

REQUEST FOR SEALED BIDS

Notice is hereby given that the City of Fort Stockton is requesting sealed bids for:

Replacement of HVAC in City of Fort Stockton CVB Event Center

Sealed bids must be mailed to the **City of Fort Stockton, P.O. Box 1000 or 121 W. Second Street, Fort Stockton, Texas, 79735**. The deadline for receiving sealed bids is **4:00 p.m., Thursday, October 14, 2021** in the Office of the City Secretary; at which time they will be opened publicly and read aloud. Sealed bids received after the specified time of closing will be returned unopened. The approved and accepted bid will be awarded at the Regular City Council Meeting scheduled for **October 26, 2021 @ 5:30 P.M.**

To obtain a bid packet, please contact City Secretary Marina Cantu @ (432) 336-8525, Fort Stockton City Hall, P.O. Box 1000 or 121 W. 2nd Street, Fort Stockton, Texas 79735.

Sealed bids must be submitted in a sealed envelope & marked:

“Replacement of HVAC in City of Fort Stockton CVB Event Center”

In furthering our goal to continue to provide community events to the citizens of the City of Fort Stockton, the City is seeking to receive sealed bids from a professional qualified HVAC contractor for providing all the necessary tasks, including the replacement of HVAC units in the City’s CVB Event Center.

Therefore, it is in the best interest of the City of Fort Stockton to obtain the services of the highest qualified general contractor to assist in providing the City with **all the necessary tasks, including the replacement of HVAC units in the City’s CVB Event Center.**

Qualified general contractor will be evaluated only on the quality and experience of the company and its personnel.

The City Council reserves the right to accept the statement which, in its judgment is from the most responsible firm; to reject any or all statements; and to waive irregularities or informalities in any statement submitted.

The City of Fort Stockton is an Affirmative Action/Equal Opportunity Employer.

By order of the City Council at a Regular Meeting held on the 14th day of September 2021.



Marina A. Cantu, City Secretary

REQUEST FOR SEALED BIDS
FOR
REPLACEMENT OF
HVAC UNITS IN
CITY OF FORT STOCKTON CVB EVENT CENTER

OWNED AND OPERATED
BY
CITY OF FORT STOCKTON

Release Date: September 14, 2021

Close Date: October 14, 2021

INTRODUCTION

The City of Fort Stockton, Texas (City) is requesting Sealed Bids from a professional qualified building contractor (Bidder) for providing all the necessary tasks, including the replacement of HVAC units in the City of Fort Stockton CVB Event Center (Facility).

The current City of Fort Stockton CVB Event Center is located at 2181 I-H 10 The existing Facility will require the replacement of all HVAC units as well as the relocation of certain ducting and air registers to evenly disperse air volume. All return air ducting shall be visually inspected for obstructions. Any obstructions shall be removed.

The Sealed Bids will be evaluated by the City Manager and may include an interview of one or more Bidders. The contract will be awarded to the lowest responsible bidder, but the contract may not be awarded to a bidder who is not the lowest bidder unless before the award each lower bidder is given notice of the proposed award and is given an opportunity to appear before the City Council or the designated representative of the City Council and present evidence concerning the bidder's responsibility.

Bidder judged as the lowest responsible bidder will be recommended to the City Council for award of the construction project contract.

PROJECT SCOPE

The scope will include providing complete detailed bids for replacement of HVAC units in the City of Fort Stockton CVB Event Center. The City would like proposals to include all aspects and tasks of the project including **all the necessary building supplies, equipment, fuel, equipment transportation, and personnel costs for replacement of HVAC units.** The existing facility consists of an engineered metal building construction of 27,382 square footage. It utilizes twelve (12) roof top units as outlined in Appendix A. The City will provide access to original construction plans as needed. Once a contractor has been selected, all units shall be evaluated once again before replacement. The Contractor shall provide a report of the evaluation to the City. The City will request an evaluation of an area of the Facility of approximately 9,000 square feet that does not have existing air supply coverage for the extension of existing air supply ducting or additional roof top units. See Appendix B for more information. Additional work shall consist of modifying the air supply ducting in the "Meeting Room" area to match the divisions of the space. See Appendix B for information.

- (a) Shall be able to provide a detailed contract for the project and have the approval from City Manager and/or City Council prior to commence construction.
- (b) Must own or provide necessary equipment for construction.

- (c) Must provide all materials, supplies, and labor personnel for construction.
- (d) Must be responsible for all fuel needed, equipment transportation, maintenance, and equipment repair costs during project.
- (e) Must be responsible for all trash and construction waste removal and disposal.

COMPANY QUALIFICATION

- 1) Prospective Bidder must have experience working in State of Texas with municipalities.
- 2) Prospective Bidder must have experience & capabilities in HVAC construction.
- 3) Prospective Bidder must have on staff qualified/licensed personnel for equipment operators, welding, concrete, and steel work.
- 4) Prospective Bidder must be knowledgeable and comply with all City and OSHA safety regulations.

