

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
July 7, 2020**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can  
participate in the meeting by phone if they choose.**

**To participate by phone: Dial 1-408-418-9388 and then enter the Access Code: 146 638 4096**

9:00 a.m.     Pledge of Allegiance

Approve agenda

Approve Consent Agenda:

1. June 23, 2020 County Board minutes
2. June 23, 2020 County Board of Appeal & Equalization minutes

Approve Commissioners' Warrants

Review Finance Warrants

9:05 a.m.     Cristal Adkins, Zoning

1. Consider an access permit for Larry Broadwater, section 13, Carimona Township
2. Consider an access permit for Kinneberg/Gehling, section 11, Preston Township
3. Consider approval and resolution for a Conditional Use Permit for MiEnergy Cooperative, Telecommunications Tower, section 12, Beaver Township

9:15 a.m.     Andrew Hatzenbihler, Sanitation

1. Consider contract amendment with Harter's Trash and Recycling for 8% increase over 3 years for hauling fees.

9:30 a.m.     Citizens Input

9:35 a.m.     Ron Gregg, Highway

1. Consider a final payment resolution for the bridge replacement project on County Road No. 104. Project number LOST 88935-104 in Pilot Mound Township
2. Consider a final payment resolution for the bridge replacement project on County Road No. 101. Project number LOST 1339-101 in Jordan Township
3. Review and consider awarding the CSAH 34 Surfacing Reconditioning Project outside the city of Mabel, Project No. SAP 023-634-005
4. Consider possible revisions to the Amish Sign Placement Policy with possible action
5. Present Fillmore Highway Department practices as it relates to Public Road Ditches in Minnesota Statute 160.201

9:50 a.m.     John DeGeorge, Sheriff

1. Consider approval of the IES 911 maintenance quote for June 2020-July 2021

# FILLMORE COUNTY BOARD OF COMMISSIONERS

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10:00 a.m. Kristina Kohn, Human Resources

1. Consider resignation for Don Bray, Courthouse Security Officer, effective July 10, 2020
2. Consider request for reclassifications for Registered Dietician and Lead Public Health Nurse to be sent to David Drown as requested by the Director of Nursing and recommended by the Personnel Committee
3. Consider request to hire temporary employee(s) for assistance during election as requested by the Auditor/Treasurer

10:10 a.m. Bobbie Hillery, Administrator

1. Discussion with possible action regarding COVID-19
  - a. CARES Funding Discussion
2. Consider request to review and approve the 2019 Performance Measure Results
3. Consider approval of the resolution for participation in the 2021 Performance Measures
4. Consider approval of the resolution outlining the 2021 Performance Measures

Calendar review, Committee Reports and Announcements

## Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

|                    |            |                                                   |                |
|--------------------|------------|---------------------------------------------------|----------------|
| Tuesday, July 7    | 9:00 am    | County Board, Special Meeting, Boardroom          | All            |
| Monday, July 13    | 4:30 pm    | Winneshiek County Solid Waste Agency JPB, Decorah | Hindt          |
|                    | 6:00 pm    | Developmental Achievement Center, Preston         | Lentz          |
|                    | 6:30 pm    | Semcac, St. Charles                               | Dahl           |
| Tuesday, July 14   | 7:30 am    | Safety/Emergency Management                       | Prestby        |
|                    | 9:00 am    | County Board, Regular Meeting, Boardroom          | All            |
| Thursday, July 16  | 10:00 am   | Historical Society, Fountain                      | Bakke          |
|                    | 4:30 pm    | Economic Development Authority                    | Lentz, Hindt   |
|                    | 4:30 pm    | Soil & Water Conservation District, Preston       | Bakke          |
| Tuesday, July 21   | 8:00 am    | Law Enforcement Committee                         | Prestby, Lentz |
|                    | 9:00 am    | Technology Committee                              | Prestby, Lentz |
| Wednesday, July 22 | 8:30 am    | Wellness/Activities Committee                     | Bakke, Lentz   |
| Thursday, July 23  | 7:00 pm    | Planning Commission, Boardroom                    | Bakke          |
| Tuesday, July 28   | 7:30 am    | Highway Committee, Preston                        | Prestby, Bakke |
|                    | 9:00 am    | County Board, Special Meeting, Boardroom          | All            |
|                    | 12:00 noon | Community Service Meeting, Boardroom              | Lentz, Dahl    |
|                    | 5:00 pm    | SELCO/SELS Board of Directors Meeting, Rochester  | Hillery        |

## COMMITTEE OPENINGS:

|                                               |                                      |
|-----------------------------------------------|--------------------------------------|
| Community Corrections Task Force – District 2 | meets quarterly at noon              |
| Community Corrections Task Force – District 1 |                                      |
| Community Corrections Task Force – At Large   |                                      |
| Extension – At-large                          | Meets quarterly at 7pm               |
| Zumbro Valley Health Center – At Large        | Meets Monthly, fourth Monday at 6 pm |
| Zumbro Valley Health Center – At Large        |                                      |

This is a preliminary draft of the June 23, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 23<sup>rd</sup> day of June, 2020, at 3:00 p.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Kristina Kohn, Human Resources; Drew Hatzenbihler; Sanitation; Heidi Jones, Auditor/Treasurer; and Kevin Olson, Social Services Manager

Present by Webex: Kristi Ruesink, Office Support Specialist, Sr.; Bonita Underbakke; Gretchen Mensink Chatfield Newspaper; and Karen Reisner, Fillmore County Journal

The Pledge of Allegiance was recited.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the agenda.

On motion by Dahl and seconded by Lentz, the Board unanimously approved the following Consent Agenda:

1. June 9, 2020 County Board minutes
2. Application for Display of Fireworks Permit for July 4<sup>th</sup> for Eagle Cliff Campground

Bakke asked about the PILT payments noting that they were from 2019 and asked why they were being paid at this time. It was noted by Auditor/Treasurer Jones that she was waiting for a state decision regarding Rushford Village. Bakke also noted that schools were receiving dollars that were noted as Wildlife Management, he asked what those specific dollars were for. Jones responded that they must have land that qualifies for those dollars.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Heidi Jones, Auditor/Treasurer was present.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted:

**RESOLUTION 2020-026:** Master Services Agreement for Controlled Disbursement Account with US Bank for Swift/Magic Funds.

It was clarified amongst the members that the process would be the same where the Finance Department would handle the process for the funds going in and out and the Auditor/Treasurer department would handle the signing and transferring of dollars for proper checks and balances.

Jones updated the Board of the procedure for processing passports.

Jones addressed the Board with an update of the Election process due to COVID-19.

Drew Hatzenbihler, Solid Waste Administrator was present.

Discussion was had regarding illegal dumping at remote sites. Hatzenbihler will continue to look for options to resolve this issue, noting that the video cameras that remotely connect with a cell phone may be a more affordable option.

Kevin Olson, Social Services Manager was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the 2020-2021 Foster Care Transportation Agreements with Kingsland, Fillmore-Central, Mabel-Canton, Rushford-Peterson, and Lanesboro Schools. It was noted that Chatfield is covered through Olmsted County.

The citizens input portion of the meeting was opened and closed at 3:51 p.m.

Lori Affeldt, Finance Director was present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the 2018 Audit from Clifton Larson Allen, LLP.

On motion by Bakke and seconded by Hindt, the Board unanimously approved to publish 2018 Audit based on legal bid from Fillmore County Journal at \$.05 per square inch.

Affeldt updated the Board regarding banking services and investments, the Board asked Affeldt to work with the three banks that are interested in the general checking account for the County. Affeldt noted that interest rates are not good at this time but she will come back with some options for investments.

Kristina Kohn, Human Resources

On motion by Lentz, seconded by Dahl, the Board unanimously approved the request to hire Sharon Sullivan, as replacement Social Worker effective July 13, 2020 at \$26.89, Grade 12/Step 1 as recommended by the Hiring Committee.

Bobbie Hillery, Administrator was present.

On motion by Hindt and seconded by Bakke, the following resolution was unanimously adopted:  
**RESOLUTION 2020-027:** 4<sup>th</sup> Extension for Declaring State of Emergency due to COVID-19

Hillery gave an update on County procedures as it relates to COVID-19 and reviewed the options for upgrading technology in the meeting rooms. Discussion was had regarding technology upgrades to the Courthouse meeting rooms. Due to cost of the proposal, the board consensus was to ask Hillery to seek out less expensive options to make the meeting environment work for the in-person and virtual meetings.

It was the consensus of the Board to hold an electronic meeting or use County Office Building Room 108 for the July 28<sup>th</sup> Board of Commissioners meeting due to the Courts having a jury trial and using the Board Room.

On motion by Bakke, seconded by Lentz, the Board unanimously approved the agreement with Schneider Geospatial for Custom 911 Consulting per the grant agreement in the amount of \$21,600 based upon contract approval by the County Attorney.

On motion by Lentz, seconded by Dahl, the Board unanimously approved the proposal from CPS Technology Solutions for hosting fees in the amount of \$1,845 per month for AS400 hosting and monthly replication fee of

\$525 per month and a one-time setup and go live fee of \$3,800 based upon contract approval by the County Attorney.

The budget timeline was reviewed.

A review of the calendar was done with the following committee reports and announcements given:

Bakke – One Watershed One Plan, Highway, Extension and DFO

Lentz – EDA, Emergency Medical Services, SE MN Regional Radio Board, Workforce Development, Extension, and Zumbro Valley Health Center

Hindt – EDA

Prestby – DFO

On motion by Lentz and seconded by Hindt, the Board chair adjourned the meeting at 4:48 p.m.

## **FILLMORE COUNTY COMMISSIONERS' MINUTES**

**June 23, 2020**

This is a preliminary draft of the June 23, 2020 Board of Appeal and Equalization minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of Appeal and Equalization of Fillmore County met pursuant to MN Statutes on this 23<sup>rd</sup> day of June 2020 at 6:30 p.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Duane Bakke, Marc Prestby, Randy Dahl and Mitch Lentz. Also present were: Bobbie Vickerman, Administrator/Clerk; Heidi Jones, Auditor/Treasurer; Jason McCaslin, Assessor; Brian Hoff, Appraiser; Casey Patten, Appraiser; Roxane Alden, Appraiser; Sarah Kohn, Appraiser; Harlan Marchant, and Karen Reisner, Fillmore County Journal.

The Pledge of Allegiance was recited.

Bobbie Hillery, County Administrator/Clerk, administered the oath of office to the following Board of Appeals and Equalization members: Commissioners Marc Prestby, Randy Dahl; Mitch Lentz; Larry Hindt; Duane Bakke; and Heidi Jones, Auditor/Treasurer.

Jason McCaslin, Assessor, reviewed the role of the Board of Appeals and Equalization Board and provided a presentation regarding this year's Assessment.

McCaslin noted that there is one taxpayer present to ask the County Board to review his property. It was noted that this taxpayer has been working with Appraiser Hoff during the past few days.

Harlan Marchant, Marchant Motors, Spring Valley, was present at the meeting, requested the Board to review and reduce the property values for four (4) parcels (36.0301.000, 36.0302.010, 36.0190.000, 36.0868.000). He noted that he feels the values have increased significantly and he would never be able to sell the properties for the amount that they are assessed at.

Discussion ensued regarding the property and the commercial valuations for the City of Spring Valley.

A motion was made by Bakke and seconded by Lentz to reduce the property value of parcels 36.0301.000 and 36.0302.010 from a total of \$121,595 to \$103,275 for Harlan Marchant, Marchant Motors, Spring Valley. McCaslin asked if the Board could amend the motion to round the numbers.

Bakke and Lentz agreed and the Board unanimously approved the changed motion to reduce the property value of parcels 36.0301.000 and 36.0302.010 from a total of \$121,600 to \$103,300 for Harlan Marchant, Marchant Motors, Spring Valley.

Assessor McCaslin gave recommendations from the Assessor's Office to reduce the property valuations for the following parcels. McCaslin explained the recommendations are based on his findings from inspections and reassessments of said parcels.

On motion by Hindt and seconded by Lentz, the Board unanimously approved the request to reduce the property value from \$169,000 down to \$156,400 for parcel #36.0874.010. The adjustment was to account for the removal of the basement finish.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the request to split the classification of parcel #16.0031.030 to reflect 75% commercial use and 25% agricultural use.

On motion by Dahl and seconded by Bakke, the Board unanimously approved the request to adjust parcels

11.0309.000 and 11.0309.020 to reflect the building on the correct parcel.

On motion by Lentz and seconded by Hindt the Board of Appeal and Equalization was adjourned at 7:46 p.m.

