

CITY OF FORT STOCKTON, TEXAS

MINUTES OF: REGULAR CITY COUNCIL MEETING  
DATE OF MEETING: SEPTEMBER 28, 2021  
TIME OF MEETING: 5:30 PM  
PLACE OF MEETING: 121 WEST SECOND STREET FORT STOCKTON, TX 79735

ROLL CALL WAS ANSWERED BY COUNCIL MEMBERS:

PRESENT: JAMES WARNOCK, PAM PALILEO, PAUL CASIAS, DARREN HODGES

RUBEN FALCON ARRIVED AT 5:55 P.M.

CITY MANAGER: FRANK RODRIGUEZ III  
CITY SECRETARY: MARINA CANTU  
CITY ATTORNEY: PUJA BOINPALLY

**Mayor Alexander** called the Regular Meeting to Order at 5:32 p.m. after declaring a quorum present.

**Mayor Alexander** read the Mission Statement:

**"The Mission of the City of Fort Stockton Municipal Government is to Promote & Value Public Confidence and Trust by the Accountable and Responsible Use of Community Resources; to Ensure Public Safety; Improve Public Services; Promote Local Recreation and Entertainment; and Generate Economic Development."**

**Council Member Hodges** gave the Invocation.

**Council Member Warnock** led the Pledge of Allegiance to the United States of America Flag & the Pledge of Allegiance to the Texas Flag.

**Mayor Alexander** recessed from the Regular Meeting to convene into the Public Hearing at 5:35 p.m.

**PUBLIC HEARING:**

1. **PUBLIC HEARING:** Application Request from Property owner Pedro X. Sanchez on behalf of Juan Mendoza to Consider a Specific-Use Permit for Placement of a Manufactured Mobile Home in a Single Family-4 (SF-4) Residential Dwelling District located on Lot Five (5), Block Nineteen (19), EAST PARK ADDITION, Fort Stockton, Pecos County, Texas & More Particularly Described as being Adjacent to Schlegel Street; this being in Accordance with Section 7(1), 7(2) & 7(16) of the Zoning Ordinance.

**Interim Building Official Roy Mendoza** advised City Council that there are several mobile homes and modular homes in this area.

Mayor Alexander closed the Public Hearing to Reconvene into the Regular Meeting at 5:36 p.m.

#### REGULAR BUSINESS:

2. Discuss/Act upon Application Request from Property Owner Pedro X. Sanchez on behalf of Juan Mendoza to Consider a Specific-Use Permit for Placement of a Manufactured Mobile Home in a Single Family-4 (SF-4) Residential Dwelling District located on Lot Five (5), Block Nineteen (19), EAST PARK ADDITION, Fort Stockton, Pecos County, Texas & More Particularly Described as being Adjacent to Schlegel Street; this being in Accordance with Section 7(1), 7(2) & 7(16) of the Zoning Ordinance.

**Motion was made by Council Member Darren Hodges, seconded by Council Member Pam Palileo, and carried unanimously to approve Application Request from Property Owner Pedro X. Sanchez on behalf of Juan Mendoza to Consider a Specific-Use Permit for Placement of a Manufactured Mobile Home in a Single Family-4 (SF-4) Residential Dwelling District located on Lot Five (5), Block Nineteen (19), EAST PARK ADDITION, Fort Stockton, Pecos County, Texas & More Particularly Described as being Adjacent to Schlegel Street; this being in Accordance with Section 7(1), 7(2) & 7(16) of the Zoning Ordinance. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges voted aye.**

#### CONSENT AGENDA:

3. All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

##### **Minutes: (Mayor)**

- Regular Meeting Minutes of Fort Stockton City Council, 09/14/2021
- Special Meeting Minutes of Fort Stockton City Council, 09/21/2021
- Regular Meeting Minutes of Intergovernmental Recreation Board, 08/18/2021
- Special Meeting Minutes of Intergovernmental Recreation Board, 08/31/2021
- Regular Meeting Minutes of Fort Stockton Housing Authority Board, 08/19/2021
- Regular Meeting Minutes of Fort Stockton Economic Development 4-A Corporation, 08/19/2021
- Regular Meeting Minutes of Fort Stockton Economic Development 4-B Corporation, 08/19/2021
- Regular Meeting Minutes of Fort Stockton Convention and Visitor's Bureau, 08/17/2021
- Regular Meeting Minutes of Fort Stockton Planning & Zoning Commission, 08/04/2021

