

FILLMORE COUNTY COMMISSIONERS' MINUTES

April 23, 2019

This is a preliminary draft of the April 23, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 23rd day of April, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby and Randy Dahl. Mitch Lentz was absent. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; Lynn Mensink, Semcac Outreach Services Case Manager; Jim Wolter, Semcac Transportation Director; Michael Frauenkron, Feedlot Officer; Cristal Adkins, Zoning Administrator; Ron Gregg, Highway Engineer; John DeGeorge, Sheriff; Bonita Underbakke; Jordan Fontenello; Samantha Keasling, Deputy and LELS Union Representative; Daniel Dornink, Deputy and LELS Union Steward; Jesse Grabau, Investigator and LELS Union Steward; Gretchen Mensink, Republican Leader; and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the following Consent Agenda:

1. April 9, 2019 County Board minutes as presented.
2. Closing of one block of Main Street, (Fillmore County 21) in front of the bank in the City of Canton from 8:00 am to 6:00 pm on August 17, 2019 for Canton Day Off as approved by Sheriff DeGeorge and Highway Engineer Gregg.
3. Renewal of Liquor, Wine & 3.2% license for Bre-Dun DBA Old Barn Resort and Golf Course for the period of May 1, 2019 through May 1, 2020 as approved by Sheriff DeGeorge and County Attorney Corson.
4. Renewal of Consumption and Display Liquor License for Eagle Bluff ELC for the period of May 1, 2019 through May 1, 2020 as approved by Sheriff DeGeorge and County Attorney Corson.
5. Tobacco license for Gurek, Inc of Chatfield for the period of April 30, 2019 through September 30, 2019.
6. Gambling permit for Preston Area Chamber of Commerce for a raffle on May 19, 2019.
7. Approve the following street closures for 2019 Preston Trout Days as approved by Sheriff DeGeorge, Building Maintenance Supervisor Schultz and Highway Engineer Gregg:
 - a. CSAH #12 from Houston Street to St. Anthony St. from 6:00 am – 8:00 pm on Saturday, May 18 (Family activities)
 - b. CSAH #17 from Hwy 52 to River St. from 3:30 pm - 5:30 pm on Saturday, May 18 (Grand Parade)
 - c. CSAH #17 from Main St. to River St. from 9:00 am Saturday, May 18 - 2:00 am Sunday, May 19 (Street Dance)
 - d. The use of both east and west courthouse parking lots from 6:00 am – 8:00 pm Saturday, May 18 (Family activities)
8. Successful completion of probation for Gretchen Schwichtenberg, Office Support Specialist, effective April 23, 2019 as recommended by the Social Services Manager.
9. Step increase for Gretchen Schwichtenberg to Grade 5/Step 2 effective April 23, 2019.

On motion by Prestby, seconded by Dahl, the Board unanimously approved payment of the following Commissioner warrants:

WARRANTS

The Auditor's warrants were reviewed.

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Lynn Mensink, Semcac Outreach Services Case Manager, and Jim Wolter, Semcac Transportation Director, were present.

Mensink & Wolter presented Semcac's County Impact Report for Fillmore County. Wolter reviewed the services provided as well as transit, food shelf, housing and crisis dollars.

Chair Bakke noted that the use of the food shelf and energy assistance is alarming.

The Citizen's Input portion of the meeting was opened and closed at 9:42 a.m. as no one was present to speak.

Michael Frauenkron, Feedlot Officer, was present and reviewed the 2018 County Feedlot Officer Annual Report, noting shoreland requirements allow 10 animal units or more in Shoreland and 50 or more outside of shoreland.

Frauenkron noted that he received the 2019 Tina Rosentein Award at the Annual Feedlot Officer banquet. This award is in appreciation of demonstrated leadership, dedicated service and commitment to Minnesota livestock producers, the general public and the Minnesota Association of Counties Feedlot Officers. The Board congratulated Feedlot Officer, Frauenkron on receiving this award.

On motion by Dahl, seconded by Prestby, the Board unanimously approved to sign the 2018 County Feedlot Officer Annual Report.

Cristal Adkins, Zoning Administrator, was present.

On motion by Dahl and seconded by Prestby, the Board unanimously approved an access permit for a driveway for Joseph Mitchell, Section 32, of Fountain Township.