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7/1/20 10:11AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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|    | <u>Vendor Name</u>                            | <u>Rpt</u>  |               | <u>Warrant Description</u>   | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----|-----------------------------------------------|-------------|---------------|------------------------------|----------------------|----------------------------------|-------------|
|    | <u>No. Account/Formula</u>                    | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>         | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 1  | DEPT                                          |             |               | General Government           |                      |                                  |             |
|    | 382 City of Chatfield                         |             |               |                              |                      |                                  |             |
|    | 01-001-000-0000-6350                          |             | 14,082.00     | 2012A Tax Abatement          | 20200003             | Unallocated Operating Expenses   | N           |
|    |                                               |             |               | 07/02/2020 07/02/2020        |                      |                                  |             |
|    | 382 City of Chatfield                         |             | 14,082.00     | 1 Transactions               |                      |                                  |             |
| 1  | DEPT Total:                                   |             | 14,082.00     | General Government           | 1 Vendors            | 1 Transactions                   |             |
| 3  | DEPT                                          |             |               | Board Of Commissioners       |                      |                                  |             |
|    | 82132 Fillmore Co Journal, Sethre Media Group |             |               |                              |                      |                                  |             |
|    | 01-003-000-0000-6233                          |             | 40.22         | Board Mtg Minutes - 6/2/2020 | 109909               | Publications                     | N           |
|    |                                               |             |               | 06/15/2020 06/15/2020        |                      |                                  |             |
|    | 82132 Fillmore Co Journal, Sethre Media Group |             | 40.22         | 1 Transactions               |                      |                                  |             |
|    | 1152 Prestby/Marc                             |             |               |                              |                      |                                  |             |
|    | 01-003-000-0000-6335                          |             | 51.75         | June 2020 Mileage            |                      | Employee Automobile Allowance    | N           |
|    |                                               |             |               | 06/02/2020 06/23/2020        |                      |                                  |             |
|    | 1152 Prestby/Marc                             |             | 51.75         | 1 Transactions               |                      |                                  |             |
| 3  | DEPT Total:                                   |             | 91.97         | Board Of Commissioners       | 2 Vendors            | 2 Transactions                   |             |
| 50 | DEPT                                          |             |               | Finance                      |                      |                                  |             |
|    | 82132 Fillmore Co Journal, Sethre Media Group |             |               |                              |                      |                                  |             |
|    | 01-050-000-0000-6233                          |             | 900.00        | 2016 Financial Statement     | 109917               | Publications                     | N           |
|    |                                               |             |               | 06/15/2020 06/15/2020        |                      |                                  |             |
|    | 01-050-000-0000-6233                          |             | 450.00        | 2017 Financial Statement     | 109936               | Publications                     | N           |
|    |                                               |             |               | 06/22/2020 06/22/2020        |                      |                                  |             |
|    | 82132 Fillmore Co Journal, Sethre Media Group |             | 1,350.00      | 2 Transactions               |                      |                                  |             |
| 50 | DEPT Total:                                   |             | 1,350.00      | Finance                      | 1 Vendors            | 2 Transactions                   |             |
| 62 | DEPT                                          |             |               | Elections                    |                      |                                  |             |
|    | 4430 SEACHANGE PRINT INNOVATIONS              |             |               |                              |                      |                                  |             |
|    | 01-062-000-0000-6461                          |             | 11,184.97     | Ballots - PNP Election       | 32792                | Ballots                          | Y           |
|    |                                               |             |               | 01/31/2020 01/31/2020        |                      |                                  |             |
|    | 01-062-000-0000-6461                          |             | 229.47        | GATHER - PNP Envelopes       | 511343               | Ballots                          | Y           |
|    |                                               |             |               | 02/29/2020 02/29/2020        |                      |                                  |             |



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7/1/20 10:11AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                   | Rpt  | Amount    | Warrant Description      | Invoice #     | Account/Formula Descripti     | 1099 |
|--------|----------------------------------------|------|-----------|--------------------------|---------------|-------------------------------|------|
| No.    | Account/Formula                        | Accr |           | Service Dates            | Paid On Bhf # | On Behalf of Name             |      |
| 4430   | SEACHANGE PRINT INNOVATIONS            |      | 11,414.44 | 2 Transactions           |               |                               |      |
| 62     | DEPT Total:                            |      | 11,414.44 | Elections                | 1 Vendors     | 2 Transactions                |      |
| 103    | DEPT                                   |      |           | Assessor                 |               |                               |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |           |                          |               |                               |      |
|        | 01-103-000-0000-6242                   |      | 88.75     | License Renewal - BH     | 7625495       | Membership Dues               | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 88.75     | 1 Transactions           |               |                               |      |
| 103    | DEPT Total:                            |      | 88.75     | Assessor                 | 1 Vendors     | 1 Transactions                |      |
| 105    | DEPT                                   |      |           | Planning And Zoning      |               |                               |      |
| 5479   | Bisek/Andrew R                         |      |           |                          |               |                               |      |
|        | 01-105-000-0000-6104                   |      | 45.00     | June PC Meeting Per Diem |               | Per Diem                      | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
| 5479   | Bisek/Andrew R                         |      | 45.00     | 1 Transactions           |               |                               |      |
| 2540   | Duxbury/Steve                          |      |           |                          |               |                               |      |
|        | 01-105-000-0000-6104                   |      | 45.00     | June PC Meeting Per Diem |               | Per Diem                      | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
| 2540   | Duxbury/Steve                          |      | 45.00     | 1 Transactions           |               |                               |      |
| 4874   | JOHNSON/TRINITY                        |      |           |                          |               |                               |      |
|        | 01-105-000-0000-6104                   |      | 45.00     | June PC Meeting Per Diem |               | Per Diem                      | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
| 4874   | JOHNSON/TRINITY                        |      | 45.00     | 1 Transactions           |               |                               |      |
| 6904   | Ruskell/Gary L                         |      |           |                          |               |                               |      |
|        | 01-105-000-0000-6104                   |      | 45.00     | June PC Meeting Per Diem |               | Per Diem                      | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
|        | 01-105-000-0000-6335                   |      | 19.55     | June PC Meeting Mileage  |               | Employee Automobile Allowance | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |
| 6904   | Ruskell/Gary L                         |      | 64.55     | 2 Transactions           |               |                               |      |
| 6315   | Thompson/Thomas A                      |      |           |                          |               |                               |      |
|        | 01-105-000-0000-6104                   |      | 45.00     | June PC Meeting Per Diem |               | Per Diem                      | N    |
|        |                                        |      |           | 06/18/2020 06/18/2020    |               |                               |      |

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7/1/20 10:11AM

1 County Revenue Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                  | Rpt  | Amount   | Warrant Description            | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|---------------------------------------|------|----------|--------------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                       | Accr |          | Service Dates                  | Paid On Bhf # | On Behalf of Name                  |      |
| 6315   | Thompson/Thomas A                     |      | 45.00    | 1 Transactions                 |               |                                    |      |
| 105    | DEPT Total:                           |      | 244.55   | Planning And Zoning            | 5 Vendors     | 6 Transactions                     |      |
| 111    | DEPT                                  |      |          | Facilites Mtce                 |               |                                    |      |
| 9      | AmeriPride Services, Inc              |      |          |                                |               |                                    |      |
|        | 01-111-000-0000-6377                  |      | 59.00    | Dust Mop Supplies              | 2801176827    | Fees And Service Charges           | N    |
|        |                                       |      |          | 07/01/2020 07/01/2020          |               |                                    |      |
| 9      | AmeriPride Services, Inc              |      | 59.00    | 1 Transactions                 |               |                                    |      |
| 1056   | BDS-Bowman's Door Solutions           |      |          |                                |               |                                    |      |
|        | 01-111-000-0000-6317                  |      | 415.00   | Repair Egress door outside Crt | 19999         | Building Maintenance               | N    |
|        |                                       |      |          | 05/05/2020 05/05/2020          |               |                                    |      |
|        | 01-111-000-0000-6317                  |      | 421.00   | Reinstall FCOB Lower Door      | WO-0029       | Building Maintenance               | N    |
|        |                                       |      |          | 06/23/2020 06/23/2020          |               |                                    |      |
| 1056   | BDS-Bowman's Door Solutions           |      | 836.00   | 2 Transactions                 |               |                                    |      |
| 5988   | Preston Auto Parts                    |      |          |                                |               |                                    |      |
|        | 01-111-000-0000-6580                  |      | 16.99    | Weed Control Mix               | 634141        | Other Repair And Maintenance Suppl | N    |
|        |                                       |      |          | 06/24/2020 06/24/2020          |               |                                    |      |
| 5988   | Preston Auto Parts                    |      | 16.99    | 1 Transactions                 |               |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      |          |                                |               |                                    |      |
|        | 01-111-000-0000-6317                  |      | 99.00    | Heat Pump Coupling at Crthouse | 103196        | Building Maintenance               | N    |
|        |                                       |      |          | 05/28/2020 05/28/2020          |               |                                    |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      | 99.00    | 1 Transactions                 |               |                                    |      |
| 111    | DEPT Total:                           |      | 1,010.99 | Facilites Mtce                 | 4 Vendors     | 5 Transactions                     |      |
| 149    | DEPT                                  |      |          | Other General Government       |               |                                    |      |
| 4928   | 1 Source                              |      |          |                                |               |                                    |      |
|        | 01-149-000-0000-6408                  |      | 41.36    | County Shared Office Supplies  | 256115-2      | County Shared Office Supplies      | Y    |
|        |                                       |      |          | 06/12/2020 06/12/2020          |               |                                    |      |
|        | 01-149-000-0000-6408                  |      | 84.16    | County Shared Custodial Supply | 256116-1      | County Shared Office Supplies      | Y    |
|        |                                       |      |          | 06/16/2020 06/16/2020          |               |                                    |      |
|        | 01-149-000-0000-6408                  |      | 24.99    | County Shared Custodial Supply | 256116-2      | County Shared Office Supplies      | Y    |
|        |                                       |      |          | 06/17/2020 06/17/2020          |               |                                    |      |

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7/1/20 10:11AM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                             | Rpt  | Warrant Description | Invoice #                        | Account/Formula Descripti | 1099                             |
|--------|----------------------------------|------|---------------------|----------------------------------|---------------------------|----------------------------------|
| No.    | Account/Formula                  | Accr | Service Dates       | Paid On Bhf #                    | On Behalf of Name         |                                  |
| 4928   | 1 Source                         |      | 150.51              | 3 Transactions                   |                           |                                  |
| 1831   | Ford Metro, Inc                  |      |                     |                                  |                           |                                  |
|        | 01-149-000-0000-6405             |      | 6,320.00            | Install Glass-A/T, Assessor, Rec | EP-786.20                 | COVID-19 Supplies                |
|        |                                  |      |                     | 06/10/2020 06/10/2020            |                           | N                                |
| 1831   | Ford Metro, Inc                  |      | 6,320.00            | 1 Transactions                   |                           |                                  |
| 6157   | Further                          |      |                     |                                  |                           |                                  |
|        | 01-149-000-0000-6289             |      | 436.60              | June 2020 Participant Fee        | 15484058                  | Select Account Adm.              |
|        |                                  |      |                     | 06/01/2020 06/30/2020            |                           | N                                |
| 6157   | Further                          |      | 436.60              | 1 Transactions                   |                           |                                  |
| 6829   | Gallagher Benefit Services, Inc. |      |                     |                                  |                           |                                  |
|        | 01-149-000-0000-6285             |      | 1,643.21            | June 2020 Benefits Consulting    | 204320                    | Professional Fees                |
|        |                                  |      |                     | 06/01/2020 06/30/2020            |                           | N                                |
| 6829   | Gallagher Benefit Services, Inc. |      | 1,643.21            | 1 Transactions                   |                           |                                  |
| 81511  | Preston Foods                    |      |                     |                                  |                           |                                  |
|        | 01-149-000-0000-6408             |      | 8.38                | County Shared Custodian Supply   | 003000551028              | County Shared Office Supplies    |
|        |                                  |      |                     | 05/27/2020 05/27/2020            |                           | N                                |
| 81511  | Preston Foods                    |      | 8.38                | 1 Transactions                   |                           |                                  |
| 3665   | Ratwik, Roszak & Maloney, PA     |      |                     |                                  |                           |                                  |
|        | 01-149-000-0000-6285             |      | 5,169.00            | Professional Services            | 66798                     | Professional Fees                |
|        |                                  |      |                     | 05/01/2020 05/26/2020            |                           | Y                                |
| 3665   | Ratwik, Roszak & Maloney, PA     |      | 5,169.00            | 1 Transactions                   |                           |                                  |
| 149    | DEPT Total:                      |      | 13,727.70           | Other General Government         | 6 Vendors                 | 8 Transactions                   |
| 202    | DEPT                             |      |                     | Sheriff                          |                           |                                  |
| 6686   | Root River Auto Bus & Diesel LLC |      |                     |                                  |                           |                                  |
|        | 01-202-000-0000-6310             |      | 440.43              | #2304 Squad Repairs & Maint.     | 10048                     | Contract Repairs And Maintenance |
|        |                                  |      |                     | 06/22/2020 06/22/2020            |                           | Y                                |
| 6686   | Root River Auto Bus & Diesel LLC |      | 440.43              | 1 Transactions                   |                           |                                  |
| 4998   | SOUTHLAND AUTO LLC               |      |                     |                                  |                           |                                  |
|        | 01-202-000-0000-6310             |      | 692.71              | #2317 Squad Maintenance          | 3283                      | Contract Repairs And Maintenance |
|        |                                  |      |                     | 06/18/2020 06/18/2020            |                           | N                                |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