EQUIPMENT AND FACILITIES

Bidders must have a shop facility in Texas. The shop must have complete tools and equipment necessary to undertake and complete its projects 100% with its own forces whenever required. It is preferred that the prospective qualifier’s equipment be similar to the following:

Company owned Trucks
Full Range of Tools and Materials needed to complete the job
Safety Equipment
Light and Heavy Equipment
Equipment Operators

DELIVERY AND OPENING OF SEALED BIDS

Sealed Bids must be received by the City of Fort Stockton, attention Marina A. Cantu, City Secretary at the following address no later than October 14, 2021, 4:00 PM (Local Time).

Marina A. Cantu
City Secretary
 Replacement of HVAC Event Center
 121 W. 2nd Street
 Fort Stockton, Texas 79735

The Bidder is responsible for the means of delivering the Sealed Bid on time. The time clock in City of Fort Stockton City Secretary's Office is the official clock for determining whether sealed bids are submitted within the designated time constraints. Late Sealed Bids will not be accepted under any circumstances. Sealed Bids will be publicly opened and read aloud at 4:00 PM (Local Time) on October 14, 2021 at the following location:

**Fort Stockton City Hall
City Council Chambers**
121 W. 2nd St.
Fort Stockton, TX 79735

There is no expressed or implied obligation for the City of Fort Stockton to reimburse responding teams for any expenses incurred in the preparation of a Sealed Bid in response to this request. The City of Fort Stockton reserves the right to increase or decrease the scope of work related to this project as outlined in this Request for Sealed Bids after a team is selected to accommodate changes in the project needs as determined by the City of Fort Stockton or to serve its best interests.

CONFIDENTIALITY OF BID INFORMATION

In accordance with Texas Government Code 552.110, trade secrets and confidential information in Bids are not open for public inspection. Bids will be opened in a manner that avoids disclosure of confidential information to competing Bidders and keeps the Bids from the public during considerations. All Bids are open for public inspection after the Contract is awarded, but trade secrets and confidential information in Bids are not typically open for public inspection. The City will protect this information to the extent allowed by Laws and Regulations. Clearly indicate which specific documents are considered to be trade secrets or confidential information by stamping or watermarking all such documents with the word "confidential" prominently on each page or sheet or on the cover of bound documents. Place "confidential" stamps or watermarks so that they do not obscure any of the required information on the document, either in the original or in any way that would obscure any of the required information in a photocopy of the document. Photocopies of "confidential" documents will be made only for the convenience of the selection committee and will be destroyed after the Effective Date of the Contract. Original confidential documents will be returned to the Bidder after the Effective Date of the Contract if the Bidder indicates that the information is to be returned with the Bid, and arrangements for its return are provided by the Bidder.

WITHDRAWAL OF SEALED BIDS

An authorized representative of the company may withdraw a Sealed Bid at any time prior to the Sealed Bid submission deadline, upon presentation of acceptable identification as an authorized representative of such company.

CENTRAL POINT OF CONTACT

Bidders must provide a central point of contact to establish service, resolve issues and end service.

DISQUALIFICATION OF BIDDERS

- (a) Bidders may be disqualified for any of the following reasons:
 - (i) The Bidder is involved in any litigation against the City;
 - (ii) The Bidder is in arrears on an existing contract or has defaulted on a previous contract with the City;
 - (iii) Lack of financial stability;
 - (iv) Failure to perform under previous or present contracts with the City;

EVALUATION CRITERIA

The City will make its selection from those qualifications submitted in response to this Request for Sealed Bids. If deemed necessary by the City, interviews with the Bidders deemed most qualified, may be conducted. Once a selection is made, a scope of work will be negotiated with the chosen Bidder. The chosen Bidder will then be requested to submit a detailed contract to perform the services. The City maintains the right to terminate the selection process at any time if they feel it is in the best interest of the City. At such time as an agreement is reached, City Manager will make a recommendation to the City Council to execute a contract pursuant to the agreement. The City reserves the right to accept or reject any or all Bidders and to accept what in the judgment of the Mayor and City Council is the most advantageous Bidder.

