

**REQUEST FOR PROPOSALS**

Notice is hereby given that the City of Fort Stockton is requesting sealed proposals for:

**Replacement of Wastewater Plant Aeration Pond Control Panel and Aeration Motors**

Sealed proposals shall be mailed to the **City of Fort Stockton, P.O. Box 1000 or 121 W. Second Street, Fort Stockton, Texas 79735**. The deadline for receiving proposals is **4:00 p.m., Friday, September 16, 2022** in the Office of the City Secretary; at which time they will be opened publicly and read aloud. Proposals received after the specified time of closing will be returned unopened. The approved and accepted proposal will be awarded at the Regular City Council Meeting scheduled for **September 26, 2022 @ 5:30 P.M.**

**To obtain a bid packet, please contact City Secretary Marina Cantu @ (432) 336-8525, Fort Stockton City Hall, P.O. Box 1000 or 121 W. 2nd Street, Fort Stockton, Texas 79735.**

Proposals must be submitted in a sealed envelope & marked:

**“Replacement of Wastewater Plant Aeration Pond Control Panel and Aeration Motors”**

In furthering our goal to continue to provide essential wastewater collection and treatment services to the citizens of the City of Fort Stockton, the City is seeking to receive proposals from a professional qualified wastewater equipment maintenance and repair contractor for providing all the necessary tasks, including evaluating and replacing the Wastewater Plant Aeration Pond Control Panel and Aeration Motors.

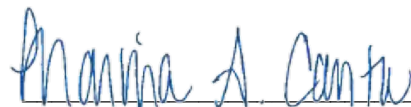
Therefore, it is in the best interest of the City of Fort Stockton to obtain the services of the highest qualified service provider to assist in providing the City with **all the necessary tasks, including materials and labor, for replacing the Control Panel and Aeration Motors at the City’s Wastewater Treatment Plant.**

Professional services will be evaluated only on the quality and experience of the company and its personnel.

**The City Council reserves the right to accept the statement which, in its judgement is from the most responsible firm; to reject any or all statements; and to waive irregularities or informalities in any statement submitted.**

**The City of Fort Stockton is an Affirmative Action/Equal Opportunity Employer.**

By order of the City Council at a Regular Meeting held on the 22<sup>nd</sup> day of August 2022

  
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Marina A. Cantu, City Secretary

**REQUEST FOR PROPOSALS**  
**FOR**  
**REPLACEMENT OF**  
**WASTEWATER PLANT AERATION POND**  
**CONTROL PANEL AND**  
**AERATION MOTORS**  
  
**OWNED AND OPERATED**  
**BY**  
**CITY OF FORT STOCKTON**

**Release Date:** August 22, 2022

**Close Date:** September 16, 2022

### **Section 1.01 INTRODUCTION**

The City of Fort Stockton (the City) is requesting Proposals (RFP) from qualified service providers in the field of Wastewater Treatment Equipment, for the replacement of one existing Aeration Control Panel and Aeration Motors at the Wastewater Treatment Plant (aeration pond) owned & operated by City of Fort Stockton.

The City of Fort Stockton Wastewater Treatment Plant serves the James A. Lynaugh Unit Prison Facility located at Belding, Texas (Lynaugh Plant) (Physical address: 1098 S. FM 2037, Ft. Stockton, Texas 79735).

### **Section 1.02 PROJECT SCOPE**

The scope of the project will include providing all equipment to completely replace the aeration control panel, aeration motors and all interior components. This includes the aeration units and all appurtenances including, but not limited to relays, switches, contactors, wiring, junction boxes, anchors, and cabling, etc. It is assumed that all the buried conduits are in good order and can be reused. If it is found that the buried conduits are not usable, the contractor shall get prior authorization from the City of Fort Stockton before replacing them at an additional cost to the contract amount. All existing components shall be removed and disposed of.

Exhibit A is a list of items that will be needed for the replacement of the aeration control panel and all appurtenances. However, it may not be a complete list. It is the Prospective Qualifier's responsibility to visit the site and verify that the proposal includes all necessary components to complete the project.

### **PRICING:**

Pricing information is to be included in tabular form for the services requested. Material costs shall be tabulated separate from labor costs. The City will reserve the right to purchase materials directly if it deems it advantageous.