| Vendor | Name                                  | Rpt  | Warrant Description | Invoice #                  | Account/Formula Descripti | 1099                                |
|--------|---------------------------------------|------|---------------------|----------------------------|---------------------------|-------------------------------------|
| No.    | Account/Formula                       | Accr | Amount              | Service Dates              | Paid On Bhf #             | On Behalf of Name                   |
| 4998   | SOUTHLAND AUTO LLC                    |      | 692.71              | 1 Transactions             |                           |                                     |
| 4435   | TACTICAL SOLUTIONS                    |      |                     |                            |                           |                                     |
|        | 01-202-000-0000-6377                  |      | 75.00               | 2306 Radar Certification   | 7916                      | Fees And Service Charges N          |
|        |                                       |      |                     | 06/11/2020 06/11/2020      |                           |                                     |
| 4435   | TACTICAL SOLUTIONS                    |      | 75.00               | 1 Transactions             |                           |                                     |
| 202    | DEPT Total:                           |      | 1,208.14            | Sheriff                    | 3 Vendors                 | 3 Transactions                      |
| 251    | DEPT                                  |      |                     | County Jail                |                           |                                     |
| 9      | AmeriPride Services, Inc              |      |                     |                            |                           |                                     |
|        | 01-251-000-0000-6377                  |      | 169.59              | Jail Laundry               | 2801174453                | Fees And Service Charges N          |
|        |                                       |      |                     | 06/24/2020 06/24/2020      |                           |                                     |
| 9      | AmeriPride Services, Inc              |      | 169.59              | 1 Transactions             |                           |                                     |
| 81511  | Preston Foods                         |      |                     |                            |                           |                                     |
|        | 01-251-000-0000-6377                  |      | 22.57               | Jail Supplies              | 002000241206              | Fees And Service Charges N          |
|        |                                       |      |                     | 06/19/2020 06/19/2020      |                           |                                     |
| 81511  | Preston Foods                         |      | 22.57               | 1 Transactions             |                           |                                     |
| 9206   | Winona Heating & Ventilating Co, Inc. |      |                     |                            |                           |                                     |
|        | 01-251-000-0000-6310                  |      | 198.00              | Service Jail AC            | 103224                    | Contract Repairs And Maintenance N  |
|        |                                       |      |                     | 06/24/2020 06/24/2020      |                           |                                     |
| 9206   | Winona Heating & Ventilating Co, Inc. |      | 198.00              | 1 Transactions             |                           |                                     |
| 251    | DEPT Total:                           |      | 390.16              | County Jail                | 3 Vendors                 | 3 Transactions                      |
| 441    | DEPT                                  |      |                     | Public Health              |                           |                                     |
| 2138   | Baker/Jan                             |      |                     |                            |                           |                                     |
|        | 01-441-000-0000-6088                  |      | 33.35               | COVID-19 Mileage June 2020 |                           | COVID-19 Grant Expense (with Hous N |
|        |                                       |      |                     | 06/03/2020 06/16/2020      |                           |                                     |
| 2138   | Baker/Jan                             |      | 33.35               | 1 Transactions             |                           |                                     |
| 106    | Fillmore Co Treasurer                 |      |                     |                            |                           |                                     |
|        | 01-441-000-0000-6088                  |      | 100.80              | COVID-19 Fuel              |                           | COVID-19 Grant Expense (with Hous N |
|        |                                       |      |                     | 03/06/2020 03/16/2020      |                           |                                     |
| 106    | Fillmore Co Treasurer                 |      | 100.80              | 1 Transactions             |                           |                                     |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                       | Rpt    | Warrant Description         | Invoice #     | Account/Formula Descripti           | 1099 |
|--------|----------------------------|--------|-----------------------------|---------------|-------------------------------------|------|
| No.    | Account/Formula            | Accr   | Service Dates               | Paid On Bhf # | On Behalf of Name                   |      |
| 7320   | Sanofi Pasteur Inc         |        |                             |               |                                     |      |
|        | 01-441-000-0000-6088       | 29.35  | COVID-19 Expense            | 914505199     | COVID-19 Grant Expense (with Hous   | Y    |
|        |                            |        | 06/08/2020 06/08/2020       |               |                                     |      |
| 7320   | Sanofi Pasteur Inc         | 29.35  | 1 Transactions              |               |                                     |      |
| 441    | DEPT Total:                | 163.50 | Public Health               | 3 Vendors     | 3 Transactions                      |      |
| 442    | DEPT                       |        | Wic Program                 |               |                                     |      |
| 4534   | ENRIGHT/CARRIE             |        |                             |               |                                     |      |
|        | 01-442-000-0000-6424       | 2.30   | WIC PBFS - Bridges Training |               | WIC-Peer Breastfeeding Support Grar | N    |
|        |                            |        | 06/24/2020 06/24/2020       |               |                                     |      |
| 4534   | ENRIGHT/CARRIE             | 2.30   | 1 Transactions              |               |                                     |      |
| 442    | DEPT Total:                | 2.30   | Wic Program                 | 1 Vendors     | 1 Transactions                      |      |
| 443    | DEPT                       |        | Nursing Service             |               |                                     |      |
| 106    | Fillmore Co Treasurer      |        |                             |               |                                     |      |
|        | 01-443-000-0000-6561       | 11.38  | March 2020 Fuel             |               | Gasoline Diesel And Other Fuels     | N    |
|        |                            |        | 03/10/2020 03/10/2020       |               |                                     |      |
| 106    | Fillmore Co Treasurer      | 11.38  | 1 Transactions              |               |                                     |      |
| 6766   | Hall/Sarah J               |        |                             |               |                                     |      |
|        | 01-443-000-0000-6335       | 49.57  | Nursing Mileage June 2020   |               | Employee Automobile Allowance       | N    |
|        |                            |        | 06/23/2020 06/29/2020       |               |                                     |      |
| 6766   | Hall/Sarah J               | 49.57  | 1 Transactions              |               |                                     |      |
| 6186   | Johnson/Breanna            |        |                             |               |                                     |      |
|        | 01-443-000-0000-6335       | 76.48  | Nursing Mileage May 2020    |               | Employee Automobile Allowance       | N    |
|        |                            |        | 05/07/2020 05/27/2020       |               |                                     |      |
| 6186   | Johnson/Breanna            | 76.48  | 1 Transactions              |               |                                     |      |
| 83550  | Kelly Printing & Signs LLC |        |                             |               |                                     |      |
|        | 01-443-000-0000-6408       | 256.96 | FCPH Envelopes              | 37059         | Other Office Supplies               | N    |
|        |                            |        | 06/29/2020 06/29/2020       |               |                                     |      |
| 83550  | Kelly Printing & Signs LLC | 256.96 | 1 Transactions              |               |                                     |      |
| 2343   | Kingsley Mercantile Inc.   |        |                             |               |                                     |      |
|        | 01-443-000-0000-6433       | 589.00 | Waiver Reimbursable #7413   | 54891         | Waiver Reimbursables                | N    |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name                         | Account/Formula      | Rpt Accr | Amount    | Warrant Description            | Service Dates         | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|------------|------------------------------|----------------------|----------|-----------|--------------------------------|-----------------------|----------------------------|------------------------------------------------|------|
|            |                              | 01-443-000-0000-6433 |          | 96.00     | Waiver Reimbursable #6638      | 06/04/2020 06/04/2020 | 55850                      | Waiver Reimbursables                           | N    |
| 2343       | Kingsley Mercantile Inc.     |                      |          | 685.00    |                                | 06/02/2020 06/02/2020 | 2 Transactions             |                                                |      |
| 86085      | Semcac Transportation        | 01-443-000-0000-6433 |          | 111.04    | Transportation for Client 3724 | 05/01/2020 05/08/2020 | 1226                       | Waiver Reimbursables                           | N    |
| 86085      | Semcac Transportation        |                      |          | 111.04    |                                |                       | 1 Transactions             |                                                |      |
| 443        | DEPT Total:                  |                      |          | 1,190.43  | Nursing Service                |                       | 6 Vendors                  | 7 Transactions                                 |      |
| 446        | DEPT                         |                      |          |           | Mch Program                    |                       |                            |                                                |      |
| 1285       | Houston County Public Health | 01-446-000-0000-6088 |          | 2,699.15  | MCH-FAP - April 2020           | 06/18/2020 06/18/2020 |                            | Houston Grant Passthrough (01-446-             | N    |
|            |                              | 01-446-000-0000-6088 |          | 5,612.10  | WIC April 2020                 | 06/18/2020 06/18/2020 |                            | Houston Grant Passthrough (01-446-             | N    |
|            |                              | 01-446-000-0000-6088 |          | 3,130.09  | CTC May 2020                   | 06/29/2020 06/29/2020 |                            | Houston Grant Passthrough (01-446-             | N    |
| 1285       | Houston County Public Health |                      |          | 11,441.34 |                                |                       | 3 Transactions             |                                                |      |
| 446        | DEPT Total:                  |                      |          | 11,441.34 | Mch Program                    |                       | 1 Vendors                  | 3 Transactions                                 |      |
| 1          | Fund Total:                  |                      |          | 56,406.27 | County Revenue Fund            |                       |                            | 47 Transactions                                |      |

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12 INFRA FUND

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                                | Rpt  | Warrant Description |                                     | Invoice #     | Account/Formula Descripti           | 1099 |
|-------------|--------------------------------|------|---------------------|-------------------------------------|---------------|-------------------------------------|------|
| No.         | Account/Formula                | Accr | Amount              | Service Dates                       | Paid On Bhf # | On Behalf of Name                   |      |
| 610         | DEPT                           |      |                     | Greenleafton Septic System District |               |                                     |      |
|             | 5147 Gopher Septic Service Inc |      |                     |                                     |               |                                     |      |
|             | 12-610-000-0000-6623           |      | 204.00              | Greenleafton Mowing                 | 37224         | Greenleafton Septic System Expenses | N    |
|             |                                |      |                     | 06/15/2020 06/15/2020               |               |                                     |      |
|             | 5147 Gopher Septic Service Inc |      | 204.00              | 1 Transactions                      |               |                                     |      |
| 610         | DEPT Total:                    |      | 204.00              | Greenleafton Septic System District | 1 Vendors     | 1 Transactions                      |      |
| 12          | Fund Total:                    |      | 204.00              | INFRA FUND                          |               | 1 Transactions                      |      |

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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                    | Rpt       | Warrant Description       | Invoice #      | Account/Formula Descripti          | 1099 |
|--------|-----------------------------------------|-----------|---------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                         | Accr      | Service Dates             | Paid On Bhf #  | On Behalf of Name                  |      |
| 300    | DEPT                                    |           | Highway Administration    |                |                                    |      |
| 2273   | Olmsted Medical Center                  |           |                           |                |                                    |      |
|        | 13-300-000-0000-6377                    | 35.00     | drug test                 | 700000275      | Fees And Service Charges           | N    |
| 2273   | Olmsted Medical Center                  | 35.00     |                           | 1 Transactions |                                    |      |
| 300    | DEPT Total:                             | 35.00     | Highway Administration    | 1 Vendors      | 1 Transactions                     |      |
| 310    | DEPT                                    |           | Highway Maintenance       |                |                                    |      |
| 4381   | Brock White Company LLC                 |           |                           |                |                                    |      |
|        | 13-310-000-0000-6580                    | 131.91    | ditching erosion supplies | 14024020-00    | Other Repair And Maintenance Suppl | N    |
| 4381   | Brock White Company LLC                 | 131.91    |                           | 1 Transactions |                                    |      |
| 1891   | Bruening Rock Products, Inc.            |           |                           |                |                                    |      |
|        | 13-310-000-0000-6505                    | 6,969.02  | rock                      | 172621         | Aggregate                          | N    |
| 1891   | Bruening Rock Products, Inc.            | 6,969.02  |                           | 1 Transactions |                                    |      |
| 5925   | Hanson/Adam                             |           |                           |                |                                    |      |
|        | 13-310-000-0000-6466                    | 200.00    | safety boots              |                | Safety Materials                   | N    |
| 5925   | Hanson/Adam                             | 200.00    |                           | 1 Transactions |                                    |      |
| 3632   | Milestone Materials Inc                 |           |                           |                |                                    |      |
|        | 13-310-000-0000-6505                    | 3,845.35  | rock                      | 3500161142     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 281.35    | rock                      | 3500161143     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 491.07    | rock                      | 3500161144     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 763.44    | rock                      | 3500161145     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 938.91    | rock                      | 3500161146     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 171.81    | rock                      | 3500161147     | Aggregate                          | N    |
|        | 13-310-000-0000-6505                    | 732.62    | rock                      | 3500161148     | Aggregate                          | N    |
| 3632   | Milestone Materials Inc                 | 7,224.55  |                           | 7 Transactions |                                    |      |
| 1067   | Preston Dairy & Farm Assn               |           |                           |                |                                    |      |
|        | 13-310-000-0000-6529                    | 114.00    | seed                      | 21149          | Seeding                            | N    |
| 1067   | Preston Dairy & Farm Assn               | 114.00    |                           | 1 Transactions |                                    |      |
| 310    | DEPT Total:                             | 14,639.48 | Highway Maintenance       | 5 Vendors      | 11 Transactions                    |      |
| 320    | DEPT                                    |           | Highway Construction      |                |                                    |      |
| 82132  | Fillmore Co Journal, Sethre Media Group |           |                           |                |                                    |      |