BIDS SUBMITTED SHALL AT LEAST PROVIDE THE FOLLOWING:

- (a) Brief description of past and/or current contracts with similar scope along with references with a proof of working experience in State of Texas with other municipalities.
- (b) List the location of the office or offices of the team as well as the contact information and who is the sole agent for contact with the City of Fort Stockton for this contract.
- (c) By execution and submission of a response to the Request for Sealed Bids, the Bidder hereby represents and warrants to the City that the Bidder has read and understands the Request for Sealed Bids and the response is made in accordance with the Request. Qualifier acknowledges that it understands all terms within the Request for Proposals and that it had the right to consult with counsel regarding all of the above documents.
- (d) By submitting this Request for Sealed Bids, the Bidder specifically waives any right to recover or be paid attorney's fees from the City or any of the City's employees and representatives under any of the provisions of the Texas Uniform Declaratory Judgments Act (Texas Civil Practice and Remedies Code, Section 37.001, et. Seq., as amended). By submitting a response to this Request for Sealed Bids, each Bidder agrees to waive and does hereby waive any claim the Bidder has or may have against the City, it's respective

employees and representatives for the award of attorney fees, arising out of or in any way connected with the following:

- (i) The Administration, Evaluation or Recommendation of any Sealed Bids;**
 - (ii) Acceptance or Rejection of any Sealed Bids; and**
 - (iii) Award of Contract.**
- (e) The City reserves the right to waive, delete or amend any of the requirements connected with the Request for Sealed Bids and to reject any or all Sealed Bids.
- (f) Any other relevant information that the Bidder wishes to submit to the City, may assist the City in determining the extent to which the Bidder's Bid meets the City's need to provide the best value for the City.

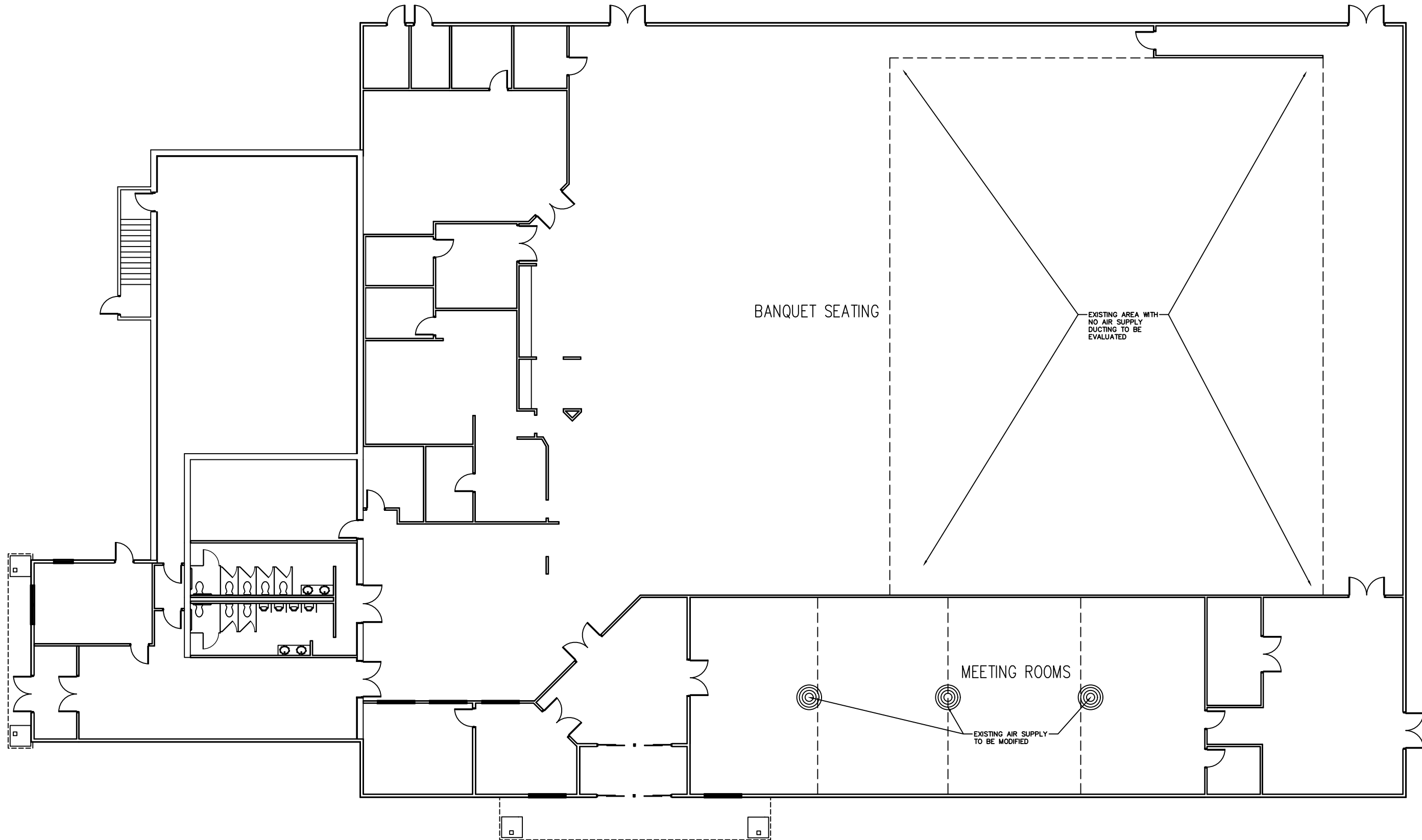
AWARD OF CONTRACT

- (a) It is understood that the City reserves the right to accept or reject any and all Sealed Bids and to re-solicit for Sealed Bids, as it shall deem to be in the best interests of the City. Receipt and consideration of any Sealed Bids shall under no circumstances, obligate the City to accept any Sealed Bids. If an award of contract is made, it shall be made to the responsible Bidder whose Sealed Bid is determined to be the best evaluated submission.
- (b) If awarded, the City intends to award a single contract to a single Bidder.

