

CITY OF FORT STOCKTON, TEXAS  
MINUTES OF: REGULAR CITY COUNCIL MEETING  
DATE OF MEETING: SEPTEMBER 22, 2020  
TIME OF MEETING: 5:30 P.M.  
PLACE OF MEETING: CITY COUNCIL CHAMBER

VOTED NAY  
VOTED AYE  
SECONDED  
MOVED

ROLL CALL WAS ANSWERED BY COUNCIL MEMBERS:  
PRESENT: RUBEN FALCON, JAMES WARNOCK & PAUL CASIAS  
  
PRESENT VIA VIDEO CONFERENCE: MIKE URETA JR. & PAM PALILEO

MAYOR: JOE CHRIS ALEXANDER  
CITY MANAGER: FRANK RODRIGUEZ III  
CITY SECRETARY: MARINA A. CANTU  
CITY ATTORNEY: PUJA BOINPALLY

Mayor Alexander called the Regular Meeting to order at 5:43 p.m. after declaring a quorum present.

Mayor Pro-Tem Ureta gave the Invocation.

Council Member Warnock led the Pledge of Allegiance & Pledge to the Texas Flag.

Mayor Alexander read the Mission Statement:  
"The Mission of the City of Fort Stockton Municipal Government is to Promote & Value Public Confidence and Trust by the Accountable and Responsible Use of Community Resources; to Ensure Public Safety; Improve Public Services; Promote Local Recreation and Entertainment; and Generate Economic Development."

Mayor Alexander recessed from the Regular Meeting to convene into the Public Hearing at 5:47 p.m.

**FIRST ORDER OF BUSINESS:**

- PUBLIC HEARING:** Application Request from Property Owner Ligon Family Partnership, LP on behalf of Paul Gollither to consider Re-Zoning of Lot 16, Block 255, ORIENT ADDITION more particularly described as 101 W. Hornbeck Boulevard, Fort Stockton, Pecos County, Texas from a One-Family Dwelling District 2 (SF-2) to a Commercial District (C), for the Purpose of Re-Development; this being in Accordance with Section 7(1) & 7(8) of the Zoning Ordinance.

There being no public comments, Mayor Alexander closed this Public Hearing to convene into Next Public Hearing at 5:48 p.m.

**SECOND ORDER OF BUSINESS:**

- PUBLIC HEARING:** Application Request from Property Owners Roxanne Gonzalez and Rosa Rodriguez to consider a Specific-Use Permit for the Placement of a Manufactured Mobile Home in a One-Family Dwelling District 4 (SF-4) located on Lots One and Two (1 & 2), Block Two Hundred Thirty-Four (234), ORIENT ADDITION, Fort Stockton, Pecos County, Texas & more particularly described as 1230 N. Park, which is adjacent to North Park Street & East 13<sup>th</sup> Street; this being in Accordance

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**with Section 7(1), 7(2) & 7(16) of the Zoning Ordinance.**

There being no Public Comments, **Mayor Alexander** closed this Public Hearing to Reconvene into the Regular Meeting at 5:49 a.m.

**THIRD ORDER OF BUSINESS:**

**3. City Manager Frank Rodriguez III---**  
👤 City Manager's Report

A pre-recorded video of City Manager Rodriguez highlighting numerous City Projects was shown.

**City Manager Rodriguez** stated 2020 by far has been one of the most challenging years as a supervisor. Along with City Council our leadership of Fort Stockton has had to make very tough decisions while providing services to our community. In March of 2020 Governor Abbott ordered Texas to close non-essential businesses including schools. This meant businesses cutting down on their employee's hours. During this crisis our leadership voted to reduce the rates for utilities by 50 % for two consecutive months. City Council's main goal is to help alleviate some of the hardships for their constituents of residential and commercial accounts that were affected due to the COVID-19 pandemic. City Council also voted to suspend the flat rate for hotels and RV Parks as the result of the pandemic and the decrease in oilfield activity. Recently City Council voted not to raise taxes to help our local constituents.