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13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor | Name                                    | Rpt       | Warrant Description    | Invoice #     | Account/Formula Descripti         | 1099 |
|--------|-----------------------------------------|-----------|------------------------|---------------|-----------------------------------|------|
| No.    | Account/Formula                         | Accr      | Service Dates          | Paid On Bhf # | On Behalf of Name                 |      |
|        | 13-320-000-0000-6241                    |           | ads: 635-004           | 109931        | Advertising                       | N    |
| 82132  | Fillmore Co Journal, Sethre Media Group |           | 1 Transactions         |               |                                   |      |
| 6682   | Midwest Natural Resources               |           |                        |               |                                   |      |
|        | 13-320-000-0000-6377                    | 420.00    | services               | 2019-054-02   | Fees And Service Charges          | N    |
| 6682   | Midwest Natural Resources               | 420.00    | 1 Transactions         |               |                                   |      |
| 347    | State Of Mn                             |           |                        |               |                                   |      |
|        | 13-320-000-0000-6377                    | 4,190.05  | material testing       | P00011619     | Fees And Service Charges          | N    |
| 347    | State Of Mn                             | 4,190.05  | 1 Transactions         |               |                                   |      |
| 320    | DEPT Total:                             | 4,773.79  | Highway Construction   | 3 Vendors     | 3 Transactions                    |      |
| 340    | DEPT                                    |           | Local Option Sales Tax |               |                                   |      |
| 3388   | Minnowa Construction Inc                |           |                        |               |                                   |      |
|        | 13-340-000-0000-6614                    | 5,171.81  | LOST 1339-101 FINAL    |               | Local Sales Tax Road Improvements | N    |
|        |                                         |           | 07/10/2020 07/10/2020  |               |                                   |      |
|        | 13-340-000-0000-6614                    | 9,575.91  | LOST 88935-104 FINAL   |               | Local Sales Tax Road Improvements | N    |
|        |                                         |           | 07/10/2020 07/10/2020  |               |                                   |      |
| 3388   | Minnowa Construction Inc                | 14,747.72 | 2 Transactions         |               |                                   |      |
| 347    | State Of Mn                             |           |                        |               |                                   |      |
|        | 13-340-000-0000-6377                    | 440.62    | material testing       | P00011619     | Fees And Service Charges          | N    |
| 347    | State Of Mn                             | 440.62    | 1 Transactions         |               |                                   |      |
| 340    | DEPT Total:                             | 15,188.34 | Local Option Sales Tax | 2 Vendors     | 3 Transactions                    |      |
| 13     | Fund Total:                             | 34,636.61 | County Road & Bridge   |               | 18 Transactions                   |      |

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14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                              | Rpt  | Warrant Description |                          | Invoice #     | Account/Formula Descripti | 1099 |
|-------------|------------------------------|------|---------------------|--------------------------|---------------|---------------------------|------|
| No.         | Account/Formula              | Accr | Amount              | Service Dates            | Paid On Bhf # | On Behalf of Name         |      |
| 390         | DEPT                         |      |                     | Resource Recovery Center |               |                           |      |
|             | 6150 Cintas Corporation No.2 |      |                     |                          |               |                           |      |
|             | 14-390-000-0000-6377         |      | 13.38               | Uniforms                 | 4053689963    | Fees And Service Charges  | N    |
|             |                              |      |                     | 06/19/2020 06/19/2020    |               |                           |      |
|             | 6150 Cintas Corporation No.2 |      | 13.38               | 1 Transactions           |               |                           |      |
| 390         | DEPT Total:                  |      | 13.38               | Resource Recovery Center | 1 Vendors     | 1 Transactions            |      |
| 14          | Fund Total:                  |      | 13.38               | Sanitation Fund          |               | 1 Transactions            |      |

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23 County Airport Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name |                      | Rpt  | Warrant Description |                           | Invoice #     | Account/Formula Descripti       | 1099 |
|-------------|----------------------|------|---------------------|---------------------------|---------------|---------------------------------|------|
| No.         | Account/Formula      | Accr | Amount              | Service Dates             | Paid On Bhf # | On Behalf of Name               |      |
| 350         | DEPT                 |      |                     | County Airport            |               |                                 |      |
|             | 3691 Bauer Built Inc |      |                     |                           |               |                                 |      |
|             | 23-350-000-0000-6305 |      | 44.00               | Airport Mower Tire Repair | 740040510     | Machinery And Equipment Repairs | N    |
|             |                      |      |                     | 05/11/2020 05/11/2020     |               |                                 |      |
|             | 3691 Bauer Built Inc |      | 44.00               | 1 Transactions            |               |                                 |      |
| 350         | DEPT Total:          |      | 44.00               | County Airport            | 1 Vendors     | 1 Transactions                  |      |
| 351         | DEPT                 |      |                     | Airport Fuel Sales        |               |                                 |      |
|             | 4050 AirNav LLC      |      |                     |                           |               |                                 |      |
|             | 23-351-000-0000-6377 |      | 24.00               | Airport Fuel Ad - Website | 2001599       | Fees And Service Charges        | N    |
|             |                      |      |                     | 06/17/2020 06/17/2020     |               |                                 |      |
|             | 4050 AirNav LLC      |      | 24.00               | 1 Transactions            |               |                                 |      |
| 351         | DEPT Total:          |      | 24.00               | Airport Fuel Sales        | 1 Vendors     | 1 Transactions                  |      |
| 23          | Fund Total:          |      | 68.00               | County Airport Fund       |               | 2 Transactions                  |      |

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39 2010 Debt Service

\*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor |              | Name                          | Rpt  | Warrant Description |                       | Invoice #       | Account/Formula Descripti | 1099 |
|--------|--------------|-------------------------------|------|---------------------|-----------------------|-----------------|---------------------------|------|
| No.    |              | Account/Formula               | Accr | Amount              | Service Dates         | Paid On Bhf #   | On Behalf of Name         |      |
| 803    | DEPT         |                               |      |                     | Cip 2010 Debt Service |                 |                           |      |
|        | 2862         | Northland Trust Services. Inc |      |                     |                       |                 |                           |      |
|        |              | 39-803-000-0000-6715          |      | 15,575.00           | Bond Interest Payment |                 | Interest On Loan          | N    |
|        |              |                               |      |                     | 06/09/2020 06/09/2020 |                 |                           |      |
|        | 2862         | Northland Trust Services. Inc |      | 15,575.00           | 1 Transactions        |                 |                           |      |
| 803    | DEPT Total:  |                               |      | 15,575.00           | Cip 2010 Debt Service | 1 Vendors       | 1 Transactions            |      |
| 39     | Fund Total:  |                               |      | 15,575.00           | 2010 Debt Service     |                 | 1 Transactions            |      |
|        | Final Total: |                               |      | 106,903.26          | 54 Vendors            | 70 Transactions |                           |      |

\*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |                    |
|---------------|-------------|---------------|----------------------|--------------------|
|               | 1           | 56,406.27     | County Revenue Fund  |                    |
|               | 12          | 204.00        | INFRA FUND           |                    |
|               | 13          | 34,636.61     | County Road & Bridge |                    |
|               | 14          | 13.38         | Sanitation Fund      |                    |
|               | 23          | 68.00         | County Airport Fund  |                    |
|               | 39          | 15,575.00     | 2010 Debt Service    |                    |
|               | All Funds   | 106,903.26    | Total                | Approved by, ..... |
|               |             |               |                      | .....              |
|               |             |               |                      | .....              |

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1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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| Vendor        | Name                                   | Rpt  |            | Warrant Description            | Invoice #     | Account/Formula Descripti         | 1099 |
|---------------|----------------------------------------|------|------------|--------------------------------|---------------|-----------------------------------|------|
| No.           | Account/Formula                        | Accr | Amount     | Service Dates                  | Paid On Bhf # | On Behalf of Name                 |      |
| 111           | Fillmore Co Treasurer- Credit Card/ACH |      |            |                                |               |                                   |      |
|               | 01-149-000-0000-6205                   |      | 2,500.00   | Mail Machine Postage           |               | Postage And Postal Box Rent       | N    |
|               |                                        |      |            | 06/17/2020 06/17/2020          |               |                                   |      |
|               | 01-441-000-0000-6448                   |      | 53.52      | SHIP Grant Cell Phone-May 2020 | 9855827693    | Ship Grant Expenses               | N    |
|               |                                        |      |            | 05/03/2020 06/02/2020          |               |                                   |      |
|               | 01-442-000-0000-6424                   |      | 38.44      | WIC PBFS Cell Phone - May 2020 | 9855827693    | WIC-Peer Breastfeeding Support Gr | N    |
|               |                                        |      |            | 05/03/2020 06/02/2020          |               |                                   |      |
|               | 01-446-000-0000-6257                   |      | 38.44      | EBHV Cell Phone - May 2020     | 9855827693    | EBHV Expense                      | N    |
|               |                                        |      |            | 05/03/2020 06/02/2020          |               |                                   |      |
| 111           | Fillmore Co Treasurer- Credit Card/ACH |      | 2,630.40   | 4 Transactions                 |               |                                   |      |
| 25073         | Olmsted Co Community Services          |      |            |                                |               |                                   |      |
|               | 01-252-000-0000-6831                   |      | 107,887.50 | 3rd Qtr 2020 DFO Appropriation | 131045        | D.F.O. Appropriation              | N    |
|               |                                        |      |            | 07/01/2020 09/30/2020          |               |                                   |      |
| 25073         | Olmsted Co Community Services          |      | 107,887.50 | 1 Transactions                 |               |                                   |      |
| 86848         | US POSTMASTER                          |      |            |                                |               |                                   |      |
|               | 01-105-000-0000-6205                   |      | 120.00     | Zoning Annual Box Rent #655    |               | Postage And Postal Box Rent       | N    |
|               |                                        |      |            | 06/26/2020 06/26/2020          |               |                                   |      |
| 86848         | US POSTMASTER                          |      | 120.00     | 1 Transactions                 |               |                                   |      |
| 2357          | Verizon Wireless                       |      |            |                                |               |                                   |      |
|               | 01-202-000-0000-6206                   |      | 808.07     | Sheriff Office Cell Phones     | 9853274687    | Employee Electronic Device Reimbu | Y    |
|               |                                        |      |            | 03/25/2020 04/24/2020          |               |                                   |      |
|               | 01-202-000-0000-6206                   |      | 808.07     | Sheriff Office Cell Phones     | 9855325504    | Employee Electronic Device Reimbu | Y    |
|               |                                        |      |            | 04/25/2020 05/24/2020          |               |                                   |      |
| 2357          | Verizon Wireless                       |      | 1,616.14   | 2 Transactions                 |               |                                   |      |
| 6849          | Winona County                          |      |            |                                |               |                                   |      |
|               | 01-103-000-0000-6273                   |      | 3,575.00   | May 2020 Assessor Duties       | 06022020      | Professional Fees                 | N    |
|               |                                        |      |            | 05/01/2020 05/31/2020          |               |                                   |      |
| 6849          | Winona County                          |      | 3,575.00   | 1 Transactions                 |               |                                   |      |
| 1 Fund Total: |                                        |      | 115,829.04 | County Revenue Fund            | 5 Vendors     | 9 Transactions                    |      |

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6/24/20 2:19PM  
13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| <u>Vendor</u>  | <u>Name</u>            | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u>              |
|----------------|------------------------|-------------|----------------------------|----------------------|----------------------------------|--------------------------|
| <u>No.</u>     | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u> |
| 3219           | Centurylink            |             |                            |                      |                                  |                          |
|                | 13-300-000-0000-6203   |             | 142.29                     | telephone            | 5078673784                       | Telephone                |
| 3219           | Centurylink            |             | 142.29                     | 1 Transactions       |                                  | N                        |
| 13 Fund Total: |                        |             | 142.29                     | County Road & Bridge | 1 Vendors                        | 1 Transactions           |

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6/24/20 2:19PM

22 Agbmp Septic Loans

# \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| <u>Vendor</u>  | <u>Name</u>                                          | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|----------------|------------------------------------------------------|-------------|---------------|----------------------------|----------------------|----------------------------------|-------------|
| <u>No.</u>     | <u>Account/Formula</u>                               | <u>Accr</u> |               | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 6908           | Beer Farms LLC/Rudlong Jason<br>22-609-000-0000-6810 |             | 7,598.00      | AgBMP Loan - Rudlong       |                      | Agbmp Septic System Loan         | N           |
|                |                                                      |             |               | 06/26/2020 06/26/2020      |                      |                                  |             |
| 6908           | Beer Farms LLC/Rudlong Jason                         |             | 7,598.00      | 1 Transactions             |                      |                                  |             |
| 22 Fund Total: |                                                      |             | 7,598.00      | Agbmp Septic Loans         | 1 Vendors            | 1 Transactions                   |             |



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6/24/20 2:19PM

76 Trust And Agency Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor         | Name                  |      | Rpt |          | Warrant Description            | Invoice #     | Account/Formula Descripti | 1099 |
|----------------|-----------------------|------|-----|----------|--------------------------------|---------------|---------------------------|------|
| No.            | Account/Formula       | Accr |     | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name         |      |
| 110            | Fillmore Co Treasurer |      |     |          |                                |               |                           |      |
|                | 76-000-000-0000-2006  |      |     | 1,778.00 | RRC Sales & Use Tax-May 2020   |               | Commercial Sw Mgmt Tax    | N    |
|                |                       |      |     |          | 05/01/2020 05/31/2020          |               |                           |      |
|                | 76-000-000-0000-2007  |      |     | 90.00    | 041,101 & 602 Sales & Use Tax  |               | Sales Tax Collected       | N    |
|                |                       |      |     |          | 05/01/2020 05/31/2020          |               |                           |      |
|                | 76-300-000-0000-2007  |      |     | 43.00    | R & B Sales & Use Tax-May 2020 |               | Sales Tax Collected       | N    |
|                |                       |      |     |          | 05/01/2020 05/31/2020          |               |                           |      |
| 110            | Fillmore Co Treasurer |      |     | 1,911.00 | 3 Transactions                 |               |                           |      |
| 76 Fund Total: |                       |      |     | 1,911.00 | Trust And Agency Fund          | 1 Vendors     | 3 Transactions            |      |

