage construction drawings required, if applicable
- Entertainment is not audible beyond fifty (50) feet from the exterior walls of the business in any location
- In a multi-tenant building, music cannot be audible in adjacent units

Outdoors:

- **Outdoor entertainment within the historic (H1) district is limited to acoustic performances, with only an entertainer's voice and string instruments being amplified.**
- Only establishments with special use approval for outdoor dining/seating or an outdoor beer garden may be permitted
- Stages or areas of entertainment cannot be located any closer than 25 feet to an associated property line, nor can they exceed an occupiable area of more than 200 square feet.
- Stage construction drawings and tent manufacturer specifications are required to be provided, if applicable
- Identify the direction of amplification. Speakers or other sound amplification equipment shall be directed, to the extent possible, toward the permit holder's structure
- The amplified sound shall be controlled so that it will not be:
 - Unreasonably loud (amplification is not audible from 100 feet away from neighboring property lines)
 - Disturbing or creating a nuisance within the neighborhood
 - Amplification or live entertainment cannot extend past 9:00 p.m. daily, nor commence any earlier than 12:00 p.m.

EXCLUSIONS:

- Indoor/outdoor ambient music. Defined as music, often recorded, and intended to provide a soothing background, usually played over speakers in public spaces, such as railway stations or restaurants.
- Government entities – ambient music (definition above) and live/recorded informational messages.

