

Dana Ludwig, PE, CFM, CPESC
Direct Line: (815) 412-2702
Email: dludwig@reltd.com

May 28, 2020

Illinois Environmental Protection Agency
Water Pollution Control
Compliance Assurance Section #19
P.O. Box 19276
Springfield, IL 62794-9276

RE: Village of Frankfort
NPDES Permit MS4 Annual Report
Reporting Cycle 2019-2020
Permit No. ILR40 - 0194

Dear Sir/Madam:

Enclosed please find the following items regarding the NPDES Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4) for the Village of Frankfort:

- MS4 Annual Facility Inspection Report for 2019-2020
- Various Attachments supporting Minimum Control Measures

Municipally funded construction projects over one acre that occurred during the reporting cycle:

- Frankfort Wastewater Treatment Plant Facility Consolidation
- Saint Francis Road Reconstruction

This documentation has also been emailed to epa.ms4annualinsp@illinois.gov. If you have any questions, please call me at (815) 412-2702.

Very truly yours,

ROBINSON ENGINEERING, LTD.

Dana E. Ludwig, PE, CFM, CPESC
Senior Project Manager

Encl.

xc: Terry Kestel, Public Works Superintendent – Village of Frankfort
Jay Patel – IEPA-Des Plaines office
Van Calombaris, PE – Robinson Engineering, Ltd.

Village of Frankfort, NPDES Permit No. ILR 400194
Annual Facility Inspection Report - Supplemental Information
March 2019 to March 2020
May 28, 2020

Item A: Description of Changes to BMPs

The Village of Frankfort has not made any significant changes to their selected BMPs as outlined in the 2014 Notice of Intent.

**Item B: Status of compliance with permit conditions
and assessment of minimum control measures**

The Village believes that the BMPs completed within the reporting period are appropriate for the permit conditions. Sample documentation is enclosed with this report.

Item C: Results of information collected and analyzed, monitoring data (if any).

No monitoring data has been collected.

**Item D: Summary of stormwater activities you plan to undertake
during the next reporting cycle (and implementation schedule).**

The Village intends to complete the Best Management Practices identified under each Minimum Control Measure category as outlined in the 2014 Notice of Intent.

**Item E: Notice that you are relying on another governmental entity
to satisfy some of your permit obligations (if applicable).**

The Village of Frankfort does not rely on another governmental entity to satisfy NPDES permit obligations.

Item F: List of construction projects that your entity has paid for during the reporting period.

Please refer to the cover letter of this report.

Sample Documentation for Minimum Control Measures

The remaining sheets in this report include some available documentation for various Best Management Practices discussed under Item B.

[REDACTED]

[REDACTED]

[ABOUT FRANKFORT](#) | [GET ANSWERS](#) | [DOCUMENT LIBRARY](#) | [MAP](#) | [CONTACT US](#)

 SEARCH
[Home](#)

Document Library

Various Village forms, permits and licenses are available for download that require **Adobe Acrobat Reader®** software to be installed on your computer to view. Depending on the speed of your Internet connection, please allow up to several minutes for the PDF file(s) to completely download.

Event Calendar

February 2020						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
1	2	3	4	5	6	7

Browse

 Miscellaneous Forms

-OR-

Search

Miscellaneous Forms

Beautification Award Nomination Form	Download
CN Complaint Form	Download
Community Meeting Rooms Application	Download
Dial It Back Water Softener Pamphlet	Download
Drinking Water Quality Report 2014	Download
EEO Data Sheet	Download
Employment Application for Village of Frankfort	Download
Executive Minutes Released 1984_1989	Download
Executive Minutes Released 1990	Download
Executive Minutes Released 1991	Download
Executive Minutes Released 1992	Download
Executive Minutes Released 1993	Download
Executive Minutes Released 1994	Download
Executive Minutes Released 1995	Download
Executive Minutes Released 1996	Download
Executive Minutes Released 1997	Download
Executive Minutes Released 1998	Download
Executive Minutes Released 1999	Download
Executive Minutes Released 2000_2012	Download
Executive Minutes Released 2001-2011	Download
Executive Minutes Released 2011	Download
Executive Minutes Released 2012	Download
Executive Minutes Released 2012_2015	Download
Executive Minutes Released 2013	Download
Executive Minutes Released 2015	Download
Executive Minutes Released 2015-2017	Download
Executive Minutes Released 2016-2018	Download
Executive Minutes_Released	Download
Facilities Planning Report - March 2015	Download
Financial Audit Summary 2015	Download
Freedom of Information Act Request Form Final	Download
Freedom of Information Act Statement 2017	Download
Garage Sale Application & Guidelines	Download
Historic District Low Interest Loan Program	Download
» Low interest money for improvements to commercial buildings and sites in the Historic District	
Historic District Retail Grant - Reimbursement Request Form	Download
Historic District Retail Grant Application	Download
Historic District Retail Grant Program	Download
IEPA Annual Facility Inspection Report	Download