**Accounts Payable Grand Total: \$279,733.73**

**Motion was made by Council Member James Warnock, seconded by Mayor Pro-Tem Paul Casias, and carried unanimously to approve Consent Agenda, as presented. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges voted aye.**

12. Discuss/Act upon Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Chamber of Commerce. (City Mgr./Dir. of CVB)

**City Manager Rodriguez** advised City Council that he met with Chamber of Commerce Director Arna McCorkle on September 20, 2021. The Chamber of Commerce no longer wishes to coordinate the 4th of July Event; however, they offered to assist.

He recommended approving the Agreement between the Chamber of Commerce and the CVB in the amount of \$50,600.00

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to approve Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Chamber of Commerce. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges voted aye.**

**Council Member Falcon Arrived.**

#### **ORDINANCES:**

4. Discuss/Act upon Ordinance No. 21-120, An Ordinance Amending the City of Fort Stockton Policies & Procedures Manual by Incorporating Revised Job Descriptions for Collections Clerk, Pay Grade 11; Receptionist/Clerk, Pay Grade 11; Dispatcher, Pay Grade 13; Utility Billing Clerk, Pay Grade 13; Foreman-Sanitation/Landfill/Streets/Parks, Pay Grade 22; Housing Director, Pay Grade 22; Director of Recreation, Pay Grade 22; Water/Wastewater Treatment Plant Superintendent, Pay Grade 22; Human Resources Coordinator, Pay Grade 24; Human Resources Director, Pay Grade 24; Municipal Judge/Court Admin, Pay Grade 24; Director of Finance, Pay Grade 30 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr.)

**City Manager Rodriguez** explained that this ordinance allows for the restructuring of City Administration to the Personnel Policies which provides greater flexibility in the management of the City.

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to approve Ordinance No. 21-120, An Ordinance Amending the City of Fort Stockton Policies & Procedures Manual by Incorporating Revised Job Descriptions for Collections Clerk, Pay Grade 11; Receptionist/Clerk, Pay Grade 11; Dispatcher, Pay Grade 13; Utility Billing Clerk, Pay Grade 13; Foreman-Sanitation/Landfill/Streets/Parks, Pay Grade 22; Housing Director, Pay Grade 22; Director of Recreation, Pay Grade 22; Water/Wastewater Treatment Plant Superintendent, Pay Grade 22; Human Resources Coordinator, Pay Grade 24; Human Resources Director, Pay Grade 24; Municipal Judge/Court Admin, Pay Grade 24; Director of Finance, Pay Grade 30 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

5. Discuss/Act upon Ordinance No. 21-121, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Removing Section 8 Job Duties

from the Municipal Court Clerk; Incorporating the Revised Job Description to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr.)

**City Manager Rodriguez** explained the Municipal Court Clerk no longer performs Section 8 Job Duties. Approving this Ordinance would remove the Section 8 Job Duties from the Municipal Court Clerk's Job Duties.

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to approve Ordinance No. 21-121, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Removing Section 8 Job Duties from the Municipal Court Clerk; Incorporating the Revised Job Description to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

6. Discuss/Act upon Ordinance No. 21-122, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Changing the Years of Experience

for a Senior Administrative Assistant; Incorporating the Revised Job Description & Pay Grade 16 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr./Dir. of Fin.)

**City Manager Rodriguez** explained the Years of Experience for a Senior Administrative Assistant was changed along with the Pay Grade from 14 to 16.

**Motion was made by Council Member James Warnock, seconded by Council Member Pam Palileo, and carried unanimously to approve Ordinance No. 21-122, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Changing the Years of Experience for a Senior Administrative Assistant; Incorporating the Revised Job Description & Pay Grade 16 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

7. Discuss/Act upon Ordinance No. 21-123, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Changing Job Duties of the Director of Convention and Visitors Bureau; Incorporating the Revised Job Description & Pay Grade to the Job Classification Table & Compensation Plan;

Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr.)

**City Manager Rodriguez** explained there was required language adjustment needed to accommodate the duties that this position performs.