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6/24/20 2:19PM

87 State Revenue And School

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 6

| Vendor         | Name                     | Rpt  | Warrant Description | Invoice #                     | Account/Formula Descripti | 1099                               |
|----------------|--------------------------|------|---------------------|-------------------------------|---------------------------|------------------------------------|
| No.            | Account/Formula          | Accr | Amount              | Service Dates                 | Paid On Bhf #             | On Behalf of Name                  |
| 110            | Fillmore Co Treasurer    |      |                     |                               |                           |                                    |
|                | 87-000-000-0000-2470     |      | 27,649.02           | May 2020 MRT                  |                           | Mortgage Reg Tax-State N           |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
|                | 87-000-000-0000-2471     |      | 23,338.96           | May 2020 Deed Tax             |                           | State Deed Tax-State N             |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
| 110            | Fillmore Co Treasurer    |      | 50,987.98           | 2 Transactions                |                           |                                    |
| 1859           | MN Department Of Finance |      |                     |                               |                           |                                    |
|                | 87-000-000-0000-2100     |      | 858.00              | May 2020 Vitals               |                           | Due To Other Governmental Agenci N |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
|                | 87-000-000-0000-2313     |      | 3,213.00            | May 2020 Vitals RE Surcharge  |                           | Real Estate Surcharge N            |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
|                | 87-000-000-0000-2404     |      | 4.50                | May 2020 State Assurance      |                           | State Assurance N                  |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
| 1859           | MN Department Of Finance |      | 4,075.50            | 3 Transactions                |                           |                                    |
| 5993           | Mn Dept Of Health        |      |                     |                               |                           |                                    |
|                | 87-000-000-0000-2312     |      | 42.50               | May 2020 Well Certificate     |                           | Well Management Funds N            |
|                |                          |      |                     | 05/01/2020 05/31/2020         |                           |                                    |
| 5993           | Mn Dept Of Health        |      | 42.50               | 1 Transactions                |                           |                                    |
| 87 Fund Total: |                          |      | 55,105.98           | State Revenue And School Fund | 3 Vendors                 | 6 Transactions                     |
| Final Total:   |                          |      | 180,586.31          | 11 Vendors                    | 20 Transactions           |                                    |

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6/24/20

2:19PM

# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 7

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 115,829.04    | County Revenue Fund           |                    |
|               | 13          | 142.29        | County Road & Bridge          |                    |
|               | 22          | 7,598.00      | Agbmp Septic Loans            |                    |
|               | 76          | 1,911.00      | Trust And Agency Fund         |                    |
|               | 87          | 55,105.98     | State Revenue And School Fund |                    |
|               | All Funds   | 180,586.31    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

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6/30/20 3:05PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor No.    | Name<br>Account/Formula                                        | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Descripti<br>On Behalf of Name | 1099 |
|---------------|----------------------------------------------------------------|------|---------------|---------------------------------------------------------|----------------------------|------------------------------------------------|------|
| 3219          | Centurylink<br>01-251-000-0000-6203                            |      | 47.03         | Sheriff Long Distance 82944125<br>05/24/2020 06/23/2020 | 1494159853                 | Telephone                                      | N    |
|               | 01-149-000-0000-6203                                           |      | 1.43          | Courthouse Phone #83259885<br>05/24/2020 06/23/2020     | 1494160021                 | Telephone                                      | N    |
|               | 01-149-000-0000-6203                                           |      | 0.02          | FCOB Phone #83398668<br>05/24/2020 06/23/2020           | 1494160953                 | Telephone                                      | N    |
| 3219          | Centurylink                                                    |      | 48.48         | 3 Transactions                                          |                            |                                                |      |
| 6094          | MN Energy Resources Corporation<br>01-251-000-0000-6255        |      | 89.33         | Natural Gas for Jail<br>05/21/2020 06/22/2020           | 2990673873                 | Gas                                            | N    |
| 6094          | MN Energy Resources Corporation                                |      | 89.33         | 1 Transactions                                          |                            |                                                |      |
| 2521          | Pitney Bowes Global Financial Svcs,LLC<br>01-149-000-0000-6310 |      | 377.01        | Mail Machine Lease<br>04/20/2020 07/19/2020             | 3104020227                 | Maintenance Agreement                          | N    |
| 2521          | Pitney Bowes Global Financial Svcs,LLC                         |      | 377.01        | 1 Transactions                                          |                            |                                                |      |
| 1 Fund Total: |                                                                |      | 514.82        | County Revenue Fund                                     | 3 Vendors                  | 5 Transactions                                 |      |

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6/30/20 3:05PM

13 County Road &amp; Bridge

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor | Name                            | Rpt  | Warrant Description | Invoice #             | Account/Formula Descripti | 1099                             |
|--------|---------------------------------|------|---------------------|-----------------------|---------------------------|----------------------------------|
| No.    | Account/Formula                 | Accr | Amount              | Service Dates         | Paid On Bhf #             | On Behalf of Name                |
| 4369   | AcenTek                         |      |                     |                       |                           |                                  |
|        | 13-300-000-0000-6203            |      | 113.49              | telephone             | 11609090                  | Telephone N                      |
|        | 13-300-000-0000-6203            |      | 99.04               | telephone             | 11610006                  | Telephone N                      |
| 4369   | AcenTek                         |      | 212.53              | 2 Transactions        |                           |                                  |
| 5011   | Alcon Construction Corp         |      |                     |                       |                           |                                  |
|        | 13-320-000-0000-6344            |      | 84,560.01           | 605-035 M/C #3        |                           | Sap Municipal Construction N     |
|        |                                 |      |                     | 07/02/2020 07/02/2020 |                           |                                  |
|        | 13-320-000-0000-6351            |      | 140,062.28          | 605-035 Wykoff #3     |                           | Local Cost Participation N       |
|        |                                 |      |                     | 07/02/2020 07/02/2020 |                           |                                  |
| 5011   | Alcon Construction Corp         |      | 224,622.29          | 2 Transactions        |                           |                                  |
| 3219   | Centurylink                     |      |                     |                       |                           |                                  |
|        | 13-300-000-0000-6203            |      | 3.48                | telephone             | 1494160955                | Telephone N                      |
| 3219   | Centurylink                     |      | 3.48                | 1 Transactions        |                           |                                  |
| 288    | City Of Peterson                |      |                     |                       |                           |                                  |
|        | 13-330-000-0000-6251            |      | 151.34              | utilities             | 108A                      | Electricity N                    |
| 288    | City Of Peterson                |      | 151.34              | 1 Transactions        |                           |                                  |
| 1983   | Croell, Inc                     |      |                     |                       |                           |                                  |
|        | 13-320-000-0000-6343            |      | 209,340.29          | R/C 601-033 #2        |                           | Regular Construction Contracts N |
|        |                                 |      |                     | 07/02/2020 07/02/2020 |                           |                                  |
| 1983   | Croell, Inc                     |      | 209,340.29          | 1 Transactions        |                           |                                  |
| 4049   | Dodge of Burnsville             |      |                     |                       |                           |                                  |
|        | 13-320-000-0000-6640            |      | 27,672.26           | pickup                |                           | Equipment Purchased N            |
| 4049   | Dodge of Burnsville             |      | 27,672.26           | 1 Transactions        |                           |                                  |
| 3388   | Minnowa Construction Inc        |      |                     |                       |                           |                                  |
|        | 13-320-000-0000-6341            |      | 22,720.68           | 599-207 T/B #2        |                           | Township Bridge Construction N   |
|        |                                 |      |                     | 07/02/2020 07/02/2020 |                           |                                  |
| 3388   | Minnowa Construction Inc        |      | 22,720.68           | 1 Transactions        |                           |                                  |
| 6094   | MN Energy Resources Corporation |      |                     |                       |                           |                                  |
|        | 13-330-000-0000-6255            |      | 49.91               | natural gas           | 0502458275                | Gas N                            |
|        | 13-330-000-0000-6255            |      | 57.15               | natural gas           | 0502625354                | Gas N                            |
|        | 13-330-000-0000-6255            |      | 48.78               | natural gas           | 0505303491                | Gas N                            |
|        | 13-330-000-0000-6255            |      | 78.99               | natural gas           | 0506251865                | Gas N                            |
|        | 13-330-000-0000-6255            |      | 77.02               | natural gas           | 0507313281                | Gas N                            |

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6/30/20 3:05PM

13 County Road & Bridge

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

| Vendor         | Name                            | Rpt  |            | Warrant Description          | Invoice #     | Account/Formula Descripti      | 1099 |
|----------------|---------------------------------|------|------------|------------------------------|---------------|--------------------------------|------|
| No.            | Account/Formula                 | Accr | Amount     | Service Dates                | Paid On Bhf # | On Behalf of Name              |      |
|                | 13-330-000-0000-6255            |      | 16.05      | natural gas                  | 0507351562    | Gas                            | N    |
| 6094           | MN Energy Resources Corporation |      | 327.90     | 6 Transactions               |               |                                |      |
| 303            | Preston Equipment Company       |      |            |                              |               |                                |      |
|                | 13-310-000-0000-6640            |      | 52,800.00  | skid loader                  |               | Equipment Purchased            | N    |
| 303            | Preston Equipment Company       |      | 52,800.00  | 1 Transactions               |               |                                |      |
| 324            | Rochester Sand & Gravel Inc     |      |            |                              |               |                                |      |
|                | 13-320-000-0000-6343            |      | 325,796.25 | 605-036 R/C #1               |               | Regular Construction Contracts | N    |
|                |                                 |      |            | 07/02/2020 07/02/2020        |               |                                |      |
|                | 13-320-000-0000-6629            |      | 32,782.79  | Office Bldg/Sheriff Prkg Lot |               | Infrastructure Improvement     | N    |
|                |                                 |      |            | 07/02/2020 07/02/2020        |               |                                |      |
| 324            | Rochester Sand & Gravel Inc     |      | 358,579.04 | 2 Transactions               |               |                                |      |
| 13 Fund Total: |                                 |      | 896,429.81 | County Road & Bridge         | 10 Vendors    | 18 Transactions                |      |

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6/30/20 3:05PM  
14 Sanitation Fund

\*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 5

| Vendor         | Name                                               | Rpt  | Warrant Description | Invoice #                                  | Account/Formula Descripti | 1099                  |   |
|----------------|----------------------------------------------------|------|---------------------|--------------------------------------------|---------------------------|-----------------------|---|
| No.            | Account/Formula                                    | Accr | Amount              | Service Dates                              | Paid On Bhf #             | On Behalf of Name     |   |
| 5882           | Winneshiek County Landfill<br>14-390-000-0000-6374 |      | 2,585.10            | Tipping Fees<br>06/15/2020      06/16/2020 | 24127                     | Landfill Tipping Fees | N |
| 5882           | Winneshiek County Landfill                         |      | 2,585.10            | 1 Transactions                             |                           |                       |   |
| 14 Fund Total: |                                                    |      | 2,585.10            | Sanitation Fund                            | 1 Vendors                 | 1 Transactions        |   |
| Final Total:   |                                                    |      | 899,529.73          | 14 Vendors                                 | 24 Transactions           |                       |   |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 6

Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |
|-------------|---------------|----------------------|
| 1           | 514.82        | County Revenue Fund  |
| 13          | 896,429.81    | County Road & Bridge |
| 14          | 2,585.10      | Sanitation Fund      |
| All Funds   | 899,529.73    | Total                |

Approved by, .....  
.....  
.....



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/7/2020

Amount of time requested (minutes):

10

Dept.: Zoning

Prepared By:

Kristi Ruesink

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

Consider an access permit to widen drive for Larry Broadwater, section 13 of Carimona Township

YES

Consider an access permit for new field drive for Gehling/Kinneberg, section 11 of Preston Township

Consider approval and resolution of a Conditional Use Permit request for MiEnergy Cooperative, for a Telecommunications Tower on property located in Section 12, Beaver Township.

YES

**Note:** *The Fillmore County Planning Commission met on June 18, 2020 and unanimously recommended approval of this request to the County Commissioners.*

All requests for County Board agenda must be in the Coordinator's office **No later than noon Wednesday prior to the Board date**. Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us) and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Larry Broadwater Phone #: 507-251-0722  
Chelsea Broadwater Phone #: 507-251-0722  
Phone #: \_\_\_\_\_

Mailing Address: 19156 CTY 15 Preston MN 55965  
Address City State Zip

(2) Parcel #: R22.0125.00 Permit # \_\_\_\_\_  
To be filled out by the Zoning Office

(3) Legal Description (from deed, abstract, or Recorder's Office): Section 13 Twp 102

Range - 011 80 AC S 1/2 of SW 1/4  
Section: 13 (4) Township: Carimong (5) Range: R 11 W

Permission is being applied for to construct an access to County Road 15 at the following location

(qtr/qtr) S 1/2 of SW 1/4 Section 13 Township Name Carimong

Reason for Access widen driveway

TOTAL FEE: \$200.00 (NON-REFUNDABLE) pd

(4) Signature of all Landowners: [Signature] Date: 6-14-2020  
[Signature] Date: 6/14/2020  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). RELOCATING EXISTING DRIVEWAY 90 FT SOUTH TO THE PROPOSED LOCATION. THIS NEW LOCATION IMPROVES ACCESS TO THE FARM AND IMPROVES SIGHT DISTANCES

Specifications/Conditions: CONSTRUCT THE NEW ACCESS WITH A 24 FT TOP AND 4:1 SLOPES  
NO CURB REQUIRED. THE EXISTING ACCESS SHALL BE REMOVED.