IEPA Notice of Intent MS4's	Download
Parkway Release of Liability » Frankfort allows lawn sprinkler pipes and heads to be installed in the parkway only when this form is signed and on file.	Download
Public Property Request Form	Download
Quiet Zone Feasibility Study	Download
Resident Complaint Form	Download
Run/Walk Event Permit	Download
Service Line Flush Waiver » Waiver for service line flush	Download
Storm Water Management Progra (SWMP)	Download
Street Resurfacing 2006 through 2015	Download
Temporary Sign / Use Application	Download
Utility Bill Automatic Payment Direct Debit Authorization » Authorization for automatic payment of Water/Sewer Bill from your checking account.	Download
Vacation House Watch Form	Download
Vehicle Sticker Ordinance 2771	Download
Vehicle Sticker Registration Form 2016	Download

Copyright © 2020 Village of Frankfort. All rights reserved.

[Home](#) | [About Frankfort](#) | [Get Answers](#) | [Document Library](#) | [Calendar](#) | [Sitemap](#) | [Contact Us](#)

[ABOUT FRANKFORT](#) | [GET ANSWERS](#) | [DOCUMENT LIBRARY](#) | [MAP](#) | [CONTACT US](#)

 SEARCH
[Home](#)

Document Library

Various Village forms, permits and licenses are available for download that require **Adobe Acrobat Reader®** software to be installed on your computer to view. Depending on the speed of your Internet connection, please allow up to several minutes for the PDF file(s) to completely download.

Event Calendar

February 2020						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
1	2	3	4	5	6	7

Browse

-OR-

Search

Maps/Ordinances

2040 Comprehensive Plan » Large document with maps and text	Download
2040 Comprehensive Plan - Downtown Residential Design Guidelines	Download
2040 Comprehensive Plan - Executive Summary	Download
2040 Comprehensive Plan - Existing Conditions Report	Download
2040 Comprehensive Plan - Future Land Use Maps » Maps only.	Download
Building Codes - Adopted May 2018 » Adoption of building codes and local amendments. 2012 IBC, 2012 IRC, 2012 IMC, 2012 IFC, 2012 IPMC, 2012 IFGC, 2015 IECC, 2014 Illinois State Plumbing Code, 2011 NEC.	Download
Building Codes Amendments - Ordinance 2595 » Ordinance Amending Building Regulations; Building Codes	Download
Control Monument Diagram	Download
Curfew Ordinance » Curfew for Minors	Download
eMAP: Table of Address Changes » Except of the Resolution converting certain arterial addresses in the Village of Frankfort from the Frankfort grid to the Chicago grid.	Download
Engineering Design Standards - Ordinance 2392 » Design Standards Revised June 2007 Exhibit 2M Revised November 2007, Sections 1 and 4 Revised July 2008	Download
Floodplain Regulation Ordinance » Adopted July 21, 2008	Download
Freedom of Information Act Request Form Final	Download
Freedom of Information Act Statement 2017	Download
Historic District Master Plan » Revitalization Strategies for Downtown - Adopted July 2007	Download
Landscape Ordinance - 2341	Download
Prevailing Wage Act Resolution	Download
Sign Ordinance	Download
Small Wireless Facilities Ordinance » Local ordinance regulating small wireless facilities within the right-of-way.	Download
Special Area Plans - Comprehensive Plan 2004 » Route 30 Mixed Use/Lifestyle Center Special Area Development Concept Plans; Rte. 45 & Laraway Special Area Development Concept Plan; Historic Downtown District Special Area Plan	Download
Subdivision Map » Neighborhood Location Guide	Download
Tobacco Ordinance	Download
Truck Route Map	Download
Vehicle Sticker Ordinance 2771	Download
Water Resource Management Plan	Download
Zoning Map 2014	Download
Zoning Ordinance 2019	Download

A-6

Copyright © 2020 Village of Frankfort. All rights reserved.

[Home](#) | [About Frankfort](#) | [Get Answers](#) | [Document Library](#) | [Calendar](#) | [Sitemap](#) | [Contact Us](#)

VILLAGE OF
FRANKFORT
EST • 1855

**LAND USE AND POLICY COMMITTEE
AGENDA**

**Wednesday, March 11, 2020
6:30 P.M.**

**Village Administration Building
Village Board Room
432 W. Nebraska St, Frankfort, Illinois**

1. Call to Order
2. Roll Call
3. Approval of Minutes (February 12, 2020)
4. **NPDES Requirements - Discussion**
5. 2020-2021 Route 30 Contractual Lawn Mowing Program - Bid Approval
6. 2020-2022 Rough Cut Lot Maintenance Program - Bid Approval
7. Intergovernmental Reciprocal Reporting Agreement: Lincoln-Way Community High School District 210 - Approval
8. Police Department: Disposal of Surplus Vehicles - Approval
9. Demolition Permit Fee Restructuring - Discussion
10. Historic Preservation Commission: Landmark Nomination Process - Discussion
11. Other Business
12. Public Comments
13. Adjournment