**2019-2020 MAJOR PROJECTS**

- For years Fort Stockton has had problems with the 9 mile 20-inch waterline. Numerous breaks in the line caused a hammering effect that put strain on our lines causing worry for our water operators. Fearing that our system would collapse due to not being able to control and manage the line. The replacement of this line is one project that the city can mark off as completed. The waterline is subject to be instrumental for the community for approximately 75 years.
- Another project recently begun with much anticipation is the landfill project. Our leadership has been working on this project for over 3 years. This project has been approved by both City Council & TCEQ. This process was very lengthy, but well work it. We are anticipating this project to take 6 months to complete. The contractors recently broke ground and we are excited about this desperately needed landfill, as we are nearing the

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life of the current landfill.

**2019-2020 PROJECTS**

- The Scada Project for the RO Plant and Alternate RO Plant has been completed. This system allows other systems to communicate with each other for Water Management Operations.
- Membranes for the Alternate RO Plant has also been completed. This system is one of the components that that helps keep the water clean. Water Treatment Membranes are barriers that allow the water to pass through but stop unwanted substances from passing through with it. Working much like the cell walls in our body. Technical Membranes filter out salts, impurities, viruses and other particles from water.
- The Paddlewheel Project is being worked on at the Sewer Plant. This is expected to be completed within the next couple of months. This is very important for our Sewer System as it will extend the life of our Sewer Plant and allow it to remain in compliance with TCEQ. The process of aeration used is mix, circulate & dissolve air into a liquid or other substance. Mechanical aeration can reduce the amount of chemicals needed to treat a body of water by providing the oxygen that bacteria needs to function properly.
- City Council has also approved the Request for Proposals for a New Recycling Center. Since then the city crews have started the demolition process. During this process it was discovered that the frame is very sturdy and in good shape. City Manager Rodriguez has spoken to the City Engineer who is positive that the city can continue with the frame, placing new siding on it along with other upgrades. The goal is to maximize the allotted space and use it to benefit the departments.
- The 911 Center and the remodel of the Police Department Center has been completed. This too was a long-awaited project which has been completed.
- The workmanship of our city employees that completed this project is amazing. Carlos Ibarra was the Lead Supervisor of this project, who was able to maximize & utilize other employee's talents.
- City Council supported Keep Historic Fort Stockton Beautiful in completing the Rio Street Project Walking Trail. The walking trail has drawn many citizens to walk the path to promote wellness. We have received many complements on this walking path & it continues to improve.
- Silliman & Jaycee Parks waterlines were updated to maximize the Irrigation System for watering the trees & grass.

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- There was a gas generator & meter installed at Belding Well #2 in case of a storm was to knock out the power. The generator would allow the water to continue to flow without delaying the tanks to be filled with water.
- Valero Crossing Project was completed. This was a Railroad Commission Compliance Issue that has been addressed.
- The City has a healthy Fund Balance which can be attributed to City Council asking questions about cost & forecasting projects to ensure the infrastructure is operational & safe for our community.

Thank you to our city employees for the work they do. I applaud them for their dedication & commitment to the City of Fort Stockton.

**FOURTH ORDER OF BUSINESS:**

**4. Consent Agenda**

**Minutes:**

- ⬇ **Regular Meeting Minutes of Fort Stockton City Council, 09/08/2020**
- ⬇ **Special Meeting Minutes of Fort Stockton City Council, 09/15/2020**
- ⬇ **Regular Meeting Minutes of Fort Stockton 4-A EDC Corporation, 08/20/2020**
- ⬇ **Regular Meeting Minutes of Fort Stockton 4-B EDC Corporation, 08/20/2020**
- ⬇ **Regular Meeting Minutes of Fort Stockton Convention & Visitor's Bureau, 08/18/2020**
- ⬇ **Regular Meeting Minutes of Planning & Zoning Commission, 08/05/2020**
- ⬇ **Regular Meeting Minutes of Planning & Zoning Commission (Carports), 08/12/2020**

