



**MINUTES**  
**SPECIAL MEETING OF VILLAGE OF FRANKFORT**  
**PLAN COMMISSION / ZONING BOARD OF APPEALS**  
**JUNE 5, 2019 – VILLAGE ADMINISTRATION BUILDING**  
**432 W. NEBRASKA STREET**

Prior to the start of the meeting Mayor Holland swore in new Plan Commission member Kris Michuda.

**Call to Order**

Chair Rigoni called the meeting to order at 6:30 P.M.

**Commissioners Present:**

Ken Guevara, Dan Knieriem, Alicia Hanlon, Kris Michuda, Gene Savaria, and Chair Maura Rigoni

**Commissioners Absent:**

Lisa Hogan

**Staff Present:**

Assistant Director of Development Services Zach Brown

**Elected Officials Present:**

Mayor Jim Holland, Trustee John C. Clavio, Trustee Jessica Petrow, Trustee Margaret Farina, Trustee Adam Borelli

**A. Plan Commission Training:**

Illinois Chapter of the American Planning Association and the DePaul University Chaddick Institute for Metropolitan Development Plan Commission training session.

Chair Rigoni Introduced Michael Blue of Teska Associates and Greg Jones of Ancel Glink and thanked them coordinating the training session.

Mr. Blue and Mr. Jones conducted a training session focusing on the background and legal basis for planning and zoning, the role and responsibilities of the Plan Commission member, tools to assist in the decision making process, conducting proper public hearings, taking testimony, findings of fact and special use standards, ethics, and open meetings act requirements.

**B. Public Comments**

None

**C. Other Business**

None

**D. Attendance Update**

Members present confirmed their availability for the next Plan Commission meeting to be held on June 13, 2019 except Commissioner Guevara.

**Motion (#9):** Adjournment (9:07 PM)

Motion by: Hanlon

Seconded by: Savaria

Unanimously approved by voice vote.

Approved June 13, 2019

As Presented ✓

As Amended                     

Maura A. Rigoni /s/Maura Rigoni, Chair

[Signature] /s/ Secretary