[Signature] 6/24/2020 Cristal Adkins 6/24/2020  
County Engineer Date Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman \_\_\_\_\_ Date \_\_\_\_\_



#### Overview



#### Legend

- Road Centerlines
- ▭ Parcels
- ▭ Municipalities
- ▭ Townships
- FEMA Flood Zone**
- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
- A
- AE
- AE, FLOODWAY
- X PROTECTED BY LEVEE
- ▨ Bordering Countie

|                       |                                                  |              |                    |               |                   |
|-----------------------|--------------------------------------------------|--------------|--------------------|---------------|-------------------|
| Parcel ID             | 220125000                                        | Alternate ID | n/a                | Owner Address | LARRY BROADWATER  |
| Sec/Twp/Rng           | 13-102-011                                       | Class        | 101 - AGRICULTURAL |               | 19156 CTY 15      |
| Property Address      | 19154 COUNTY 15                                  | Acreage      | 80                 |               | PRESTON, MN 55965 |
|                       | PRESTON                                          |              |                    |               |                   |
| District              | CARIMONA/SD #2198                                |              |                    |               |                   |
| Brief Tax Description | Sect-13 Twp-102 Range-011 80.00 AC S1/2 OF SW1/4 |              |                    |               |                   |
|                       | (Note: Not to be used on legal documents)        |              |                    |               |                   |

Date created: 5/18/2020

Last Data Uploaded: 5/15/2020 9:29:49 PM

Developed by  **Schneider**  
GEOSPATIAL

# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Sheldon Kinneberg Phone #: 507-471-2956  
Ron Gehling Phone #: 507-951-1318  
email address: ron@gehlingauction.com  
Mailing Address: P.O. Box 344 Preston MN 55965  
Address City State Zip

(2) Parcel #: #60071000160074020 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): \_\_\_\_\_  
To be filled out by the Zoning Office

Section: 11- (4) Township: 102 (5) Range: 10

Permission is being applied for to construct an access to County Road 12 at the following location

(qtr/qtr) \_\_\_\_\_ Section \_\_\_\_\_ Township Name \_\_\_\_\_

Reason for Access SAFER + BETTER ACCESS onto Hwy 12

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Sheldon Kinneberg Date: 6-17-20  
Sheldon Kinneberg Date: 6-17-20  
Ronald Gehling Date: 6-16-20

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). BETTER ACCESS TO THE FIELD AND GREATER SIGHT DISTANCE.

Specifications/Conditions: CONSTRUCT THE ACCESS WITH A 24FT TOP AND 4:1 SLOPES, NO CULVERT IS REQUIRED. THE EXISTING DRIVEWAY 770FT WEST OF THE NEW LOCATION SHALL BE REMOVED.

[Signature]  
County Engineer

6/24/2020  
Date

Cristal Adkins  
Zoning Administrator

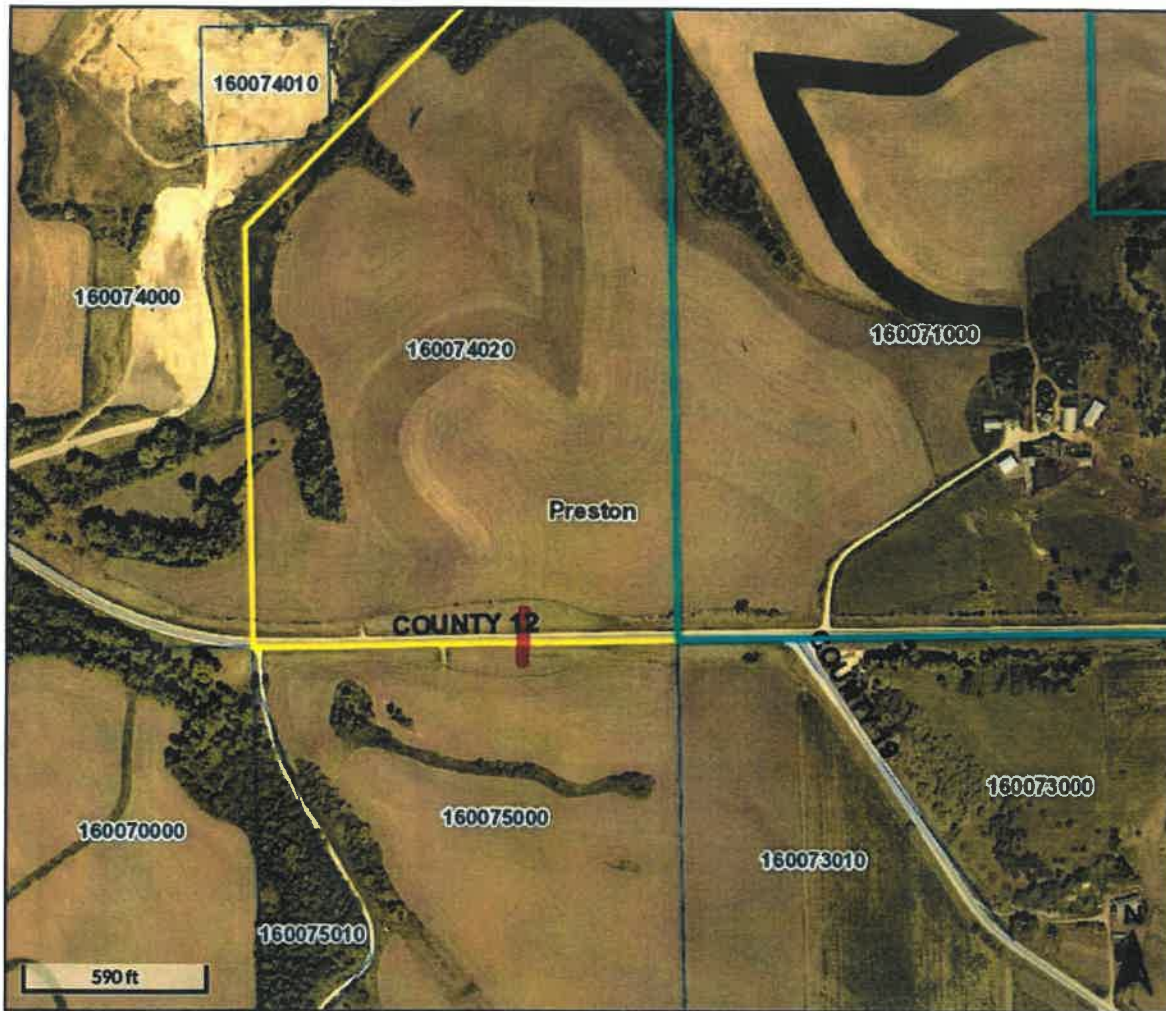
6/24/2020  
Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

Board Chairman

Date





#### Overview



#### Legend

- Road Centerlines
- Parcels
- Municipalities
- Townships
- FEMA Flood Zone**
  - 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
  - A
  - AE
  - AE, FLOODWAY
  - X PROTECTED BY LEVEE
- ▨ Bordering Countie

|                              |                                                    |                     |                            |                      |                       |
|------------------------------|----------------------------------------------------|---------------------|----------------------------|----------------------|-----------------------|
| <b>Parcel ID</b>             | 160071000                                          | <b>Alternate ID</b> | n/a                        | <b>Owner Address</b> | SHELDON L KINNEBERG & |
| <b>Sec/Twp/Rng</b>           | 11-102-010                                         | <b>Class</b>        | 106 - AG SON/DAU-MOTH/FATH |                      | SUE ANN KINNEBERG     |
| <b>Property Address</b>      | 32619 COUNTY 12                                    | <b>Acreage</b>      | 120                        |                      | 209 PRESTON ST NW     |
|                              | LANESBORO                                          |                     |                            |                      | PRESTON, MN 55965     |
| <b>District</b>              | PRESTON/SD #0229                                   |                     |                            |                      |                       |
| <b>Brief Tax Description</b> | Sect-11 Twp-102 Range-010 120.00 AC NE1/4 EX NE40A |                     |                            |                      |                       |
|                              | (Note: Not to be used on legal documents)          |                     |                            |                      |                       |

Date created: 6/16/2020  
Last Data Uploaded: 6/16/2020 9:33:42 AM

Developed by  **Schneider**  
GEOSPATIAL

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date July 7, 2020 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS;** MiEnergy Cooperative, represented by Chad Chaffee, of 31110 Cooperative Way, Rushford, MN 55971, for a Conditional Use Permit for a Telecommunications Tower on property located in the SW ¼ of the SW ¼ Section 12, Beaver Township; and

**WHEREAS;** the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on June 18, 2020; and

**WHEREAS;** the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

**NOW THEREFORE BE IT RESOLVED;** that the Fillmore County Board of Commissioners hereby issue to MiEnergy Cooperative, represented by Chad Chaffee, of 31110 Cooperative Way, Rushford, MN 55971, for a Conditional Use Permit for a Telecommunications Tower on property located in the SW ¼ of the SW ¼ Section 12, Beaver Township.

**VOTING AYE**

Commissioners      Prestby ☐      Dahl ☐      Bakke ☐      Hindt ☐      Lentz ☐

**VOTING NAY**

Commissioners      Prestby ☐      Dahl ☐      Bakke ☐      Hindt ☐      Lentz ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 7<sup>th</sup> day of July, 2020.

Witness my hand and official seal at Preston, Minnesota the 7<sup>th</sup> day of July, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

# FILLMORE COUNTY PLANNING COMMISSION

## Criteria for Granting Conditional Use Permits

In the matter of MiEnergy Cooperative, Telecommunications Tower Conditional Use Permit

Date: June 18, 2020

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

**The Fillmore County Planning Commission finds that:**

The use is compatible with other uses in the area.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower does meet a need for services in Fillmore County.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**The Fillmore County Planning Commission finds that:**

The use of the Telecommunications Tower is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

**The Fillmore County Planning Commission finds that:**

The Telecommunications Tower will not adversely affect nearby neighbors and there are no nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

**The Fillmore County Planning Commission finds that:**

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:

- a. the environment; or
- b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
- c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
- d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
- e. the value of property.

**The Fillmore County Planning Commission finds that:**

This Telecommunications Tower will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

**11. Other Matters Considered:**

**The Fillmore County Planning Commission finds that**

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

**The Fillmore County Planning Commission finds that:**

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by MiEnergy Cooperative.



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/7/2020

Amount of time requested (minutes):

5

Dept.: Sanitation

Prepared By: Drew Hatzenbihler

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

1.

Regular Agenda:

Documentation  
(Yes/No):

1. Consider approval of contract amendment with Harter's Trash and Recycling for 8% increase for hauling fees over 3 years.  
(yes)

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**ADDENDUM NO. 1 TO  
SOLID WASTE AGREEMENT**

**BETWEEN FILLMORE COUNTY, MINNESOTA AND  
HARTER'S QUICK CLEAN-UP OF LA CROSSE, WISCONSIN**

This document is Addendum No. 1 to the Solid Waste Agreement signed by Fillmore County, MN (hereinafter "County") on April 4, 2017 and signed by Harter's Quick Clean-Up of La Crosse, WI (hereinafter "Harter's") on April 10, 2017.

**WHEREAS**, County and Harter's wish to modify paragraph 4.4 of said Solid Waste Agreement dated April 2017 to provide for an additional eight percent increase to hauling fees with said increase being spread over three contract years from 2020 to 2022;

**WHEREAS**, the agreed upon eight percent increase in hauling fees shall consist of a four percent increase effective June 1, 2020, a two percent increase effective January 1, 2021, and a two percent increase effective January 1, 2022;

**WHEREAS**, the agreed upon eight percent increase to hauling fees shall be in addition to the annual adjustment set forth in paragraph 4.4 of the original contract which allows for an increase based on the consumer price index for U.S. city garbage and trash averages or four percent, whichever is less;

**WHEREAS**, the eight percent (8%) increase shall not apply to disposal fees;

**WHEREAS**, the parties acknowledge good and valuable consideration for this Addendum No. 1, that they have entered into this agreement freely and voluntarily, and that they have had the opportunity to consult with legal counsel of their choice.

**NOW THEREFORE**, County and Harter's agree to following terms:

1. Paragraph 4.4 of the Solid Waste Agreement dated April 2017 between County and Harter's shall be amended to provide for an eight percent increase to the hauling fees which shall be structured over a three-year period as follows:
  - a. A four percent (4%) increase effective June 1, 2020
  - b. A two percent (2%) increase effective January 1, 2021
  - c. A two percent (2%) increase effective January 1, 2022
2. Said eight percent increase to the hauling fees over three years shall be in addition to the normal increase which is allowed pursuant to paragraph 4.4 of the original agreement and which is based upon the annual consumer price index or 4%, whichever is less.
3. Said eight percent increase shall only apply to hauling fees and shall not apply to disposal fees.

4. All other provisions of the original Solid Waste Agreement dated April 2017 shall remain in full force and effect.

IN WITNESS THEREOF, the dually authorized representatives of the parties hereto have executed this Addendum as dated.

