

**REQUEST FOR BIDS FOR QUALIFIED PURCHASER TO PURCHASE  
AND REMOVE BOWLING EQUIPMENT**

Notice is hereby given that the City of Fort Stockton is accepting sealed bids from individuals interested in the Purchase and Removal of Bowling Equipment.

Sealed bids addressed to the **City of Fort Stockton, Texas, will be received at Fort Stockton City Hall, Attn: City Secretary Marina A. Cantu, P.O. Box 1000 or 121 West Second Street, Fort Stockton, Texas 79735.** The deadline for receiving sealed bids is **4:00 p.m., Friday, May 21, 2021**; at which time they will be opened publicly and read aloud. Sealed bids received after the specified time of closing will be returned unopened. The approved and accepted bid will be awarded at the Regular City Council Meeting scheduled for **June 8, 2021 @ 5:30 p.m.**

**Sealed Envelopes Shall Be Marked:**

**“PURCHASE AND REMOVAL OF BOWLING EQUIPMENT”**

The City reserves the right to accept or to reject any or all bids, to waive irregularities or informalities in any bid submitted.

**The City of Fort Stockton is an Affirmative Action/Equal Opportunity Employer.**

By order of the Fort Stockton City Council at a Regular Meeting held on the 27th day of April 2021.



**Marina A. Cantu, City Secretary**

**Release Date: April 27, 2021**

**Close Date: May 21, 2021**

## **INTRODUCTION**

The City of Fort Stockton, Texas (City) is requesting Sealed Bids from individuals interested in the purchase and removal of Bowling Equipment.

The Sealed Bids will be evaluated by the City Manager and may include an interview of one or more Bidders. The contract will be awarded to the highest bidder.

Bidder judged as the highest bidder will be recommended to the City Council for award of the Purchase and Removal of Bowling Equipment Project.

## **PROJECT SCOPE**

The scope will include providing complete detailed bids for the purchase and removal of the following items:

- 16- Qubicaamf 8290XL Pinsetters and Lane package including but not limited to the kickbacks, Chassis, back ends, A frames, distributor, spare parts, Synthetic lanes, ball returns unit with ball racks, Automatic Scoring, foundation lumber and PSL underlayment, Masking Units.
- 6 sets of Lockers
- 114 Bowling Balls
- 16 Bowling Score Screens
- 176 pairs of Bowling Shoes
- 16 Tables
- 96 chairs
- 160 Bowling Pins
- 3 Bowling Guides
- 1 Lane Swiper

All Prospective Bidders are requested to be able to comply with but not limited to the following to meet scope of work:

- (a) Shall be able to provide a detailed contract for the project and have the approval from City Manager and/or City Council prior to commencing the removal of bowling equipment.
- (b) Must own or provide necessary equipment for removal of bowling equipment.
- (c) Must provide all materials, supplies, and labor personnel for removal of the purchased equipment.

- (d) Must be responsible for disposal of all trash and waste produced from the removal of bowling equipment.

### **COMPANY QUALIFICATION**

- 1) Prospective Bidder must be knowledgeable and comply with all City and OSHA safety regulations.

### **DELIVERY AND OPENING OF SEALED BIDS**

Sealed Bids must be received by the City of Fort Stockton, attention Marina A. Cantu, City Secretary at the following address no later than May 21, 2021, 4:00 PM (Local Time).

**Marina A. Cantu**  
**City Secretary**  
Purchase and Removal of Bowling Equipment  
121 W. 2<sup>nd</sup> Street  
Fort Stockton, Texas 79735

The Bidder is responsible for the means of delivering the Sealed Bid on time. The time clock in City of Fort Stockton City Secretary's Office is the official clock for determining whether sealed bids are submitted within the designated time constraints. Late Sealed Bids will not be accepted under any circumstances. Sealed Bids will be publicly opened and read aloud at 4:00 PM (Local Time) on May 21, 2021 at the following location:

**Fort Stockton City Hall**  
**City Council Chambers**  
121 W. 2<sup>nd</sup> St.  
Fort Stockton, TX 79735

There is no expressed or implied obligation for the City of Fort Stockton to reimburse responding teams for any expenses incurred in the preparation of a Sealed Bid in response to this request. The City of Fort Stockton reserves the right to increase or decrease the scope of work related to this project as outlined in this Request for Sealed Bids after a team is selected to accommodate changes in the project needs as determined by the City of Fort Stockton or to serve its best interests.

