

FILLMORE COUNTY COMMISSIONERS' MINUTES

February 26, 2019

This is a preliminary draft of the February 26, 2019 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 26th day of February, 2019 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Duane Bakke, Marc Prestby, Randy Dahl, and Mitch Lentz. Also present were: Bobbie Vickerman, Coordinator/Clerk; Kristina Kohn, Human Resources Officer; John DeGeorge, Sheriff; Ron Gregg, Highway Engineer; Wayne Sandberg, MN Counties Engineers Association; Andrew Hatzenbihler, Solid Waste Administrator; Jarad Carolan, Engineering Technician, Sr.; Chris Aasum, Engineering Technician, Sr.; Tom Scheevel, Engineering Technician, Sr.; James Thorson, Engineering Technician, Sr.; Pam Schroeder, Highway/Airport Office Manager; Wendy Ebner, Social Services Supervisor; Kari Cahill, Social Worker; Cristal Adkins, Zoning Administrator; Jessica Kraus, Child Support Officer; Jeffrey Brand, Surveyor; Christina Bakken, Social Worker; Ashley Rinn, Case Aide; Bonita Underbakke; Karen Reisner, Fillmore County Journal and Gretchen Mensink-Lovejoy, Republican Leader.

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Dahl, the Board unanimously approved the amended agenda.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. February 12, 2019 County Board minutes as presented.
2. Application for County On-Sale Intoxicating Liquor License for Preston Golf & Country Club for May 1, 2019 to May 1, 2020.
3. Application for MN Lawful Gambling LG220 Non-Profit Premises Permit for raffle at Preston Golf & Country Club on October 5, 2019.

On motion by Lentz and seconded by Prestby, the Board unanimously approved payment of the following Commissioner warrants:

WARRANTS

The Auditor's warrants were reviewed.

Ron Gregg, Highway Engineer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved entering into an agreement with MN/DOT for the replacement of the traffic signal at the intersection of TH 52 and CSAH No. 2.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

RESOLUTION 2019-007: MN/DOT Agreement No. 1032860

On motion by Prestby and seconded by Dahl, the Board unanimously approved advertising for bids for the CR 115 surface reconditioning project.

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2019-008: City of Lanesboro, LRIP (Local Road Improvement Program) projects for Beacon Street, Rochelle Avenue, and Coffee Street

On motion by Prestby and seconded by Dahl, the following resolution was unanimously adopted:

RESOLUTION 2019-009: City of Lanesboro, LRIP (Local Road Improvement Program) projects for Kirkwood Street

Wayne Sandberg, President of the Minnesota County Engineers Association, gave a presentation of the Project of the Year to Fillmore County Highway Department. Ron Gregg gave a presentation on the Project Selection Criteria for Fillmore County and reviewed the process used to select projects in the County.

The Citizen's Input portion of the meeting was opened and closed at 10:17 a.m., as no one was present to speak.

The Chair recessed the meeting at 10:17 a.m. and resumed back in session at 10:25 a.m.

Commissioners Bakke and Prestby gave the Highway Committee Report: road work on the Fish Hatchery road in Lanesboro will begin after the reconstruction of Fish Hatchery Administration Building; discussed other 2019 project designs and advertising for them; Bakke noted that he would like to see updates on 2019 projects monthly; Federal fund solicitation was discussed; Guardrail damage on County 1 that happened when the road was still gravel has been repaired; ice dam build up in the administrative building, which has water dripping in Surveyor's office; all buildings need to be looked at for issues due to the weather.

Drew Hatzenbihler, Solid Waste Administrator, was present.

On motion by Lentz and seconded by Prestby, the Board unanimously approved the 2019 Hauler's licenses.

Kristina Kohn, Human Resources Officer, was present.

On motion by Dahl and seconded by Lentz, the Board unanimously approved to hire temporary, part-time office support staff in Extension/Veteran Services as requested by the Veteran Services Officer and County Extension Educator as recommended by the Community Services and Extension Committees.

On motion by Prestby and seconded by Lentz, the Board unanimously approved the resignation request from Sherida Newgard, Accounting Technician, with Early Retirement Incentive package effective March 7, 2019 and thanked her for her 18 years of service to Fillmore County.

On motion by Prestby and seconded by Lentz, the Board unanimously approved to fill the open vacancy with current candidate pool for Accounting Technician as requested by the Auditor/Treasurer and as recommended by the Hiring Committee.

Bobbie Vickerman, County Coordinator, was present.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the purchase of Civil Engineering Design Software called Softree for use in the Highway Department as recommended by Technology/Land Records/GIS.

On motion by Prestby and seconded by Dahl, the Board unanimously approved the replacement of the Barrier Firewall with Cisco Firewall units at both Courthouse and County Office Building as recommended by Technology/Land Records/GIS.

Bakke noted that the Personnel Committee met with Department Heads and the physical moves for Taxpayer Services have begun. It was stated that the Land Records and Zoning will be moving into the current Auditor/Treasurer space, the Auditor/Treasurer will move into current Assessor's space and Recorder will stay as is.

Commissioner Bakke updated the Board on the request from the Department of Natural Resources (DNR) and their Chronic Wasting Disease efforts to have access onto County property to hunt deer. On motion by Dahl and seconded by Lentz, the Board unanimously approved to authorize the Chair to share the Board's wishes for no hunting, no access onto the property to retrieve a deer if shot from the trail and no reason for the DNR to attend a future meeting.

The Employee Recognition and the Safety Award Ceremony was held with the following Commissioners present: Mitch Lentz, Duane Bakke, Randy Dahl, and Marc Prestby. Also present were Bobbie Vickerman, Coordinator/Clerk; Kari Cahill, Social Worker, Social Services; Pamela Schroeder, Highway/Airport Office Manager, Highway; John DeGeorge, Sheriff; Cristal Adkins, Zoning Administrator; Jessica Kraus, Child Support Officer; Social Services; Jeffrey Brand, Surveyor, Highway; Christina Bakken, Social Worker; Social Services; Christin Bakken, Social Worker; Social Services; Ashely Rinn, Case Aide, Social Services; Karen Reisner, Fillmore County Journal; and Gretchen Mensink-Lovejoy, Republican-Leader.

The following employee was recognized for his commitment to safety in the County: Kurt Njos, Social Worker, Social Services.

On motion by Lentz and seconded by Prestby, the Chair adjourned the meeting at 11:21 a.m.