

FILLMORE COUNTY COMMISSIONERS' MINUTES

May 28, 2019

This is a preliminary draft of the May 28, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 28th day of May, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Brian Hoff, Land Records Director/Assessor; Cristal Adkins, Zoning Administrator; Ron Gregg, Highway Engineer; Jessica Erickson, Director of Nursing; Kristina Kohn, Human Resources Officer; John DeGeorge, Sheriff; Bonita Underbakke; Kevin Beck; Gretchen Mensink, Republican Leader; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Lentz, seconded by Dahl, the Board unanimously approved amended agenda.

On motion by Bakke, seconded by Dahl, the Board unanimously approved to pull item #2 from the following Consent Agenda:

- 1. May 14, 2019 County Board minutes
- 2. ~~Lodging for Certified Minnesota Assessor Licensing (CMAL) Courses for new appraisers & Land Records Director~~

On motion by Dahl, seconded by Prestby, the Board unanimously approved the amended Consent Agenda.

Discussion ensued regarding the pulled Consent Agenda item, the Mass Appraisal Basics course. Hoff noted that the course being offered in Minnesota is full; however, our appraiser is on the waiting list. There is a backup option available since The International Association of Assessing Officers (IAAO), held in Topeka, KS offers the same training and would qualify for the mass appraisal requirements for Minnesota.

A motion was made by Dahl and seconded by Lentz to approve the Appraisal training at the Minnesota site or the alternative location if necessary at full reimbursement with the use of a county vehicle. Commissioners voting "aye": Dahl, Lentz and Bakke; Commissioners' voting "nay": Prestby. The motion prevailed.

It was noted that the Commissioners' Warrants are not in proper format.

On motion by Lentz, seconded by Dahl, the Board unanimously approved to not pay the Commissioner warrants until the proper report can be provided.

The Auditor's warrants were reviewed. There was discussion regarding the Marco \$18,000 invoice and noted that it was under the contractual agreement.

Cristal Adkins, Zoning Administrator was present.

On motion by Dahl, seconded by Prestby, the Board unanimously approved an access permit for a new field drive for Aaron Gillespie in section 7 of Carrolton Township, as recommended by the Highway Engineer and Zoning Administrator.

Planning & Zoning Commission Report: Bakke - continued discussion regarding Township zoning and reviewed the septic ordinance.

Citizen's Input portion of the meeting open and closed at 9:29 a.m. as no one was present to speak.

Ron Gregg, Highway Engineer was present.

On motion by Prestby, seconded by Lentz, the Board unanimously approved to award Croell, Inc., at the low bid, in the amount of \$3,516,637.47 for the Concrete Overlay Project SP 023-601-033 on CSAH 1.

Commissioner Lentz offered to attend the pre-Construction meeting due to there not being a District 3 Commissioner.

On motion by Dahl, seconded by Lentz, the Board unanimously approved entering into an Airport Maintenance and Operation Grant Contract with MN DOT.

On motion by Dahl, seconded by Lentz, the Board unanimously adopted:

RESOLUTION 2019-023: Authorizing the County Engineer and the Highway/Airport Office Manager to execute the contract on behalf of Fillmore County

Highway Committee Report: Prestby and Bakke – Culvert orders backed up until September that effects projects getting completed, fish hatchery looking for additional funds for 2020, update on projects for 2019 – many projects waiting for box culverts, discussed purchasing barricades.

Jessica Erickson, Director of Nursing was present.

Jessica Erickson updated the Board about the Fillmore-Houston Joint Board of Health (JBOH) - Joint Powers Agreement, noting that she and Assistant County Attorney, Marla Stanton have been working on the Joint Board of Health Bylaws.

Erickson also discussed the Women, Infants and Children (WIC) Peer Breastfeeding Support Grant Program, stating that this program has intermittently been conducted by a Houston County staff person; however Houston County has not been utilizing the Breastfeeding Grant. Erickson noted that Fillmore County could employ the staff person for the grant; she noted that this will be discussed at a future Joint Board of Health meeting to determine how to proceed.

The last item discussed by Director of Nursing was the Fillmore-Houston Community Health Board (CHB) Grant Project Agreement Amendment - MIIC Regional Coordinator. Erickson noted that she is ok with it being with either county.

Kristina Kohn, Human Resources was present.

On motion by Prestby, seconded by Dahl, the Board unanimously approved the request to hire Lyle Johnson as intermittent bailiff/transport in the Sheriff's Department at Grade 6/Step 1, \$19.79/hours effective May 29, 2019 as recommended by the Hiring Committee.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the resignation for Jonathan Holger, Child Support Officer, with Holger continuing to work Mondays and Tuesdays until his position is filled but effective until no later than July 10, 2019. The Board thanked him for 12 years of service.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request to advertise for Child Support Officer as requested by the Social Services Manager and recommended by the Personnel Committee.

Applications will be received in the Coordinator's Office until 4:30 p.m. on Friday, June 21, 2019.

On motion by Prestby, seconded by Dahl, the Board unanimously approved the request to advertise for Child Support Enforcement Aide as requested by the Social Services Manager and recommended by the Personnel Committee.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request for classification into the new pay system for the position of Child Support Enforcement Aide in Social Services as requested by the Social Services Manager and recommended by the Personnel Committee.

On motion by Dahl, seconded by Lentz, the Board unanimously approved the request to advertise for Office Support Specialist, Sr. as requested by the County Coordinator and recommended by the Personnel Committee. Applications will be received in the Coordinator's Office until 4:30 p.m. on Friday, June 21, 2019.

On motion by Dahl, seconded by Lentz, the Board voted unanimously to adopt the Merit System EEO/AA policy for 2019.

On motion by Dahl, seconded by Prestby, the Board unanimously approved closing off a section of Fillmore Street East / County 12 by the Memorial entrance to the Fairgrounds on Tuesday, July 16th at 6:00 p.m. for a Veterans Tribute, as long as there is support from the City of Preston.

On motion by Dahl, seconded by Prestby, the Board unanimously approved transferring the Lawful Gambling Exempt Permit #X-92132-19-011 from May 19th to June 8th, due to golf tournament and raffle reschedule for the Preston Area Chamber of Commerce Golf Tournament.

Chair Bakke asked Sheriff DeGeorge to give an update to the Board regarding the recent tornado activity. Sheriff DeGeorge reported that four farms in Fillmore County received damage to buildings, no livestock or persons were injured. The first tornado touch-down was reported in Howard County and was moving northeast. He felt messages were relayed well throughout staff and local fire departments; however the weather came up rather quickly. Emergency Management staff will provide assessments based on damage that was incurred.

A review of the calendar was done and the following committee reports and announcements were given: Bakke - Lanesboro Dam - Lanesboro has decided upon a contractor but will not be public until their next meeting. May be able to get some work done this fall, but need to stay within timelines of DNR restrictions. Wellness - Bakke - Justin from Flexible Benefits Inc. was present and discussed IRS implications for awards or gift certificates that are given with Wellness program. Discussed participation in the Wellness program. Bakke noted he would like to see an employee survey done indicating if, for example, they already had their screenings done at a doctor appointment.

Dahl would like Fillmore County (Auditor/Treasurer) to be paying more attention to the groups and programs that we are the fiscal agent for and to be checking up on those groups and programs. It was decided to work with the County Attorney to see what role the County plays as the fiscal agent.

On motion by Lentz and seconded by Dahl, the Chair adjourned the meeting at 10:46 a.m.