

# RURAL HOME BASED BUSINESS APPLICATION FILLMORE COUNTY

*(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)*

(1) Name of all Applicants: \_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Phone #: \_\_\_\_\_  
\_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*Address City State Zip*

(2) Parcel Number: \_\_\_\_\_ Permit # \_\_\_\_\_  
*To be filled out by the Zoning Office*

(3) Legal Description: \_\_\_\_\_

(4) Township: \_\_\_\_\_ (5) Range: \_\_\_\_\_ Section: \_\_\_\_\_ Township Name: \_\_\_\_\_

Name of person operating the business if other than the landowner \_\_\_\_\_

Business Name: \_\_\_\_\_ Description of Business: \_\_\_\_\_

How many non-family members will be employed by the business \_\_\_\_\_

REGULAR FEE FOR THIS PERMIT IS \$250.00. NO WORK MAY BEGIN UNTIL A PERMIT IS OBTAINED. IF WORK HAS BEGUN ON THE PROJECT BEFORE A PERMIT IS ISSUED, A \$250.00 LATE FEE MUST BE PAID IN ADDITION TO THE REGULAR PERMIT FEE.

TOTAL FEE: \_\_\_\_\_ (NO REFUND)

I hereby certify that the information contained herein is correct and agree to do the proposed work in accordance with the provisions of the Ordinances of Fillmore County and the Statutes of the State of Minnesota. I also agree that any plans and specifications submitted herewith shall become a part of this permit application. If any modification is proposed, written approval of the Fillmore County Zoning Office shall be obtained before construction. I understand that a proposed modification may result in the need for a new permit.

(6) Signatures of all Landowners: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

## **Instructions for filling out this Permit Application**

- (1) The landowner(s) must list all the names that are on the abstract for this particular piece of land. This would include husband and wife's names if both are on the abstract plus any other names.
  - (2) The parcel number is a 9-digit number found on a tax statement that specially designates a number for this particular piece of land. It starts with an R and is set up as such; R99.9999.999.
  - (3) The legal description is a very detailed description of the boundaries of the parcel of land where an applicant plans to build. This description is found on an abstract or deed or may also be obtained from the County Recorder's Office. This copy should also contain all the names of the landowners who have an interest in this parcel of land.
  - (4) The township number is found in a plat book. It is a number that begins with a capital T and ends with a capital N. It will either be T101N, T102N, T103N or T104N. This number is the tier of townships starting at the Iowa border and going north.
  - (5) The Range number is also found in a plat book. It is a number that starts with a capital R and ends with a capital W. It will either be R08W, R09W, R10W, R11W, R12W, or R13W. The number is the column of townships starting from 08 and going to 13 from east to west.
  - (6) The signature block must contain the signatures of all landowners who are listed on the legal description, abstract or deed.
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Below, please find the provisions from the Fillmore County Zoning Ordinance pertaining to Rural Home Based Businesses:

### **734. Rural Home Based Business**

A Rural Home Based Business is a non-agricultural activity conducted in the Ag District. Non-agricultural activities shall be allowed in the Ag District provided they are conducted under the following conditions;

- 1) The activity must be conducted on an existing building site with a dwelling.
- 2) The person conducting the activity must be a permanent full time resident of the dwelling.
- 3) The activity may employ no more than 1 non-family employee equivalent to 1 FTE.
- 4) The activity must be conducted solely on the building site and not on land traditionally used for raising crops, pasturing animals, woodlands, wastelands, or floodplains.
- 5) The activity must be confined to an area not larger than 1 acre.
- 6) All activities shall be subject to environmental or nuisance regulations as found in Section 713 of this Ordinance and any other State or Federal regulations.

A permit will be required for non-agricultural activities. Any non-agricultural activity conducted in the Ag District not adhering to the conditions above is prohibited.