HARTER'S QUICK CLEAN-UP

By: \_\_\_\_\_  
Gary Harter, Owner & Authorized Representative

Date Signed: \_\_\_\_\_

FILLMORE COUNTY

By: \_\_\_\_\_  
Marc Prestby, Board Chair

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Bobbie Hillery  
Fillmore County Administrator

Date Signed: \_\_\_\_\_

Approved as to form and content:

\_\_\_\_\_  
Brett A. Corson  
Fillmore County Attorney

Date Signed: \_\_\_\_\_

This instrument was drafted by  
Brett A. Corson  
Fillmore County Attorney  
P.O. Box 307, Preston, MN 55965

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/7/2020

Amount of time requested (minutes): 15 minutes

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## **Highway Department**

1. Consider a final payment resolution for the bridge replacement project on County Road No. 104. Project number LOST 88935-104 in Pilot Mound Township.
2. Consider a final payment resolution for the bridge replacement project on County Road No. 101. Project number LOST 1339-101 in Jordan Township.
3. Review and consider awarding the CSAH 34 Surfacing Reconditioning Project outside the city of Mabel, Project No. SAP 023-634-005.
4. Consider possible revisions to the Amish Sign Placement Policy with possible action.
5. Present Fillmore Highway Department practices as it relates to Public Road Ditches in Minnesota Statute 160.201.

## **Airport Department**

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date July 7, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Minnowa Construction, Inc.**, has in all things completed **LOST 88935-104**, in Pilot Mound Township; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 7th day of July, 2020

Contract Price:       \$       **169,826.85**

Value of Work:       \$       **191,518.01**

**Final Payment:**       \$       **9,575.91**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners       Prestby ☐       Dahl ☐       Bakke ☐       Hindt ☐       Lentz ☐

**VOTING NAY**

Commissioners       Prestby ☐       Dahl ☐       Bakke ☐       Hindt ☐       Lentz ☐

---

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 7<sup>th</sup> day of July, 2020.

Witness my hand and official seal at Preston, Minnesota the 7<sup>th</sup> day of July, 2020.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners



**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date July 7, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS, Minnowa Construction, Inc.**, has in all things completed **LOST 1339-101**, in Jordan Township; and the County Board being fully advised in the premise.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Fillmore and authorize final payment as specified.

Dated at Preston, Minnesota, this 7th day of July, 2020

Contract Price:       \$       **107,753.15**

Value of Work:       \$       **103,436.20**

**Final Payment:**       \$       **5,171.81**

\_\_\_\_\_, Chairman of the Board

**VOTING AYE**

Commissioners       Prestby ☐       Dahl ☐       Bakke ☐       Hindt ☐       Lentz ☐

**VOTING NAY**

Commissioners       Prestby ☐       Dahl ☐       Bakke ☐       Hindt ☐       Lentz ☐

---

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 7<sup>th</sup> day of July, 2020.

Witness my hand and official seal at Preston, Minnesota the 7<sup>th</sup> day of July, 2020.

SEAL

Bobbie Hillery, Administrator  
Fillmore County Board of Commissioners





# AMISH BUGGY SIGN

## PLACEMENT POLICY ON THE COUNTY ROAD SYSTEM

**HISTORY:** As Amish families moved into Fillmore County there became a concern with Horse drawn buggies using the same roads as vehicular traffic. MN/DOT has paved the shoulders along portions of TH 52 & TH 44 called the Amish Byway to accommodate the Amish Buggy with higher traffic volume along these corridors.

### WHERE AS:

Fillmore County roadways do not **all** have large traffic volumes like Trunk Highways but in many cases are narrow and winding. In several location where there is a higher population of Amish and more Amish Buggy traffic, caution signs have been installed at each end of the County Roadway. ~~These roadways are paved and the speeds are much higher than gravel roadways.~~

### NOW THEREFORE:

Amish Buggy Signs may be placed on County Roads upon request and must meet the following criteria:

1. **Signs shall be requested by the Amish Residences or the road authority.**
2. **Signs and installation shall be paid by the requestor to the Fillmore County Highway Department.**
3. **The road authority will determine the sign location with advice from the Fillmore County Sign Technician.**
4. ~~The roadway has a higher ADT (Average Daily Traffic) count of greater than 150 vehicles.~~
5. ~~Roadway must be Paved or narrower than 24 feet in width.~~
6. ~~Must have an Amish resident count of two or more families per roadway.~~
7. ~~Signs shall be placed at the road termini or no farther than 1 mile either side of the Amish Residence.~~

**APPROVED POLICY:**

---

Fillmore County Engineer

---

Date

---

Fillmore County Board Chair

---

Date



# DITCHES & RUNOFF

## Are you maintaining your ditches properly?

Ditches are an important component of many rural roads in Minnesota. They are designed to drain water away from the road, so their proper maintenance is essential for preserving the roadway structure and keeping harmful runoff out of our waters.

According to retired Crow Wing county engineer Duane Blanck, the best way to know if ditches are functioning properly is to observe and inspect them, especially during and after rain or snowmelt events when higher flows exist. Three critical elements or

conditions suggest ditch problems: road appearance, ditch erosion or soil instability, and water flow.

Common routine maintenance problems include correcting sediment buildup to restore water flow, replacing damaged culverts, and managing vegetation. Maintenance staff can generally complete routine maintenance without major analysis or engineering, Blanck says.

Managing vegetation includes mowing, brushing, tree removal, and spraying. All of these areas are regulated by state statutes or rules and even federal regulations, he says.

Bigger problems or those requiring frequent routine maintenance to keep a ditch functional may require a redesign and reconstruction to reduce such maintenance. Such work typically requires professional analysis or engineering and possibly one or more permits.

Maintenance personnel should always clean up the work site after completing a ditch maintenance project, Blanck adds. Leaving debris can undermine ditch maintenance efforts and eventually lead to more problems. Spoil piles, cut brush, tree trimming debris, or other unattractive reminders of ditch maintenance should be cleared away.

It's important to maintain a maintenance record for defense of legal claims and to provide evidence in the use of right-of-way. Blanck also advises agencies to request assistance from their local Soil and Water Conservation District or other appropriate authority before beginning any work, especially if there are questions. Permits may be needed if the ditch discharges to a special or impaired water, for example, or if it runs through a wetland.

An excellent resource on ditch maintenance is the *Field Guide for Maintaining Rural Roadside Ditches*. The guide and other resources, such as downloadable checklists for maintenance tasks, are on the Minnesota Sea Grant's Maintaining Roadside Ditches website. ■

### Learn more:

- *Field Guide for Maintaining Rural Roadside Ditches* (University of Minnesota, 2014): [seagrant.umn.edu/downloads/SH14.pdf](http://seagrant.umn.edu/downloads/SH14.pdf)
- Maintaining Roadside Ditches, Minnesota Sea Grant: [seagrant.umn.edu/coastal\\_communities/ditches](http://seagrant.umn.edu/coastal_communities/ditches)



## Managing stormwater runoff: ditch checks, bioswales, sediment control logs



Managing stormwater runoff from roadways is a top regulatory and environmental concern for highway departments. In

## Goat grazing helps control buckthorn growth

U of M researchers fed buckthorn fruits to goats and recorded how many seeds passed through their digestive tracts intact and able to grow. Their work shows that



## Office of the Revisor of Statutes

## 2019 Minnesota Statutes

[Authenticate](#)  PDF

**160.201 MS 1957** [Repealed, 1959 c 500 art 6 s 13]

**160.201 PUBLIC ROAD DITCHES.**

Subdivision 1. **Improving and draining.** For the purpose of draining public roads and preventing accumulations of water in road ditches, the overflow of which may damage adjacent lands, the various authorities having supervision over public roads, in addition to all other powers granted to said authorities, are authorized and empowered to expend moneys from funds available therefor in repairing, cleaning out, deepening, widening and improving public road ditches within the jurisdiction and supervision of such authorities. The necessity for such work shall be determined by the authorities which now have the supervision of said public roads; provided, that before said work may be done said road supervising authority shall determine that said road ditch as so improved will be provided with an adequate outlet.

Subd. 2. **Rental of ditch machinery by county to municipality.** The county board of any county now or hereafter owning machinery or equipment used in the construction and maintenance of ditches may lease such machinery and its incidental appliances to municipalities within such county upon such rate of rental and upon such terms and conditions as the county board may prescribe.

**History:** 1945 c 36

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# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 07/07/2020

Amount of time requested (minutes):

10

Dept.: Sheriff's Office

Prepared By: John DeGeorge

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

IES 911 Maintenance Quote for June 2020-June 2021

Yes, attached

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [ainglett@co.fillmore.mn.us](mailto:ainglett@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# Quotation

Quote Date: 6/22/2020  
Quote No.: IES79398-1  
SITE: 104213



Contract Coverage(06-30-2020 / 6-30-2021)



## Customer Information

Customer: Fillmore County  
Contact: Leroy Eickhoff  
Phone: (507) 765-3874  
E-Mail: [leickhoff@co.fillmore.mn.us](mailto:leickhoff@co.fillmore.mn.us)

## IES Contact Information

IES Consultant: John Olsen  
Phone: (320) 234-5231; (800) 922-8148  
Fax: (320) 234-5224  
E-Mail: [john.olsen@ies911.com](mailto:john.olsen@ies911.com)

IES Consultant: Robert Madich  
Phone: (320) 234-5247; (800) 922-8148  
Fax: (320) 234-5224  
E-Mail: [robert.madich@ies911.com](mailto:robert.madich@ies911.com)

## VESTA 9-1-1

| Qty.                 | Part No.         | Description                                                    | Unit Price | U/M | Total             |
|----------------------|------------------|----------------------------------------------------------------|------------|-----|-------------------|
| 2                    | 04000-68005-RNWL | <b>VESTA 9-1-1 Servers</b><br>V-SVR BASIC RNWL SPT 1YR         | \$118.75   | EA  | \$237.50          |
| 2                    | SS-OSQ-VSSL-1Y   | <b>VESTA 9-1-1 Prime Standard Operations</b><br>SPT VPRIME 1YR | \$1,300.00 | EA  | \$2,600.00        |
| 2                    | 809800-35110     | <b>VESTA 9-1-1 IRR Module</b><br>V911 IRR SW SPT 1YR           | \$235.00   | EA  | \$470.00          |
| 4                    | 04000-00176      | <b>PERIPHERALS &amp; GATEWAYS</b><br>SW SPT ANALOG GATEWAY 1YR | \$75.00    | EA  | \$300.00          |
| 1                    | IESMAINT01       | <b>IES Turnkey Labor Support</b><br>IES 24X7X365 MAINT 1 YR    | \$4,782.00 | EA  | \$4,782.00        |
| VESTA 9-1-1 Subtotal |                  |                                                                |            |     | <b>\$8,389.50</b> |

## Managed Services

| Qty.                      | Part No.     | Description                                                                                                                                                                                                                                                              | Unit Price | U/M | Total             |
|---------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|-------------------|
| 5                         | 809800-14152 | <b>Security Management (SM)</b><br><i>Note: Includes (2) DDS Servers, (2)Calltaker Workstations, (1) Management Console</i><br>MGD SERV DEV & IMPL<br><i>Note: Implementation Fees will apply if services are disabled prior to receipt of a PO for support renewal.</i> | \$93.75    | EA  | optional          |
| 5                         | 809800-16231 | SEC MGMT 3.1 SVC 1YR                                                                                                                                                                                                                                                     | \$473.75   | EA  | \$2,368.75        |
| Managed Services Subtotal |              |                                                                                                                                                                                                                                                                          |            |     | <b>\$2,368.75</b> |

## VESTA 9-1-1

| PRODUCT                   | TOTAL              |
|---------------------------|--------------------|
| VESTA 9-1-1 Subtotal      | \$8,389.50         |
| Managed Services Subtotal | \$2,368.75         |
| <b>TOTAL QUOTE</b>        | <b>\$10,758.25</b> |

## Additional Comments

Quote is valid for 120 days.

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 7/7/2020

Amount of time requested (minutes):

10

Dept.: Administrator

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

## Regular Agenda:

## Documentation

- |                                                                               |    |
|-------------------------------------------------------------------------------|----|
| 1. Resignation for Don Bray, Courthouse Security Officer, effective July 10   |    |
| a. Following 2 years' service                                                 | No |
| 2. Request for reclassification to be sent to David Drown as requested by the |    |
| Director of Nursing and recommended by the Personnel Committee.               | No |
| a. Lead Public Health Nurse                                                   |    |
| b. Registered Dietician                                                       |    |
| 3. Request to hire temporary employee(s) for assistance during election as    |    |
| requested by the Auditor/Treasurer                                            | No |

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)





## Coronavirus Relief Fund Certification Form

The Coronavirus Relief Fund (CRF) Certification Form must be submitted prior to disbursement of the funds.

Submit by email to [proptax.admin@state.mn.us](mailto:proptax.admin@state.mn.us) or by mail to Property Tax Division, Mail Station 3340, St. Paul, MN 55146

|                                                                                     |                                                     |                                                  |
|-------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------|
| Name of Local Government (if city or town include county)<br><b>Fillmore County</b> | SWIFT Supplier ID # (if known)<br><b>0000196178</b> | Phone Number<br><b>507-765-2814</b>              |
| Name and Title of Person Filling Out Form<br><b>Lori Affeldt, Finance Director</b>  |                                                     | Email Address<br><b>laffeldt@co.fillmore.mn.</b> |

By submitting this application, the above-named local government ("local government") certifies that it will honor all commitments in the statements below and the Information and Requirements document.