Ron Gregg, Highway Engineer, was present.

On motion by Prestby, seconded by Dahl, the Board unanimously approved to award the surface reconditioning project LOST-115P-1 on County Road 115 between TH 52 and CSAH 21 to Rochester Sand and Gravel with the lone bid of \$1,139,564.74.

Until project funds can be secured, the Board requested the proposal for Project SAP 23-600-006 of Grosbeak Road from TH16 to the Lanesboro Fish Hatchery be brought back to the Board for consideration. Bakke asked how long the bids are good for, Gregg felt that the bids should be good until the next board meeting.

It was noted that Project number SP 23-612-041, replacement Bridge No. 449 on CSAH 12, will also have to be brought back to the next Board meeting as it is waiting for State permission.

Prestby and Bakke gave the Highway Committee report: Discussed the projects in progress, still working on designing some projects, Carimona Township culvert replacement project waiting for approval from Department of Natural Resources (DNR) due to trail next to project, and lined up projects.

Kristina Kohn, Human Resource Officer, was present.

On motion by Dahl and seconded by Prestby, the Board unanimously approved to hire Colten Kraling for the temporary summer position in the Highway Department effective May 13, 2019 at Grade 3/Step 1, \$12.67/hour, as requested by the Highway Engineer and recommended by the Personnel Committee.

On motion by Prestby, seconded by Dahl, the Board unanimously approved to hire David Enright as Property Appraiser at Grade 9/Step 1, \$22.48/hour effective May 1, 2019 as requested by the Land Records Director and recommended by the Hiring Committee.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the request for retirement under Early Retirement Incentive Program for Audrey Inglett, Office Support Specialist, Sr., effective July 25, 2019. The Board thanked her for 17 years of dedicated service and wished her well.

On motion by Prestby, seconded by Dahl, the Board unanimously approved the request for retirement under Early Retirement Incentive Program for Kevin Beck effective April 4, 2019. The Board thanked him for his 23 years of dedicated service.

On motion by Prestby, seconded by Dahl, the Board unanimously approved the request to hire Jordan Heyer, as replacement full time Deputy Sheriff effective May 3, 2019 at \$22.86/hour, the Law Enforcement Labor Services, Inc. (LELS) step (0-12 months) as requested by the Sheriff and recommended by the Hiring Committee.

On motion by Dahl and seconded by Prestby, the Board unanimously approved the request to promote Gretchen Schwichtenberg, Merit Office Support Specialist, to the position of Merit Office Support Specialist, Sr. effective May 3, 2019 at Grade 6/Step 1, \$19.79/hour as requested by the Social Services Manager and recommended by the personnel committee.

On motion by Prestby, seconded by Dahl, the Board unanimously approved the request for a phased retirement option for Deborah Jeffers, Paralegal, effective June 1, 2019 pending Public Employees Retirement Association (PERA) approval as requested by the County Attorney and recommended by the Personnel Committee with the understanding that she would move from 1.0 FTE to 0.5 FTE, no longer be eligible for County benefits, would not accrue PTO or receive any further step increases. This would be a one (1) year agreement to be reviewed annually.

On motion by Dahl and seconded by Prestby, the Board unanimously approved Coordinator Vickerman and Land Records Director Hoff to seek all options for the Accredited Minnesota Assessor (AMA) certification contract and to approve a lowest cost option until an AMA certified staff member can be in place with verification from Personnel committee.

On motion by Dahl and seconded by Prestby, the following resolution was unanimously adopted:
RESOLUTION 2019-020: Terminate the Southeast Minnesota Water Resources Board Joint Powers Board Agreement.

The Chair recessed the meeting at 10:55 a.m. and resumed back in session at 11:03 a.m.

Dahl asked about the federal funding for elections cyber security. Vickerman explained that at this point Minnesota is the only state that has not accepted the funds.

Law Enforcement Labor Services (LELS) Union negotiations were held. It was decided to schedule a meeting on June 18th to continue negotiations.

The Board members noted that they attended the following committees:

Prestby - Solid Waste

Bakke - Department Head, Soil & Water, Historical Society, and Extension

On motion by Prestby and seconded by Dahl, the Chair adjourned the meeting at 12:18 p.m.