### **QUALIFICATIONS:**

Prospective Qualifier's team is requested to be able to comply with below listed capabilities:

- 1) Prospective Qualifier's team must have experience working in the State of Texas for a minimum of 5 years in the Wastewater Treatment and Electrical Support Industry.
- 2) Should an issue arise with the equipment or materials related to this project the response time must be no later than 24 hours.

## **EQUIPMENT AND FACILITIES**

Prospective Qualifier must be based out of or have a shop facility in Texas. Must have the ability to undertake and complete its projects 100% whenever required.

### **Section 1.03 DELIVERY OF PROPOSAL**

Proposals must be received by the City of Fort Stockton, attention Marina A. Cantu, City Secretary at the following address no later than **Friday, September 16, 2022, 4:00 PM (Local Time)**.

#### **Marina A. Cantu**

City Secretary  
RO Plant Services Proposal  
121 W. 2<sup>nd</sup> Street  
Fort Stockton, Texas 79735

The Prospective Qualifier is responsible for the means of delivering the Proposal to the location listed in Section 1.03 on time. Delays due to any instrument used to transmit the Proposals including delay occasioned by any internal mailing system will be the responsibility of the Prospective Qualifier. Proposals must be completed and delivered in sufficient time to avoid disqualification for lateness due to difficulties in delivery. The time clock in City of Fort Stockton City Secretary's Office is the official clock for determining whether proposals are submitted within the designated time constraints. Late Proposal documents will not be accepted under any circumstances.

There is no expressed or implied obligation for the City of Fort Stockton to reimburse any expenses incurred in the preparation of a Proposal in response to this request. The City of Fort Stockton reserves the right to increase or decrease the scope of work related to this project as outlined in the RFP, accommodating changes to best serve the interest of the City of Fort Stockton.

### **Section 1.04 INSTRUCTIONS FOR COMPLETION OF PROPOSAL**

- (a) Information presented in the Proposal will be used to evaluate the Prospective Qualifier(s).
- (b) Responses shall be completed in accordance with the requirements of this RFP and on 8 1/2 x 11" pages, double spaced, (one side only and including cover letter) using a font size no smaller than 11 and one-inch margins. Proposals made by a Prospective Qualifier shall

be without ambiguity, and with adequate elaboration, where necessary, for clear understanding.

**Section 1.05 WITHDRAWAL OF PROPOSALS**

An authorized representative of the company may withdraw a Proposal at any time prior to the submission deadline, upon presentation of acceptable identification as an authorized representative of such company.

**Section 1.06 AWARD OF CONTRACT**

(a) It is understood that the City reserves the right to accept, reject or re-solicit Proposals, as deemed to be in the best interest of the City. Receipt and consideration of any Proposal shall under no circumstances, obligate the City to accept any Proposals. If an award of contract is made, it shall be made to the Responsible Qualifier whose Proposal is determined to be the best evaluated submission.

(b) If awarded, the City intends to award a single contract to a single Qualifier.

**Section 1.07 CENTRAL POINT OF CONTACT**

Qualifier must provide a central point of contact to establish service, resolve issues and end service.

**Section 1.08 DISQUALIFICATIONS**

(a) The Prospective Qualifier submitting proposals may be disqualified for any of the following reasons:

- (i) If they are involved in any litigation against the City;
- (ii) If they are in arrears on an existing contract or have defaulted on a previous contract with the City;
- (iii) If they lack financial stability;
- (iv) If they fail to perform under previous or present contracts with the City;

**Section 1.09 EVALUATION CRITERIA**

(a) The City will make its selection from the proposals submitted and if necessary, conduct interviews to determine the most qualified. Once a selection is made, a scope of work will be negotiated with the chosen Qualifier. The Selected Qualifier will then be requested to submit a detailed contract to perform the services. The City maintains the right to terminate the selection process at any time if they feel it is in the best interest of the City. At such time as an agreement is reached, City Manager will make a recommendation to the City Council to execute a contract pursuant to the agreement. The City reserves the right to reject any or all Proposals or accept any Proposals that are the most advantageous to the City.