**Accounts Payable Grand Total: \$269,603.11**

**Motion was made, seconded and carried unanimously to approve the Consent Agenda, as presented.**

**FIFTH ORDER OF BUSINESS:**

- 5. Discuss/Act upon Ordinance No. 20-116, Amending an Ordinance Enacted June 1, 1982, by Rezoning Lot 16, Block 255, ORIENT ADDITION more particularly described as 101 W. Hornbeck Blvd., Pecos County, Texas from a One-Family Dwelling District 2 (SF-2) to a**

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**Commercial (C), for the purpose of Re-Development; As Petitioned by Property Owner Ligon Family Partnership, LP on behalf Paul Gollither.**

**Interim Building Official Mendoza** advised City Council that this request had gone before the Planning & Commission and was approved. They recommended that City Council approve this request.

**Motion was made, seconded and carried unanimously to Approve Ordinance No. 20-116, Amending an Ordinance Enacted June 1, 1982, by Rezoning Lot 16, Block 255, ORIENT ADDITION more particularly described as 101 W. Hornbeck Blvd., Pecos County, Texas from a One-Family Dwelling District 2 (SF-2) to a Commercial (C), for the purpose of Re-Development; As Petitioned by Property Owner Ligon Family Partnership, LP on behalf Paul Gollither.**

**SIXTH ORDER OF BUSINESS:**

**6. Discuss/Act upon Ordinance No. 20-117, Allowing for the Placement of a Manufactured Mobile Home by Specific-Use Permit in a One-Family Dwelling District 4 (SF-4); Located on Lots 1 & 2, Block 234, ORIENT ADDITION, Fort Stockton, Pecos County, Texas, & more particularly described as 1230 N. Park, which is adjacent to North Park Street & East 13<sup>th</sup> Street; As Requested by Property Owners Roxanne Gonzalez and Rosa Rodriguez.**

**Interim Building Official Mendoza** advised City Council that this request had gone before the Planning & Commission and was approved. They recommended that City Council approve this request. There is plenty of space and similar housing in that location.

**Motion was made, seconded and carried unanimously to Approve Ordinance No. 20-117, Allowing for the Placement of a Manufactured Mobile Home by Specific-Use Permit in a One-Family Dwelling District 4 (SF-4); Located on Lots 1 & 2, Block 234, ORIENT ADDITION, Fort Stockton, Pecos County, Texas, & more particularly described as 1230 N. Park, which is adjacent to North Park Street & East 13<sup>th</sup> Street; As Requested by Property Owners Roxanne Gonzalez and Rosa Rodriguez.**

	MOVED	SECONDED	VOTED AYE	VOTED NAY
FALCON			X	
WARNOCK	X		X	
URETA			X	
PALILEO			X	
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FALCON	X		X	
WARNOCK			X	
URETA		X	X	
PALILEO			X	
CASIAS			X	

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**SEVENTH ORDER OF BUSINESS:**

7. **Discuss/Act upon Ordinance No. 20-118, Adopting Budget Amendment No. 5 to the Original Budget of the City of Fort Stockton, Texas, for the Fiscal Year 2019-2020; Providing for Supplemental Appropriation and/or Transfer of Certain Funds; Providing for Severability; and Providing for Other Matters Related to the Subject.**

**NO ACTION TAKEN**

**EIGHTH ORDER OF BUSINESS:**

8. **Discuss/Act upon Ordinance No. 20-119, Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Providing Revision to the Organizational Chart by Transferring the Administrative Assistant Payroll Position & Job Description from the Supervision of the Finance Director to the City Manager; Containing a Savings Clause; And Providing for the Publication and Effective Date Thereof.**

City Manager Rodriguez explained the responsibilities of the Payroll Position were transferred under the supervision of the City Manager in July 2019. It was supposed to be temporary however; it has become permanent due to auditing purposes. The auditors advised the City that there has to be a separation between Payroll and Finance. This Ordinance would formally transfer the position under the supervision of the City Manager.

