

**FILLMORE COUNTY COMMISSIONERS' MINUTES**

**May 7, 2019**

This is a preliminary draft of the May 7, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 7<sup>th</sup> day of May, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Mitch Lentz and Randy Dahl. Also present were: Bobbie Vickerman, Coordinator/Clerk; Todd Froberg & Michelle Carstensen, Department of Natural Resources (DNR); John Zanmiller, Bluffland Whitetails; Gary Feine; Jim Vagts; Joe Hoffman, City of Preston; Brett Corson, County Attorney; Wong Nystrom, Enterprise Fleet Management; John DeGeorge, Sheriff; Lance Boyum, Chief Deputy; Ron Gregg, Highway Engineer; Kristina Kohn, Human Resources Officer; Cristal Adkins, Zoning Administrator; Brian Hoff, Land Records Director/Assessor; Bonita Underbakke; Jordan Fontenello; Kevin Beck; Gretchen Mensink, Republican Leader; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the following Consent Agenda:

- 1. April 23, 2019 County Board minutes as presented.

On motion by Dahl, seconded by Prestby, the Board unanimously approved payment of the following Commissioner warrants:

WARRANTS - It was also noted that some invoices were in the wrong types of warrants. Vickerman will ask to have the three listings for per diem under Commissioner Dahl, Commissioner Bakke and Commissioner Prestby removed from the warrants as they are processed through payroll.

The Auditor's warrants were reviewed.

Todd Froberg & Michelle Carstensen, Department of Natural Resources (DNR), were present.

Michelle Carstenson presented an update on the Chronic Wasting Disease (CWD) efforts. She provided information regarding what work was done this year and the goals for continuing to eliminate or control CWD.

The Citizen's Input portion of the meeting was opened at 9:48 a.m.

John Zanmiller from Bluffland Whitetails Organization thanked the Board for allowing the USDA hunt.

Jim Vagts, a 4<sup>th</sup> generation farmer living in Bristol Township, noted that wildlife is important to him and his family with his ongoing farming legacy. He feels we are fortunate to have the DNR being proactive with this issue and thanked the Board for their willingness to work with the DNR.

The Citizen's Input portion of the meeting was closed.

Brett Corson, County Attorney, was present.

County Attorney Corson gave an update to the Board regarding the ruling from the Subsurface Sewage Treatment Systems (SSTS) case, which involved several Amish homes in Fillmore County. He noted the importance that this determination has for the future of the greywater systems.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the Preston Oil Products Tank Removal and Inspection agreement with the change of the County Coordinator as the Clerk of the Board to be the other signature, along with the Chair for the agreement.

Wong Nystrom, Enterprise Fleet Management; John DeGeorge, Sheriff; and Lance Boyum, Chief Deputy, were present.

Mr. Nystrom presented the Enterprise Fleet Management program to the Board. He provided a review of the program and what it would cost the County for the next five years and provided a comparison of the costs associated if the County would continue to purchase vehicles on their own. Sheriff DeGeorge noted that now he and his staff understand how the program works and supports to continue to use the program. Vickerman explained there are two actions that could take place regarding this agenda item. Noting the Board could discontinue with the program or the Board could approve the Sheriff, Chief Deputy and Coordinator (or whomever they would like listed as signors) to order the vehicles if they chose to continue with the program.

On motion by Prestby, seconded by Lentz, the Board unanimously approved the signatures for Sheriff, Chief Deputy and Coordinator for purchasing and continuing to move forward with the Enterprise Fleet Management program.

The Chair recessed the meeting at 11:08 a.m. and resumed back in session at 11:14 a.m.

Ron Gregg, Highway Engineer, was present.

On motion by Prestby, seconded by Lentz, the Board unanimously rejected all bids for the reconstruction of Grosbeak Road from TH16 to the Lanesboro Fish Hatchery, Project SAP 23-600-006, and approved postponing the project.