VILLAGE OF
FRANKFORT
 EST. 1855

Student Government Day Agenda

**Hickory Creek Middle School
 22150 S. 116th Avenue**

Monday, November 18, 2019

- | | | |
|--------------------|----|--|
| 8:20 a.m. | | Pick up students from Hickory Creek Middle School |
| 8:30 - 9:15 a.m. | #1 | Frankfort Village Hall - Mayor Holland & Village Administrator Rob Piscia
432 W. Nebraska St. |
| 9:20 - 10:05 a.m. | #2 | Frankfort Fire District - Chief Bob Wilson
333 W. Nebraska St. |
| 10:10 - 10:55 a.m. | #3 | Frankfort Police Department - Chief John Burica
20602 Lincoln Way Ln. |
| 11:00 - 11:50 a.m. | #4 | Wastewater Treatment Plant - Utilities Director Mike Stone
Adjacent to Police Department |
| 11:55 - 1:05 p.m. | #5 | Lunch at Aurelio's Pizza
310 W. Lincoln Hwy. |
| 1:10 - 1:40 p.m. | #6 | Utilities / Public Works Facility - Public Works Director Terry Kestel
524 Center Rd. |
| 1:45 p.m. | | Return students to Hickory Creek Middle School |
| 6:00 p.m. | | Mock Village Board Meeting
Village Hall
432 W. Nebraska St. |

Please note: *Please wear comfortable attire (walking/gym shoes) during the afternoon portion of the day and business attire for the evening.*

**Village of Frankfort
Mock Village Board Meeting- Hickory Creek Middle School
Monday, November 18, 2019**

AGENDA

1. **Call to Order – Mayor Avery Jones** bangs the gavel and calls meeting to order
2. **Pledge of Allegiance (Mayor asks all to stand)**
3. **Roll Call – Clerk Lia Delage** (state full name and title of each person)
Each person says “here” when their name is called.
When the roll call is done, **Lia Delage** will say “all are present Mr. Mayor”
4. **Mayor- Avery Jones**
Proclamation of Student Government Day. Ask for motion and second. Ask **clerk Delage** to call the vote **Clerk Delage** calls each of the six trustees name. **Each Trustee answer” Yes”** when their name is called. After vote **the Clerk** says “Motion passed”.

***Mayor Jones** then announces it is time for reports from Village Staff. Asks Village Administrator **Logan Venable** to begin.
After he is done, she says “That is all, Madame. Mayor”. Then the Mayor will call the next person on this agenda to give their report.*

5. ***Staff Reports***

If you are not seated at dais, please come to podium to say your report:

- a) Village Administrator: **Logan Venable**
 - What is Frankfort’s new comprehensive plan? When will it be approved? What purpose will it serve?
 - Will the recent \$45 billion state capital bill directly benefit the residents of Frankfort?
- B) Asst. Village Admin. / Community Development Director: **Caroline Carr**

- What is the Village doing to prepare for the 2020 Census? Why is it important to the Village?
- Are there plans to expand Laraway Rd. and Rt. 45 up to 2 lanes in each side of the road? Will there be any other options in the future to bypass the train tracks other than the viaduct on Rt. 45 in the future?
- Does the Village have restricted parking areas? If so, what purpose do they serve?

C) Utilities Director: **Riley Drzewiecki**

- What is the wastewater treatment plant expansion project? What is the status of the project? What was the purpose of the expansion? To operate more efficiently and save costs? Did it exceed its design life? Was it out of compliance with federal and state environmental regulations? Is this an expensive project?
- Why doesn't the Village offer water from Lake Michigan?
- What steps is the Village taking to improve the reliability of its utilities?

D) Finance Director: **Cassidy Venable**

- Where does most of the Village's revenues come from?
- How are the funds distributed? Which department takes in the most of the money?
- If revenues exceed expenses in a given year, what does the Village do with any remaining funds?
- Do property taxes increase every year?
- Does the village have any debt? If so, why?
- How can Frankfort residents be assured that the Village is using tax dollars appropriately?

E) Public Works Director: **Sama Muhsen**

- Who maintains landscaping and flowers in public areas owned by the Village?
- Why are some streets better maintained than others? For example, the stretch of Steger Road east of Pfeiffer Rd or Harlem Ave.
- How do you know when a street needs to be resurfaced? How does the Village prioritize which streets will be resurfaced each year?
- How many trucks does the Public Works department own? How many are used for snowplowing?
- How does the Village respond to power outages and flooding?