**Section 2.00 PROPOSALS SUBMITTED SHALL AT LEAST PROVIDE FOR THE FOLLOWING:**

- (a) Brief description of past and/or current contracts with similar scope along with references with a proof of working experience in the State of Texas for a minimum of 5 years in Wastewater Treatment Industry.
- (b) List the location, name and contact information for the sole agent pertaining to this project.
- (c) By execution and submission of a Proposal, the Prospective Qualifier hereby acknowledges that they understand all terms within the Request for Proposals and that they have the right to consult with counsel regarding all of the above documents.
- (d) By submitting a Proposal, each Prospective Qualifier agrees to waive any claim they have or may have against the City, its respective employees and representatives for the award of attorney fees, arising out of or in any way connected with the following:
  - (i) The administration, evaluation or recommendation of any RFP;**
  - (ii) Acceptance or rejection of any RFP; and**
  - (iii) Award of Contract.**
- (e) The City reserves the right to waive, delete or amend any of the requirements connected with the RFP and to reject any and all proposals.
- (f) Any other relevant information that the Prospective Qualifier wishes to submit to assist the City in determining which services provide the best value for the City.

Fort Stockton Aeration Panel to include motors

**EXHIBIT A**

**AERATION CONTROL PANEL  
AND AERATION UNIT  
REPLACEMENT PROJECT  
MATERIAL LIST**

<b>QTY</b>	<b>MODEL #</b>	<b>DESCRIPTION</b>
1		20 HP Control Panel Assembly : NEMA 4, Painted steel, 480VAC, 3phase, 3 wire, 8-NEMA Size 2 starter with adj. OL , 120VAC Coil, 400A Main through door handle, 8-On/OFF selector switch, 8-RUN RED light, 8-Green Stop light, 8-RESET, 1500VA CPT 480/120, Term Blocks.
1	PH1500MQMJ	TRANSFORMER 3 KVA PRIMARY 480, SECONDARY 120VAC
1	K3P-400-UVAC	400 AMP CIRCUIT BREAKER, 400A, 600VAC, 3 POLE, 35kA
1	F3S06C	MAIN BREAKER DISCONNECT HANDLE AND CABLE
2	3TA401K	BREAKER WIRING LUGS
1	HPB312-3	POWER DISTRIBUTION BLOCK, 3 POLE
1	EPDB306	POWER DISTRIBUTION BLOCK, 1 POLE
8	RR3PA-ULC-	3PDT RELAYS, 120VAC COIL
8	SR3P-05C	3-POLE RELAY SOCKETS
8	EU2B-YS32OC	3 POSITION SWITCH
8	EU2B-YL1126FDG	GREEN PILOT LIGHT- 120VAC
8	EU2B-YL1126FDA	AMBER PILOT LIGHT- 120VAC
8	CA7-37-10-120V	CONTACTOR 37 AMP
8	CEP7-EEFD	OVERLOAD 9-45 AMP
8	CA7-PA-11	AUX, 1-NO, 1-NC
40	V7-W4	TERMINAL BLOCK
10	V7-WG4	GROUND TERMINAL BLOCK
0	V7-WDG4C	HIGH DENSITY GROUND TERMINAL BLOCK
10	V7-EB3	END BARRIER
15	V7-EA35	END ANCHOR
15	V7-GM35	MARKER
24	V7-WD4	HIGH DENSITY TERMINAL BLOCK
0	V7-WFB424	24VDC FUSED TERMINAL BLOCK

Fort Stockton Aeration Panel to include motors

2	V7-CJD6-50	TERMINAL BLOCK CENTER JUMPERS
0	V7-FP424	24VDC FUSED PLUG
1	L8-3/2/B	3 AMP CIRCUIT BREAKER, 2 POLE
1	L8-20/1/B	20 AMP CIRCUIT BREAKER, 1 POLE
8	L8-60/3/B	60 AMP CIRCUIT BREAKER, 3 POLES
8	P22H2006-T-L	20HP Model SS Aqua-Jet Aerator Power Section
1000		Wire PTJ8/3GG
2		DRYCON Wire Nuts
8		Piano Hinge JIC Box
16		3/4; 660-780 Cord connector
8		50A Watertite connector
8		50A Watertite plug
5000		6-19 Copper THHN Black
5000		8-19 Copper THHN Black
5000		8-19 Copper THHN Black
50		4/0 - 19 Copper THHN Black
2		3inch Zinc DC HUB
500		Locking cable tie
200		4/0 THHN Copper Parallel
4		3x12 rigid nipples
4		locknuts
4		plastic bushings
4		Myer Hubs
80		1/4inch 304 stainless steel cable clamp
4000		1/4inch (7x19) 304 stainless steel aircraft cable
40		1/4inch x 4inch 316 stainless steel jaw/jaw forged turnbuckle
80		1/4inch stainless steel standard thimble