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to approve Ordinance No. 21-123, An Ordinance Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Changing Job Duties of the Director of Convention and Visitors Bureau; Incorporating the Revised Job Description & Pay Grade to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

8. Discuss/Act upon Ordinance No. 21-124, An Ordinance Amending the Personnel Policies and Procedures Manual of the City of Fort Stockton; Texas; Removing RO Plant Supervisor

from the Assistant Director of Public Works Title; Incorporating the Revised Job Description to the Job Classification Table & Compensation Plan; Containing a Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr./Dir. of Fin.)

**City Manager Rodriguez** explained this position has been administratively adjusted and no longer performs the duties of the RO Plant Supervisor.

**Motion was made by Mayor Pro-Tem Paul Casias, seconded by Council Member James Warnock, and carried unanimously to approve Ordinance No. 21-124, An Ordinance Amending the Personnel Policies and Procedures Manual of the City of Fort Stockton; Texas; Removing RO Plant Supervisor from the Assistant Director of Public Works Title; Incorporating the Revised Job Description to the Job Classification Table & Compensation Plan; Containing a Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

9. Discuss/Act upon Ordinance No. 21-125, An Ordinance Amending the City of Fort Stockton, Texas, Personnel Policies & Procedures Manual; Providing for Revision to the Organizational Chart by Incorporating Job Description for Marketing & Sales Coordinator, Pay Grade 22 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. (City Mgr.)

**City Manager Rodriguez** explained this would incorporate a job description for Marketing & Sales Coordinator which would be added to the Organizational Chart, Job Classification Table & Compensation Plan.

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to approve Ordinance No. 21-125, An Ordinance Amending the City of Fort Stockton, Texas, Personnel Policies & Procedures Manual; Providing for Revision to the Organizational Chart by Incorporating Job Description for Marketing & Sales Coordinator, Pay Grade 22 to the Job Classification Table & Compensation Plan; Containing a Savings Clause; and Providing for the Publication and Effective Date Thereof. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

#### **REGULAR BUSINESS CONTINUED:**

10. Discuss/Act upon Temporary Hazardous Pay Previously Approved on April 14, 2020, Expiring October 3, 2021. (City Mgr./H.R. Dir.)

**City Manager Rodriguez** recommended the Temporary Hazardous Pay for Police Officers through Sergeant to include Code Enforcement be discontinued effective October 3, 2021. This pay was initiated April 14, 2020 during the COVID pandemic. The budget will allow for this increase from Officers I through Sergeant.

**Motion was made by Council Member James Warnock, seconded by Mayor Pro-Tem Paul Casias, and carried unanimously to approve the Discontinuance of the Temporary Hazardous Pay Previously Approved on April 14, 2020, Expiring October 3, 2021. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Darren Hodges, Council Member Ruben Falcon voted aye.**

11. Discuss/Act upon Lease of a 816 Landfill Compactor from Caterpillar with BuyBoard Government Purchasing Cooperative for \$98.78-\$106.32 per hour, dependent on the Monthly Hour Range, Contract No. 597-19. **(City Mgr./P.W. Dir.)**

**Public Works Director Ramos** introduced Manuel and Jesse of Caterpillar who compared the options of leasing an 816 Landfill Compactor.

**Assistant City Manager Jesse Gonzales** emphasized the need for replacing the Landfill Compactor is more eminent more than ever. He explained a comparison for a purchase or a lease of the compactor was reviewed. The cost of repairs have been an issue in the past. The replacement for a motor alone is approximately \$60,000.00.

**Public Works Director Ramos** advised City Council that the current compactor was purchased in 2015 and currently has approximately 10,460 hours. It is an essential piece of equipment.

**Motion was made by Council Member Darren Hodges, seconded by Mayor Pro-Tem Paul Casias, and carried unanimously to approve Cat Value Option Lease of a 816 Landfill Compactor from Caterpillar with BuyBoard Government Purchasing Cooperative for a total of 7500 hours in 60 month. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

13. Discuss/Act upon Appointment, Re-Appointment, or Removal of Board Members for Fiscal Year 2021-2022. **(Mayor/City Mgr.)**

**Animal Control Advisory Board:**

**Motion was made by Pam Palileo, seconded by James Warnock, and carried unanimously to Amend the by-laws to include one (1) additional Board Member.**

**Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

**Board of Adjustment:**

**Motion was made by Mayor Pro-Tem Paul Casias, seconded by Council Member Pam Palileo, and carried unanimously to re-Appoint Council Member Darren Hodges, Council Member James Warnock, Mayor Pro-Tem Paul Casias, Council Member Pam Palileo, and Council Member Ruben Falcon to a 2-Year Term. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

**Cemetery Advisory Board:**

**Motion was made by Council Member Darren Hodges, seconded by Mayor Pro-Tem Paul Casias to re-appoint Leslye Curnutt, Guadalupe Fierro, Jackie L. Glenn, Phyllis Smith and Mike Stallard to an Indefinite Term which will meet on a quarterly basis in accordance with their by-laws. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

**F.S. Convention & Visitor's Bureau:**

**Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to Continue with the Current Board until their by-laws are amended by their board and presented to City Council. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

**F.S. Downtown Association:**

**Motion was made by Council Member Darren Hodges, seconded by Council Member James Warnock, and carried unanimously to Eliminate this Board due to lack of applicants. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**

**F.S. 4-A Economic Development Corporation:**

**Motion was made by Council Member Ruben Falcon, seconded by Council Member Pam Palileo, and carried unanimously to appoint Jim Ivy to a 3-Year Term and Paul Gollhofer to a 1-Year Term as the Alternate Member, as well as re-appoint Holly Lambert and Salvador Salazar to a 3-Year Term. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**



**F.S. 4-B Economic Development Corporation:**

Motion was made by Council Member Pam Palileo, seconded by Council Member James Warnock, and carried unanimously to appoint Joe Espino to a 3-Year Term as a Member and Paul Gollither to a 1-Year Term as the Alternate Member, as well as re-appoint Holly Lambert, Salvador Salazar and Council Member James B. Warnock to a 3-Year Term as Members. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.

**Historical Landmark Commission:**

Tabled for further Research

**F.S. Housing Authority Board:**

Motion was made by Council Member James Warnock, seconded by Council Member Ruben Falcon, and carried unanimously to re-appoint Harry Gandhi to a 2-Year Term. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.

**Intergovernmental Recreation Board:**

Motion was made by Council Member James Warnock, seconded by Council Member Pam Palileo, and carried unanimously to re-appoint Mayor Joe Chris Alexander and Mayor Pro-Tem Paul Casias to an Indefinite Term. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.

**Keep Historic Fort Stockton Beautiful Board:**

Tabled for further Research

**Planning & Zoning Commission:**

Motion was made by Council Member James Warnock, seconded by Mayor Pro-Tem Paul Casias, and carried unanimously to re-appoint Brenda Delao, Tyler Elliott and Mike Stallard to a 2-Year Term. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.

**Substandard Building Committee:**

Tabled due to lack of an alternate member

**13. Questions from Media.**

**Megan Wehring of the Fort Stockton Pioneer** inquired the rate of the Temporary Hazardous Pay.

**City Manager Rodriguez** replied the Temporary Hazardous Pay was \$1.00 per hour.

**Fort Stockton Pioneer Reporter Megan Wehring** asked who received the Temporary Hazardous Pay.

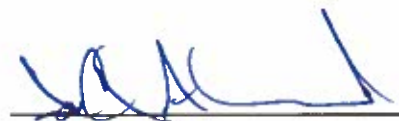
**City Manager Rodriguez** responded Police Officers I - Sergeant along with Code Enforcement received the Temporary Hazardous Pay.

**Fort Stockton Pioneer Reporter Wehring** asked why the Hazardous Pay was being discontinued.

**City Manager Rodriguez** explained that the \$1.00 pay was wrapped into an increase with their new pay.

**15. Adjourn**

**Motion was made by Council Member James Warnock, seconded by Council Member Pam Palileo, and carried unanimously to adjourn the Regular Meeting at 6:43 p.m. Council Member James Warnock, Council Member Pam Palileo, Mayor Pro-Tem Paul Casias, Council Member Ruben Falcon, Council Member Darren Hodges voted aye.**



**Joe Chris Alexander, Mayor**

**ATTEST:**



**Marina A. Cantu, City Secretary**