**Motion was made, seconded and carried unanimously to Approve Ordinance No. 20-119, Amending the Personnel Policies & Procedures Manual of the City of Fort Stockton, Texas; Providing Revision to the Organizational Chart by Transferring the Administrative Assistant Payroll Position & Job Description from the Supervision of the Finance Director to the City Manager; Containing a Savings Clause; And Providing for the Publication and Effective Date Thereof.**

**NINTH ORDER OF BUSINESS:**

9. **Discuss/Act upon Ordinance No. 20-120, Adopting a Revised Personnel Policies & Procedures Manual and Organizational Chart for the City of Fort Stockton, Texas; Repealing the Prior Personnel Policies & Procedures Manual & Organizational Chart; Containing a Savings**

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**Clause; And Providing for the Publication and Effective Date Thereof.**

City Manager Rodriguez explained that the changes made to the Personnel Policy were to the language and following of the chain of command. Another change was made to section 2.5. City Council approved a 1 1/2 step (approximate 3%) Cost of Living Adjustment (COLA) for full-time employees hired prior to September 1, 2020, effective October 5, 2020.

Council Member Falcon inquired if Code Enforcement would be moved under the Police Department.

City Manager Rodriguez responded that he felt Code Enforcement would be streamlined if they would remain under the supervision of the City Manager and Assistant City Manager.

Motion was made, seconded and carried unanimously to Approve Ordinance No. 20-120, Adopting a Revised Personnel Policies & Procedures Manual and Organizational Chart for the City of Fort Stockton, Texas; Repealing the Prior Personnel Policies & Procedures Manual & Organizational Chart; Containing a Savings Clause; And Providing for the Publication and Effective Date Thereof.

**TENTH ORDER OF BUSINESS:**

10. Discuss/Act upon Task Order No. 17L0123A-1002 between the City of Fort Stockton and Hanson Professional Services Inc. to provide Professional Services in Connection with, Retaining and Coordinating with a Geotechnical Laboratory and Materials Testing Subconsultant to Represent the Owner for Contractor Quality Assurance/Quality Control (QA/QC) Purpose in Accordance with the Contract Documents for the Construction of Landfill Infrastructure, Cell I-1, and Cell IV-1 of the City of Fort Stockton MSW Type IAE and Type IV AE Landfill dated 5/1/2020.

City Manager Rodriguez explained that this Task Order is for Geotechnical Laboratory and Materials Testing.

Environmental Technician Kelly Mayfield with Hanson Professional Services, Inc. explained that this is an additional scope of work that they weren't anticipating as municipalities generally have a laboratory conduct these tests for them. However, since the City of Fort Stockton does not have a laboratory, Hanson Professional Services is requesting permission to retain and coordinate a

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FALCON			X	
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URETA	X		X	
PALILEO			X	
CASIAS			X	
FALCON			X	
WARNOCK			X	
URETA	X		X	
PALILEO			X	
CASIAS		X	X	

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geotechnical laboratory to perform these services.

City Manager Rodriguez requested permission to authorize this Task Order in the amount of \$18,931.00.

**Motion was made, seconded and carried unanimously to Approve Task Order No. 17L0123A-1002 between the City of Fort Stockton and Hanson Professional Services Inc. to provide Professional Services in Connection with, Retaining and Coordinating with a Geotechnical Laboratory and Materials Testing Subconsultant to Represent the Owner for Contractor Quality Assurance/Quality Control (QA/QC) Purpose in Accordance with the Contract Documents for the Construction of Landfill Infrastructure, Cell I-1, and Cell IV-1 of the City of Fort Stockton MSW Type IAE and Type IV AE Landfill dated 5/1/2020.**

**ELEVENTH ORDER OF BUSINESS:**

**11. Discuss/Act upon the Construction of a Carport in a Retail District (R) in accordance with Ordinance No. 18-126, as requested by Property Owner Ledesma Properties, LLC, 109 N. Nelson, Fort Stockton, Texas 79735.**

Interim Building Official Mendoza advised City Council that this request had gone before the Planning & Commission and was approved. They recommended that City Council approve this request. He explained that the property owner would be required to move their meter loop.