### **CONFIDENTIALITY OF BID INFORMATION**

In accordance with Texas Government Code 552.110, trade secrets and confidential information in Bids are not open for public inspection. Bids will be opened in a manner that avoids disclosure of confidential information to competing Bidders and keeps the Bids from the public during considerations. All Bids are open for public inspection after the Contract is awarded, but trade secrets and confidential information in Bids are not typically open for public inspection. The City will protect this information to the extent allowed by Laws and Regulations. Clearly indicate which specific documents are considered to be trade secrets or confidential information by stamping or

watermarking all such documents with the work “confidential” prominently on each page or sheet or on the cover of bound documents. Place “confidential” stamps or watermarks so that they do not obscure any of the required information on the document, either in the original or in any way that would obscure any of the required information in a photocopy of the document. Photocopies of “confidential” documents will be made only for the convenience of the selection committee and will be destroyed after the Effective Date of the Contract. Original confidential documents will be returned to the Bidder after the Effective Date of the Contract if the Bidder indicates that the information is to be returned with the Bid, and arrangements for its return are provided by the Bidder.

### **WITHDRAWAL OF SEALED BIDS**

An authorized representative of the company may withdraw a Sealed Bid at any time prior to the Sealed Bid submission deadline, upon presentation of acceptable identification as an authorized representative of such company.

### **CENTRAL POINT OF CONTACT**

Bidders must provide a central point of contact to establish service, resolve issues and end service.

### **DISQUALIFICATION OF BIDDERS**

- (a) Bidders may be disqualified for any of the following reasons:
  - (i) The Bidder is involved in any litigation against the City;
  - (ii) The Bidder is in arrears on an existing contract or has defaulted on a previous contract with the City;
  - (iii) Lack of financial stability;
  - (iv) Failure to perform under previous or present contracts with the City;

### **EVALUATION CRITERIA**

The City will make its selection from those qualifications submitted in response to this Request for Sealed Bids. If deemed necessary by the City, interviews with the Bidders deemed most qualified, may be conducted. Once a selection is made, a scope of work will be negotiated with the chosen Bidder. The chosen Bidder will then be requested to submit a detailed contract to perform the services. The City maintains the right to terminate the selection process at any time if they feel it is in the best interest of the City. At such time as an agreement is reached, City Manager will make a recommendation to the City Council to execute a contract pursuant to the agreement. The City reserves the right to accept or reject any or all Bidders and to accept what in the judgment of the Mayor and City Council is the most advantageous Bidder.

## **BIDS SUBMITTED SHALL AT LEAST PROVIDE THE FOLLOWING:**

- (a) List the location of the office or offices of the team as well as the contact information and who is the sole agent for contact with the City of Fort Stockton for this contract.
- (b) By execution and submission of a response to the Request for Sealed Bids, the Bidder hereby represents and warrants to the City that the Bidder has read and understands the Request for Sealed Bids and the response is made in accordance with the Request. Qualifier acknowledges that it understands all terms within the Request for Sealed Bids and that it had the right to consult with counsel regarding all of the above documents.
- (c) By submitting this Request for Sealed Bids, the Bidder specifically waives any right to recover or be paid attorney's fees from the City or any of the City's employees and representatives under any of the provisions of the Texas Uniform Declaratory Judgments Act (Texas Civil Practice and Remedies Code, Section 37.001, et. Seq., as amended). By submitting a response to this Request for Sealed Bids, each Bidder agrees to waive and does hereby waive any claim the Bidder has or may have against the City, it's respective employees and representatives for the award of attorney fees, arising out of or in any way connected with the following:
  - (i) **The Administration, Evaluation or Recommendation of any Sealed Bids;**
  - (ii) **Acceptance or Rejection of any Sealed Bids; and**
  - (iii) **Award of Contract.**
- (d) The City reserves the right to waive, delete or amend any of the requirements connected with the Request for Sealed Bids and to reject any or all Sealed Bids.
- (e) Any other relevant information that the Bidder wishes to submit to the City, may assist the City in determining the extent to which the Bidder's Bid meets the City's need to provide the best value for the City.

## **AWARD OF CONTRACT**

- (a) It is understood that the City reserves the right to accept or reject any and all Sealed Bids and to Re-Solicit for Sealed Bids, as it shall deem to be in the best interests of the City. Receipt and consideration of any Sealed Bids shall under no circumstances, obligate the City to accept any Sealed Bids. If an award of contract is made, it shall be made to the responsible Bidder whose Sealed Bid is determined to be the best evaluated submission.
- (b) If awarded, the City intends to award a single contract to a single Bidder.

## **SIGNING OF AGREEMENT**

The City Manager will submit recommendation to the City Council for those project awards requiring City Council action. The Contract will be signed by the City Manager or his/her designee after award and the Bidder's submission of required documentation and signed counterparts. The

Contract will not be binding upon the City until it has been executed by both parties. The City will process the Contract expeditiously. However, the City will not be liable for any delays prior to the award or execution of the Contract.