On motion by Prestby, seconded by Dahl, the Board unanimously approved to award the bids for the following aggregate rock to Bruening Rock Products at the recommendation of the County Engineer and at the low bid as follows: (Abstract of bids on file at the Highway Office)

- 4,347 tons for CR 102 (CSAH 5 to CR 101 Chatfield/Jordan Townships) at the low bid of \$10.1590/unit for a total of \$44,161.17 for material
- 1,400 tons for CR 112 (CSAH 26 to CSAH 1, Preble Township) at the low bid of \$9.3190/unit for a total of \$13,046.60 for material
- 3,118.5 tons for CR 117 (TH 80 to Lantern Road, Fillmore/Fountain Townships) at the low bid of \$8.9390/unit for a total of \$27,876.27 for material
- 6,520.5 tons for CSAH 7 (TH 80 to CSAH 5, Fillmore/Fountain/Chatfield Townships) at the low bid of \$10.1590/unit for a total of \$66,241.76 for material
- 6,048 tons for CSAH 15 (CSAH 15/22 to CSAH 44, Pilot Mound Township) at the low bid of \$9.3390/unit for a total of \$56,482.27 for material
- 1,984.5 tons for CSAH 22 (CSAH 15 to CSAH 17, Carimona/Preston Townships) at the low bid of \$9.3390/unit for a total of \$18,533.25 for material
- 1,470 tons for CSAH 29 (Blacktop CSAH 29 to Houston County, Newburg Township) at the low bid of \$8.9390/unit for a total of \$13,140.33 for material
- 6,426 tons for CSAH 30 (CSAH 44 to CSAH 15, York/Bristol Townships) at the low bid of \$9.3390/unit for a total of \$60,012.41 for material

On motion by Dahl, seconded by Prestby, the Board unanimously approved to award the bid for the following aggregate rock to Milestone Materials at the recommendation of the County Engineer and at the low bid as follows: (Abstract of bids on file at the Highway Office)

- 4,914 tons for CSAH 11(CR 118 to TH 52, Carimona/Fountain Townships) at the low bid of \$9.13/unit for a total of \$44,864.82 for material

On motion by Dahl, seconded by Lentz, the Board unanimously approved to award to both bidders by contractor (Class II quarry rock) with additional charge for contractor loading county trucks from stockpile on a per ton basis at the recommendation of the County Engineer as follows: (Abstract of bids on file at the Highway Office)

- \$7.85/unit by contractor with an additional charge of \$.20/unit for Contractor loading County trucks from stockpile to Bruening Rock Products
- \$7.00/unit by contractor with an additional charge of \$.50/unit for Contractor loading County trucks from stockpile to Milestone Materials

On motion by Prestby, seconded by Lentz, the Board unanimously approved to award the bid for Project number SP 23-612-041, replacement Bridge No. 449 on CSAH 12, to ICON at the low bid of \$441,557.00.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the resignation of Danae Murphy, GIS Coordinator, effective May 22, 2019.

On motion by Dahl, seconded by Prestby, the Board unanimously voted to rescind the motion to move forward with the Gerard contract, regarding Electronic Document Management Software. The Board directed County Coordinator Vickerman to work with Department Heads and Marco, Inc. to create a bid specification sheet for what the users are looking for in a software program.

On motion by Prestby, seconded by Dahl, the Board unanimously approved appointing a temporary County Assessor at 4 hours per week, to be monitored by County Coordinator Vickerman and required Brian Hoff, Land Records Director, to attain his Accredited Minnesota Assessor (AMA) certification by July 1<sup>st</sup> and instructed Land Records Director Hoff to provide progress reports to the County Coordinator.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the appointment of Cynthia Blagsvedt as County Assessor effective immediately until July 1, 2019 at 4 hours per week.

Commissioner Bakke and Commissioner Lentz, or their designees, agree to be the board representatives for the Primary Canvassing, May 16<sup>th</sup> at 9:00 a.m. and Special Election Canvassing, August 15<sup>th</sup> at 9:00 a.m.

The Board requested Coordinator Vickerman to ask the Auditor/Treasurer if a time change could be possible, noting that in the past the Auditor/Treasurer worked with the Board to set the date and time for the Canvassing.

On motion by Bakke and seconded by Prestby, the following resolution was unanimously adopted:

**RESOLUTION 2019-021:** Sponsorship of the Bluff Valley Riders, Mabel-Canton Trail Busters, Hiawatha I & II and Tri-County Trailblazers snowmobile clubs for the 2019/2020 season and authorize signature of the same by Auditor/Treasurer

Commissioner Dahl noted he would like Auditor/Treasurer Jones to view the clubs' records or documentation for proper accounting as noted in their contractual agreements.

A review of the calendar was done and the following committee reports and announcements were given: Bakke - Law Library – working towards a smaller version of a law library and will be meeting again, Victim Services - Brown Bag lunch.

On motion by Dahl and seconded by Lentz, the Chair adjourned the meeting at 12:19 p.m.