**Motion was made, seconded and carried unanimously to Approve the Construction of a Carport in a Retail District (R) in accordance with Ordinance No. 18-126, as requested by Property Owner Ledesma Properties, LLC, 109 N. Nelson, Fort Stockton, Texas 79735.**

**TWELFTH ORDER OF BUSINESS:**

**12. Discuss/Act upon the Purchase or Lease Agreement for a 72-Inch Asphalt Zipper described as, 2021 720Xi-260 H reclaimer/Stabilizer (72 inch/1.8 m) from Asphalt Zipper with Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program for \$276,895.00, utilizing funds budgeted for the 2019-2020 Fiscal Year.**

City Manager Rodriguez requested that City Council approve the Purchase, with the ability to seek financial options.



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MOVED	SECONDED	VOTED AYE	VOTED NAY
X		XX	
		X	
		X	
		X	

**Motion was made, seconded and carried unanimously to Approve the Purchase of a 72-Inch Asphalt Zipper described as, 2021 720Xi-260 H reclaimer/Stabilizer (72 inch/1.8 m) from Asphalt Zipper with Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program for \$276,895.00, with the ability to seek financial options.**

**THIRTEENTH ORDER OF BUSINESS:**

**13. Discuss/Act upon Enterprise Fleet Management Agreement for Public Works/Enterprise Fund Vehicles.**

**City Manager Rodriguez** explained that this Agreement would allow the City to maximize their fleet for the Public Works Department.

This would allow for 13 vehicles that could be adjusted among the 9 Public Works Departments.

The City requested 6 diesel vehicles, as they have a higher buyback value.

This Agreement would cost \$84,000.00 a year which would be divided amongst the 9 departments. This would include the warranty and maintenance of the vehicles, which could be done locally.

**Motion was made, seconded to Approve the Enterprise Fleet Management Agreement for Public Works/Enterprise Fund Vehicles.**

**Mayor Alexander** specified that this Agreement was for (2) Regular Cab, (5) ½ Ton and (6) ¾ Ton vehicles.

**Motion carried unanimously to Approve the Enterprise Fleet Management Agreement for Public Works/Enterprise Fund Vehicles.**

**FOURTEENTH ORDER OF BUSINESS:**

**14. Discuss/Act upon Payment of \$110,000.00 to Paso-Tex Industries LLC for Labor and Installation of Alternate RO Plant Membranes.**

**City Manager Rodriguez** explained that this project has been completed and he requested permission to Authorize the Payment.

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	MOVED	SECONDED	VOTED AYE	VOTED NAY
FALCON			X	
WARNOCK	X		X	
URETA			X	
PALILEO			X	
CASIAS	X		X	
FALCON			X	
WARNOCK	X		X	
URETA			X	
PALILEO			X	
CASIAS			X	

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Motion was made, seconded and carried unanimously to Authorize Payment of \$110,000.00 to Paso-Tex Industries LLC for Labor and Installation of Alternate RO Plant Membranes.

**FIFTEENTH ORDER OF BUSINESS:**

15. Discuss/Act upon Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Community Theatre for Fiscal Year 2020-2021.

CVB Director Crystal Lopez explained that this is the Agreement between the City of Fort Stockton via CVB and the Community Theatre for \$300 per performance for up to \$10,000 per year.

Mayor Alexander inquired if this was the amount budgeted.

CVB Director Lopez confirmed the budgeted amount.

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Motion was made, seconded and carried unanimously to Approve the Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Community Theatre for Fiscal Year 2020-2021.