F) Asst. Director Community Development & Planning: **Tony Mazziotta**

- What is the average growth rate of the Village of Frankfort?
- When did the Frankfort Airport close? What were the reasons behind its closure?
- Is it possible to expand the Village's current boundaries? If so, what is the process?
- Are there any public transportation hubs in Frankfort? If not, are there any plans to add any?

G) Manager of Building Dept & Economic Planning **Maddie Clark**

- What is the maximum height of a fence? How was that determined?
- If someone constructs something that violates the Village's building code, can the Village make them tear it down?
- Why aren't there sidewalks in certain residential areas in Frankfort?
- Is Old Plank Road Trail under the Village's jurisdiction? If so, which segments are the Village's responsibility?
- How does a resident file a noise complaint?

- How many new homes were built last year in the Village of Frankfort?
- Why is there agricultural land between some residential areas?
- How many complaints does the Village receive annually regarding owners who don't sufficiently mow their lawn?
- What can we do to help new residents understand Village ordinances?
- What happens to homes that are abandoned?
- Do you need a permit to have a block party in Frankfort?

H) Event Coordinator: **Ashley West**

- Which events are controlled by the Village?
- Who runs Fall Fest? What is the history behind this event?
- How much does the Village spend each year on Fall Fest?
- What is the process for creating a new event in Frankfort?
- Has there been any consideration of having an animal show in Frankfort?

I) Police Chief: **Madalyn Genz**

- How do state & county law enforcement collaborate with Frankfort police?
- Does Frankfort police dispatch officers to neighboring communities if they request assistance?
- Are drugs a major issue in Frankfort?
- Why is there a Frankfort police officer in the schools?

- What should residents do if they see suspicious activity?
- How large is the Frankfort police force?
- Can a resident be removed from his or her home?

J) Fire Chief: **Katie McCreary**

- What are the most common causes of fires in Frankfort?
- What was the worst fire in Frankfort history?
- How does 911 dispatching work?
- What qualifications are needed to become a firefighter?
- Why is the jurisdiction for the fire department different than the Village?

Mayor & Trustee Discussions

6.) *Mayor's Report:* Avery Jones

- What was the process to incorporate Frankfort so long ago? Why is it a village and not a city, and what is the difference? Was Frankfort Square ever part of Frankfort and why aren't they part of it now?
- Does the mayor or trustees communicate with the Governor, Members of Congress, or other elected officials?
- What opportunities are there for kids who are interested in Village government to get involved?

a) *Trustee John Mitchell*

- What's the history behind the "haunted" house at the southeast corner of Center Rd. & Sauk Trail?

Answered by: Village Administrator Logan Venable

b) **Trustee Sohum Desai**

- Why aren't there more big-box stores such as Costco in Frankfort?

*Answered by: AVA/Community Development Director: **Caroline Carr***

c) **Trustee Kylie Steinhauser**

- What can be done to improve bike safety around Frankfort? Is there a plan to add bike trails that connect residents to Old Plank Road Trail?

*Answered by: Police Chief **Madalyn Genz** & Asst. Director Community Development & Planning **Tony Mazziotta***

d) **Trustee Avery Bath**

- Why doesn't Frankfort have a pool?

*Answered by: Manager of Building Dept & Economic Planning **Maddie Clark***

e) **Trustee Sam Singer**

- What was the original purpose of the Grainery? Is it still used? Who maintains it?

*Answered by: Public Works Director **Sama Muhsen***

f) **Trustee Drew Clarkin**

- Why did the village used to require vehicle stickers? Is there any plan to reinstate this requirement?

*Answered by: Finance Director **Cassidy Venable***

g) **Clerk Lia Delage**

- Explain that the federal and state primary elections are coming up on March 17, 2020. How do residents register to vote? How do they find their polling place? Will there be early voting?

- Describe the qualifications you need to be an elected official. (Age, residency, felon, etc.) How often are you elected? What is the process to get on the ballot?
- Is there a dress code for Village Board meetings? Who makes the decision?

7.) ***Attorney's report:*** Michael Lombardo

- Which Village departments use the Attorney the most and for what?
- Does the Village Attorney need to study a particular type of law?
- Under what circumstances does the mayor vote?

8.) ***Other Business:***

Mayor Jones: Ask if there are any more questions from the staff or the audience

These students then raise their hands and ask their additional questions and get answers from the designated student.

John Mitchell asks this question:

Why is the Mayor paid so little in comparison to other Village employees?

Answered by: Mayor Jones

Sohum Desai asks this question:

Can you filibuster at a Frankfort Board meeting? Has that ever happened?

Answered by: Attorney Lombardo

Any other students or audience members that have questions can ask them now.

IF NO MORE QUESTIONS FROM AUDIENCE MEMBERS:

Mayor: remind everyone that all meetings of the Village Board and Village Committees are open to the public. The Village Board is broadcast live and repeated on Cable TV 6