SIGNING OF AGREEMENT

The City Manager will submit recommendation for award to the City Council for those project awards requiring City Council action. The Contract will be signed by the City Manager or his/her designee after award and the Bidder's submission of required documentation and signed counterparts. The Contract will not be binding upon the City until it has been executed by both parties. The City will process the Contract expeditiously. However, the City will not be liable for any delays prior to the award or execution of the Contract.

APPENDIX - B



APPENDIX - A

ROOFTOP UNIT (RTU) SCHEDULE																									
UNIT DESIG.	TOTAL SUPPLY CFM	CO2 SETTING		EXT S.P. (IN)	COOLING						HEATING		ELECTRICAL						MANUFACTURER			MODEL NUMBER	REMARKS		
		MIN OSA CFM	MAX OSA CFM		SENS (MBH)	TOTAL (MBH)	ENTERING		LEAVING		ACT. HTG LOAD (MBH)	UNIT CAPACITY INPUT/OUTPUT (MBH)	VOLTAGE/ PHASE	HP	FLA	MCA	MOCP	MIN. EER							
		DB	WB				DB	WB																	
RTU-1	2700	513	1650	0.6	64.0	75.4	85	64	54	53	52	130	✓	104	460/3	2	18.8	21	25	10.3	LENNOX	7.5	NOM.TON	LGA-090S	STD. HEAT (1-STAGE)
RTU-2A	6000	1140	2000	0.6	176.6	164.4	83	64	56	55	108	470	✓	376	460/3	5	35	37	40	10	LENNOX	15	NOM.TON	LGA-180S	STD. HEAT (2-STAGE)
RTU-2B	6000	1140	2000	0.6	176.6	164.4	83	64	56	55	108	470	✓	376	460/3	5	35	37	40	10	LENNOX	15	NOM.TON	LGA-180S	HIGH HEAT (1-STAGE)
RTU-3	8000	1520	4000	0.6	242.4	108.7	88	65	56	55	259	260	✓	208	460/3	7.5	45.8	48	50	9.5	LENNOX	20	NOM.TON	LGA-240S	STD. HEAT (1-STAGE)
RTU-4	1200	120	N/A	0.6	31.6	26.4	79	62	56	55	3	78	✓	62.4	460/3	1.5	9.9	12	15	10.6	LENNOX	3	NOM.TON	LGA-036H	HUMIDITROL, STD. HT.
RTU-5	2000	200	N/A	0.6	66.4	59	79	62	56	55	29	78	✓	62.4	460/3	1.5	13.1	16	20	10.4	LENNOX	5	NOM.TON	LGA-060H	HUMIDITROL, STD. HT.
RTU-6	2000	380	N/A	0.6	74.9	74.9	79	62	56	55	51	78	✓	62.4	460/3	2	13.7	16	20	9.2	LENNOX	5	NOM.TON	LGA-060S	STD. HEAT (1-STAGE)
RTU-7	1200	228	N/A	0.6	37.1	38.2	79	62	56	55	45	78	✓	62.4	460/3	1.5	9.2	11	15	10.3	LENNOX	3	NOM.TON	LGA-036S	STD. HEAT (1-STAGE)
RTU-8	2400	456	N/A	0.6	66.3	57	79	62	56	55	14	78	✓	62.4	460/3	3	15.1	18	25	10.1	LENNOX	6	NOM.TON	LGA-072S	STD. HEAT (2-STAGE)
RTU-9	3400	646	N/A	0.6	123.8	114.4	84	64	56	55	14	130	✓	104	460/3	3	21.6	24	30	11.2	LENNOX	8.5	NOM.TON	LGA-120H	HUMIDITROL, STD. HT.
RTU-10	1200	228	N/A	0.6	17.0	17.7	78	62	56	55	12	78	✓	62.4	460/3	1.5	9.2	11	15	10.3	LENNOX	3	NOM.TON	LGA-036S	STD. HEAT (1-STAGE)
RTU-11	2000	380	N/A	0.6	53.7	26.7	76	61	56	55	51	125	✓	100	460/3	2	13.7	16	20	9.2	LENNOX	3	NOM.TON	LGA-060S	HIGH HEAT (2-STAGE)