**SIXTEENTH ORDER OF BUSINESS:**

16. Discuss/Act upon Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Chamber of Commerce for Fiscal Year 2020-2021.

CVB Director Crystal Lopez explained that this is the Annual Agreement between the City of Fort Stockton via CVB and the Fort Stockton Chamber of Commerce for \$76,800.00 a year, which is made in 12 monthly payments of \$6,400. The first payment starting in October.

There were no changes made to this contract.

She reiterated that this is the annual agreement with the budgeted amount agreed upon.

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Motion was made, seconded and carried unanimously to Approve the Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Chamber of Commerce for Fiscal Year 2020-2021.

**SEVENTEENTH ORDER OF BUSINESS:**

17. Discuss/Act upon Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Historical Society for Fiscal Year 2020-2021.

CVB Director Crystal Lopez explained that this is the annual agreement between the City of Fort Stockton via CVB and the Historical Society to run the historical locations. This agreement is for a budgeted amount of \$160,000.00 which is divided into 12 monthly payments of \$13,333.33. The first payment being in October.

Motion was made, seconded and carried unanimously to Approve the Agreement between the City of Fort Stockton via the Fort Stockton Convention & Visitor's Bureau and the Fort Stockton Historical Society for Fiscal Year 2020-2021.

**EIGHTEENTH ORDER OF BUSINESS:**

18. Discuss/Act upon City Attorney Retainer Agreement between the City of Fort Stockton and Puja Boinpally for 2020-2021.

City Manager Rodriguez explained that the City Attorney's Performance Evaluation was conducted during a prior meeting. However, the Cost of Living Adjustment hadn't yet been approved. Therefore, this agreement is being presented with this adjustment.

Motion was made, seconded and carried unanimously to Approve the City Attorney Retainer Agreement between the City of Fort Stockton and Puja Boinpally for 2020-2021.

**NINETEENTH ORDER OF BUSINESS:**

19. Questions from the Media.

Fort Stockton Pioneer Editor Nathan Heuer inquired if the Amounts for

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	MOVED	SECONDED	VOTED AYE	VOTED NAY
FALCON			X	
WARNOCK		XX		
URETA	X		X	
PALILEO			X	
CASIAS			X	
FALCON			X	
WARNOCK		X	X	
URETA	X		X	
PALILEO			X	
CASIAS			X	
FALCON			X	
WARNOCK			X	
URETA		X	X	
PALILEO			X	
CASIAS	X		X	

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DATE OF MEETING: SEPTEMBER 22, 2020  
TIME OF MEETING: 5:30 P.M.  
PLACE OF MEETING: CITY COUNCIL CHAMBER

ROLL CALL WAS ANSWERED BY COUNCIL MEMBERS:  
PRESENT: RUBEN FALCON, JAMES WARNOCK & PAUL CASIAS

PRESENT VIA VIDEO CONFERENCE: MIKE URETA JR. & PAM PALILEO

MAYOR: JOE CHRIS ALEXANDER  
CITY MANAGER: FRANK RODRIGUEZ III  
CITY SECRETARY: MARINA A. CANTU  
CITY ATTORNEY: PUJA BOINPALLY

Agreements via CVB remained the same as last year.

Mayor Alexander replied that the agreements remained the same as last year.

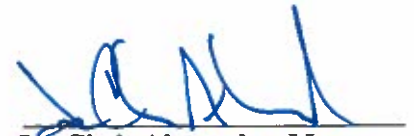
Fort Stockton Pioneer Editor Heuer inquired if this could be attributed to the pandemic.

Mayor Alexander confirmed that the lack in change could be attributed to the pandemic.

**TWENTIETH ORDER OF BUSINESS:**

**20. Adjourn.**

There being no further business, motion was made, seconded and carried unanimously to adjourn the Regular Meeting @ 6:30 p.m.

  
Joe Chris Alexander, Mayor

ATTEST:  
  
Marina A. Cantu, City Secretary

VOTED NAY  
VOTED AYE  
SECONDED  
MOVED

FALCON  
WARNOCK  
URETA  
PALILEO  
CASIAS

X  
X  
X  
X  
X  
X