- The distributed funds will be used by the local government only to cover those costs that:
  - Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) ("necessary expenditures"), as described and defined by official federal guidance on section 601(d) of the Social Security Act, as added by section 5001 of Public Law 116-136 ("federal guidance");
  - Were not accounted for in the budget most recently approved as of March 27, 2020, for the local government; and
  - Were or will be incurred during the period that begins on March 1, 2020, and ends on December 1, 2020. A cost is incurred when the local government has expended funds to cover the cost.
- The funds distributed pursuant to this certification will not be used by the local government in any manner contrary to federal guidance. This includes, but is not limited to:
  - As a revenue replacement for lower than expected tax or other revenue collections; and
  - For expenditures for which the local government has received other emergency COVID-19 supplemental funding for that same expense, regardless of the funding source.
- The local government is responsible for repayment of any funds used by the local government in any manner contrary to federal or State of Minnesota guidance.
- The local government will periodically report expenditures from the Coronavirus Relief Fund as required by Minnesota Management and Budget.
- Any aid amount remaining unexpended by an eligible city or town on November 15, 2020, must be sent to the home county in which the city or town is located. For cities located in Hennepin County the funds must be transferred to Hennepin County Medical Center or granted to another hospital in the county's boundaries. For the cities or towns located in Ramsey County the funds must be granted to Regions Hospital or another hospital in the county's boundaries. The transfer must be made no later than November 20, 2020. Any amount of aid remaining unexpended by an eligible county by December 1, 2020 must be returned to Minnesota Management and Budget by December 10, 2020.
- The local government will maintain copies of any agreements to share Coronavirus Relief Funds pursuant to a joint powers agreement under Minn. Stat. § 471.59. Copies of such agreements and accounting records must be sufficient to document the funds distributed to other local governments.
- The local government is responsible for FEMA nonfederal share, increased workers compensation costs, and costs of supporting its Community Health Board COVID-19 response, and should not anticipate additional state funds for these purposes.
- The local government understands that these funds are subject to the requirements under the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

*I certify that I have the authority to complete this certification on behalf of the local government.*

|                                                                                                                                         |                               |                         |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|
| Signature of Chief Executive of Local Government<br> | Title<br><b>Administrator</b> | Date<br><b>06/26/20</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|

Federal Award Name and CFDA Number: 601(d) of the Social Security Act (CARES Act) CFDA Number 21.019

## Coronavirus Relief Fund Amounts - Counties

| COUNTY            | BASE DISTRIBUTION | SUPPLEMENTAL DISTRIBUTION | TOTAL        |
|-------------------|-------------------|---------------------------|--------------|
| AITKIN            | \$1,927,829       | \$79,679                  | \$2,007,508  |
| ANOKA             | \$43,399,327      | \$0                       | \$43,399,327 |
| BECKER            | \$4,174,377       | \$43,256                  | \$4,217,633  |
| BELTRAMI          | \$5,679,917       | \$206,910                 | \$5,886,827  |
| BENTON            | \$4,905,923       | \$0                       | \$4,905,923  |
| BIG STONE         | \$606,388         | \$45,813                  | \$652,201    |
| BLUE EARTH        | \$8,220,805       | \$9,575                   | \$8,230,380  |
| BROWN             | \$3,071,356       | \$12,112                  | \$3,083,468  |
| CARLTON           | \$4,356,657       | \$72,277                  | \$4,428,934  |
| CARVER            | \$12,851,792      | \$0                       | \$12,851,792 |
| CASS              | \$3,574,052       | \$118,390                 | \$3,692,442  |
| CHIPPEWA          | \$1,451,087       | \$49,965                  | \$1,501,052  |
| CHISAGO           | \$6,786,091       | \$0                       | \$6,786,091  |
| CLAY              | \$7,757,282       | \$86,161                  | \$7,843,443  |
| CLEARWATER        | \$1,069,062       | \$41,072                  | \$1,110,134  |
| COOK              | \$653,687         | \$76,400                  | \$730,087    |
| COTTONWOOD        | \$1,369,588       | \$62,419                  | \$1,432,007  |
| CROW WING         | \$7,880,015       | \$181,617                 | \$8,061,632  |
| DAKOTA            | \$51,974,505      | \$31,568                  | \$52,006,073 |
| DODGE             | \$2,527,669       | \$4,975                   | \$2,532,644  |
| DOUGLAS           | \$4,613,523       | \$34,128                  | \$4,647,651  |
| FARIBAUT          | \$1,655,319       | \$81,530                  | \$1,736,849  |
| FILLMORE          | \$2,554,471       | \$24,388                  | \$2,578,859  |
| FREEBORN          | \$3,698,362       | \$27,725                  | \$3,726,087  |
| GOODHUE           | \$5,644,262       | \$12,808                  | \$5,657,070  |
| GRANT             | \$724,634         | \$49,454                  | \$774,088    |
| HOUSTON           | \$2,262,920       | \$3,325                   | \$2,266,245  |
| HUBBARD           | \$2,589,278       | \$27,688                  | \$2,616,966  |
| ISANTI            | \$4,842,859       | \$0                       | \$4,842,859  |
| ITASCA            | \$5,480,658       | \$245,147                 | \$5,725,805  |
| JACKSON           | \$1,204,772       | \$61,556                  | \$1,266,328  |
| KANABEC           | \$1,966,274       | \$26,071                  | \$1,992,345  |
| KANDIYOHI         | \$5,205,722       | \$30,070                  | \$5,235,792  |
| KITTSOON          | \$516,643         | \$67,939                  | \$584,582    |
| KOOCHICHING       | \$1,531,737       | \$138,503                 | \$1,670,240  |
| LAC QUI PARLE     | \$807,952         | \$101,160                 | \$909,112    |
| LAKE              | \$1,284,330       | \$73,811                  | \$1,358,141  |
| LAKE OF THE WOODS | \$460,976         | \$77,035                  | \$538,011    |
| LE SUEUR          | \$3,448,166       | \$19,814                  | \$3,467,980  |
| LINCOLN           | \$688,736         | \$51,476                  | \$740,212    |
| LYON              | \$3,116,835       | \$49,752                  | \$3,166,587  |
| MCLEOD            | \$4,361,023       | \$7,760                   | \$4,368,783  |
| MAHNOMEN          | \$670,180         | \$42,357                  | \$712,537    |
| MARSHALL          | \$1,138,069       | \$101,492                 | \$1,239,561  |

**FILLMORE COUNTY**  
**REVIEW AND STATUS OF 2019 PERFORMANCE MEASURES**

***2019 Performance Measure 1) Reduce the total number of accidents that occur on County State Aid Highways, County Roads and Un-Organized Township Roads that involve fatalities and injury from prior year:***

For 2019 this measure was reached, Fillmore County had the following:

Total Crashes – 146

Injury Crashes 44 - 23 were on our roads and 21 on state highways, which is down from 2018 which was at 82

Fatal Crashes 3 with 3 fatalities – 2 fatalities were on our roads and 1 on a state highway, which is down from 2018 which we had 2 fatalities on our roads and overall Fillmore County had 7 fatalities.

***2019 Performance Measure 2) Maintain Pavement Quality Index rating of 72:***

This performance measure was reached for 2019, as the current MPQI is 73 for the County, it was 73 for 2018 as well.

***2019 Performance Measure 3) Tobacco use among adult to national benchmark:***

This performance measure was reached for 2019 for the State but not the National, as the National performance measure was 14% and Fillmore County was at 15%. The State benchmark is 15% and Fillmore County was equal to that benchmark.

***2019 Performance Measure 4) Child Support Program Cost Effectiveness:***

This performance measure outlines what a tremendous job that Fillmore County staff does for Child Support collections. In 2019, we collected \$7.74 for every \$1.00 spent on the child support program. The State average is \$3.14. We are in 1<sup>st</sup> place in the state for cost-effectiveness!

***2019 Performance Measure 5) Percentage of low birth-weight births:***

This performance measure is surprisingly good for the high number of pregnant women not receiving prenatal care and delivering babies at home. We are at 5%, which is no change from last year, but we are beating the national percentage (6%) and the state percentage (7%).

***2019 Performance Measure 6) Median ratio between 90% and 105% for three types of assessment ratios:***

This performance measure was reached for all three types as follows:

- Commercial/Industrial Classification      94.89%

- Ag/Rural Vacant Classification 99.57%
- Residential Classification 91.62%

***2019 Performance Measure 7) Meet 10 day turn-around time for document recording:***

This performance measure was reached for 2019.

***2019 Performance Measure 8) 100% post-election results:***

This performance measure was reached for 2019.

***2019 Performance Measure 9) Increase by 5% State and Federal dollars brought into County for veterans benefits:***

For 2019, the federal and state dollars brought into the County for Veterans increased by 5.2%.

***2019 Performance Measure 10) Maintain 85% of veterans receiving services and/or benefits:***

For 2019, 93.2% of veterans in Fillmore County are receiving benefits; which is the same as 2018. We had 51 new veterans receiving services but we lost 51 veterans as well.

***2019 Performance Measure 11) Goal of 7200 per 1000 residents for annual library visits:***

For 2019, 4,956 was the number of visits per 1000 residents, so we were short of the performance measure. Total visits for 2019, is recorded as 103,408, which is down from 2018, which was 114,202 visits.

It should be noted that the library website visits were 12,952 per 1,000 with 270,246 annual visits.

***2019 Performance Measure 12): Goal to keep debt service levy under 11%:***

The debt service levy was at 2.3% for 2019. Per capita for the debt service levy is \$11.69.

***2019 Performance Measure 13) Performance Measure of 40% recycling rate of Municipal Solid Waste:***

The recycling rate for 2019 was 21.4%.

- Going strictly by what was reported in SCORE we did not meet our 40% goal with only a 21.4% recycling rate. Looking at the county as a whole and making some assumptions about burning and self-hauled recycling staff feels we are close to 25%. Which means we did not reach our goal.

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date July 7, 2020 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS,** In 2010, the Minnesota Legislature created the Council on Local Results and Innovation; and  
**WHEREAS,** The Council on Local Results and Innovation developed a standard set of performance measures that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and  
**WHEREAS,** Benefits to Fillmore County are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and  
**WHEREAS,** Any county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and  
**WHEREAS,** The Fillmore County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and  
**NOW THEREFORE LET IT BE RESOLVED THAT,** Fillmore County will report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.  
**BE IT FURTHER RESOLVED,** Fillmore County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county/city.

**VOTING AYE**

Commissioners

Prestby ☐

Dahl ☐

Bakke ☐

Hindt ☐

Lentz ☐

**VOTING NAY**

Commissioners

Prestby ☐

Dahl ☐

Bakke ☐

Hindt ☐

Lentz ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 7th day of July, 2020.

Witness my hand and official seal at Preston, Minnesota the 7<sup>th</sup> day of July, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

# RESOLUTION

## FILLMORE COUNTY BOARD OF COMMISSIONERS Preston, Minnesota 55965

Date July 7, 2020 Resolution No. 2020-XXX

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS** The Fillmore County Board of Commissioners has adopted the following mission: Fillmore County's mission is to provide quality services to the citizens in an efficient, cost effective manner; and

**WHEREAS** Setting goals and measuring results of each year's expenditures helps accomplish that overall mission; and

**WHEREAS** Fillmore Department Heads have determined the following goals and recommend that the Board adopt the goals to provide quality and efficient, cost effective service to the citizens of Fillmore County.

**NOW THEREFORE BE IT RESOLVED** That the Fillmore County Board of Commissioners adopts the following goals for the upcoming year.

| FILLMORE COUNTY GOALS                                                                                                                                                            | MEASURES - SUMMARY                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| 1) Reduce the total number of accidents that occur on County State Aid Highways, County Roads and Un-Organized Township Roads that involve fatalities and injury from prior year | Available in Towards Zero Death Reports                                                                      |
| 2) Maintain Pavement Quality Index rating of 72                                                                                                                                  | MN Dept. of Transportation records                                                                           |
| 3) Tobacco use among adults to national benchmark                                                                                                                                | County Health Rankings                                                                                       |
| 4) Child Support Program Cost Effectiveness                                                                                                                                      | Recommended from 2012 Steering Committee report; Available from MN Dept. of Human Services                   |
| 5) Percentage of low birth-weight births                                                                                                                                         | MN Dept. of Human Services or <a href="http://www.countyhealthrankings.org">www.countyhealthrankings.org</a> |
| 6) Median ratio between 90% and 105% for 3 types of assessment ratios                                                                                                            | Department of Revenue records                                                                                |
| 7) Meet 10 day turn-around time for document recording                                                                                                                           | MN Statutes 357.182, Subd. 6 standard, 90% of the time                                                       |
| 8) 100% post-election results                                                                                                                                                    | State/County records                                                                                         |
| 9) Increase by 5% State and Federal dollars brought into county for veterans benefits                                                                                            | Federal and State dollars (this measure was recommended by 2008 OLA report)                                  |
| 10) Maintain 85% of veterans receiving services and/or benefits                                                                                                                  | This measure was recommended by 2008 OLA report                                                              |
| 11) Goal of 7200 per 1000 residents for annual library visits                                                                                                                    | Southeastern Libraries Cooperating (SELCO) records                                                           |
| 12) Goal to keep debt service levy under 10%                                                                                                                                     | County records, Comprehensive Annual Financial Report                                                        |
| 13) Goal of 40% recycling rate of Municipal Solid Waste                                                                                                                          | SCORE report                                                                                                 |

### VOTING AYE

Commissioners      Prestby ☐      Dahl ☐      Bakke ☐      Hindt ☐      Lentz ☐

### VOTING NAY

Commissioners      Prestby ☐      Dahl ☐      Bakke ☐      Hindt ☐      Lentz ☐

### STATE OF MINNESOTA COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 7th day of July, 2020.

Witness my hand and official seal at Preston, Minnesota the 7th day of July, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners