

**FILLMORE COUNTY  
BOARD OF COMMISSIONERS  
MEETING AGENDA  
October 6, 2020**

Fillmore County Courthouse, 101 Fillmore Street – Preston, MN

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Mitch Lentz – First District

Larry Hindt – Third District

Randy Dahl – Second District

Duane Bakke – Fourth District

Marc Prestby – Fifth District

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**The Fillmore County Board continues to have in-person / virtual meetings so that the public can participate in the meeting by phone if they choose.**

**To participate by phone: Dial Toll Free 1-844-621-3956 or US Toll 1-415-655-001 and then enter the Access Code: 146 760 8784**

9:00 a.m.      Pledge of Allegiance

Approve agenda

Approve Consent Agenda:

1. September 22, 2020 County Board minutes
2. Renewal of Tobacco License for the period of October 1, 2020 through September 30, 2021 as approved by the Auditor/Treasurer for the following businesses: Kwik Trip, American Legion Post #526, Preston Motor Mart, S&A Petroleum dba Preston Motor Mart, Shooters, Casey's Retail Store dba Casey's General Store, Family Dollar, Goodie & Gas, and Gureck Inc. dba Cenex Gas Station.

Approve Commissioners' Warrants

Review Finance Warrants

9:05 a.m.      Erik Hildebrand, MN DNR, Wildlife Health Program presentation

1. Presentation of CWD and Deer Hunting in Fillmore County

9:20 a.m.      Cristal Adkins, Zoning

1. Consider resolution for Jonathan & Kathryn Schroeder for a Conditional Use Permit
2. Consider resolution for Steuart Custom Manufacturing for a Conditional Use Permit
3. Consider resolution for Craig & Julene Stortz for a Conditional Use Permit
4. Consider approval of an Access Permit request for Kent & Vickey Duxbury on property located in Section 12, Fillmore Township
5. Consider approval of an Access Permit request for Reuben & Lydia Zook on property located in Section 25, Preston Township

9:30 a.m.      Citizens Input

9:35 a.m.      Ron Gregg and Pam Schroeder, Highway/Airport

1. Consider the purchase of a 2,000 gallon, dual wall fuel tank for the Canton Shop
2. Consider the purchase of a new 2020, 11 foot Road Groomer
3. Request approval to advertise three bridge replacement projects for year 2021
4. Request approval of Work Order No. 1 for the Design of the 8-bay T-Hanger at the Fillmore County Airport
5. Request approval of the Work Order No. 2 for the Design and Relocation of the Automated Weather Observation System (AWOS) at the Fillmore County Airport

# FILLMORE COUNTY BOARD OF COMMISSIONERS

October 6, 2020 Meeting Agenda

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9:50 a.m. Kristina Kohn, Human Resources

1. Request to hire replacement Maintenance Specialist at Grade 8/Step 1 effective 11/2/2020 as requested by the Highway Engineer and recommended by the Hiring Committee
2. Request to advertise for Public Health Nurse (PHN) in replacement of Lead PHN as requested by the Director of Nursing

9:55 a.m. Bobbie Hillery, Administrator

1. Discussion with possible action regarding COVID-19
  - a. Resolution for Emergency Declaration
  - b. Review of CARES spreadsheet
  - c. CARES School Grant
  - d. CARES Business Grant
  - e. CARES additional Purchases
    - i. Immunization Trailer
    - ii. Phones
    - iii. Computers
    - iv. Portable Refrigerator and Freezer
    - v. Microsoft Teams
  - f. CARES Social Services Request
  - g. CARES Small City Request
2. Election CARES
  - a. Printers for desks
3. Review of letter provided regarding audit extension from CLA

Calendar review, Committee Reports and Announcements

## Meetings: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)

|                      |          |                                           |              |
|----------------------|----------|-------------------------------------------|--------------|
| Tuesday, October 6   | 9:00 am  | County Board, special meeting, Boardroom  | All          |
| Thursday, October 8  | 10:30 am | Workforce Development, Preston            | Lentz        |
| Monday, October 12   | 6:00 pm  | Developmental Achievement Center, Preston | Lentz        |
|                      | 8:30 pm  | SEMCAC, St Charles                        | Dahl         |
| Tuesday, October 13  | 8:00 am  | Facilities                                | Hindt, Dahl  |
|                      | 9:00 am  | County Board, regular meeting, Boardroom  | All          |
| Thursday, October 15 | 10:00 am | Historical Society, Fountain              | Bakke        |
|                      | 4:30 pm  | Economic Development Authority            | Lentz, Hindt |
|                      | 4:30 pm  | SWCD, Preston                             | Bakke        |

## COMMITTEE OPENINGS:

|                                                                     |                                      |
|---------------------------------------------------------------------|--------------------------------------|
| Community Corrections Task Force – District 1, District 2, At Large | meets quarterly at noon              |
| Extension – At-large                                                | meets quarterly at 7pm               |
| Zumbro Valley Health Center – At Large (x2)                         | meets Monthly, fourth Monday at 6 pm |

This is a preliminary draft of the September 22, 2020, minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

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The Board of County Commissioners of Fillmore County, Minnesota met in special session this 22<sup>nd</sup> day of September, 2020, at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Commissioners Marc Prestby, Larry Hindt, Randy Dahl, Mitch Lentz and Duane Bakke. Also present were: Bobbie Hillery, Administrator/Clerk; Lori Affeldt, Finance Director; Gabby Kinneberg, Tourism Director; Jen Hengel, Root River Trail Towns; Kari Berg, DFO Corrections; Laura Nauman, Rochester Women's Shelter; John DeGeorge, Sheriff; Jordan Heyer, Deputy; Don Kullot, Deputy/EM; Ron Gregg, Highway; Jessica Erickson, Public Health; Chris Hahn, EDA; Kristina Kohn, Human Resources; Karen Reisner, Fillmore County Journal.

Also present via Webex: Kristi Ruesink, Office Support Specialist, Sr.; Bonita Underbakke.

The Pledge of Allegiance was recited.

On motion by Bakke and seconded by Lentz, the Board unanimously approved the amended agenda.

On motion by Dahl and seconded by Hindt, the Board unanimously approved the following Consent Agenda:

1. September 8, 2020 County Board minutes
2. Renewal of Liquor, Wine, Club or 3.2% license for Serenity Hills, LLC for the period of September 29, 2020 through September 29, 2021, as approved by Sheriff DeGeorge and County Attorney Corson

On motion by Hindt and seconded by Lentz, the Board unanimously approved the Commissioners' Warrants.

The Finance Department Warrants were reviewed.

Jennifer Hengel, Rushford-Peterson Valley Chamber of Commerce, Tourism Director and Gabby Kinneberg, Preston Chamber of Commerce, Tourism Director were present. Handouts were given to the Board highlighting the 2020 Root River Trail Towns and 2020 SE Minnesota Tourism activities were reviewed. Both thanked the Board for their 2020 appropriations and asked the Board to consider them for a 2021 appropriation at the same amount.

Kari Berg, DFO and Laura Nauman, Rochester Women's Shelter were present.

On motion by Lentz and seconded by Hindt, the Board unanimously approved the activities for October Domestic Violence Awareness month.

On motion by Bakke and seconded by Dahl, the Board unanimously approved the proclamation to recognize October as Domestic Violence Awareness month.

The Citizen's Input portion of the meeting was opened and closed at 9:30 a.m.

Sheriff DeGeorge and Jordan Heyer, Deputy were present.

On motion by Lentz and seconded by Hindt, the following resolution was unanimously adopted:

**RESOLUTION 2020-052:** 2021 Toward Zero Deaths grant.

Ron Gregg, Highway Engineer was present.

On motion by Dahl and seconded by Lentz, the following resolution was unanimously adopted:

**RESOLUTION 2020-053:** 2020 Rock contract with Milestone Materials final payment.

On motion by Hindt and seconded by Bakke, the following resolution was unanimously adopted:

**RESOLUTION 2020-054:** 2020 Rock contract with Bruening Rock final payment.

The Highway Committee report was given.

Jessica Erickson, Public Health Director

On motion by Bakke and seconded by Hindt, the Board unanimously approved the purchase of an OtoAcoustic Emissions (OAE) screening device for \$3,980 as well as an ear tip kit for \$79.99 and an two Audiometers for \$1,222/each as recommended by the Public Health Director of Nursing.

Kristina Kohn, Human Resources was present.

On motion by Dahl and seconded by Hindt, the Board unanimously approved 2021 employer sponsored health plan rates and contributions, with an 8% increase and the employee premiums and VEBA/HSA contributions to remain the same.

On motion by Dahl and seconded by Hindt, the Board unanimously approved 2021 Medicare Supplement plan, it was noted that there is an increase of \$1.50/month and that the County does not contribute to the Medicare supplement plan.

On motion by Lentz and seconded by Bakke, the Board unanimously approved the reappointment for Jason McCaslin, County Assessor to a four (4) year term effective October 1, 2020.

The Chair recessed the meeting at 10:14 a.m. and resumed back in session at 10:21 a.m.

Bobbie Hillery, Administrator was present.

Hillery gave a presentation of Southeast Minnesota Initiative Fund (SMIF) video and reviewed handouts that were provided.

On motion by Bakke and seconded by Lentz, the following resolution was unanimously adopted:

**RESOLUTION 2020-055:** 2021 preliminary levy.

Hillery updated the Board regarding the CARES ACT COVID dollars, including a list of CARES internal new purchase requests.

On motion by Hindt and seconded by Dahl, the Board unanimously approved the purchase of up to two (2) masks for each employee using CARES dollars, as recommended by the Wellness Committee.

Hillery noted the following items are requests that, if approved, would not be purchased until final verification of approval for CARES dollars.



Sheriff DeGeorge and Don Kullot, Emergency Management Director presented information and quotes for an Emergency Response Trailer for mass vaccination.

Public Health Director Erickson brought forward information for a portable refrigerator and a portable freezer. Usage, specifications and price of this item was discussed.

Hillery explained that generators for the Courthouse and Office Building are items needed due to staff telecommuting as well as immunizations. These would be covered by CARES dollars and a quote was presented from Morem Electric of \$34,850/building. Hillery was asked to look into an option of natural gas rather than the LP tank quoted.

Replacement telephones with headsets to allow usage for telecommuters in the Public Health and Social Services Departments was brought forward.

A request for Microsoft365 teams, used for virtual meetings was discussed.

The final request presented was to purchase Laptops and Docking Stations to allow staff to be mobile that currently do not have that capability but would need to in an event such as COVID-19.

On motion by Bakke and seconded by Hindt, the Board unanimously approved the request to allow the CARES dollars team to bring back recommendations for specific purposes at the next board meeting for approval.

Chris Hahn, EDA presented handouts pertaining to CARES business grant applications. The application review process and payment options were discussed. It was asked to have the Commissioners that are on the EDA Committee to work with the Administrator and Executive Director to provide a recommendation at the next meeting based on state requirements for the CARES dollars.

Hillery presented CARES school requests, noting that every school responded with a technology request in various amounts, totaling \$547,077.83. This is approximately \$47,000 over the amount originally allocated.

A motion was made by Bakke and seconded by Hindt, to distribute an averaged amount to each school to stay within the \$500,000 budgeted amount. Discussion ensued regarding CARES dollars.

A motion was made by Bakke and seconded by Lentz, the Board unanimously approved to table the motion regarding the school CARES dollars for more information at the next meeting.

Non-profit grant applications are currently being accepted and received. These will be reviewed and brought before the Board in a few weeks.

Hillery presented a spreadsheet for review of the overall CARES ACT COVID dollars, noting that extra dollars are available based on current expenditures.

Hillery explained the election CARES application was completed and we received the dollars. She will work with precincts regarding the specific use of those dollars.

A review of the calendar was done with the following committee reports and announcements given:

Dahl – SEMCAC

Lentz – EDA, safety, policy, NextGen-911, Extension

Hindt – EDA, general government

Bakke – DFO, Extension, One-Watershed/One-Plan

Prestby – DFO

On motion by Bakke and seconded by Hindt, the Board chair adjourned the meeting at 12:29 p.m.

# License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

## FOR MUNICIPAL USE ONLY

Applicant's Minnesota Tax ID Number

[REDACTED]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

**Cigarettes/tobacco products will be sold** (a separate license is required for each location or vending machine):

☒ Over Counter

☐ Through Vending Machine

☐ Both

License Authority

License Number

Period Covered

Date of Issuance

Licensee's Legal Name

CASEY'S RETAIL COMPANY

Federal Employer ID Number (FEIN)

[REDACTED]

Business Trade Name (doing business as)

CASEY'S GENERAL STORE #2993

Daytime Phone

515-965-6517

Complete Address of Business Location (permit location)

875 HWY 52 N

County

FILLMORE

Other Phone Number

507-765-4562

City

PRESTON, MN 55965-1082

State

ZIP Code

Fax Number

515-965-6205

Mailing Address (if different than business address)

City

State

ZIP Code

ATTN: MIKAEL LAGE, PO BOX 3001, ANKENY, IA 50021

Email Address

mikael.lage@caseys.com

## Type of legal organization (check one):

☐ Sole proprietor

☐ Minnesota corporation: Enter date of incorporation \_\_\_\_\_

☐ Partnership

☒ Out-of-state corporation: State of incorporation IOWA

☐ Other (describe) \_\_\_\_\_

Are you registered to do business in Minnesota? ☒ Yes ☐ No

## Corporate officers or partners (attach a list if necessary)

Name

Title

PLEASE SEE THE ATTACHED OFFICER'S LIST

Address

City

State

ZIP Code

Name

Title

Address

City

State

ZIP Code

## As a licensed tobacco products or cigarette retailer, I understand that:

1. I can purchase cigarettes only from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

Title

Print Name

Date

Daytime Phone

*Julia L. Jackowski*

JULIA L. JACKOWSKI, SECRETARY FOR CASEY'S RETAIL CO.

9/28/2020

515-965-6517

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: cigarette.tobacco@state.mn.us

**CASEY'S RETAIL COMPANY**

Federal Tax ID # [REDACTED]

Date of Incorporation: April 14, 2004

Effective 9/16/20

**OFFICERS**

Stephen P. Bramlage, Jr., President & Chairman  
305 Audubon Avenue  
Wayne, PA 19087

James R. Pistillo, Vice President & Treasurer  
3415 159<sup>th</sup> Street  
Urbandale, IA 50323

Julia L. Jackowski, Secretary  
9813 Iltis Drive  
Urbandale, IA 50322

Douglas M. Beech, Assistant Secretary  
729 NE Brook Haven Drive  
Ankeny, IA 50021

**BOARD OF DIRECTORS**

Stephen P. Bramlage, Jr., Chairman  
305 Audubon Avenue  
Wayne, PA 19087

James R. Pistillo  
3415 159<sup>th</sup> Street  
Urbandale, IA 50323

Julia L. Jackowski  
9813 Iltis Drive  
Urbandale, IA 50322

This information is intended for the use of the individual or entity to which it is addressed and may contain information that is confidential and privileged and exempt from disclosure under applicable law. You are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited.

## License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

*FOR MUNICIPAL USE ONLY*

Applicant's Minnesota Tax ID Number



The Minnesota Tax ID must be issued in the same legal name of the licensee below.

License Authority

License Number

Period Covered

Date of Issuance

**Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):**

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

**FAMILY DOLLAR INC.**

Federal Employer ID Number (FEIN)

Daytime Phone

**507-481-2002**

Business Trade Name (doing business as)

**FAMILY DOLLAR # 30453**

Complete Address of Business Location (permit location)

**710 HIGHWAY 52 NORTH**

County

**FILLMORE**

Other Phone Number

**757-321-5000**

City

**PRESTON**

State

**MN**

ZIP Code

**55965**

Fax Number

**7573215220**

Mailing Address (if different than business address)

**500 VOLVO PKWY**

City

**CHESAPE**

State

**VA**

ZIP Code

**23320**

Email Address

**cbrown@dollartree.com**

**Type of legal organization (check one):**

☐ Sole proprietor

☐ Partnership

☐ Other (describe) \_\_\_\_\_

☐ Minnesota corporation: Enter date of incorporation \_\_\_\_\_

☒ Out-of-state corporation: State of incorporation **NORTH CAROLINA**

Are you registered to do business in Minnesota? ☒ Yes ☐ No

**Corporate officers or partners (attach a list if necessary)**

Name

**SEE ATTACHED**

Title

Address

City

State

ZIP Code

Name

Title

Address

City

State

ZIP Code

**As a licensed tobacco products or cigarette retailer, I understand that:**

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature



Title

**STORE LICENSE COORDINATOR**

Print Name

**CAROLYN BROWN**

Date

**09/14/2020**

Daytime Phone

**757-698-7002**

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)



## **Family Dollar, Inc.**

### **William A. Old, Jr.**

Senior Vice President, Chief Legal Officer  
General Counsel & Secretary  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-2298  
DOB: 08-14-1953

### **Deborah E. Miller**

Vice President  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-7683  
DOB: 11-28-1957

### **Sandra L Boscia**

Assistant Secretary  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-4041  
DOB: 09-20-1970

### **Roger W. Dean**

Vice President and Treasurer  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-8278  
DOB: 10-17-1971

### **Dana H. Hay**

Assistant Secretary  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-8268  
DOB: 12-05-1963

### **Bruce A. Walters**

Chief Development Officer - Enterprise  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-8042  
DOB: 04-03-1957

### **Clinton J. York (CJ)**

Assistant Secretary  
500 Volvo Parkway  
Chesapeake, VA 23320  
SSN: XXX-XX-9571  
DOB: 10/14/1970

September 14, 2020

CORPORATE HEADQUARTERS

500 Volvo Parkway Chesapeake, Virginia 23320 Tel 757-321-5000 Fax 757-321-5292 [www.dollartree.com](http://www.dollartree.com)



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
09/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Aon Risk Services Central, Inc.  
Grand Rapids MI Office  
50 Louis Street NW  
Suite 200  
Grand Rapids MI 49503 USA

**CONTACT NAME:**  
**PHONE** (A/C. No. Ext): (866) 283-7122 **FAX** (A/C. No.): (800) 363-0105  
**E-MAIL ADDRESS:**

**INSURER(S) AFFORDING COVERAGE**

NAIC #

**INSURED**  
Family Dollar Stores, Inc.  
Dollar Tree, Inc.  
500 Volvo Parkway  
Chesapeake VA 23320 USA

**INSURER A:** Safety National Casualty Corp 15105  
**INSURER B:** ACE Property & Casualty Insurance Co. 20699  
**INSURER C:**  
**INSURER D:**  
**INSURER E:**  
**INSURER F:**

**COVERAGES**

CERTIFICATE NUMBER: 570083772965

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                   | ADDL INSD | SUBR WVD | POLICY NUMBER                                               | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                 |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-------------------------------------------------------------|-------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          | 9209<br>SIR applies per policy terms & conditions           | 09/01/2020              | 09/01/2021              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000<br>MED EXP (Any one person) Excluded<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$15,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000 |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                     |           |          | A                                                           | 09/01/2020              | 09/01/2021              | COMBINED SINGLE LIMIT (Ea accident) \$3,000,000<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident)                                                                                        |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION                                                   |           |          | X<br>Excess General Liability                               | 09/01/2020              | 09/01/2021              | EACH OCCURRENCE \$3,000,000<br>AGGREGATE \$11,000,000                                                                                                                                                                                  |
| A        | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                      | Y/N<br>N  | N/A      | AOS Excl TX<br>PS4059208<br>WI                              | 09/01/2020              | 09/01/2021              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE-EA EMPLOYEE \$1,000,000<br>E.L. DISEASE-POLICY LIMIT \$1,000,000                                      |
| A        | <input checked="" type="checkbox"/> Excess WC                                                                                                                                                                                                                                                                       |           |          | Excess WC - OH<br>SIR applies per policy terms & conditions | 09/01/2020              | 09/01/2021              | EL Each Accident \$1,000,000<br>EL Disease - Policy \$1,000,000<br>EL Disease - Ea Emp \$1,000,000                                                                                                                                     |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Evidence of Coverage.

**CERTIFICATE HOLDER****CANCELLATION**

Family Dollar Stores, Inc.  
Dollar Tree, Inc.  
500 Volvo Parkway  
Chesapeake VA 23320 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services Central, Inc.*

Holder Identifier : FDEOC

Certificate No : 570083772965

# Certificate of Compliance Minnesota Workers' Compensation Law

**THIS FORM MUST BE COMPLETED BY THE BUSINESS LICENSE APPLICANT**

**PRINT IN INK or TYPE**

Minnesota Statutes §176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes Chapter 176. If the required information is not provided or is falsely stated it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

|                                                                                                                                                                                                                        |                                             |                                              |                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------|-------------------|
| License or certificate number (if applicable)                                                                                                                                                                          | Business telephone number<br>(507) 481-2002 | Alternate telephone number<br>(757) 321-5000 |                   |
| Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)<br>Family Dollar Inc. |                                             |                                              |                   |
| DBA ("doing business as" or "also known as" an assumed name), if applicable<br>Family Dollar Store #30453                                                                                                              |                                             |                                              |                   |
| Business address (must be physical street address, no P.O. boxes)<br>710 HIGHWAY 52 NORTH                                                                                                                              | City<br>PRESTON                             | State<br>MN                                  | ZIP code<br>55965 |
| County<br>FILLMORE                                                                                                                                                                                                     | Email address<br>cbrown@dollartree.com      |                                              |                   |

**YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. *You must complete number 1 or 2 below.***

**Number 1 – Workers' compensation insurance policy information**

|                                                                                   |                               |
|-----------------------------------------------------------------------------------|-------------------------------|
| Insurance company name (not the insurance agent)<br>Safety National Casualty Corp | NAIC number<br>[REDACTED]     |
| Policy number<br>LDS4059207                                                       | Effective date<br>09/01/2020  |
|                                                                                   | Expiration date<br>09/01/2021 |

**Number 2 – Reason for exemption from workers' compensation insurance**

If you have questions regarding the need to obtain workers' compensation coverage, including exemptions, call (651) 284-5032 or 1-800-342-5354.

- ☐ I have no employees. (See Minnesota Statute § 176.011, subd. 9 for the definition of an employee.)
- ☐ I am self-insured for workers' compensation (attach a copy of the authorization to self-insure from the Minnesota Department of Commerce).
- ☐ I have employees but they are not covered by the workers' compensation law. (See Minnesota Statute § 176.041 for a list of excluded employees.) Explain why your employees are not covered:

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

**Print name**

CAROLYN BROWN

**Applicant signature (required)**

*Carolyn Brown*

**Title**

License Renewal Coordinator

**Date**

08/14/2020

NOTE: You must notify the authority issuing your license if there is any change to your workers' compensation insurance information or an employee status change by resubmitting this form. This material can be made available in different forms, such as large print, Braille or audio.



# License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Applicant's Minnesota Tax ID Number

[Redacted]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License Authority

License Number

Period Covered

Date of Issuance

**Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):**

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

Goodies & Gas LLC

Federal Employer ID Number (FEIN)

Daytime Phone

Other Phone Number

Fax Number

Email Address

Business Trade Name (doing business as)

Fillmore

Complete Address of Business Location (permit location)

104 E Front Street

City

Wykoff

Mailing Address (if different than business address)

City

County

MN

State

MN

ZIP Code

55990

ZIP Code

55990

507-352-2425

N/A

N/A

goodiesandgas@yahoo.com

**Type of legal organization (check one):**

☐ Sole proprietor

☐ Partnership

☐ Other (describe)

☒ Minnesota corporation: Enter date of incorporation

☐ Out-of-state corporation: State of incorporation

Are you registered to do business in Minnesota?

☒ Yes ☐ No

**Corporate officers or partners (attach a list if necessary)**

Name

Spencer Goodman

Title

owner

Address

135 Gold St S

City

Wykoff

State

MN

ZIP Code

55990

Name

Title

Address

City

State

ZIP Code

**As a licensed tobacco products or cigarette retailer, I understand that:**

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

Spencer Goodman

Title

owner

Print Name

Spencer Goodman

Date

9/22/20

Daytime Phone

507-352-2425

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

# License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Print or Type

Business Information

Statement of Understanding

Sign Here

Applicant's Minnesota Tax ID Number

[Redacted]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

|                   |
|-------------------|
| License Authority |
| License Number    |
| Period Covered    |
| Date of Issuance  |

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

☒ Over Counter ☐ Through Vending Machine ☐ Both

Licensee's Legal Name

GUREK INC

Business Trade Name (doing business as)

CENEX.

Complete Address of Business Location (permit location)

404 Main St S.

County

Fillmore.

City

Chatfield

State

MN

ZIP Code

55923

Mailing Address (if different than business address)

City

State

ZIP Code

Federal

Daytime Phone

Other Phone Number

Fax Number

Email Address

TEJINDER964@gmail.com

Type of legal organization (check one):

☒ Sole proprietor

☐ Partnership

☐ Other (describe) \_\_\_\_\_

☐ Minnesota corporation: Enter date of incorporation \_\_\_\_\_

☐ Out-of-state corporation: State of incorporation \_\_\_\_\_

Are you registered to do business in Minnesota? ☒ Yes ☐ No

Corporate officers or partners (attach a list if necessary)

Name

TEJINDER SINGH

Title

owner

Address

835 40th St NW

City

Rochester

State

MN

ZIP Code

55901

Name

Title

Address

City

State

ZIP Code

As a licensed tobacco products or cigarette retailer, I understand that:

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

Tejinder Singh

Title

owner

Print Name

TEJINDER SINGH

Date

08/22/20

Daytime Phone

347-644-2594

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

## License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

FOR MUNICIPAL USE ONLY

Applicant's Minnesota Tax ID Number

[REDACTED]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

License Authority

License Number

Period Covered

Date of Issuance

**Cigarettes/tobacco products will be sold** (a separate license is required for each location or vending machine):

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

**Kwik Trip, Inc.**

Federal Employer ID Number (FEIN)

[REDACTED]

Business Trade Name (doing business as)

**Kwik Trip #848**

Daytime Phone

**507-886-2424**

Complete Address of Business Location (permit location)

**415 Main Ave. N.**

County

**Fillmore**

Other Phone Number

**608-791-7385**

City

**Harmony**

State

**MN**

ZIP Code

**55939**

Fax Number

**608-793-6120**

Mailing Address (if different than business address)

**P.O. Box 2107**

City

**La Crosse**

State

**WI**

ZIP Code

**54602**

Email Address

**LicensingDept@kwiktrip.com**

**Type of legal organization (check one):**

☐ Sole proprietor

☐ Partnership

☐ Other (describe) \_\_\_\_\_

☐ Minnesota corporation: Enter date of incorporation \_\_\_\_\_

☒ Out-of-state corporation: State of incorporation

**Wisconsin**

Are you registered to do business in Minnesota?

☒ Yes

☐ No

**Corporate officers or partners (attach a list if necessary)**

Name

**Donald P. Zietlow**

Title

**President**

Address

**2802 Bergamot Place**

City

**Onalaska**

State

**WI**

ZIP Code

**54650**

Name

Title

Address

City

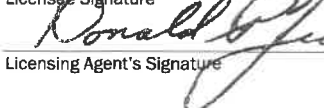
State

ZIP Code

**As a licensed tobacco products or cigarette retailer, I understand that:**

1. I can purchase cigarettes only from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature



Title

**President**

Print Name

**Donald P. Zietlow**

Date

**9/3/2020**

Daytime Phone

**608-791-7385**

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: cigarette.tobacco@state.mn.us

**Certificate of Compliance**  
**Minnesota Workers' Compensation Law**  
This form must be completed by the business license applicant.

**Print in ink or type**

Minnesota Statutes § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

|                                               |                                           |                                            |
|-----------------------------------------------|-------------------------------------------|--------------------------------------------|
| License or certificate number (if applicable) | Business telephone number<br>507-886-2424 | Alternate telephone number<br>608-791-7385 |
|-----------------------------------------------|-------------------------------------------|--------------------------------------------|

Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)

Kwik Trip, Inc.

DBA ("doing business as" or "also known as" an assumed name), if applicable

KWIK TRIP #848

|                                                                                     |                 |             |                   |
|-------------------------------------------------------------------------------------|-----------------|-------------|-------------------|
| Business address (must be physical street address, no P.O. boxes)<br>415 Main Ave N | City<br>Harmony | State<br>MN | ZIP code<br>55939 |
|-------------------------------------------------------------------------------------|-----------------|-------------|-------------------|

County

Fillmore

Email address

LicensingDept@kwiktrip.com

**You must complete number 1 or 2 below.**

**Note:** You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

**1. ☒ I have a workers' compensation insurance policy.**

Insurance company name (not the insurance agent)

Zurich American Insurance Co. of IL

Policy number

[REDACTED]

Effective date

10/01/2020

Expiration date

09/30/2021

☐ **I am self-insured for workers' compensation.** (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see [www.mn.gov/commerce/industries/insurance/licensing/self-insurance](http://www.mn.gov/commerce/industries/insurance/licensing/self-insurance).)

**2. I am not required to have workers' compensation insurance because:**

☐ I only use independent contractors and do not have employees. (See Minn. Stat. § 176.043 for trucking and messenger courier industries; Minn. Stat. § 181.723, subd. 4, for building construction; and Minnesota Rules chapter 5224 for other industries.)

☐ I do not use independent contractors and have no employees. (See Minn. Stat. § 176.011, subd. 9, for the definition of an employee.)

☐ I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)

☐ I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See Minn. Stat. § 176.041 for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

Print name Donald P. Zietlow

Applicant signature (required)

Donald P. Zietlow

Title President

Date 9-3-2020

If you have questions about completing this form or to request this form in Braille, large print or audio, call (651) 284-5032 or 1-800-342-5354.

# License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Print or Type

Business Information

Statement of Understanding

Sign Here

Applicant's Minnesota Tax ID Number

[Redacted]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License Authority

License Number

Period Covered

Date of Issuance

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

American Legion Post 526

Business Trade Name (doing business as)

Federal Employer ID Number (FEIN)

41 [Redacted]  
Daytime Phone  
507 875 2235

Complete Address of Business Location (permit location)

410 Mill St. P.O. Box 7

Fillmore

Peterson

State ZIP Code  
MN 55962

Mailing Address (if different than business address)

City

State ZIP Code

Other Phone Number

Fax Number

Email Address

Type of legal organization (check one):

☐ Sole proprietor

☐ Partnership

☐ Other (describe)

☒ Minnesota corporation: Enter date of incorporation 5-10-1955

☐ Out-of-state corporation: State of incorporation

Are you registered to do business in Minnesota? ☒ Yes ☐ No

Corporate officers or partners (attach a list if necessary)

Name

Duane Hegland

Title

Commander

Address

32365 County Rd. 25N

City

Peterson

State

MN

ZIP Code

55962

Name

Kristina Lynch

Title

Vice Commander

Address

108 Mill St.

City

Peterson

State

MN

ZIP Code

55962

As a licensed tobacco products or cigarette retailer, I understand that:

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

Maynard B Benson

Title

Finance Officer

Print Name

Maynard B Benson

Date

8-28-20

Daytime Phone

507 875 2359

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

# License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Print or Type

Business Information

Statement of Understanding

Sign Here

Applicant's Minnesota Tax ID Number



The Minnesota Tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License Authority

License Number

Period Covered

Date of Issuance

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

Preson Mart Mart (Bp)

Business Trade Name (doing business as)

33A Petroleum Inc.

Complete Address of Business Location (permit location)

100 Sheridan West

County

Fillmore

City

Lanesboro

State

MN

ZIP Code

55949

Mailing Address (if different than business address)

209 Lanna St

City

Preson

State

MN

ZIP Code

55965

Federal Employer ID Number (FEIN)

Daytime Phone

507-765-3330

Other Phone Number

507-467-2121

Fax Number

Email Address

3APet789@gmail.com

Type of legal organization (check one):

☐ Sole proprietor

☒ Partnership

☐ Other (describe) \_\_\_\_\_

☒ Minnesota corporation: Enter date of incorporation March 14, 86

☐ Out-of-state corporation: State of incorporation \_\_\_\_\_

Are you registered to do business in Minnesota?

☐ Yes

☐ No

Corporate officers or partners (attach a list if necessary)

Name

Jeff Schwichtenberg

Title

President

Address

500 Hillcrest

City

Lanesboro

State

MN

ZIP Code

55949

Name

Rich Irish

Title

V-President

Address

304 Burr Oak Ave NE

City

Chaska

State

MN

ZIP Code

55923

As a licensed tobacco products or cigarette retailer, I understand that:

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

[Signature]

Title

VP

Print Name

Richard P Irish

Date

8/20/20

Daytime Phone

507-467-2121

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

## License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Applicant's Minnesota Tax ID Number



The Minnesota Tax ID must be issued in the same legal name of the licensee below.

*FOR MUNICIPAL USE ONLY*

License Authority

License Number

Period Covered

Date of Issuance

**Cigarettes/tobacco products will be sold** (a separate license is required for each location or vending machine):

☒ Over Counter

☐ Through Vending Machine

☐ Both

Licensee's Legal Name

Shari Lynn Gartner

Federal Employer ID Number (FEIN)

Business Trade Name (doing business as)

Shooters of Wykoff, LLC

Daytime Phone

Complete Address of Business Location (permit location)

113 N Gold St.

Fillmore

Other Phone Number

City

Wykoff

State

Mn.

ZIP Code

55990

Fax Number

Mailing Address (if different than business address)

P.O. Box 74

City

Wykoff

State

Mn.

ZIP Code

55990

Email Address

**Type of legal organization** (check one):

☒ Sole proprietor

☐ Minnesota corporation: Enter date of incorporation \_\_\_\_\_

☐ Partnership

☐ Out-of-state corporation: State of incorporation \_\_\_\_\_

☐ Other (describe) \_\_\_\_\_

Are you registered to do business in Minnesota? ☐ Yes ☐ No

**Corporate officers or partners** (attach a list if necessary)

Name

Shari Gartner

Title

President

Address

25136 Jack Pine Rd

City

Preston

State

Mn.

ZIP Code

55965

Name

Title

Address

City

State

ZIP Code

**As a licensed tobacco products or cigarette retailer, I understand that:**

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee Signature

Shari Gartner

Title

President

Print Name

Shari Gartner

Date

9-25-20

Daytime Phone

507-951-9404

Licensing Agent's Signature

Title

Print Name

Date

Daytime Phone

**License applicant:** Submit this form to the licensing authority along with the license application.

**Licensing authority:** Mail, email or fax to:

Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fax: 651-556-5236. Email: [cigarette.tobacco@state.mn.us](mailto:cigarette.tobacco@state.mn.us)

laffeldt  
10/1/20 11:30AM  
1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

|    | Vendor      | Name                                    | Rpt  |          | Warrant Description           | Invoice #     | Account/Formula Descripti     | 1099 |
|----|-------------|-----------------------------------------|------|----------|-------------------------------|---------------|-------------------------------|------|
|    | No.         | Account/Formula                         | Accr | Amount   | Service Dates                 | Paid On Bhf # | On Behalf of Name             |      |
| 3  | DEPT        |                                         |      |          | Board Of Commissioners        |               |                               |      |
|    | 3804        | Bakke/Duane                             |      |          |                               |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 100.05   | September 2020 Mileage        |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 09/01/2020 09/24/2020         |               |                               |      |
|    | 3804        | Bakke/Duane                             |      | 100.05   | 1 Transactions                |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      |          |                               |               |                               |      |
|    |             | 01-003-000-0000-6233                    |      | 74.69    | Board Meeting Minutes 9/1/20  | 112891        | Publications                  | N    |
|    |             |                                         |      |          | 09/14/2020 09/14/2020         |               |                               |      |
|    | 82132       | Fillmore Co Journal, Sethre Media Group |      | 74.69    | 1 Transactions                |               |                               |      |
|    | 2081        | Lentz/Mitch                             |      |          |                               |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 62.10    | Sept 2020 Mileage             |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 09/01/2020 09/30/2020         |               |                               |      |
|    | 2081        | Lentz/Mitch                             |      | 62.10    | 1 Transactions                |               |                               |      |
|    | 1152        | Prestby/Marc                            |      |          |                               |               |                               |      |
|    |             | 01-003-000-0000-6335                    |      | 86.25    | Sept 2020 Mileage             |               | Employee Automobile Allowance | N    |
|    |             |                                         |      |          | 09/01/2020 09/29/2020         |               |                               |      |
|    | 1152        | Prestby/Marc                            |      | 86.25    | 1 Transactions                |               |                               |      |
| 3  | DEPT Total: |                                         |      | 323.09   | Board Of Commissioners        | 4 Vendors     | 4 Transactions                |      |
| 11 | DEPT        |                                         |      |          | District Court                |               |                               |      |
|    | 6551        | Manion Law Firm LLC                     |      |          |                               |               |                               |      |
|    |             | 01-011-000-0000-6261                    |      | 680.00   | Court Appointed Atty-Civil    | 7205          | Court Appointed Attorneys     | Y    |
|    |             |                                         |      |          | 07/15/2020 07/15/2020         |               |                               |      |
|    | 6551        | Manion Law Firm LLC                     |      | 680.00   | 1 Transactions                |               |                               |      |
| 11 | DEPT Total: |                                         |      | 680.00   | District Court                | 1 Vendors     | 1 Transactions                |      |
| 41 | DEPT        |                                         |      |          | Auditor/Treasurer             |               |                               |      |
|    | 6677        | CPS Technologies                        |      |          |                               |               |                               |      |
|    |             | 01-041-000-0000-6637                    |      | 1,895.00 | ISeries Software Fees/Hosting | 379194        | Software Expenses             | N    |
|    |             |                                         |      |          | 09/15/2020 09/15/2020         |               |                               |      |
|    | 6677        | CPS Technologies                        |      | 1,895.00 | 1 Transactions                |               |                               |      |



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|     | <u>Vendor Name</u>                     | <u>Rpt</u>  |               | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u> |
|-----|----------------------------------------|-------------|---------------|--------------------------------|----------------------|----------------------------------|-------------|
|     | <u>No. Account/Formula</u>             | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>         |             |
| 41  | DEPT Total:                            |             | 1,895.00      | Auditor/Treasurer              | 1 Vendors            | 1 Transactions                   |             |
| 62  | DEPT                                   |             |               | Elections                      |                      |                                  |             |
|     | 5197 Government Forms and Supplies LLC |             |               |                                |                      |                                  |             |
|     | 01-062-000-0000-6462                   |             | 314.92        | Precinct Env Kits-General Elec | 0323548              | Other Election Supplies          | N           |
|     |                                        |             |               | 09/16/2020 09/16/2020          |                      |                                  |             |
|     | 5197 Government Forms and Supplies LLC |             | 314.92        | 1 Transactions                 |                      |                                  |             |
| 62  | DEPT Total:                            |             | 314.92        | Elections                      | 1 Vendors            | 1 Transactions                   |             |
| 91  | DEPT                                   |             |               | County Attorney                |                      |                                  |             |
|     | 8576 Corson/Brett                      |             |               |                                |                      |                                  |             |
|     | 01-091-000-0000-6335                   |             | 16.10         | Tour Nuisance Properties       |                      | Employee Automobile Allowance    | Y           |
|     |                                        |             |               | 09/24/2020 09/24/2020          |                      |                                  |             |
|     | 8576 Corson/Brett                      |             | 16.10         | 1 Transactions                 |                      |                                  |             |
|     | 5358 Hammell/Melissa                   |             |               |                                |                      |                                  |             |
|     | 01-091-000-0000-6335                   |             | 54.05         | Mileage to/from Roch CAC       |                      | Employee Automobile Allowance    | N           |
|     |                                        |             |               | 08/21/2020 08/21/2020          |                      |                                  |             |
|     | 5358 Hammell/Melissa                   |             | 54.05         | 1 Transactions                 |                      |                                  |             |
| 91  | DEPT Total:                            |             | 70.15         | County Attorney                | 2 Vendors            | 2 Transactions                   |             |
| 102 | DEPT                                   |             |               | Surveyor                       |                      |                                  |             |
|     | 106 Fillmore Co Treasurer              |             |               |                                |                      |                                  |             |
|     | 01-102-000-0000-6561                   |             | 53.09         | August fuel-Surveyor           |                      | Gasoline Diesel And Other Fuels  | N           |
|     |                                        |             |               | 08/01/2020 08/31/2020          |                      |                                  |             |
|     | 106 Fillmore Co Treasurer              |             | 53.09         | 1 Transactions                 |                      |                                  |             |
| 102 | DEPT Total:                            |             | 53.09         | Surveyor                       | 1 Vendors            | 1 Transactions                   |             |
| 104 | DEPT                                   |             |               | Gis                            |                      |                                  |             |
|     | 3288 MCCC, MI 33                       |             |               |                                |                      |                                  |             |
|     | 01-104-000-0000-6637                   |             | 21,993.84     | 2020 Aerial Images             | 2008025              | Software Expenses                | N           |
|     |                                        |             |               | 08/28/2020 08/28/2020          |                      |                                  |             |
|     | 3288 MCCC, MI 33                       |             | 21,993.84     | 1 Transactions                 |                      |                                  |             |
|     | 272 Newman Signs                       |             |               |                                |                      |                                  |             |

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| Vendor | Name                                    | Rpt  | Warrant Description | Invoice #                     | Account/Formula Descripti | 1099                            |
|--------|-----------------------------------------|------|---------------------|-------------------------------|---------------------------|---------------------------------|
| No.    | Account/Formula                         | Accr | Amount              | Service Dates                 | Paid On Bhf #             | On Behalf of Name               |
|        | 01-104-000-0000-6514                    |      | 34.48               | 1 Address Sign                | TRFINV024994              | Address Signs N                 |
|        |                                         |      |                     | 09/18/2020 09/18/2020         |                           |                                 |
| 272    | Newman Signs                            |      | 34.48               | 1 Transactions                |                           |                                 |
| 104    | DEPT Total:                             |      | 22,028.32           | Gis                           | 2 Vendors                 | 2 Transactions                  |
| 105    | DEPT                                    |      |                     | Planning And Zoning           |                           |                                 |
| 5479   | Bisek/Andrew R                          |      |                     |                               |                           |                                 |
|        | 01-105-000-0000-6104                    |      | 90.00               | Sept PC Tour & Mtg Per Diem   |                           | Per Diem N                      |
|        |                                         |      |                     | 09/21/2020 09/24/2020         |                           |                                 |
| 5479   | Bisek/Andrew R                          |      | 90.00               | 1 Transactions                |                           |                                 |
| 2540   | Duxbury/Steve                           |      |                     |                               |                           |                                 |
|        | 01-105-000-0000-6104                    |      | 90.00               | Sept PC Tour & Mtg Per Diem   |                           | Per Diem N                      |
|        |                                         |      |                     | 09/21/2020 09/24/2020         |                           |                                 |
|        | 01-105-000-0000-6335                    |      | 11.50               | Sept PC Tour & Mtg Mileage    |                           | Employee Automobile Allowance N |
|        |                                         |      |                     | 09/21/2020 09/24/2020         |                           |                                 |
| 2540   | Duxbury/Steve                           |      | 101.50              | 2 Transactions                |                           |                                 |
| 82132  | Fillmore Co Journal, Sethre Media Group |      |                     |                               |                           |                                 |
|        | 01-105-000-0000-6241                    |      | 20.11               | Legal Notice-Steuart Manufact | 112888                    | Advertising N                   |
|        |                                         |      |                     | 09/14/2020 09/14/2020         |                           |                                 |
|        | 01-105-000-0000-6241                    |      | 20.11               | Legal Notice-Schroeder        | 112889                    | Advertising N                   |
|        |                                         |      |                     | 09/14/2020 09/14/2020         |                           |                                 |
|        | 01-105-000-0000-6241                    |      | 45.96               | Sept Meeting Legal Notice     | 112892                    | Advertising N                   |
|        |                                         |      |                     | 09/14/2020 09/14/2020         |                           |                                 |
|        | 01-105-000-0000-6241                    |      | 45.96               | Sept Meeting Legal Notice     | 112893                    | Advertising N                   |
|        |                                         |      |                     | 09/14/2020 09/14/2020         |                           |                                 |
| 82132  | Fillmore Co Journal, Sethre Media Group |      | 132.14              | 4 Transactions                |                           |                                 |
| 834    | Hovey/Arlynn                            |      |                     |                               |                           |                                 |
|        | 01-105-000-0000-6104                    |      | 90.00               | Sept PC Tour & Mtg Per Diem   |                           | Per Diem N                      |
|        |                                         |      |                     | 09/21/2020 09/24/2020         |                           |                                 |
|        | 01-105-000-0000-6335                    |      | 7.48                | Sept PC Tour & Mtg Mileage    |                           | Employee Automobile Allowance N |
|        |                                         |      |                     | 09/21/2020 09/24/2020         |                           |                                 |
| 834    | Hovey/Arlynn                            |      | 97.48               | 2 Transactions                |                           |                                 |
| 4874   | JOHNSON/TRINITY                         |      |                     |                               |                           |                                 |
|        | 01-105-000-0000-6104                    |      | 90.00               | Sept PC Mtg & Tour Per Diem   |                           | Per Diem N                      |

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| Vendor | Name                                   | Rpt      | Warrant Description                                     | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|----------|---------------------------------------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr     | Service Dates                                           | Paid On Bhf # | On Behalf of Name                  |      |
|        | 01-105-000-0000-6335                   | 77.05    | 09/21/2020 09/24/2020<br>Sept PC Mtg & Tour Mileage     |               | Employee Automobile Allowance      | N    |
| 4874   | JOHNSON/TRINITY                        | 167.05   | 09/21/2020 09/24/2020<br>2 Transactions                 |               |                                    |      |
| 6904   | Ruskell/Gary L                         | 90.00    | 09/21/2020 09/24/2020<br>Sept PC Mtg & Tour Per Diem    |               | Per Diem                           | N    |
|        | 01-105-000-0000-6104                   | 72.45    | 09/21/2020 09/24/2020<br>Sept PC Mtg & Tour Mileage     |               | Employee Automobile Allowance      | N    |
|        | 01-105-000-0000-6335                   | 162.45   | 09/21/2020 09/24/2020<br>2 Transactions                 |               |                                    |      |
| 6904   | Ruskell/Gary L                         | 162.45   | 09/21/2020 09/24/2020<br>2 Transactions                 |               |                                    |      |
| 6315   | Thompson/Thomas A                      | 90.00    | 09/21/2020 09/24/2020<br>Sept PC Mtg & Tour Per Diem    |               | Per Diem                           | N    |
|        | 01-105-000-0000-6104                   | 65.55    | 09/21/2020 09/24/2020<br>Sept PC Mtg & Tour Mileage     |               | Employee Automobile Allowance      | N    |
|        | 01-105-000-0000-6335                   | 155.55   | 09/21/2020 09/24/2020<br>2 Transactions                 |               |                                    |      |
| 6315   | Thompson/Thomas A                      | 155.55   | 09/21/2020 09/24/2020<br>2 Transactions                 |               |                                    |      |
| 105    | DEPT Total:                            | 906.17   | Planning And Zoning                                     | 7 Vendors     | 15 Transactions                    |      |
| 106    | DEPT                                   |          | Unallocated Recording Fee                               |               |                                    |      |
| 3888   | ESRI-Environmental Systems Research Ir | 8,333.00 | 11/01/2020 10/31/2021<br>ArcGIS Annual Maintenance      | 93903209      | Software Expenses                  | N    |
|        | 01-106-000-0000-6637                   | 8,333.00 | 11/01/2020 10/31/2021<br>1 Transactions                 |               |                                    |      |
| 3888   | ESRI-Environmental Systems Research Ir | 8,333.00 | 11/01/2020 10/31/2021<br>1 Transactions                 |               |                                    |      |
| 106    | DEPT Total:                            | 8,333.00 | Unallocated Recording Fee                               | 1 Vendors     | 1 Transactions                     |      |
| 111    | DEPT                                   |          | Facilities Mtce                                         |               |                                    |      |
| 9      | AmeriPride Services, Inc               | 61.00    | 09/23/2020 09/23/2020<br>Dust Mop Supplies              | 2801206502    | Fees And Service Charges           | N    |
|        | 01-111-000-0000-6377                   | 61.00    | 09/23/2020 09/23/2020<br>1 Transactions                 |               |                                    |      |
| 9      | AmeriPride Services, Inc               | 61.00    | 09/23/2020 09/23/2020<br>1 Transactions                 |               |                                    |      |
| 5988   | Preston Auto Parts                     | 12.47    | 09/22/2020 09/22/2020<br>Super Glue & Toilet Bowl Clean | 645910        | Other Repair And Maintenance Suppl | N    |
|        | 01-111-000-0000-6580                   |          |                                                         |               |                                    |      |

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| Vendor | Name                                  | Rpt  | Amount   | Warrant Description                                     | Invoice #     | Account/Formula Descripti       | 1099 |
|--------|---------------------------------------|------|----------|---------------------------------------------------------|---------------|---------------------------------|------|
| No.    | Account/Formula                       | Accr |          | Service Dates                                           | Paid On Bhf # | On Behalf of Name               |      |
| 5988   | Preston Auto Parts                    |      | 12.47    | 1 Transactions                                          |               |                                 |      |
| 2621   | Schindler Elevator Corp.              |      |          |                                                         |               |                                 |      |
|        | 01-111-000-0000-6377                  |      | 593.28   | Annual Elevator Insp-FCOB<br>09/01/2020 08/31/2021      | 8105413384    | Fees And Service Charges        | N    |
|        | 01-111-000-0000-6377                  |      | 593.28   | Annual Elevator Insp-Courthous<br>09/01/2020 08/31/2021 | 8105421188    | Fees And Service Charges        | N    |
| 2621   | Schindler Elevator Corp.              |      | 1,186.56 | 2 Transactions                                          |               |                                 |      |
| 26012  | Schultz/Terry                         |      |          |                                                         |               |                                 |      |
|        | 01-111-000-0000-6335                  |      | 62.10    | Employee Automobile Allowance<br>08/13/2020 09/15/2020  |               | Employee Automobile Allowance   | N    |
| 26012  | Schultz/Terry                         |      | 62.10    | 1 Transactions                                          |               |                                 |      |
| 9206   | Winona Heating & Ventilating Co, Inc. |      |          |                                                         |               |                                 |      |
|        | 01-111-000-0000-6317                  |      | 1,120.69 | Replaced Low Water Cutoff-FCOB<br>09/23/2020 09/23/2020 | 104256        | Building Maintenance            | N    |
| 9206   | Winona Heating & Ventilating Co, Inc. |      | 1,120.69 | 1 Transactions                                          |               |                                 |      |
| 111    | DEPT Total:                           |      | 2,442.82 | Facilites Mtce                                          | 5 Vendors     | 6 Transactions                  |      |
| 125    | DEPT                                  |      |          | Veteran Services                                        |               |                                 |      |
| 106    | Fillmore Co Treasurer                 |      |          |                                                         |               |                                 |      |
|        | 01-125-000-0000-6561                  |      | 124.50   | August fuel-Veterans<br>08/01/2020 08/31/2020           |               | Gasoline Diesel And Other Fuels | N    |
| 106    | Fillmore Co Treasurer                 |      | 124.50   | 1 Transactions                                          |               |                                 |      |
| 4574   | Hanson/Robert G.                      |      |          |                                                         |               |                                 |      |
|        | 01-125-000-0000-6377                  |      | 160.00   | Sept Van Trips to VA Hospital<br>09/03/2020 09/11/2020  |               | Fees And Service Charges        | Y    |
| 4574   | Hanson/Robert G.                      |      | 160.00   | 1 Transactions                                          |               |                                 |      |
| 4504   | Laughlin/Ronald D.                    |      |          |                                                         |               |                                 |      |
|        | 01-125-000-0000-6377                  |      | 400.00   | Sept Van Trip to VA Hospital<br>09/01/2020 09/23/2020   |               | Fees And Service Charges        | Y    |
| 4504   | Laughlin/Ronald D.                    |      | 400.00   | 1 Transactions                                          |               |                                 |      |
| 6040   | Milne/Richard C                       |      |          |                                                         |               |                                 |      |
|        | 01-125-000-0000-6377                  |      | 80.00    | Sept Van Trips to VA Hospital                           |               | Fees And Service Charges        | Y    |

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| Vendor | Name                                                | Rpt      | Warrant Description                                                      | Invoice #     | Account/Formula Descripti     | 1099 |
|--------|-----------------------------------------------------|----------|--------------------------------------------------------------------------|---------------|-------------------------------|------|
| No.    | Account/Formula                                     | Accr     | Service Dates                                                            | Paid On Bhf # | On Behalf of Name             |      |
| 6040   | Milne/Richard C                                     |          | 09/16/2020 09/16/2020<br>1 Transactions                                  |               |                               |      |
| 125    | DEPT Total:                                         | 764.50   | Veteran Services                                                         | 4 Vendors     | 4 Transactions                |      |
| 149    | DEPT                                                |          | Other General Government                                                 |               |                               |      |
| 4928   | 1 Source<br>01-149-000-0000-6408                    | 231.43   | County Supplies<br>09/10/2020 09/10/2020<br>1 Transactions               | 259003-0      | County Shared Office Supplies | Y    |
| 4928   | 1 Source                                            | 231.43   |                                                                          |               |                               |      |
| 1334   | Fuglestad/Elizabeth<br>01-149-000-0000-6408         | 300.64   | Pop/Coffee Fund<br>09/11/2020 09/11/2020<br>1 Transactions               |               | County Shared Office Supplies | N    |
| 1334   | Fuglestad/Elizabeth                                 | 300.64   |                                                                          |               |                               |      |
| 6157   | Further<br>01-149-000-0000-6289                     | 887.95   | Aug & Sept 20 Participant Fee<br>08/01/2020 09/30/2020<br>1 Transactions |               | Select Account Adm.           | N    |
| 6157   | Further                                             | 887.95   |                                                                          |               |                               |      |
| 5817   | Hildi Inc<br>01-149-000-0000-6285                   | 2,950.00 | Actuarial Valuation<br>09/09/2020 09/09/2020<br>1 Transactions           | 12063         | Professional Fees             | N    |
| 5817   | Hildi Inc                                           | 2,950.00 |                                                                          |               |                               |      |
| 3665   | Ratwik,Roszak & Maloney, PA<br>01-149-000-0000-6285 | 108.00   | Professional Services<br>08/03/2020 08/31/2020<br>1 Transactions         | 67257         | Professional Fees             | Y    |
| 3665   | Ratwik,Roszak & Maloney, PA                         | 108.00   |                                                                          |               |                               |      |
| 6050   | Wright/Sandra<br>01-149-000-0000-6104               | 45.00    | Sept 2020 HRA Per Diem<br>09/14/2020 09/14/2020<br>1 Transactions        |               | Per Diem                      | N    |
| 6050   | Wright/Sandra                                       | 45.00    |                                                                          |               |                               |      |
| 149    | DEPT Total:                                         | 4,523.02 | Other General Government                                                 | 6 Vendors     | 6 Transactions                |      |

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| Vendor | Name                                | Rpt  |          | Warrant Description            | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|-------------------------------------|------|----------|--------------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                     | Accr | Amount   | Service Dates                  | Paid On Bhf # | On Behalf of Name                |      |
| 202    | DEPT                                |      |          | Sheriff                        |               |                                  |      |
| 82133  | Fillmore Co Auditor-Treasurer       |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6561                |      | 1,868.98 | August 2020 fuel-Sheriff       |               | Gasoline Diesel And Other Fuels  | N    |
|        |                                     |      |          | 08/01/2020 08/31/2020          |               |                                  |      |
| 82133  | Fillmore Co Auditor-Treasurer       |      | 1,868.98 | 1 Transactions                 |               |                                  |      |
| 85072  | Olmsted Co Sheriffs Office          |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6357                |      | 350.00   | EVOC Training LE & BG          | SHER-134580   | Peace Officer Training Expense   | N    |
|        |                                     |      |          | 09/23/2020 09/23/2020          |               |                                  |      |
| 85072  | Olmsted Co Sheriffs Office          |      | 350.00   | 1 Transactions                 |               |                                  |      |
| 4487   | Preston Service Plus                |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6310                |      | 2,120.00 | Squad Repairs #2303            | 15683         | Contract Repairs And Maintenance | Y    |
|        |                                     |      |          | 09/28/2020 09/28/2020          |               |                                  |      |
| 4487   | Preston Service Plus                |      | 2,120.00 | 1 Transactions                 |               |                                  |      |
| 5711   | Spring Valley Area Sportsman's Club |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6357                |      | 300.00   | 2020 Rental Fees               |               | Peace Officer Training Expense   | N    |
|        |                                     |      |          | 09/28/2020 09/28/2020          |               |                                  |      |
| 5711   | Spring Valley Area Sportsman's Club |      | 300.00   | 1 Transactions                 |               |                                  |      |
| 355    | Streicher's, Inc.                   |      |          |                                |               |                                  |      |
|        | 01-202-000-0000-6455                |      | 72.00    | Uniform Vest (Grant \$ coming) | I1453037      | Law Enforcement Supplies         | N    |
|        |                                     |      |          | 09/18/2020 09/18/2020          |               |                                  |      |
| 355    | Streicher's, Inc.                   |      | 72.00    | 1 Transactions                 |               |                                  |      |
| 202    | DEPT Total:                         |      | 4,710.98 | Sheriff                        | 5 Vendors     | 5 Transactions                   |      |
| 205    | DEPT                                |      |          | Sheriff Contingent Funds       |               |                                  |      |
| 6528   | IdentiSys Inc                       |      |          |                                |               |                                  |      |
|        | 01-205-000-0000-6387                |      | 97.55    | Card Printer Cards             | 498381        | Gun Permit Expenses              | N    |
|        |                                     |      |          | 09/24/2020 09/24/2020          |               |                                  |      |
| 6528   | IdentiSys Inc                       |      | 97.55    | 1 Transactions                 |               |                                  |      |
| 205    | DEPT Total:                         |      | 97.55    | Sheriff Contingent Funds       | 1 Vendors     | 1 Transactions                   |      |
| 251    | DEPT                                |      |          | County Jail                    |               |                                  |      |
| 9      | AmeriPride Services, Inc            |      |          |                                |               |                                  |      |

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| Vendor | Name                                    | Rpt  |           | Warrant Description         | Invoice #     | Account/Formula Descripti        | 1099 |
|--------|-----------------------------------------|------|-----------|-----------------------------|---------------|----------------------------------|------|
| No.    | Account/Formula                         | Accr | Amount    | Service Dates               | Paid On Bhf # | On Behalf of Name                |      |
|        | 01-251-000-0000-6377                    |      | 222.93    | Jail Laundry                | 2801208976    | Fees And Service Charges         | N    |
|        |                                         |      |           | 09/30/2020 09/30/2020       |               |                                  |      |
| 9      | AmeriPride Services, Inc                |      | 222.93    | 1 Transactions              |               |                                  |      |
| 9170   | Bureau of Criminal Apprehens-State Of M |      |           |                             |               |                                  |      |
|        | 01-251-000-0000-6310                    |      | 390.00    | CJDN Access Fee             | 00000627470   | Contract Repairs And Maintenance | N    |
|        |                                         |      |           | 07/01/2020 09/30/2020       |               |                                  |      |
| 9170   | Bureau of Criminal Apprehens-State Of M |      | 390.00    | 1 Transactions              |               |                                  |      |
| 81511  | Preston Foods                           |      |           |                             |               |                                  |      |
|        | 01-251-000-0000-6377                    |      | 58.07     | Jail Supplies               | 3874          | Fees And Service Charges         | N    |
|        |                                         |      |           | 09/04/2020 09/09/2020       |               |                                  |      |
| 81511  | Preston Foods                           |      | 58.07     | 1 Transactions              |               |                                  |      |
| 5267   | Summit Companies                        |      |           |                             |               |                                  |      |
|        | 01-251-000-0000-6310                    |      | 690.00    | Sprinkler System Service    | 2171609       | Contract Repairs And Maintenance | Y    |
|        |                                         |      |           | 09/18/2020 09/18/2020       |               |                                  |      |
| 5267   | Summit Companies                        |      | 690.00    | 1 Transactions              |               |                                  |      |
| 2690   | Timekeeping Systems,Inc                 |      |           |                             |               |                                  |      |
|        | 01-251-000-0000-6377                    |      | 6,880.67  | New Guard1 Program for Jail | 370229        | Fees And Service Charges         | N    |
|        |                                         |      |           | 08/21/2020 08/21/2020       |               |                                  |      |
| 2690   | Timekeeping Systems,Inc                 |      | 6,880.67  | 1 Transactions              |               |                                  |      |
| 251    | DEPT Total:                             |      | 8,241.67  | County Jail                 | 5 Vendors     | 5 Transactions                   |      |
| 441    | DEPT                                    |      |           | Public Health               |               |                                  |      |
| 6958   | Elan City, Inc.                         |      |           |                             |               |                                  |      |
|        | 01-441-000-0000-6448                    |      | 36,894.00 | Radar Speed Sign            | 20-1698       | Ship Grant Expenses              | N    |
|        |                                         |      |           | 09/11/2020 09/11/2020       |               |                                  |      |
| 6958   | Elan City, Inc.                         |      | 36,894.00 | 1 Transactions              |               |                                  |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH  |      |           |                             |               |                                  |      |
|        | 01-441-000-0000-6239                    |      | 190.00    | 2 Child Passenger Reg Fees  |               | Training Expenses                | N    |
|        |                                         |      |           | 08/21/2020 08/21/2020       |               |                                  |      |
|        | 01-441-000-0000-6447                    |      | 257.85    | Pulse Oximetry Equipment    | OR01067677    | LPHA Grant Expenses              | N    |
|        |                                         |      |           | 07/28/2020 07/28/2020       |               |                                  |      |
|        | 01-441-000-0000-6447                    |      | 14.94     | Audio Wipes                 | SN-110157     | LPHA Grant Expenses              | N    |
|        |                                         |      |           | 08/11/2020 08/11/2020       |               |                                  |      |

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1 County Revenue Fund

# \*\*\* Fillmore County \*\*\*



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| Vendor | Name                                   | Rpt  |           | Warrant Description        | Invoice #     | Account/Formula Descripti           | 1099 |
|--------|----------------------------------------|------|-----------|----------------------------|---------------|-------------------------------------|------|
| No.    | Account/Formula                        | Accr | Amount    | Service Dates              | Paid On Bhf # | On Behalf of Name                   |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 462.79    | 3 Transactions             |               |                                     |      |
| 3169   | Pohlman/Brenda L                       |      |           |                            |               |                                     |      |
|        | 01-441-000-0000-6335                   |      | 48.30     | Aug 2020 Mileage CARES Act |               | Employee Automobile Allowance       | N    |
|        |                                        |      |           | 08/04/2020 08/20/2020      |               |                                     |      |
| 3169   | Pohlman/Brenda L                       |      | 48.30     | 1 Transactions             |               |                                     |      |
| 6744   | Southern MN Education Consortium       |      |           |                            |               |                                     |      |
|        | 01-441-000-0000-6448                   |      | 4,791.98  | SHIP mini grant            |               | Ship Grant Expenses                 | N    |
|        |                                        |      |           | 09/21/2020 09/21/2020      |               |                                     |      |
| 6744   | Southern MN Education Consortium       |      | 4,791.98  | 1 Transactions             |               |                                     |      |
| 441    | DEPT Total:                            |      | 42,197.07 | Public Health              | 4 Vendors     | 6 Transactions                      |      |
| 442    | DEPT                                   |      |           | Wic Program                |               |                                     |      |
| 277    | Olmsted Co Public Health Services      |      |           |                            |               |                                     |      |
|        | 01-442-000-0000-6424                   |      | 243.00    | WIC Peer BF 2nd QTR 2020   | HCPH083120    | WIC-Peer Breastfeeding Support Grar | N    |
|        |                                        |      |           | 08/31/2020 08/31/2020      |               |                                     |      |
| 277    | Olmsted Co Public Health Services      |      | 243.00    | 1 Transactions             |               |                                     |      |
| 442    | DEPT Total:                            |      | 243.00    | Wic Program                | 1 Vendors     | 1 Transactions                      |      |
| 443    | DEPT                                   |      |           | Nursing Service            |               |                                     |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |           |                            |               |                                     |      |
|        | 01-443-000-0000-6433                   |      | 71.98     | Bed incontinence pad #6563 |               | Waiver Reimbursables                | N    |
|        |                                        |      |           | 08/18/2020 08/18/2020      |               |                                     |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 71.98     | 1 Transactions             |               |                                     |      |
| 443    | DEPT Total:                            |      | 71.98     | Nursing Service            | 1 Vendors     | 1 Transactions                      |      |
| 444    | DEPT                                   |      |           | Home Health                |               |                                     |      |
| 86085  | Semcac Transportation                  |      |           |                            |               |                                     |      |
|        | 01-444-000-0000-6433                   |      | 67.02     | Transport for Client #3109 | 7313          | Waiver Reimbursables                | N    |
|        |                                        |      |           | 07/31/2020 07/31/2020      |               |                                     |      |
| 86085  | Semcac Transportation                  |      | 67.02     | 1 Transactions             |               |                                     |      |



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| Vendor | Name                                   | Rpt  | Amount     | Warrant Description        | Invoice #      | Account/Formula Description        | 1099 |
|--------|----------------------------------------|------|------------|----------------------------|----------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr |            | Service Dates              | Paid On Bhf #  | On Behalf of Name                  |      |
| 444    | DEPT Total:                            |      | 67.02      | Home Health                | 1 Vendors      | 1 Transactions                     |      |
| 446    | DEPT                                   |      |            | Mch Program                |                |                                    |      |
| 1285   | Houston County Public Health           |      |            |                            |                |                                    |      |
|        | 01-446-000-0000-6088                   |      | 4,482.10   | TANF July & Aug 2020       |                | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |            | 09/21/2020 09/21/2020      |                |                                    |      |
|        | 01-446-000-0000-6088                   |      | 5,656.80   | WIC-August 2020            |                | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |            | 09/22/2020 09/22/2020      |                |                                    |      |
|        | 01-446-000-0000-6088                   |      | 2,607.24   | Title V August 2020        |                | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |            | 09/24/2020 09/24/2020      |                |                                    |      |
|        | 01-446-000-0000-6088                   |      | 108.37     | Ship August 2020           |                | Houston Grant Passthrough (01-446- | N    |
|        |                                        |      |            | 09/29/2020 09/29/2020      |                |                                    |      |
| 1285   | Houston County Public Health           |      | 12,854.51  |                            | 4 Transactions |                                    |      |
| 446    | DEPT Total:                            |      | 12,854.51  | Mch Program                | 1 Vendors      | 4 Transactions                     |      |
| 602    | DEPT                                   |      |            | County Extension Service   |                |                                    |      |
| 367    | Houston County Treasurer               |      |            |                            |                |                                    |      |
|        | 01-602-000-0000-6401                   |      | 14.00      | Postcard Paper-Rent Survey | 0402           | Office Specific Supplies           | N    |
|        |                                        |      |            | 09/28/2020 09/28/2020      |                |                                    |      |
| 367    | Houston County Treasurer               |      | 14.00      |                            | 1 Transactions |                                    |      |
| 1671   | Regents Of The University Of Minnesota |      |            |                            |                |                                    |      |
|        | 01-602-000-0000-6277                   |      | 30,902.49  | July-Sept 2020 MOA Billing | 0300025759     | Alternative Funding Contract       | N    |
|        |                                        |      |            | 09/16/2020 09/16/2020      |                |                                    |      |
| 1671   | Regents Of The University Of Minnesota |      | 30,902.49  |                            | 1 Transactions |                                    |      |
| 602    | DEPT Total:                            |      | 30,916.49  | County Extension Service   | 2 Vendors      | 2 Transactions                     |      |
| 603    | DEPT                                   |      |            | Feedlot                    |                |                                    |      |
| 106    | Fillmore Co Treasurer                  |      |            |                            |                |                                    |      |
|        | 01-603-000-0000-6561                   |      | 43.45      | August fuel-Feedlot        |                | Gasoline Diesel And Other Fuels    | N    |
|        |                                        |      |            | 08/01/2020 08/31/2020      |                |                                    |      |
| 106    | Fillmore Co Treasurer                  |      | 43.45      |                            | 1 Transactions |                                    |      |
| 603    | DEPT Total:                            |      | 43.45      | Feedlot                    | 1 Vendors      | 1 Transactions                     |      |
| 1      | Fund Total:                            |      | 141,777.80 | County Revenue Fund        |                | 71 Transactions                    |      |

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| Vendor | Name                                   | Rpt       | Warrant Description    | Invoice #     | Account/Formula Descripti          | 1099 |
|--------|----------------------------------------|-----------|------------------------|---------------|------------------------------------|------|
| No.    | Account/Formula                        | Accr      | Service Dates          | Paid On Bhf # | On Behalf of Name                  |      |
| 300    | DEPT                                   |           | Highway Administration |               |                                    |      |
| 110    | Fillmore Co Treasurer                  |           |                        |               |                                    |      |
|        | 13-300-000-0000-6205                   | 12.60     | 9/29 postage           | August        | Postage And Postal Box Rent        | N    |
|        | 13-300-000-0000-6205                   | 16.10     | 9/29 postage           | July          | Postage And Postal Box Rent        | N    |
| 110    | Fillmore Co Treasurer                  | 28.70     | 2 Transactions         |               |                                    |      |
| 300    | DEPT Total:                            | 28.70     | Highway Administration | 1 Vendors     | 2 Transactions                     |      |
| 310    | DEPT                                   |           | Highway Maintenance    |               |                                    |      |
| 5924   | Core & Main LP                         |           |                        |               |                                    |      |
|        | 13-310-000-0000-6629                   | 739.64    | 9/12 culverts          | M990161       | Infrastructure Improvement         | N    |
| 5924   | Core & Main LP                         | 739.64    | 1 Transactions         |               |                                    |      |
| 272    | Newman Signs                           |           |                        |               |                                    |      |
|        | 13-310-000-0000-6515                   | 1,241.14  | 9/16 signs             | TRFINV024878  | Traffic Signs                      | N    |
|        | 13-310-000-0000-6515                   | 2,400.46  | 9/18 signs             | TRFINV024988  | Traffic Signs                      | N    |
| 272    | Newman Signs                           | 3,641.60  | 2 Transactions         |               |                                    |      |
| 324    | Rochester Sand & Gravel Inc            |           |                        |               |                                    |      |
|        | 13-310-000-0000-6528                   | 537.68    | 9/17 cold mix          | 24306         | Bituminous Materials               | N    |
| 324    | Rochester Sand & Gravel Inc            | 537.68    | 1 Transactions         |               |                                    |      |
| 6138   | Woellert/Neil                          |           |                        |               |                                    |      |
|        | 13-310-000-0000-6466                   | 169.99    | 9/30 safety boots      |               | Safety Materials                   | N    |
| 6138   | Woellert/Neil                          | 169.99    | 1 Transactions         |               |                                    |      |
| 310    | DEPT Total:                            | 5,088.91  | Highway Maintenance    | 4 Vendors     | 5 Transactions                     |      |
| 320    | DEPT                                   |           | Highway Construction   |               |                                    |      |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |           |                        |               |                                    |      |
|        | 13-320-000-0000-6501                   | 46.55     | 9/30 supplies          |               | Engineering And Surveying Supplies | N    |
| 111    | Fillmore Co Treasurer- Credit Card/ACH | 46.55     | 1 Transactions         |               |                                    |      |
| 6965   | Ford of Hibbing                        |           |                        |               |                                    |      |
|        | 13-320-000-0000-6640                   | 32,955.89 | 9/23 Explorer          | 27452         | Equipment Purchased                | N    |
| 6965   | Ford of Hibbing                        | 32,955.89 | 1 Transactions         |               |                                    |      |
| 347    | State Of Mn                            |           |                        |               |                                    |      |

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| Vendor | Name                                   | Rpt  | Warrant Description | Invoice #                   | Account/Formula Descripti | 1099                     |   |
|--------|----------------------------------------|------|---------------------|-----------------------------|---------------------------|--------------------------|---|
| No.    | Account/Formula                        | Accr | Amount              | Service Dates               | Paid On Bhf #             | On Behalf of Name        |   |
|        | 13-320-000-0000-6377                   |      | 2,128.87            | 9/22 material testing       | P00012425                 | Fees And Service Charges | N |
| 347    | State Of Mn                            |      | 2,128.87            | 1 Transactions              |                           |                          |   |
| 4844   | Stonebrooke Engineering, Inc.          |      |                     |                             |                           |                          |   |
|        | 13-320-000-0000-6265                   |      | 1,784.79            | 9/17 consulting             | 883.1                     | Consulting               | N |
| 4844   | Stonebrooke Engineering, Inc.          |      | 1,784.79            | 1 Transactions              |                           |                          |   |
| 320    | DEPT Total:                            |      | 36,916.10           | Highway Construction        | 4 Vendors                 | 4 Transactions           |   |
| 330    | DEPT                                   |      |                     | Equipment Maintenance Shops |                           |                          |   |
| 3550   | Emergency Automotive Technology, Inc   |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6576                   |      | 285.36              | 9/10 supplies               | MP090220-55               | Shop Supplies & Tools    | N |
| 3550   | Emergency Automotive Technology, Inc   |      | 285.36              | 1 Transactions              |                           |                          |   |
| 5751   | Fastenal Company                       |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6576                   |      | 169.20              | 9/9 supplies                | 84890                     | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6576                   |      | 101.25              | 9/18 supplies               | 84973                     | Shop Supplies & Tools    | N |
| 5751   | Fastenal Company                       |      | 270.45              | 2 Transactions              |                           |                          |   |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6576                   |      | 90.84               | 9/30 supplies               |                           | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6576                   |      | 24.50               | 9/30 DOT stickers           |                           | Shop Supplies & Tools    | N |
| 111    | Fillmore Co Treasurer- Credit Card/ACH |      | 115.34              | 2 Transactions              |                           |                          |   |
| 6508   | Interstate Motor Trucks, Inc.          |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6575                   |      | 14.05               | 9/24 parts                  | 2037685                   | Machinery Parts          | N |
| 6508   | Interstate Motor Trucks, Inc.          |      | 14.05               | 1 Transactions              |                           |                          |   |
| 7310   | Jamar Technologies Inc                 |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6575                   |      | 43.56               | 9/10 parts                  | 50937                     | Machinery Parts          | N |
| 7310   | Jamar Technologies Inc                 |      | 43.56               | 1 Transactions              |                           |                          |   |
| 5988   | Preston Auto Parts                     |      |                     |                             |                           |                          |   |
|        | 13-330-000-0000-6576                   |      | 69.86               | 8/4 supplies                | 639806                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6576                   |      | 35.88               | 8/12 supplies               | 640886                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6575                   |      | 67.92               | 8/12 parts                  | 640902                    | Machinery Parts          | N |
|        | 13-330-000-0000-6575                   |      | 44.79               | 8/13 parts                  | 640958                    | Machinery Parts          | N |
|        | 13-330-000-0000-6576                   |      | 14.99               | 8/13 supplies               | 640984                    | Shop Supplies & Tools    | N |
|        | 13-330-000-0000-6575                   |      | 115.87              | 8/13 parts                  | 641018                    | Machinery Parts          | N |

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| Vendor | Name                      | Rpt  | Warrant Description | Invoice #                   | Account/Formula Descripti | 1099                    |
|--------|---------------------------|------|---------------------|-----------------------------|---------------------------|-------------------------|
| No.    | Account/Formula           | Accr | Amount              | Service Dates               | Paid On Bhf #             | On Behalf of Name       |
|        | 13-330-000-0000-6575      |      | 17.12               | 8/19 parts                  | 641695                    | Machinery Parts N       |
|        | 13-330-000-0000-6575      |      | 96.16               | 8/19 parts                  | 641719                    | Machinery Parts N       |
|        | 13-330-000-0000-6576      |      | 53.97               | 8/19 supplies               | 641720                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6575      |      | 201.47              | 8/19 parts                  | 641769                    | Machinery Parts N       |
|        | 13-330-000-0000-6575      |      | 195.00              | 8/20 parts                  | 641859                    | Machinery Parts N       |
|        | 13-330-000-0000-6575      |      | 3.99                | 8/24 parts                  | 642257                    | Machinery Parts N       |
|        | 13-330-000-0000-6575      |      | 4.98                | 8/24 parts                  | 642275                    | Machinery Parts N       |
|        | 13-330-000-0000-6575      |      | 5.64                | 8/24 parts                  | 642368                    | Machinery Parts N       |
|        | 13-330-000-0000-6576      |      | 5.99                | 8/25 supplies               | 642473                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576      |      | 5.99                | 8/25 supplies               | 642474                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576      |      | 23.07               | 8/26 supplies               | 642575                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6575      |      | 7.64                | 8/26 parts                  | 642581                    | Machinery Parts N       |
|        | 13-330-000-0000-6576      |      | 89.20               | 8/27 supplies               | 642713                    | Shop Supplies & Tools N |
|        | 13-330-000-0000-6576      |      | 17.99               | 8/27 supplies               | 642715                    | Shop Supplies & Tools N |
| 5988   | Preston Auto Parts        |      | 1,077.52            | 20 Transactions             |                           |                         |
| 303    | Preston Equipment Company |      |                     |                             |                           |                         |
|        | 13-330-000-0000-6576      |      | 109.56              | 9/24 supplies               | 01-98832                  | Shop Supplies & Tools N |
| 303    | Preston Equipment Company |      | 109.56              | 1 Transactions              |                           |                         |
| 5062   | St Joseph Equipment Inc   |      |                     |                             |                           |                         |
|        | 13-330-000-0000-6575      |      | 156.00              | 9/15 parts                  | P54931                    | Machinery Parts N       |
| 5062   | St Joseph Equipment Inc   |      | 156.00              | 1 Transactions              |                           |                         |
| 330    | DEPT Total:               |      | 2,071.84            | Equipment Maintenance Shops | 8 Vendors                 | 29 Transactions         |
| 13     | Fund Total:               |      | 44,105.55           | County Road & Bridge        |                           | 40 Transactions         |

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14 Sanitation Fund

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|------------|-------------------------------------------------|-------------|----------|---------------------------------------------------|----------------------------|------------------------------------------------|------|
| 390        | DEPT                                            |             |          | Resource Recovery Center                          |                            |                                                |      |
| 6150       | Cintas Corporation No.2<br>14-390-000-0000-6377 |             | 158.89   | Uniforms<br>09/18/2020 09/18/2020                 | 4062039131                 | Fees And Service Charges                       | N    |
|            | 14-390-000-0000-6377                            |             | 8.92     | Uniforms<br>09/25/2020 09/25/2020                 | 4062641153                 | Fees And Service Charges                       | N    |
| 6150       | Cintas Corporation No.2                         |             | 167.81   | 2 Transactions                                    |                            |                                                |      |
| 106        | Fillmore Co Treasurer<br>14-390-000-0000-6561   |             | 100.50   | Aug 2020 Diesel-RRC<br>08/01/2020 08/31/2020      |                            | Gasoline Diesel And Other Fuels                | N    |
| 106        | Fillmore Co Treasurer                           |             | 100.50   | 1 Transactions                                    |                            |                                                |      |
| 5873       | Hatzenbihler/Andrew<br>14-390-000-0000-6416     |             | 49.46    | HHW Supplies<br>09/22/2020 09/22/2020             |                            | Misc Supplies                                  | N    |
| 5873       | Hatzenbihler/Andrew                             |             | 49.46    | 1 Transactions                                    |                            |                                                |      |
| 1016       | Recycoil Transportation<br>14-390-000-0000-6311 |             | 250.00   | Used Oil Catch Container<br>09/15/2020 09/15/2020 | 411225                     | Miscellaneous Repairs And Maintenan            | N    |
| 1016       | Recycoil Transportation                         |             | 250.00   | 1 Transactions                                    |                            |                                                |      |
| 1472       | Stericycle Inc<br>14-390-000-0000-6862          |             | 46.76    | Sharps<br>08/31/2020 08/31/2020                   | 4009587819                 | Management Of Problem Wastes                   | N    |
| 1472       | Stericycle Inc                                  |             | 46.76    | 1 Transactions                                    |                            |                                                |      |
| 4346       | Uline, INC<br>14-390-000-0000-6416              |             | 548.72   | HHW Supplies<br>09/23/2020 09/23/2020             |                            | Misc Supplies                                  | N    |
| 4346       | Uline, INC                                      |             | 548.72   | 1 Transactions                                    |                            |                                                |      |
| 390        | DEPT Total:                                     |             | 1,163.25 | Resource Recovery Center                          | 6 Vendors                  | 7 Transactions                                 |      |
| 14         | Fund Total:                                     |             | 1,163.25 | Sanitation Fund                                   |                            | 7 Transactions                                 |      |

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91 Economic Development Au

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|--------|----------------------|------|----------------------|-----------------------------|-------------------------------|-------------------|
| No.    | Account/Formula      | Accr | Amount               | Service Dates               | Paid On Bhf #                 | On Behalf of Name |
| 705    | DEPT                 |      | Economic Development |                             |                               |                   |
| 5226   | Brown/Michael        |      |                      |                             |                               |                   |
|        | 91-705-000-0000-6104 |      | 45.00                | Sept 2020 EDA Per Diem      | Per Diem                      | Y                 |
|        |                      |      |                      | 09/17/2020 09/17/2020       |                               |                   |
| 5226   | Brown/Michael        |      | 45.00                | 1 Transactions              |                               |                   |
| 6845   | Hahn/Christopher J   |      |                      |                             |                               |                   |
|        | 91-705-000-0000-6335 |      | 70.73                | Sept 2020 EDA Mileage       | Employee Automobile Allowance | N                 |
|        |                      |      |                      | 09/01/2020 09/01/2020       |                               |                   |
| 6845   | Hahn/Christopher J   |      | 70.73                | 1 Transactions              |                               |                   |
| 1870   | Reisner/Karen        |      |                      |                             |                               |                   |
|        | 91-705-000-0000-6335 |      | 10.93                | Sept 2020 EDA Mileage       | Employee Automobile Allowance | N                 |
|        |                      |      |                      | 09/17/2020 09/17/2020       |                               |                   |
| 1870   | Reisner/Karen        |      | 10.93                | 1 Transactions              |                               |                   |
| 7653   | Underbakke/Bonita A  |      |                      |                             |                               |                   |
|        | 91-705-000-0000-6104 |      | 45.00                | Sept 2020 EDA Per Diem      | Per Diem                      | N                 |
|        |                      |      |                      | 09/17/2020 09/17/2020       |                               |                   |
| 7653   | Underbakke/Bonita A  |      | 45.00                | 1 Transactions              |                               |                   |
| 705    | DEPT Total:          |      | 171.66               | Economic Development        | 4 Vendors                     | 4 Transactions    |
| 91     | Fund Total:          |      | 171.66               | Economic Development Author |                               | 4 Transactions    |
|        | Final Total:         |      | 187,218.26           | 84 Vendors                  | 122 Transactions              |                   |

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11:30AM

# \*\*\* Fillmore County \*\*\*

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 17

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                  |                    |
|---------------|-------------|---------------|------------------------------|--------------------|
|               | 1           | 141,777.80    | County Revenue Fund          |                    |
|               | 13          | 44,105.55     | County Road & Bridge         |                    |
|               | 14          | 1,163.25      | Sanitation Fund              |                    |
|               | 91          | 171.66        | Economic Development Authori |                    |
|               | All Funds   | 187,218.26    | Total                        | Approved by, ..... |
|               |             |               |                              | .....              |
|               |             |               |                              | .....              |

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9/23/20

1:05PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor        | Name                                   |      | Rpt |           | Warrant Description           | Invoice #     | Account/Formula Descripti   | 1099 |
|---------------|----------------------------------------|------|-----|-----------|-------------------------------|---------------|-----------------------------|------|
| No.           | Account/Formula                        | Accr |     | Amount    | Service Dates                 | Paid On Bhf # | On Behalf of Name           |      |
| 3219          | Centurylink                            |      |     |           |                               |               |                             |      |
|               | 01- 149- 000- 0000- 6203               |      |     | 1,390.26  | Sept 2020 Phone #89549526     | 150770105     | Telephone                   | N    |
|               |                                        |      |     |           | 08/08/2020 09/08/2020         |               |                             |      |
| 3219          | Centurylink                            |      |     | 1,390.26  | 1 Transactions                |               |                             |      |
| 111           | Fillmore Co Treasurer- Credit Card/ACH |      |     |           |                               |               |                             |      |
|               | 01- 149- 000- 0000- 6205               |      |     | 2,500.00  | Mail Machine Postage          | 48338743      | Postage And Postal Box Rent | N    |
|               |                                        |      |     |           | 09/23/2020 09/23/2020         |               |                             |      |
| 111           | Fillmore Co Treasurer- Credit Card/ACH |      |     | 2,500.00  | 1 Transactions                |               |                             |      |
| 6676          | Marco - Phones                         |      |     |           |                               |               |                             |      |
|               | 01- 149- 000- 0000- 6203               |      |     | 3,473.27  | September 2020 Phone Contract | 27764385      | Telephone                   | Y    |
|               |                                        |      |     |           | 09/01/2020 09/30/2020         |               |                             |      |
| 6676          | Marco - Phones                         |      |     | 3,473.27  | 1 Transactions                |               |                             |      |
| 2545          | Marco,Inc                              |      |     |           |                               |               |                             |      |
|               | 01- 060- 000- 0000- 6285               |      |     | 13,568.35 | Managed IT 9/9/20 - 10/8/20   | INV7944355    | Professional Fees           | N    |
|               |                                        |      |     |           | 09/09/2020 09/09/2020         |               |                             |      |
| 2545          | Marco,Inc                              |      |     | 13,568.35 | 1 Transactions                |               |                             |      |
| 84358         | Mayo Clinic- Mrl                       |      |     |           |                               |               |                             |      |
|               | 01- 230- 000- 0000- 6285               |      |     | 15,990.10 | 2nd Qtr 2020 Autopsy Service  | 0000003560    | Professional Fees           | N    |
|               |                                        |      |     |           | 07/02/2020 07/02/2020         |               |                             |      |
| 84358         | Mayo Clinic- Mrl                       |      |     | 15,990.10 | 1 Transactions                |               |                             |      |
| 1 Fund Total: |                                        |      |     | 36,921.98 | County Revenue Fund           | 5 Vendors     | 5 Transactions              |      |



smensink  
 9/23/20 1:05PM  
 13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| <u>Vendor</u>  | <u>Name</u>                     | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Descripti</u> | <u>1099</u>                       |
|----------------|---------------------------------|-------------|----------------------------|----------------------|----------------------------------|-----------------------------------|
| <u>No.</u>     | <u>Account/Formula</u>          | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u> | <u>Paid On Bhf #</u>             | <u>On Behalf of Name</u>          |
| 3219           | Centurylink                     |             |                            |                      |                                  |                                   |
|                | 13- 300- 000- 0000- 6203        |             | 143.05                     | 9/10 telephone       | 5078673784                       | Telephone N                       |
| 3219           | Centurylink                     |             | 143.05                     | 1 Transactions       |                                  |                                   |
| 7542           | Fillmore Co Treasurer           |             |                            |                      |                                  |                                   |
|                | 13- 330- 000- 0000- 6561        |             | 413.25                     | 9/23 Aug fuel tax    |                                  | Gasoline Diesel And Other Fuels N |
| 7542           | Fillmore Co Treasurer           |             | 413.25                     | 1 Transactions       |                                  |                                   |
| 6094           | MN Energy Resources Corporation |             |                            |                      |                                  |                                   |
|                | 13- 330- 000- 0000- 6255        |             | 92.00                      | 9/16 natural gas     | 0505303491                       | Gas N                             |
|                | 13- 330- 000- 0000- 6255        |             | 48.44                      | 9/18 natural gas     | 0507313281                       | Gas N                             |
| 6094           | MN Energy Resources Corporation |             | 140.44                     | 2 Transactions       |                                  |                                   |
| 13 Fund Total: |                                 |             | 696.74                     | County Road & Bridge | 3 Vendors                        | 4 Transactions                    |
| Final Total:   |                                 |             | 37,618.72                  | 8 Vendors            | 9 Transactions                   |                                   |

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# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 4

## Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>          |
|-------------|---------------|----------------------|
| 1           | 36,921.98     | County Revenue Fund  |
| 13          | 696.74        | County Road & Bridge |
| All Funds   | 37,618.72     | Total                |

Approved by, .....

.....

.....



# Chronic Wasting Disease Update, Fillmore County

Erik Hildebrand

Wildlife Health Program

October 6, 2020

# Chronic Wasting Disease: What is it?

- CWD is a slowly progressive, brain disease of deer, elk, moose, and reindeer
- CWD belongs to the family of diseases known as transmissible spongiform encephalopathies (TSE) or prion diseases
- Not caused by a virus, fungus, or bacteria – mis-shapen protein
- Spread animal-to-animal, mostly through saliva, feces, urine



Photo by J. Skukrud

Both Deer are CWD-Positive  
Top Photo: Pre-clinical disease  
Bottom Photo: Clinical disease



Photo by Terry Kreeger

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## Some CWD stats:

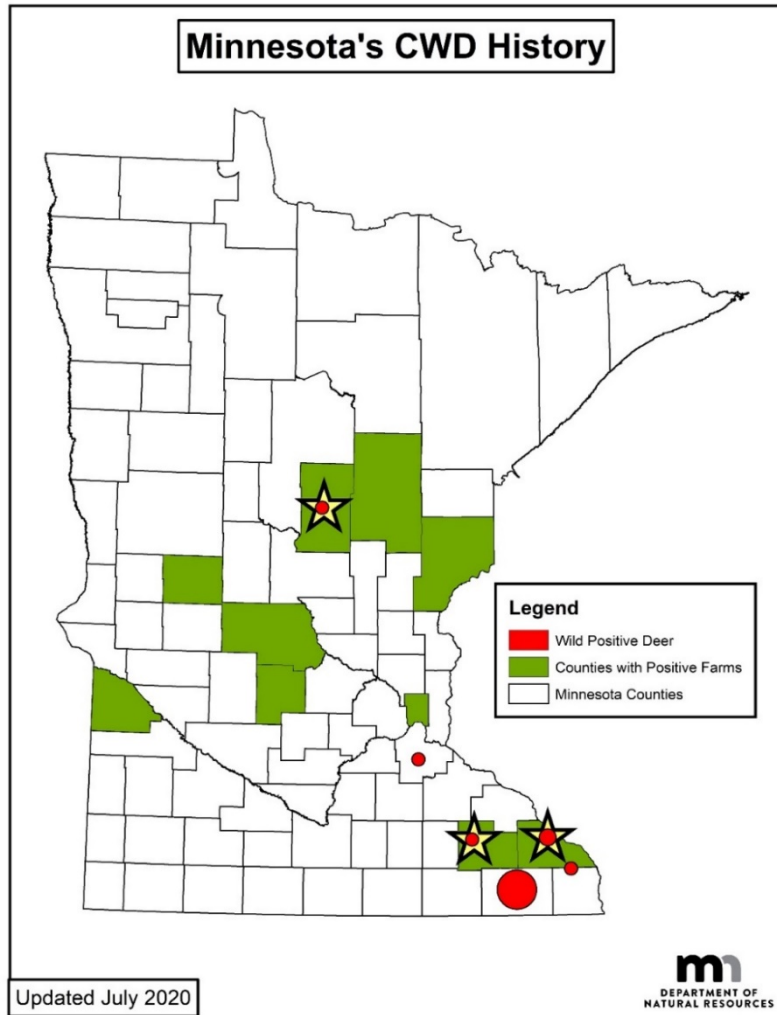
18,548 deer tested during 2018-2019, with 36 new positives

## To date since 2002:

>90,000 deer tested

- 88 positive wild deer in 6 counties: Olmsted, Fillmore, Winona, Houston, Crow Wing, Dakota

# Chronic Wasting Disease in Minnesota



To date:

- 10 positive captive facilities
- 88 positive wild deer
  - 86 in southeast Minnesota
  - 1 in north-central Minnesota
  - 1 in south metro

Persistent disease vs. Initial detection

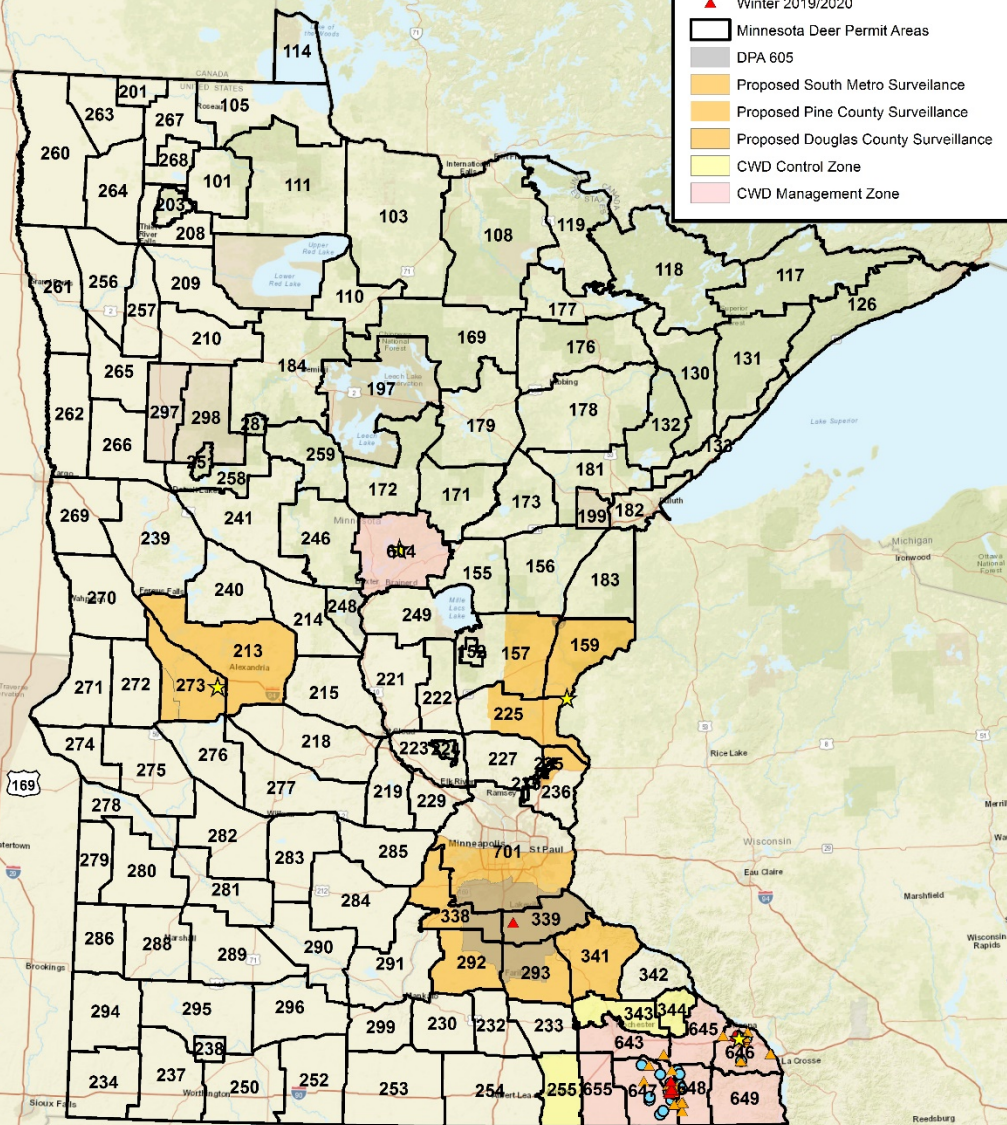


## Minnesota 2020 CWD Surveillance



### Legend

- ★ Positive Farm Locations
- MN CWD Positive Deer**
  - 2016 to Winter 2019
  - ▲ Fall 2019
  - ▲ Winter 2019/2020
- ▭ Minnesota Deer Permit Areas
- ▭ DPA 605
- ▭ Proposed South Metro Surveillance
- ▭ Proposed Pine County Surveillance
- ▭ Proposed Douglas County Surveillance
- ▭ CWD Control Zone
- ▭ CWD Management Zone



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community

# 2020 CWD Surveillance

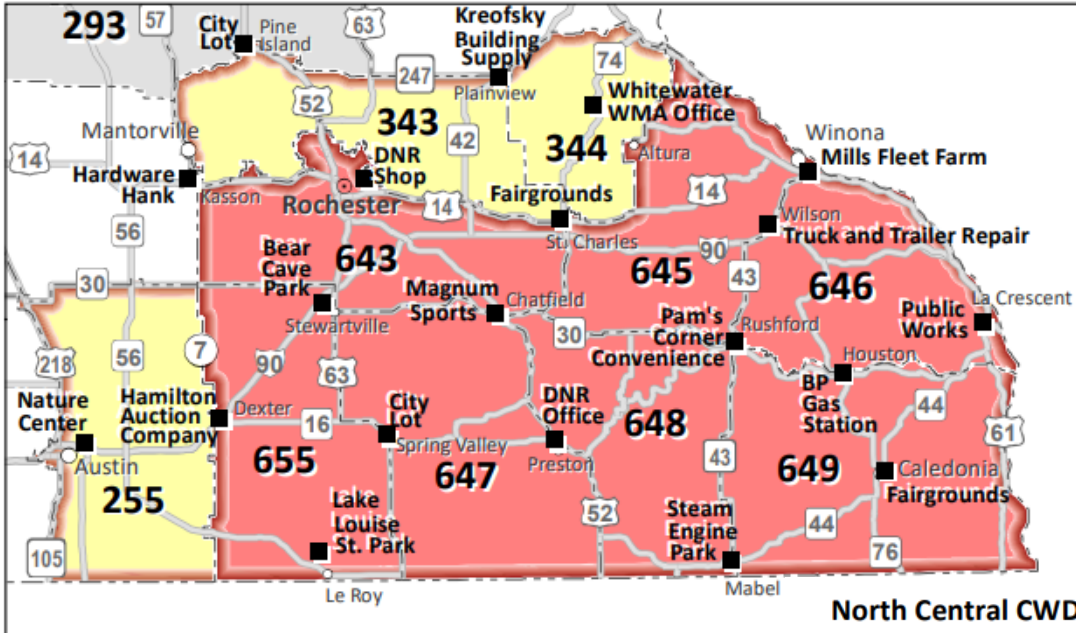
Currently at 88 positive wild deer in MN

- **New:** West Central Surveillance Area  
(Douglas County positive deer farm)
- **New:** East Central Surveillance Area  
(Pine County positive farm)
- **New:** DPA 605 CWD Management Zone  
(Dakota County positive wild deer)
- **New:** South Metro Surveillance Area
- **On-going:** Southeast Management and Control Zones
- **On-going:** North Central Management Zone
- *Successfully dissolved and discontinued: Central Surveillance Area*

# Southeast & North Central Management and Control Zones

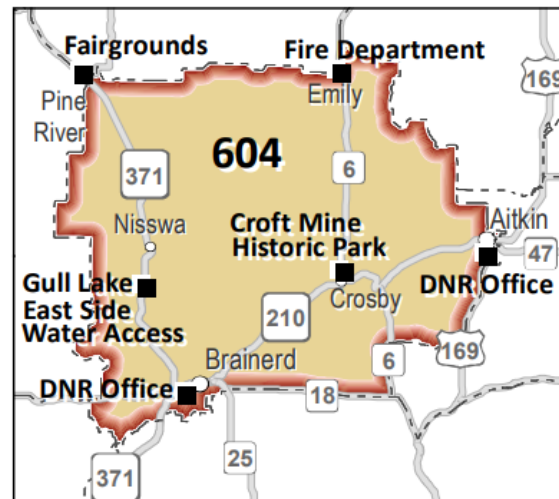
## Southeast CWD Control and Management Zone

(Sampling all of DPA 255, 343, 344, 643, 645, 646, 647, 648, 649 and 655)



## North Central CWD Management Zone

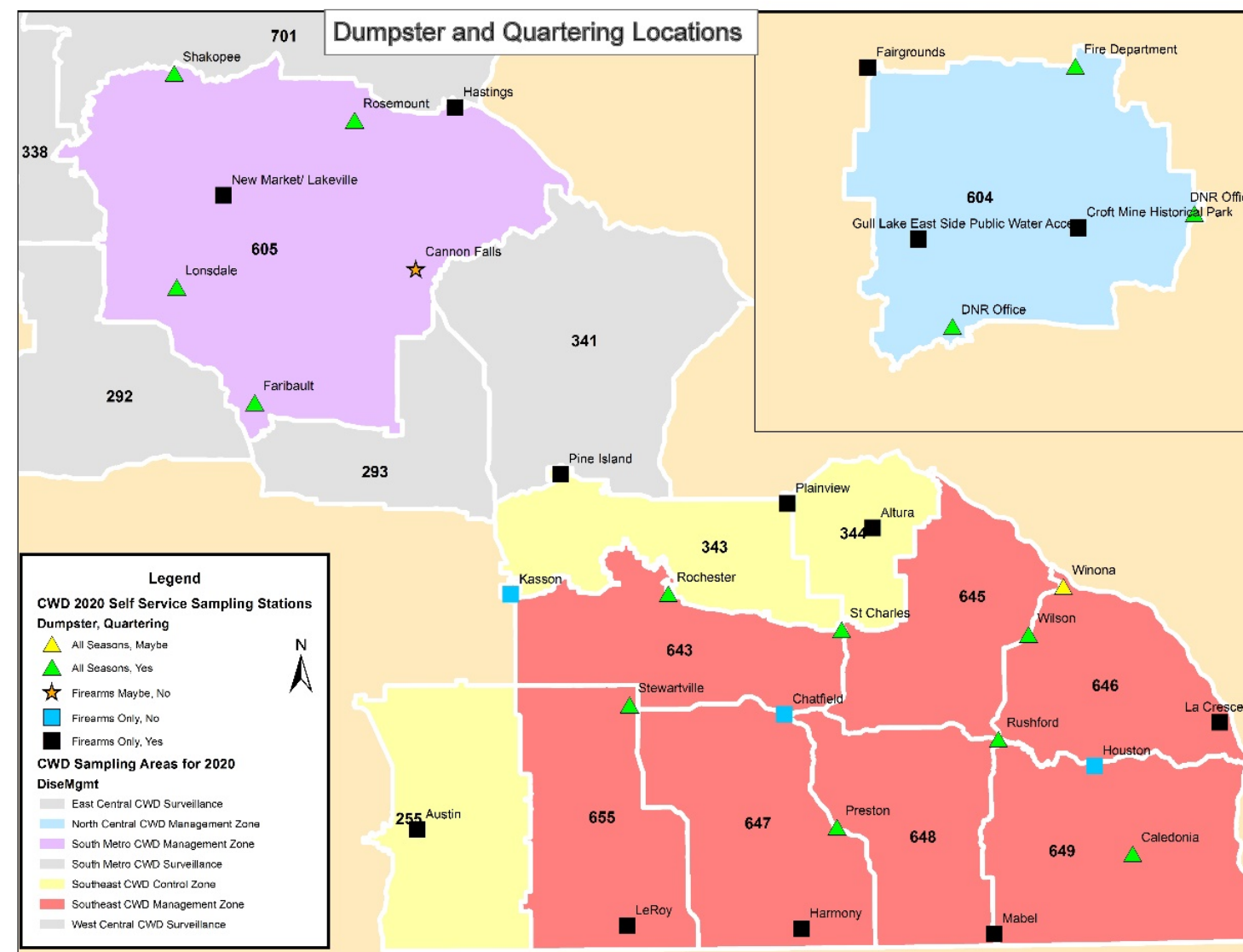
(Sampling all of DPA 604)



- Same boundaries as last year
- Stations available all of archery/firearm/muzzleloader seasons
  - SE = 20 stations; NC = 6 stations
- Carcass movement restrictions **DO** apply for all deer
- Dumpsters and quartering stations available for hunters to use



# Dumpster Program



Over 200 tons of deer waste generated last year at just ~\$200K!

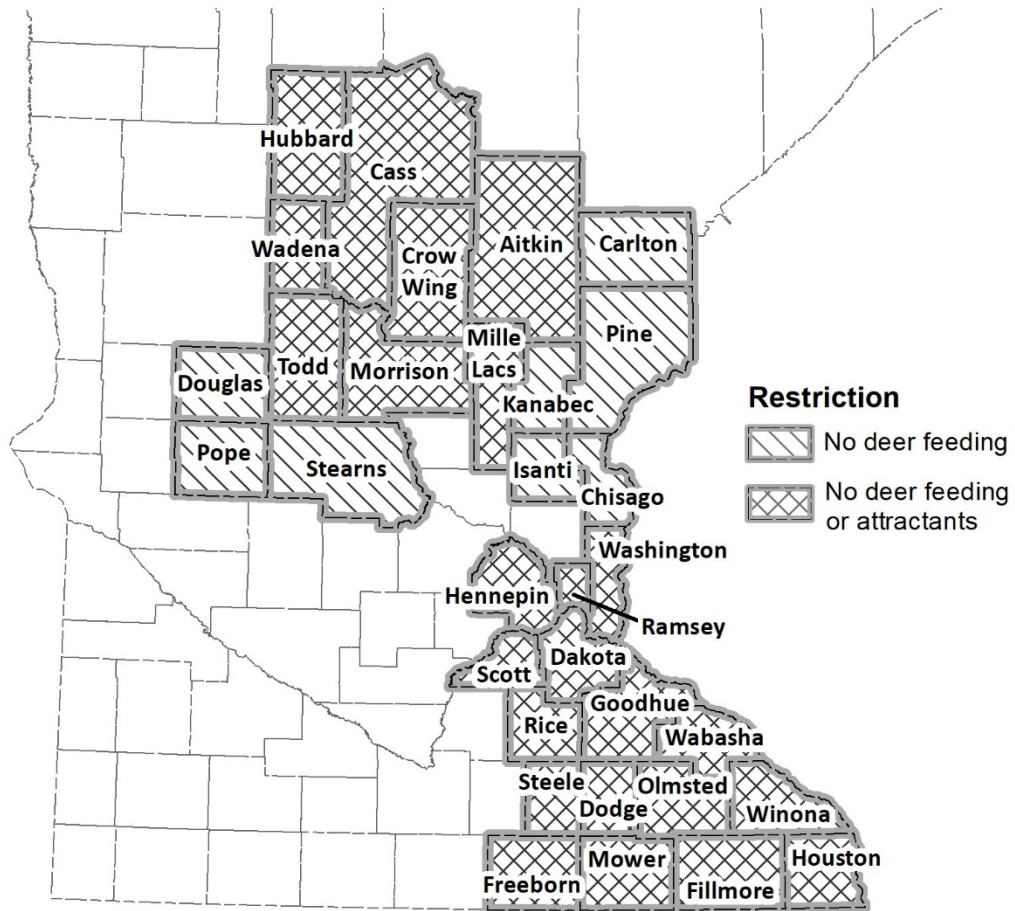
- Dumpster program will continue as last year in NC and SE. Added new dumpsters in the south metro, DPA 605.
- Dumpster locations are listed on the MNDNR's CWD website.

Approved methods for disposal of CWD-positive deer:

- Alkaline digestion (University of Minnesota)
- Lined landfills
- Incineration (if temperatures exceed 1500°F)

# Expanded Deer Feeding and Attractant Use Bans

Counties with Deer Feeding and Attractants Prohibited



- Deer feeding is prohibited in areas where CWD was detected in farmed deer. This includes all of Carlton, Chisago, Douglas, Isanti, Kanabec, Pine, Pope and Stearns counties.
- In addition to deer feeding, deer attractants are prohibited in counties within proximity to where wild deer have been found positive for CWD. This includes Aitkin, Cass, Crow Wing, Dakota, Dodge, Fillmore, Freeborn, Goodhue, Hennepin, Houston, Hubbard, Mille Lacs, Morrison, Mower, Olmsted, Ramsey, Rice, Scott, Steele, Todd, Wabasha, Wadena, Washington and Winona counties.

# 2020: Changes To CWD Efforts

- Voluntary
- California
- Sarbanes-Oxley

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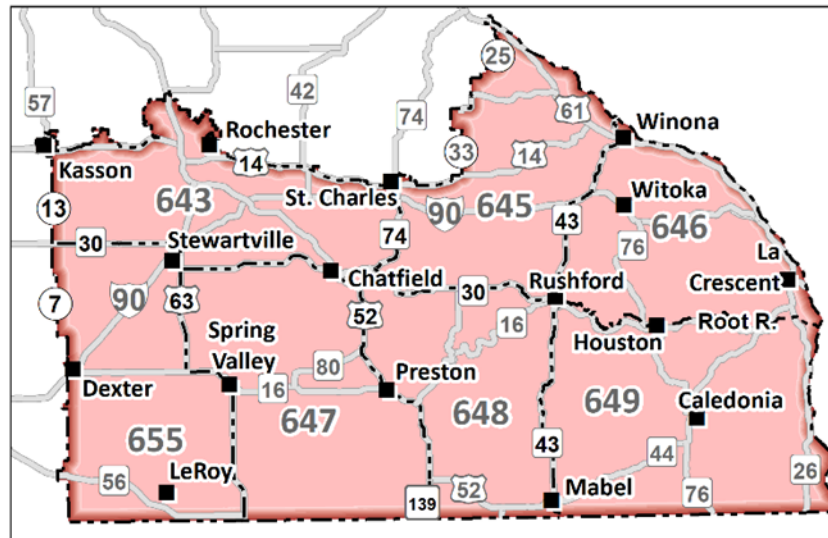
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# Self-service sampling stations

- Hunters will use self-service sampling stations (headboxes) for all seasons in the SE
  - Deer heads picked up 3x/week during archery season, and 2-4x/day during firearm season
- Hard to predict hunter behavior... 30-70% compliance?



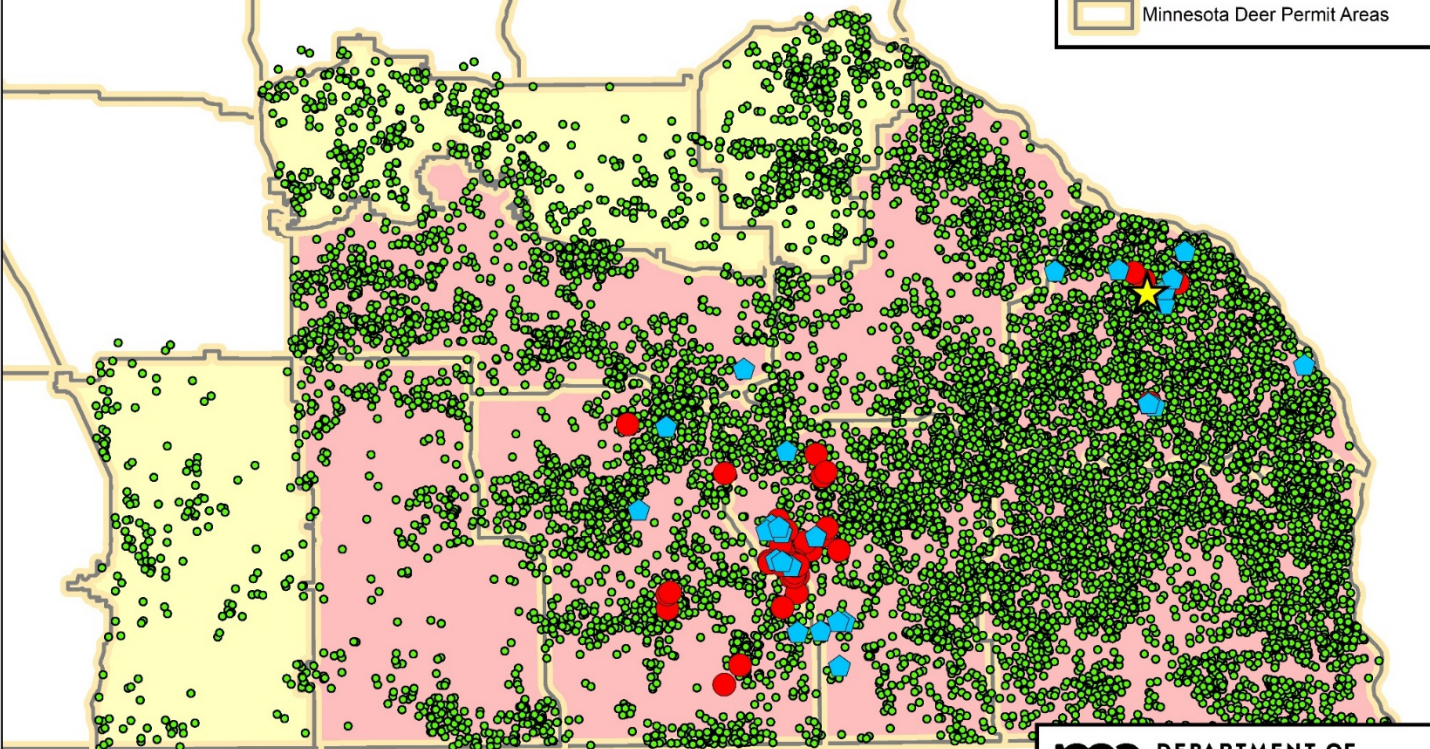
## 2019 Fall Hunter Harvest CWD Samples Southeast

Fall Harvest = 12,618 samples  
Special Late Hunt = 570 samples

### Legend

#### MappingCat, CWD\_Result

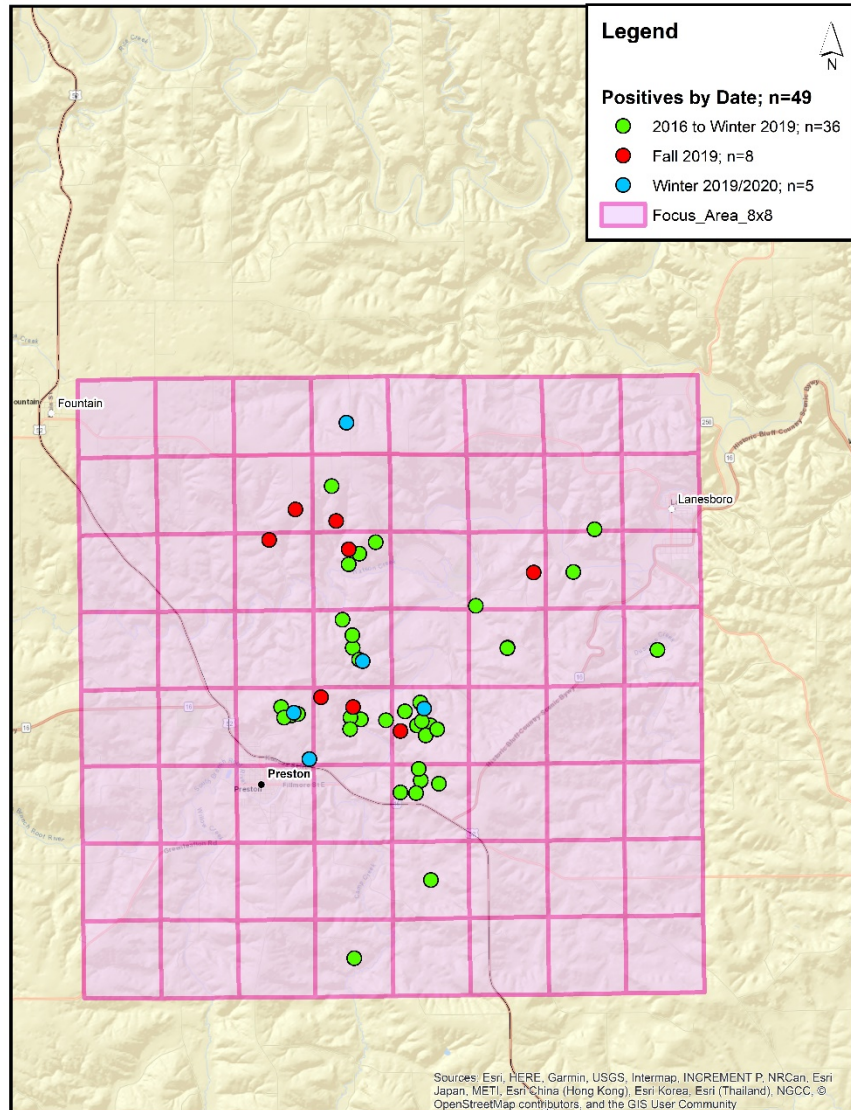
- 2016 to Winter 2019, Positive=50
- Fall 2019, Positive = 27
- ★ Positive Deer Farm
- Hunter Harvested Samples
- ▭ Minnesota Deer Permit Areas



- CWD is persisting in Fillmore County area, where originally found in fall 2016. Spread has also occurred in the surrounding area
- Two new areas of disease have also been identified in Winona/Houston counties:
  - Immediately surrounding the CWD+ deer farm in Winona County, there are now 9 cases in the wild
  - 4 CWD+ deer in the same section by Money Creek in Houston County.

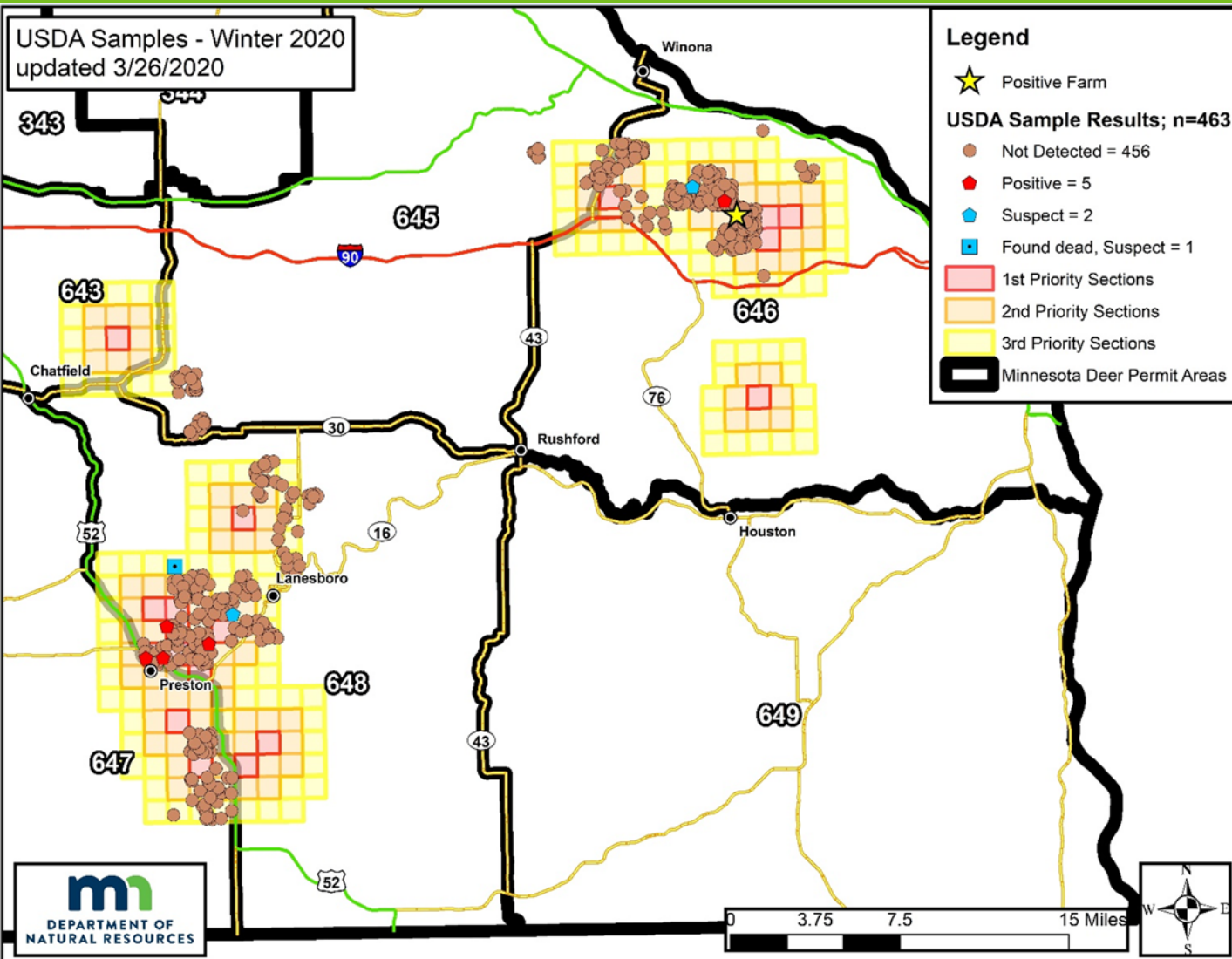


# CWD in our Core Area: Preston-Lanesboro, Fillmore County



- 57% (49/86) CWD positive cases in SE MN are in a 8x8 mi<sup>2</sup> core area near Preston
- This area has been the focus of USDA-Wildlife Services culling operations in winters 2017 and 2019
  - Winter 2020 conducted here, as well as Winona County
- Hunter pressure appears consistent between all years

# Winter 2020



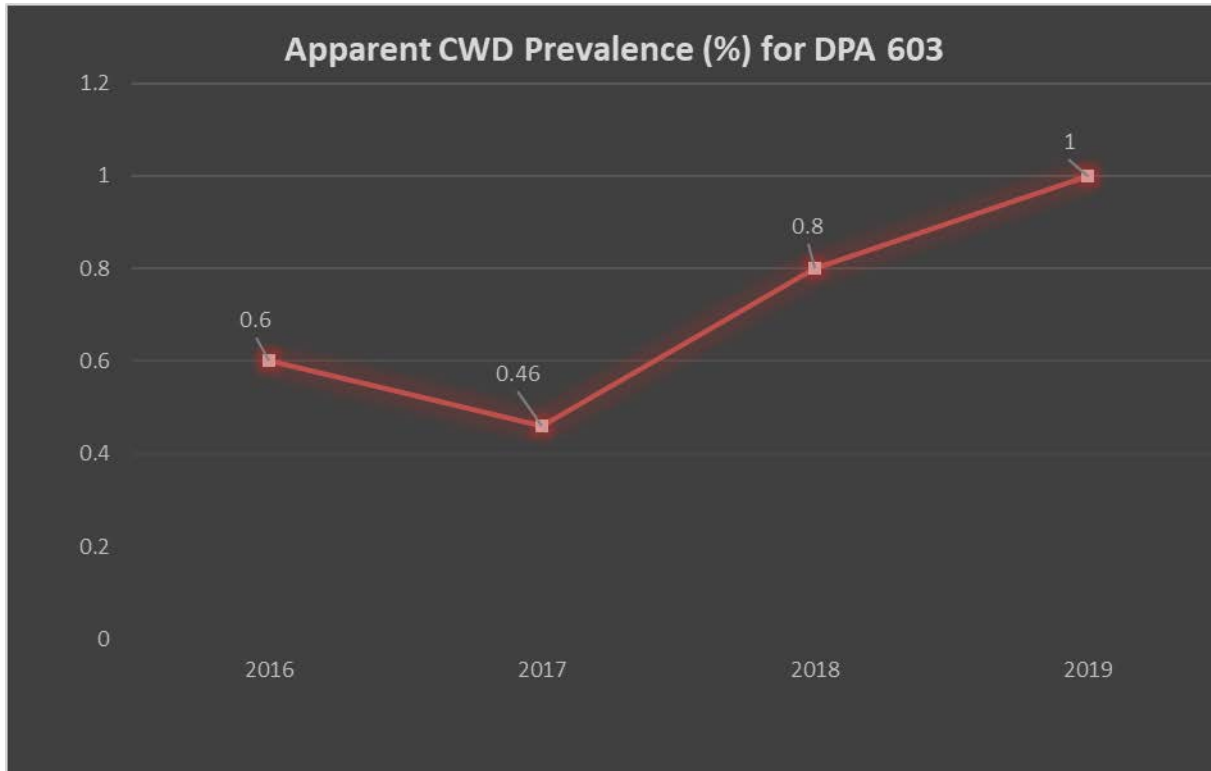
- Main focus on 1<sup>st</sup> priority sections = where we have confirmed positive females (anchors to a social group), or groups of positives
- USDA-WS worked in 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> priority sections
- A letter was mailed to landowners that have 10 acres or more in our 1<sup>st</sup> and 2<sup>nd</sup> priority sections to inform them and offer contact information if they prefer to help the efforts
- 463 deer were removed with 7 positives
  - One positive was a found dead deer by USDA but was not counted towards their culling number.

# Winter 2020 continued...

- A contract was in place with a local meat processor to handle all deer culled by USDA-WS after CWD sampling was complete. Then deer were placed in the Share The Harvest Program for public consumption (only not detected venison)
  - Public was able to sign up on this list through our DNR CWD website
  - Approximately 360 deer went to the share the harvest program and over 100 went back to participating landowners.



# CWD Prevalence for DPA 603 in Fillmore County



CWD Prevalence for DPA 603 boundary:

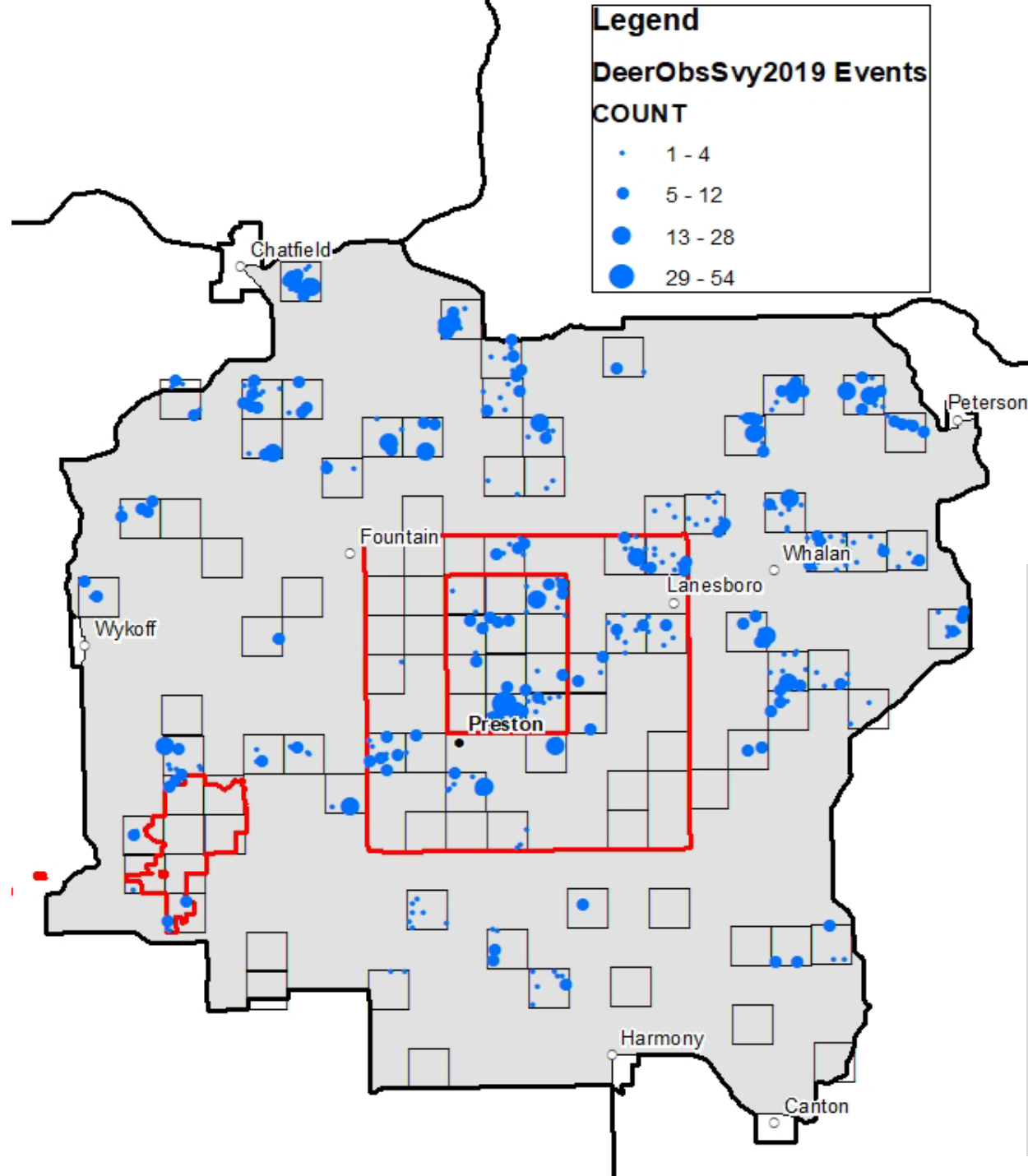
2016: 0.6%

2017: 0.46%

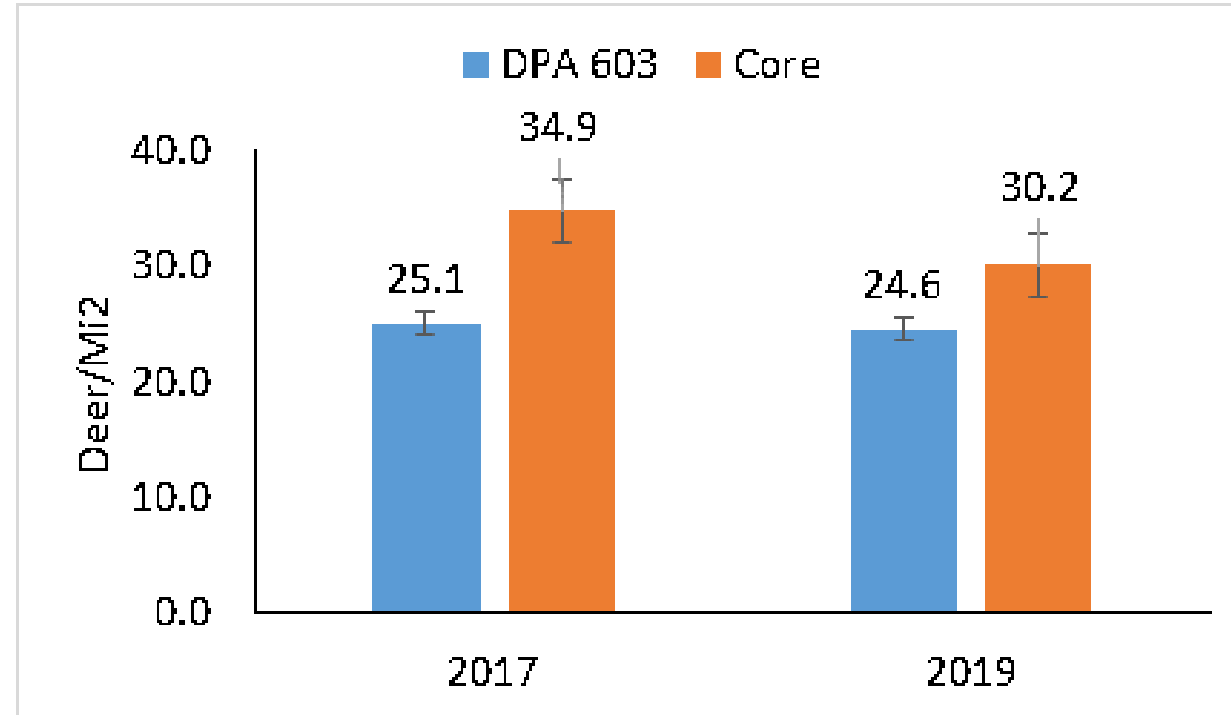
2018: 0.8%

2019: 1%

By using tools to aggressively manage this disease, such as carcass movement restrictions, feeding and attractant bans, and utilizing focused agency culling, we are able to keep this disease at a low prevalence in the deer herd



## Aerial Deer Survey of DPA 603



# What does this mean for Fillmore County?

- We are going to be “living with CWD” in this immediate area as it is persisting at a low prevalence within the local deer herd.
- Always encourage hunters to get their deer tested, as CDC guidelines currently do not recommend any person consume a known CWD positive animal.
- Encourage landowners and hunters to help combat this disease themselves, by properly disposing of carcasses, and reduce any sort of artificial concentrations of deer as those are ways this disease can spread.
- Remove positive deer off of key pieces of property; we see “sanctuaries” of high densities of deer, which can further spread this disease among the herd.

# Next Steps

- Implement strategies and actions laid out in our CWD Management Plan
- Public engagement and outreach
- The test results from this fall surveillance season will show where agency culling should focus efforts on
- Keep the prevalence low in areas with persisting infection
- Hunters need to keep hunting, as they are key to keeping deer populations from increasing too high



# KEEP MINNESOTA'S DEER HERD HEALTHY

STOP THE SPREAD  
OF CWD



**Erik Hildebrand**

*Erik.hildebrand@state.mn.us*

651-539-3311





500 Lafayette Road  
St. Paul, MN 55155-4040  
888-646-6367 or 651-296-6157  
mndnr.gov

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9/30/20

2:48PM

1 County Revenue Fund

## \*\*\* Fillmore County \*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

| Vendor               | Name                                   | Rpt  | Amount   | Warrant Description             | Invoice #     | Account/Formula Descripti | 1099 |
|----------------------|----------------------------------------|------|----------|---------------------------------|---------------|---------------------------|------|
| No.                  | Account/Formula                        | Accr |          | Service Dates                   | Paid On Bhf # | On Behalf of Name         |      |
| 5660                 | De Lage Landen Financial Services      |      |          |                                 |               |                           |      |
|                      | 01-149-000-0000-6288                   |      | 1,534.15 | Copy Machine Lease 10/12- 11/11 | 69695134      | Copy Machine - Lease      | N    |
|                      |                                        |      |          | 10/12/2020 11/11/2020           |               |                           |      |
| 5660                 | De Lage Landen Financial Services      |      | 1,534.15 | 1 Transactions                  |               |                           |      |
| 6094                 | MN Energy Resources Corporation        |      |          |                                 |               |                           |      |
|                      | 01-251-000-0000-6255                   |      | 81.38    | Jail Gas                        | 3053450840    | Gas                       | N    |
|                      |                                        |      |          | 08/20/2020 09/23/2020           |               |                           |      |
| 6094                 | MN Energy Resources Corporation        |      | 81.38    | 1 Transactions                  |               |                           |      |
| 2521                 | Pitney Bowes Global Financial Svcs,LLC |      |          |                                 |               |                           |      |
|                      | 01-149-000-0000-6310                   |      | 377.01   | Mail Machine Lease 7/20- 10/19  | 3104224501    | Maintenance Agreement     | N    |
|                      |                                        |      |          | 07/20/2020 10/19/2020           |               |                           |      |
| 2521                 | Pitney Bowes Global Financial Svcs,LLC |      | 377.01   | 1 Transactions                  |               |                           |      |
| <b>1 Fund Total:</b> |                                        |      | 1,992.54 | County Revenue Fund             | 3 Vendors     | 3 Transactions            |      |

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9/30/20 2:48PM  
13 County Road & Bridge

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 3

| Vendor         | Name                            | Rpt  | Amount     | Warrant Description  | Invoice #     | Account/Formula Descripti      | 1099 |
|----------------|---------------------------------|------|------------|----------------------|---------------|--------------------------------|------|
| No.            | Account/Formula                 | Accr |            | Service Dates        | Paid On Bhf # | On Behalf of Name              |      |
| 1829           | Frontier Communications         |      |            |                      |               |                                |      |
|                | 13- 300- 000- 0000- 6203        |      | 75.06      | 9/22 telephone       | 5079373211    | Telephone                      | N    |
| 1829           | Frontier Communications         |      | 75.06      | 1 Transactions       |               |                                |      |
| 3956           | Icon Constructors, LLC          |      |            |                      |               |                                |      |
|                | 13- 320- 000- 0000- 6343        |      | 283,756.73 | 605- 038 R/C #1      |               | Regular Construction Contracts | Y    |
|                |                                 |      |            | 10/02/2020           | 10/02/2020    |                                |      |
| 3956           | Icon Constructors, LLC          |      | 283,756.73 | 1 Transactions       |               |                                |      |
| 6094           | MN Energy Resources Corporation |      |            |                      |               |                                |      |
|                | 13- 330- 000- 0000- 6255        |      | 50.40      | 9/23 natural gas     | 0502458275    | Gas                            | N    |
|                | 13- 330- 000- 0000- 6255        |      | 57.30      | 9/23 natural gas     | 0502625354    | Gas                            | N    |
|                | 13- 330- 000- 0000- 6255        |      | 12.64      | 9/21 natural gas     | 0507351562    | Gas                            | N    |
| 6094           | MN Energy Resources Corporation |      | 120.34     | 3 Transactions       |               |                                |      |
| 13 Fund Total: |                                 |      | 283,952.13 | County Road & Bridge | 3 Vendors     | 5 Transactions                 |      |



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91 Economic Development At

# \*\*\* Fillmore County \*\*\*



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 4

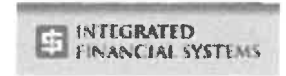
| Vendor         | Name                                 | Rpt  |            | Warrant Description          | Invoice #       | Account/Formula Descripti | 1099 |
|----------------|--------------------------------------|------|------------|------------------------------|-----------------|---------------------------|------|
| No.            | Account/Formula                      | Accr | Amount     | Service Dates                | Paid On Bhf #   | On Behalf of Name         |      |
| 2910           | Community And Economic Development . |      |            |                              |                 |                           |      |
|                | 91- 705- 000- 0000- 6285             |      | 10,120.25  | 3rd Qtr EDA Support          |                 | Professional Fees         | N    |
|                |                                      |      |            | 07/01/2020 09/30/2020        |                 |                           |      |
|                | 91- 705- 000- 0000- 6285             |      | 10,120.25  | 4th Qtr EDA Support          |                 | Professional Fees         | N    |
|                |                                      |      |            | 10/01/2020 12/31/2020        |                 |                           |      |
| 2910           | Community And Economic Development . |      | 20,240.50  | 2 Transactions               |                 |                           |      |
| 91 Fund Total: |                                      |      | 20,240.50  | Economic Development Authori | 1 Vendors       | 2 Transactions            |      |
| Final Total:   |                                      |      | 306,185.17 | 7 Vendors                    | 10 Transactions |                           |      |

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9/30/20

2:48PM

# \*\*\* Fillmore County \*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Page 5

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                  |                    |
|---------------|-------------|---------------|------------------------------|--------------------|
|               | 1           | 1,992.54      | County Revenue Fund          |                    |
|               | 13          | 283,952.13    | County Road & Bridge         |                    |
|               | 91          | 20,240.50     | Economic Development Authori |                    |
| All Funds     |             | 306,185.17    | Total                        | Approved by, ..... |
|               |             |               |                              | .....              |
|               |             |               |                              | .....              |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/06/2020

Amount of time requested (minutes):

5

Dept.: Zoning

Prepared By:

Kristi Ruesink

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

Consent Agenda:

Documentation  
(Yes/No):

Regular Agenda:

Documentation  
(Yes/No):

Consider a resolution for Jonathan & Kathryn Schroeder of 28604 Idle Drive, Chatfield, MN 55923 for a Conditional Use Permit for a Pond on their property located in the SE ¼ of the SW ¼ of Section 18, Pilot Mound Township.

YES

Consider a resolution for Steuart Custom Manufacturing, represented by Ben Steuart, of P.O. Box 87, Mabel, MN 55954, for a Conditional Use Permit for Light Manufacturing/Packaging in an existing building on property owned by US Agricultural Supply Real Estate Holdings, LLC located in the SW ¼ of the NE ¼, Section 31, Beaver Township

YES

Consider a resolution for Craig & Julene Stortz of 14688 – 385th Avenue, Canton, MN 55922 have applied for a Conditional Use Permit for a Campground on their property located in the NE ¼ of the SE ¼ of Section 15, Canton Township

YES

Consider approval of an Access Permit request for Kent & Vickey Duxbury on property located in Section 12, Fillmore Township

YES

Consider approval of an Access Permit request for Reuben & Lydia Zook on property located in Section 25, Preston Township

YES

All requests for County Board agenda must be in the Coordinator's office **No later than noon Wednesday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us) and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date October 6, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS;** Jonathan & Kathryn Schroeder of 28604 Idle Drive, Chatfield, MN 55923 have applied for a Conditional Use Permit for a Pond on their property located in the SE ¼ of the SW ¼ of Section 18, Pilot Mound Township; and

**WHEREAS;** the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on September 24, 2020; and

**WHEREAS;** the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

**NOW THEREFORE BE IT RESOLVED;** that the Fillmore County Board of Commissioners hereby issue to Jonathan & Kathryn Schroeder of 28604 Idle Drive, Chatfield, MN 55923 a Conditional Use Permit for a Pond on their property located in the SE ¼ of the SW ¼ of Section 18, Pilot Mound Township.

**VOTING AYE**

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

Hintz ☐

**VOTING NAY**

Commissioners

Bakke ☐

Prestby ☐

Dahl ☐

Lentz ☐

Hintz ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 6<sup>th</sup> day of October, 2020.

Witness my hand and official seal at Preston, Minnesota the 6<sup>th</sup> day of October, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

# FILLMORE COUNTY PLANNING COMMISSION

## Criteria for Granting Conditional Use Permits

In the matter of the John & Kathryn Schroeder Pond Conditional Use Permit

Date: September 24, 2020

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

**The Fillmore County Planning Commission finds that:**

This Pond will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

**The Fillmore County Planning Commission finds that:**

The use is compatible with other uses in the area and is permissible by Conditional Use in the Ag District.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

**The Fillmore County Planning Commission finds that:**

This Pond meets all setbacks and will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

**The Fillmore County Planning Commission finds that:**

This Pond is in accordance with the Fillmore County Zoning Ordinance.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**The Fillmore County Planning Commission finds that:**

The construction of this Pond is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

**The Fillmore County Planning Commission finds that:**

This Pond is not open for public use and will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

**The Fillmore County Planning Commission finds that:**

The facility will not adversely affect nearby neighbors and there are no nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

**The Fillmore County Planning Commission finds that:**

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

**The Fillmore County Planning Commission finds that:**

This Pond is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:

- a. the environment; or
- b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or

- c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
- d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
- e. the value of property.

**The Fillmore County Planning Commission finds that:**

This Pond will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area. The MnDNR has reviewed the plans and made recommendations that the applicant has complied with.

11. Other Matters Considered:

**The Fillmore County Planning Commission finds that:**

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

**The Fillmore County Planning Commission finds that:**

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by Jonathan & Kathryn Schroeder.

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date October 6, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS;** Steuart Custom Manufacturing, represented by Ben Steuart, of P.O. Box 87, Mabel, MN 55954, has applied for a Conditional Use Permit for Light Manufacturing/Packaging in an existing building on property owned by US Agricultural Supply Real Estate Holdings, LLC located in the SW ¼ of the NE ¼, Section 31, Beaver Township; and

**WHEREAS;** the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on September 24, 2020; and

**WHEREAS;** the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

**NOW THEREFORE BE IT RESOLVED;** that the Fillmore County Board of Commissioners hereby issue to Steuart Custom Manufacturing, represented by Ben Steuart, of P.O. Box 87, Mabel, MN 55954, a Conditional Use Permit for Light Manufacturing/Packaging in an existing building on property owned by US Agricultural Supply Real Estate Holdings, LLC located in the SW ¼ of the NE ¼, Section 31, Beaver Township.

**VOTING AYE**

Commissioners      Bakke ☐      Prestby ☐      Dahl ☐      Lentz ☐      Hintz ☐

**VOTING NAY**

Commissioners      Bakke ☐      Prestby ☐      Dahl ☐      Lentz ☐      Hintz ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 6<sup>th</sup> day of October, 2020.

Witness my hand and official seal at Preston, Minnesota the 6<sup>th</sup> day of October, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## FILLMORE COUNTY PLANNING COMMISSION

### Criteria for Granting Conditional Use Permits

In the matter of Steuart Custom Manufacturing, Light Manufacturing/Packaging Conditional Use Permit

Date: September 24, 2020

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

**The Fillmore County Planning Commission finds that:**

This facility will not put a burden on streets or other public facilities. It is in an existing building with adequate parking and road access.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

**The Fillmore County Planning Commission finds that:**

The use is compatible with other uses in the area and is permissible by Conditional Use in the Ag District.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

**The Fillmore County Planning Commission finds that:**

This facility will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

**The Fillmore County Planning Commission finds that:**

This facility does meet a need in the County for packaging of hand sanitizer during the current pandemic.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**The Fillmore County Planning Commission finds that:**

The use of this facility is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

**The Fillmore County Planning Commission finds that:**

This facility will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

**The Fillmore County Planning Commission finds that:**

The facility will not adversely affect nearby neighbors and there are no nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

**The Fillmore County Planning Commission finds that:**

The activities in this facility are taking place in an existing structure and these items have already been addressed during previous permitting.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

**The Fillmore County Planning Commission finds that:**

This facility is not in a Shore land area.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:



- a. the environment; or
- b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or
- c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
- d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
- e. the value of property.

**The Fillmore County Planning Commission finds that:**

This facility will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

**11. Other Matters Considered:**

**The Fillmore County Planning Commission finds that:**

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

**The Fillmore County Planning Commission finds that:**

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by Steuart Custom Manufacturing.

**RESOLUTION**

**FILLMORE COUNTY BOARD OF COMMISSIONERS  
Preston, Minnesota 55965**

Date October 6, 2020 Resolution No. 2020-

Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

**WHEREAS;** Craig & Julene Stortz of 14688 – 385<sup>th</sup> Avenue, Canton, MN 55922 have applied for a Conditional Use Permit for a Campground on their property located in the NE ¼ of the SE ¼ of Section 15, Canton Township; and

**WHEREAS;** the Fillmore County Planning Commission has taken testimony on this petition at a Public Hearing held on September 6, 2018; and

**WHEREAS;** the Fillmore County Planning Commission has voted unanimously to recommend that this petition be approved.

**NOW THEREFORE BE IT RESOLVED;** that the Fillmore County Board of Commissioners hereby issue to Craig & Julene Stortz of 14688 – 385<sup>th</sup> Avenue, Canton, MN 55922 a Conditional Use Permit for a 5-site Campground on their property located in the NE ¼ of the SE ¼ of Section 15, Canton Township, with the following conditions:

1. Must submit an emergency evacuation plan.
2. Must submit a plan (layout) of the 5 sites on the property.

**VOTING AYE**

Commissioners      Bakke ☐      Prestby ☐      Dahl ☐      Lentz ☐      Hintz ☐

**VOTING NAY**

Commissioners      Bakke ☐      Prestby ☐      Dahl ☐      Lentz ☐      Hintz ☐

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STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 6<sup>th</sup> day of October, 2020.

Witness my hand and official seal at Preston, Minnesota the 6<sup>th</sup> day of October, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## FILLMORE COUNTY PLANNING COMMISSION

### Criteria for Granting Conditional Use Permits

In the matter of the Craig & Julene Stortz Campground Conditional Use Permit

Date: September 6, 2018

1. The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities that serve or are proposed to serve the area.

**The Fillmore County Planning Commission finds that:**

This Pond will not put a burden on streets or other public facilities.

2. The use will be sufficiently compatible or separated by distance or screening from adjacent agricultural or residentially zoned or used land so that existing properties will not be depreciated in value and there will be no deterrence to the development of vacant land.

**The Fillmore County Planning Commission finds that:**

The use is compatible with other uses in the area and is permissible by Conditional Use in the Ag District.

3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.

**The Fillmore County Planning Commission finds that:**

This Campground meets all setbacks and will not adversely affect adjacent properties.

4. The use in the opinion of the County Board is reasonably related to the overall needs of the County and to the existing land use.

**The Fillmore County Planning Commission finds that:**

This Campground does meet a need in the County for recreation.

5. The use is consistent with the purpose of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

**The Fillmore County Planning Commission finds that:**

The use of this Campground is consistent with the Zoning Ordinance.

6. The proposed use will not cause traffic hazard or congestion.

**The Fillmore County Planning Commission finds that:**

This Campground will not cause a traffic hazard or congestion.

7. Existing businesses nearby will not be adversely affected because of curtailment of customer trade brought about by intrusion of noise, glare, vibration or other nuisance.

**The Fillmore County Planning Commission finds that:**

The facility will not adversely affect nearby neighbors and there are no nearby businesses.

8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

**The Fillmore County Planning Commission finds that:**

The owner has complied with these conditions.

9. If the Conditional Use is for a use within the shore land area of public water, an evaluation of the water body and the topographic, vegetative, and soils conditions on the site must be made to ensure:

- a. the prevention of soil erosion and other possible pollution of public waters, both during and after construction; and
- b. the visibility of structures and other facilities as viewed from public waters is limited; and
- c. the site is adequate for water supply and onsite sewage treatment.

**The Fillmore County Planning Commission finds that:**

This Campground is in a Shoreland area but not a Floodplain and all regulations have been satisfied.

10. No Conditional Use Permit shall be granted if such permit may have the potential for significant effect to:

- a. the environment; or
- b. the protection of the public health, safety, comfort, convenience, and general welfare of the public; or

- c. the County's promotion of the orderly development and/or maintenance of agricultural, residential, and public areas; or
- d. the compatibility of different land uses and the most appropriate use of land throughout the county; or
- e. the value of property.

**The Fillmore County Planning Commission finds that:**

This Campground will not have an adverse effect on the environment. It will protect the public, provide for orderly development, be compatible with different land uses in the area and will not affect the value of property in the area.

11. Other Matters Considered:

**The Fillmore County Planning Commission finds that:**

No other issues were considered.

The following conditions and restrictions may be considered for a Conditional Use Permit.

- 1) Increasing the required lot size or yard dimensions.
- 2) Limiting the height, size or location of buildings.
- 3) Controlling the location and number of vehicle access point.
- 4) Increasing the street width.
- 5) Increasing the number of required off-street parking spaces.
- 6) Limiting the number, size, location or lighting of signs.
- 7) Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- 8) Designating sites for open space.
- 9) Increasing setbacks from the ordinary high water mark.
- 10) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.

**The Fillmore County Planning Commission finds that:**

Based on the findings above, the Fillmore County Planning Commission hereby votes to recommend approval of the Conditional Use Permit as submitted by Craig & Julene Stortz with the following conditions:

- 1. Must submit an emergency evacuation plan.
- 2. Must submit a plan (layout) of the 5 sites on the property.

# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: K.V. Arcers Phone #: 507-273-9567

Phone #: \_\_\_\_\_

email address: Kentdurbury@gmail.com

Mailing Address: 20123 State Hwy 16 WYKOFF MN 55990  
Address City State Zip

(2) Parcel #: 290184010 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): To be filled out by the Zoning Office

Sect. 12 Twp -103 Range -01280.00 AC S1/2 SE1/4

Section: 12 (4) Township: Fillmore (5) Range: 12

Permission is being applied for to construct an access to County Road 7 at the following location

(qtr/qtr) \_\_\_\_\_ Section \_\_\_\_\_ Township Name \_\_\_\_\_

Reason for Access Fire Road

TOTAL FEE: \$200.00 (NON-REFUNDABLE)

(4) Signature of all Landowners: Kent Durbury Date: 9-25-2020

Verdy Durbury Date: 9-25-2020

\_\_\_\_\_  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). GAIN ACCESS TO THE FIELD WITHOUT GOING THROUGH THE BUILDING SITE.

Specifications/Conditions: CONSTRUCT THE ACCESS 600 FT SOUTH OF THE FARM SITE, 20 FT WIDE TOP 4:1 SLOPES. ACCESS REQUIRES A 40' FT 15" CULVERT

[Signature]  
County Engineer

9/30/2020  
Date

Cristal Adkins 9/30/2020  
Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

\_\_\_\_\_  
Board Chairman Date



#### Overview



#### Legend

- Road Centerlines
- Parcels
- Municipalities
- Townships
- FEMA Flood Zone**
  - 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
  - A
  - AE
  - AE, FLOODWAY
  - X PROTECTED BY LEVEE
  - ▨ Bordering Countie

**Parcel ID** 290184010 **Alternate ID** n/a  
**Sec/Twp/Rng** 12-103-012 **Class** 102 - AG PARTNERSHIP  
**Property Address** **Acreage** 80  
**District** FILLMORE/SD #2137  
**Brief Tax Description** Sect-12 Twp-103 Range-012 80.00 AC S1/2 SE1/4  
 (Note: Not to be used on legal documents)

**Owner Address** KVACRES LLC  
 20123 HWY 16  
 WYKOFF, MN 55990

Date created: 9/25/2020  
 Last Data Uploaded: 9/24/2020 10:40:37 PM

Developed by  **Schneider**  
 GEOSPATIAL



# ACCESS PERMIT APPLICATION

## FILLMORE COUNTY

(This application must be fully completed before it can be processed. Failure to complete the form in its entirety will only result in further delays)

(1) Name of all Landowners: Reuben L. Zook Phone #: \_\_\_\_\_

Lydia E. Zook Phone #: \_\_\_\_\_

email address: \_\_\_\_\_

Mailing Address: 33730 County 16 Harmony MN. 55939  
Address City State Zip

(2) Parcel #: 160174020 Permit # \_\_\_\_\_

(3) Legal Description (from deed, abstract, or Recorder's Office): \_\_\_\_\_  
To be filled out by the Zoning Office

Section: 25 (4) Township: Preston (5) Range: 25-102-010

Permission is being applied for to construct an access to County Road 16 at the following location

(qtr/qtr) \_\_\_\_\_ Section 25 Township Name Preston

Reason for Access Widen

TOTAL FEE: \$200.00 (NON-REFUNDABLE) (ad)

(4) Signature of all Landowners: Reuben L. Zook Date: 9-29-20

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

After review of the site, it is recommended that the access be (approved) (disapproved) to the above applicant for the following reason(s). INCREASE ACCESS WIDTH FROM 20 FT TO 32 FT FOR FARM PLACE

Specifications/Conditions: EXTEND THE WEST SIDE OF THE ACCESS 12 FEET. THIS REQUIRES A 20 FEET OF 24" CULVERT. CONSTRUCT INSLOPES TO 4:1

[Signature]  
County Engineer

9/30/2020  
Date

Cristal Adkins 9/30/20  
Zoning Administrator Date

Based on the above recommendation and all other known facts, the Fillmore County Board of Commissioners do hereby (approve, disapprove) this request for an access to a county road.

\_\_\_\_\_  
Board Chairman Date



**Overview**



**Legend**

- Road Centerlines
- Parcels
- Municipalities
- Townships
- FEMA Flood Zone**
- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
- A
- AE
- AE, FLOODWAY
- X PROTECTED BY LEVEE
- ▨ Bordering Countie

|                              |                                                                         |                     |                   |                      |                   |
|------------------------------|-------------------------------------------------------------------------|---------------------|-------------------|----------------------|-------------------|
| <b>Parcel ID</b>             | 160174020                                                               | <b>Alternate ID</b> | n/a               | <b>Owner Address</b> | REUBEN L ZOOK     |
| <b>Sec/Twp/Rng</b>           | 25-102-010                                                              | <b>Class</b>        | 201 - RESIDENTIAL |                      | LYDIAE ZOOK       |
| <b>Property Address</b>      | 33730 COUNTY 16                                                         | <b>Acreage</b>      | 9.85              |                      | 33730 COUNTY 16   |
|                              | HARMONY                                                                 |                     |                   |                      | HARMONY, MN 55939 |
| <b>District</b>              | PRESTON/SD #2198                                                        |                     |                   |                      |                   |
| <b>Brief Tax Description</b> | Sect-25 Twp-102 Range-010 9.85 AC N536' OF E800' OF W60AC OF N1/2 SE1/4 |                     |                   |                      |                   |
|                              | (Note: Not to be used on legal documents)                               |                     |                   |                      |                   |

Date created: 9/29/2020  
Last Data Uploaded: 9/28/2020 11:24:13 PM

Developed by  **Schneider**  
GEOSPATIAL



# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/6/2020

Amount of time requested (minutes): 15 minutes

Department: Highway and Airport

Requested By: Mr. Gregg

Presented By: Mr. Gregg & Mrs. Schroeder

State item(s) of business. Please provide relevant material for documentation. Outline in detail any action requested of the County Board.

## Highway Department

1. Consider the purchase of a 2,000 gallon, dual wall fuel tank for the Canton Shop.
2. Consider the purchase of a new 2020, 11 foot Road Groomer.
3. Request approval to advertise three bridge replacement projects for year 2021. The project are as followings:
  - SAP 023-623-028 Bridge No. 92511 on CSAH 23 in Amherst.
  - SAP 023-606-003 Bridge No. 92532 on CSAH 6 in Chatfield Township.
  - LOST 88927-102 Bridge No. 88927 on 102 in Sumner Township

## Airport Department

1. Request approval of Work Order No. 1 for the Design of the 8-bay T-Hanger at the Fillmore County Airport.
2. Request approval of the Work Order No. 2 for the Design and Relocation of the Automated Weather Observation System (AWOS) at the Fillmore County Airport.

Check e-mail for supporting documentation. **See attached documents.** Bid results will be available on Monday after the bid opening.

All requests for County Board agenda time must be received in the office of the County Coordinator by **12:00 p.m. (noon) on the Thursday prior to the scheduled meeting.**

# PURCHASE CONTRACT



**Date** 9/30/2020  
**Job Number** 09302020-dkh  
  
**To Customer** Brent Kohn  
**Company** Fillmore County MN  
**Address** 909 Houston Street  
**City, State, Zip** Preston, MN 55965  
**Phone** 507-951-7451  
**Fax**  
**Email** [bkohn@co.fillmore.mn.us](mailto:bkohn@co.fillmore.mn.us)

**Road Groom Manufacturing**  
 601 East 1st St • PO Box 97  
 Grundy Center, IA • 50638 • USA  
 Phone: 319-824-3011 • Fax: 319-824-5013  
[www.roadgroom.com](http://www.roadgroom.com)

| QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                    | UNIT | UNIT PRICE                                         | TOTAL           |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------|-----------------|
|     | <b>New 2020 11' Road Groom</b><br>- 8-1/2' Main Frame w/ 2-1/2' Wing Extension<br>- All-Steel Blade Construction<br>- (7) Solid 5/8" x 8" Cutting Blades<br>- Full Serrated Rear Comb<br>- Hydraulic Cylinders<br>- (1) 3 x 8 Lift Cylinder<br>- (1) 2-1/2 x 16 Wing Cylinder<br>- (3) 20.5 x 8.5 x 10 Tires (incl. (1) Spare) |      |                                                    |                 |
|     | <b>New 2020 11' Road Groom</b>                                                                                                                                                                                                                                                                                                 |      | <b>\$15,400</b>                                    | <b>\$15,400</b> |
|     | <b>Available Options</b><br>- Hydraulic Pump Kit (when live hydraulics not available)<br>- Front Magnets (for picking up loose steel debris)<br>- Carbide Teeth (replaces front blades in severe conditions)                                                                                                                   |      | <b>\$2,150</b><br><b>\$1,200</b><br><b>\$3,360</b> |                 |
|     | <b>Delivery included at No Extra Charge</b><br><b>All Applicable Taxes Extra</b>                                                                                                                                                                                                                                               |      |                                                    |                 |

**Customer** agrees to purchase and Road Groom Manufacturing ( hereinafter " RGM" ) agrees to sell the described equipment in the quantity and at the price set forth in this contract.

**Customer** agrees to pay interest to RGM on any unpaid balances at the rate of 10% per annum from 10 days after sending of notice of completion until paid in full.

**Customer** shall pay all amounts due hereunder in United States Currency to RGM prior to delivery of said equipment to Customer FOB, Grundy Center, Iowa, USA.

**Time** is of the essence; however, failure to promptly assert rights of RGM hereunder shall not be a waiver of such rights or a waiver of any existing or subsequent default.

**This** contract shall be governed and controlled by the laws of the State of Iowa. Customer agrees to pay RGM's reasonable attorney fees related to RGM's enforcement of it's rights hereunder together with costs and expenses related thereto.

**RGM** may assign this contract in whole or in part without any notice to Customer for purpose of security and/or any other purpose or reason with Customer hereby agreeing to such assign ability.

**This** contract will become effective upon the date of the last party to sign this contract; further, facsimile and/or e-mail copies of this contract showing all dates and signatures will be treated as originals of this contract

**Date** \_\_\_\_\_  
**Customer** \_\_\_\_\_  
**Agreed to by:** \_\_\_\_\_  
**Title** \_\_\_\_\_

**Date** \_\_\_\_\_  
**Road Groom Manufacturing**  
**Agreed to by:** \_\_\_\_\_  
**Title:** \_\_\_\_\_

# Tank Quotation Form



4401 W. Main Av. / P.O. Box 2044  
 Fargo, ND 58103 / Fargo, ND 58107-2044

Date:

September 1, 2020

Quote number 912020

Ph: (701) 492-4462  
 Fax: (701) 282-5516

Customer: Fillmore road dept

RE:

Ph:

**AVAILABILITY:**  
DEPENDENT UPON PRIOR SALES.  
**THIS PRICE IS F.O.B.**  
SALES TAX IS NOT INCLUDED.

| Qty              | Detailed Description                                                              | Unit Price | Amount     |
|------------------|-----------------------------------------------------------------------------------|------------|------------|
| 1                | 2,000 Gqallon 64" X 12' Flameshiels skid pained white with e-vents and leak gauge |            | \$4,895.00 |
| <b>319 Setup</b> |                                                                                   |            |            |
|                  | Pump,Fillrite,319,110v,35gpm,Dgilmtr,ANoz                                         | 1          | \$1,350.00 |
|                  | Suction Pipe, 1-1/4" Pipe 62"                                                     | 1          | \$26.10    |
|                  | Pipe Nipples, 1"x8" Blk                                                           | 1          | \$5.24     |
|                  | Filter Head, 1" (1.00N1.5-16)Big Filter                                           | 1          | \$32.11    |
|                  | Filter, 10 Micron (51110P)                                                        | 1          | \$23.59    |
|                  | Fill Cap,2",Male Thread,Morrison,179M                                             | 1          | \$16.85    |
|                  | Pipe Plug, 2" Blk,SQ Head                                                         | 2          | \$4.14     |
|                  | Gauge At-A-Glance Type D2"NPT,KS 64"dia                                           | 1          | \$35.06    |

Freight \$6,388.09  
 Total Estimate

\*We reserve the right to review any of our pricing of materials prior to acceptance of your purchase order.

This estimate is good for 15 days from the date shown above. Price and delivery are subject to price and availability of material at the time the order is placed with us.

TERMS: 25% down payment & balance due upon delivery or pick up. Or, NET 30 days on O.A.C.

Estimate authorized by

Name: Terry Glessing  
 Title: Tank Sales  
 TrueNorth Steel

E-Mail: [terry.glessing@truenorthsteel.com](mailto:terry.glessing@truenorthsteel.com)  
 Date:  
 Signature:

Estimate ACCEPTED by:

DATE:

**WORK ORDER  
No. 1  
Between**

**Fillmore County (Owner) and  
Short Elliott Hendrickson Inc. (SEH) (Consultant)**

**Dated: September 29, 2020**

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**Proposed T-hangar  
FILLMORE COUNTY AIRPORT (FKA)**

This work order includes design of a new T-hangar at the Fillmore County Airport (FKA). The contract provisions included in the Master Agreement (dated July 6, 2020) between the FKA and SEH remain in effect for this work order.

Estimated start date is October 7, 2020 estimated end date is June 30, 2021.

Compensation by the Owner to the Consultant shall be a lump sum amount of \$58,300.

A description of the services to be provided is included in Attachments A. A detailed estimate of labor cost and expenses is included in Attachment B.

Point of Contact: Melissa Underwood  
Sr. Planner, Project Manager  
Email: [munderwood@sehinc.com](mailto:munderwood@sehinc.com)  
Phone: (763) 442-2849

**APPROVED:**

**Fillmore County Airport (FKA)**

**Short Elliott Hendrickson Inc.**

\_\_\_\_\_  
Title:\_\_\_\_\_

\_\_\_\_\_  
Title:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_  
Title:\_\_\_\_\_

Date:\_\_\_\_\_

## **ATTACHMENT A**

### **PROPOSAL FOR ENGINEERING SERVICES SITE PREPARATION AND T-HANGAR CONSTRUCTION DESIGN FILLMORE COUNTY AIRPORT PRESTON, MINNESOTA**

#### **PROJECT SCOPE:**

This project consists of designing an 8-bay T-hangar at the Fillmore County Airport. The hangar will allow for additional storage space to accommodate increased demand for aircraft storage at the Airport. Additional project elements include site preparation and bituminous pavement construction for airfield access.

#### **SCOPE OF SERVICES:**

Services to be provided include program coordination, project formulation, final design, preparation of bidding documents, and project management. Deliverables will include final plans and specifications for a potential 2021 construction project. (Construction administration services are not included in this scope.)

Specific tasks to be performed by the Consultant are as follows:

1. Scoping, Review and Project Coordination: Detailed project scoping, including review and coordination with MnDOT, FAA, and other regulatory agencies. Update scope as needed based on input received.
2. Project Formulation: Completion of the project and grant pre-application, cost breakdowns and eligibility determinations.
3. Environmental Coordination: Review previously submitted CATEX. Coordination of any required changes to CATEX after consideration of the T-hangar final design.
4. Geotechnical Report: Review previously submitted geotechnical report and use applicable information for hangar design.
5. Engineer's Design Report (EDR): The FAA required design report will be completed per FAA guidance. An initial draft version of the EDR will be completed and submitted to the FAA for review. Comments provided by the FAA will be addressed and resubmitted as the final design report. The EDR will include the general project scope, site photographs, construction safety overview, environmental considerations, permitting, pavement design, drainage design, pavement markings, Disadvantaged Business Enterprise (DBE) participation, a project schedule, an Engineer's Estimate to complete the work and a preliminary project budget and planned funding sources.
6. Topographical Survey: A comprehensive field survey will be completed to obtain topographical information including building corners, storm sewer inlets, existing pavement edges, existing utility information, and relevant ground elevations.
7. Construction Safety Plan / Airspace Analysis: A construction safety and phasing plan will be prepared for the project and submitted to the FAA. A safety checklist form and an airspace analysis (FAA Form 7460) during construction are required to be submitted with the safety plan, and will be prepared and submitted by SEH. Additionally, SEH will

prepare the Safety Plan Compliance Document, in accordance with FAA AC 150/5370-2G, Operation Safety in Airports.

8. Detailed Design: Detailed design will include site preparation, civil site work, and the T-hangar structure, including electrical design. Civil site and pavement design will be based on as-built drawings, survey information, soil boring/geotechnical report data and surface drainage analysis. SEH will prepare performance design requirements for a pre-engineered T-Hangar structure and its required structural foundation.
9. Construction Plans: Prepare construction drawings consisting of approximately the following plan sheets.
  - Title sheet
  - Construction Safety Plan
  - Statement of Estimated Quantities
  - Typical Sections
  - Removal Plan
  - Erosion Control Plan and Details
  - Civil site plan
  - Building Floor Plan
  - Building Elevation
  - Utility Layout
  - Electrical Plan
  - Details, Standard Plates, Construction Notes
10. Quantity Calculations and Cost Estimate: Quantities will be calculated for use on the bid form and for updating the construction cost estimates.
11. Construction Bidding Documents: Prepare a bid proposal project manual consisting of advertisement for bids, table of contents, MnDOT / FAA requirements, proposal documents, technical specifications, special provisions, wage rates and schedule of prices.
12. Quality Control Review: SEH will provide quality control reviews and final review of the plans and specifications prior to bidding. QA/QC includes the time required by the Consultant for the overall administration of the project, including internal meetings; quality control and assurance; reviews; and coordination with the Owner, FAA, MnDOT, and other regulatory agencies and utilities.
13. Bidding and Award: SEH will assist the Owner with obtaining construction bids for the proposed improvements, including attending the bid opening either in person or hosting the bid opening online. Further, SEH will make a recommendation to the Owner on award of construction contract and assist the Owner with securing a grant from the FAA and MnDOT for this project.
14. FAA Project Closeout Report. The Consultant will prepare a "Project Closeout Report" as required by the FAA and using "Sponsors Guide to Quality Project Closeout Report Requirements" (FAA Publication).
15. Sub-consultant Coordination: SEH will complete scheduling, coordination, project site escorting, and review of subcontractor deliverables, including subcontracts, reports and design data.

16. Stakeholder Engagement: During the design process, SEH will attend two meetings with project stakeholders to review building design preferences and gain feedback. Additionally, SEH will prepare tenant and project neighbor notifications to be distributed as requested by the Sponsor.
17. Project Management: Overall administration of the project, including internal and external meetings, coordination of plan and specification review with the Owner, MnDOT Office of Aeronautics, FAA, and other regulatory agencies as required.

PROJECTED SUBMITTAL DATES:

The anticipated submittal dates are:

|                  |                                                       |
|------------------|-------------------------------------------------------|
| October 6, 2020  | Consideration of Design Proposal                      |
| October 30, 2020 | Draft Grant Pre-Application                           |
| March 29, 2021   | Quotes Due via email to SEH                           |
| April 7, 2021    | Contract Award Recommendation at County Board Meeting |
| April 16, 2021   | Draft Grant Request Submittal to FAA                  |
| June 30, 2021    | Design Work completed at FKA                          |

**ESTIMATED FEES AND EXPENSES**  
**ATTACHMENT B**  
**SITE PREPARATION AND T-HANGAR CONSTRUCTION**  
**Final Design, Plans and Specifications**  
**Fillmore County Airport**

| Task No. | Task Description                      | Principal | Project Manager | Project Engineer | Senior Technician | Electrical Engineer | Environ. Scientist | Survey Crew Chief | Instrument Operator | Admin Technician |
|----------|---------------------------------------|-----------|-----------------|------------------|-------------------|---------------------|--------------------|-------------------|---------------------|------------------|
| 1.       | Scoping, Review, and Project          | 2         | 8               | 4                |                   |                     |                    |                   |                     |                  |
| 2.       | Project Formulation                   |           | 4               | 12               | 2                 |                     |                    |                   |                     | 2                |
| 3.       | Environmental Coordination            |           | 1               | 1                |                   |                     | 4                  |                   |                     |                  |
| 4.       | Engineer's Design Report (EDR)        |           | 4               | 24               |                   | 4                   |                    |                   |                     | 2                |
| 5.       | Topographical Survey                  |           |                 |                  | 4                 |                     |                    | 12                | 12                  |                  |
| 6.       | Construction Safety Plan/Airspace     |           | 2               | 4                | 8                 |                     |                    |                   |                     |                  |
| 7.       | Detailed Design                       |           | 8               | 40               |                   | 12                  |                    |                   |                     |                  |
| 8.       | Construction Plans                    |           | 4               | 24               | 40                |                     |                    |                   |                     |                  |
| 9.       | Quantity Calculations and Cost        |           | 2               | 4                | 4                 |                     |                    |                   |                     |                  |
| 10.      | Construction Bidding Documents        |           | 8               | 24               |                   | 4                   |                    |                   |                     | 8                |
| 11.      | Quality Control Review                | 4         | 8               |                  |                   |                     |                    |                   |                     |                  |
| 12.      | Bidding and Award                     | 2         | 8               | 8                |                   |                     |                    |                   |                     |                  |
| 13.      | FAA Project Closeout Report           |           | 2               | 8                |                   |                     |                    |                   |                     | 2                |
| 14.      | Sub-consultant Coordination           |           | 4               | 4                |                   |                     |                    |                   |                     |                  |
| 15.      | Stakeholder Engagement                |           | 8               | 8                |                   |                     |                    |                   |                     |                  |
| 16.      | Project Management                    | 2         | 8               |                  |                   |                     |                    |                   |                     |                  |
|          | <b>Total hours per labor category</b> | <b>10</b> | <b>79</b>       | <b>165</b>       | <b>58</b>         | <b>20</b>           | <b>4</b>           | <b>12</b>         | <b>12</b>           | <b>14</b>        |

**ESTIMATE OF LABOR COSTS:**

| Labor Category      | Hours | Rate    | Extension  |
|---------------------|-------|---------|------------|
| Principal           | 10    | \$75.15 | \$751.50   |
| Project Manager     | 79    | \$62.25 | \$4,917.75 |
| Project Engineer    | 165   | \$45.33 | \$7,479.45 |
| Senior Technician   | 58    | \$35.26 | \$2,045.08 |
| Electrical Engineer | 20    | \$73.10 | \$1,462.00 |
| Environ. Scientist  | 4     | \$31.42 | \$125.68   |
| Survey Crew Chief   | 12    | \$32.00 | \$384.00   |
| Instrument Operator | 12    | \$25.00 | \$300.00   |
| Admin Technician    | 14    | \$23.88 | \$334.32   |

Total Direct Labor Costs: 364 \$17,799.78

Salary Overhead (35%) \$6,229.92

General and Administrative Overhead (137%) \$24,385.70

**Total Labor Costs \$48,415.40**

Fee (15%) \$7,262.31

**ESTIMATE OF EXPENSES:**

| Direct Expenses                  | Quantity | Rate     | Extension  |
|----------------------------------|----------|----------|------------|
| Survey Equipment (Total Station) | 12       | \$30.00  | \$360.00   |
| Survey Equipment (GPS)           | 12       | \$30.00  | \$360.00   |
| Survey Van                       | 12       | \$5.00   | \$60.00    |
| Employee Mileage                 | 488      | \$0.575  | \$280.60   |
| Equipment Usage                  | 364      | \$3.00   | \$1,092.00 |
| Reproductions / Miscellaneous    | 1        | \$500.00 | \$500.00   |

**Total Expenses \$2,652.60**

**SUMMARY:**

Total Labor Costs + Expenses \$58,330.31

**Not to Exceed Amount \$58,300.00**



**WORK ORDER  
No. 2  
Between**

**Fillmore County (Owner) and  
Short Elliott Hendrickson Inc. (SEH) (Consultant)**

**Dated: September 29, 2020**

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**AWOS Relocation  
FILLMORE COUNTY AIRPORT (FKA)**

This work order includes design and construction administration of the relocation of the Automated Weather Observation (AWOS) Facility at the Fillmore County Airport (FKA). The contract provisions included in the Master Agreement (dated July 6, 2020) between the Fillmore County and SEH remain in effect for this work order.

Estimated start date is October 7, 2020; estimated end date is October 29, 2021.

Compensation by the Owner to the Consultant shall be a lump sum amount of \$25,200.

A description of the services to be provided is included in Attachments A. A detailed estimate of labor cost and expenses is included in Attachment B.

Point of Contact: Melissa Underwood  
Sr. Planner, Project Manager  
Email: [munderwood@sehinc.com](mailto:munderwood@sehinc.com)  
Phone: (763) 442-2849

**APPROVED:**

**Fillmore County**

**Short Elliott Hendrickson Inc.**

\_\_\_\_\_  
Title:\_\_\_\_\_

\_\_\_\_\_  
Title:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

\_\_\_\_\_  
Title:\_\_\_\_\_

Date:\_\_\_\_\_

**ATTACHMENT A**  
**Fillmore County Airport (FKA)**  
**Fillmore County, Minnesota**  
**Automated Weather Observation System (AWOS) Relocation**  
**Scope of Work**  
**(Design, Construction Observation, Administration and Closeout)**

**Project Description** – The Automated Weather Observation System (AWOS) at the Fillmore County Airport needs to be relocated in order to construct a new T-hangar off the west side of the existing apron.

The sited location was validated through planning and subsequent meetings with the FAA and MnDOT. SEH has completed an FAA airspace study to validate its proposed location. and the meteorological group approval.

The proposed scope of the project includes the construction of the access road, AWOS pads for all necessary AWOS equipment, and electrical power. The AWOS equipment will be purchased and installed by MnDOT personal, at no expense to Fillmore County. MnDOT Aeronautics has indicated the project is eligible for 70% grant funding from the State Airports Fund.

**Project Deliverables** – The project deliverables of this scope include the following:

1. Project plans and specifications
2. Quotation packet for bidding
3. Quality control testing
4. Construction administration and closeout

The Consultant will provide the following specific services:

**Final Design and Bidding:**

1. Scoping, Review and Project Coordination: Detailed project scoping, including review and coordination with MnDOT, FAA, and other regulatory agencies. Update scope, as needed, based on input received.
2. Project Formulation: Completion of the project grant application, cost breakdowns and eligibility determinations.
3. Construction Safety Plan/Airspace Analysis: A construction safety and phasing plan will be prepared for the Project and submitted to the FAA. SEH will submit an FAA Form 7460 to evaluate airspace for the proposed AWOS location.
4. Detailed Design: Detailed design includes the AWOS foundations, and necessary electrical layout as well as site design.
5. Construction Plans: Prepare construction drawings consisting of approximately the following plan sheets:

- Title sheet
  - Construction Safety Plan
  - Statement of Estimated Quantities
  - Demolition Plan
  - Erosion Control Plan and Details
  - Topography and Construction Plan Drawings for New Equipment
  - Electrical Plan
  - Details, Standard Plates, Construction Notes
6. Quantity Calculations and Cost Estimates: Quantities will be calculated for use on the bid form and for updating the construction cost estimates.
  7. Construction Bidding Documents: Prepare a bid proposal project manual consisting of table of contents, MnDOT requirements, proposal documents, specifications, special provisions, wage rates and schedule of prices.
  8. Quality Control Review: Provide quality control review and final review of the plans and specifications. QA/QC includes the time required by the Consultant for the overall administration of the project, including internal meetings; quality control and assurance; reviews; and coordination with the Owner, FAA, MnDOT, and other regulatory agencies and utilities.
  9. Bidding and Award: Respond to questions from prospective bidders and issue addenda as needed. Assist the sponsor with obtaining construction bids for project, including emailing and/or mailing quotation packages, and tabulating bid results. Provide a recommendation of award of contractor to the Sponsor and assist with requesting a State grant for the project.
  10. Subcontractor Coordination: Scheduling, coordination, project site escorting, and review of subcontractor deliverables, including subcontracts, reports and design data.
  11. Project Management: Overall administration of the project, including internal and external meetings, coordination of plan and specification review with the Owner, MnDOT Office of Aeronautics, FAA, and other regulatory agencies as required. SEH will coordinate with MnDOT Navajds office for review of the plans and specifications. This coordination is necessary since the materials will be supplied by MnDOT and installed by the contractor procured by this contractor.

#### **Construction Observation, Administration, and Project Closeout:**

1. Preconstruction Activities: A preconstruction conference will be held prior to beginning construction to outline and discuss project requirements, administration procedures, and other construction related information. SEH will administer the preconstruction conference, issue notifications, and record meeting minutes.
2. Submittal and Shop Drawing Review. Review product and material data, shop drawings, samples, and other items required to be submitted by the Contractor.

3. Construction Observation / Final Inspection: SEH will provide daily construction observation for the project. A Resident Project Representative (RPR) will be on-site to assist in ensuring that construction is performed in accordance with contract documents. The RPR will document and record construction progress through a daily journal and progress reports. A final inspection will be conducted by the RPR with the contractor prior to project acceptance. There are three days of anticipated construction.
4. Pay Estimates: SEH will prepare one pay estimate upon completion of construction. Actual completed quantities will be tabulated for use in preparing pay estimates.
5. Record Drawings. Record drawings will incorporate any modifications or additions that occurred during construction. A final plan set will be plotted and distributed to the Airport for its records.
6. Project Closeout Report: The Consultant will prepare a "Project Closeout Report" as required by MnDOT requirements.

Sub-consultants performing work under this proposal include the following:

1. Barr Engineering. Electrical and circuitry design will be performed by Barr Engineering, of Minneapolis, Minnesota.
2. Braun Intertec. Geotechnical investigation and material testing will be performed by Braun Intertec, of Rochester, Minnesota.

PROJECTED SUBMITTAL DATES:

The anticipated submittal dates are:

|                    |                                                       |
|--------------------|-------------------------------------------------------|
| October 6, 2020    | Consideration of Design/Admin Proposal                |
| February 9, 2021   | Quotes Due via email to SEH                           |
| March 9, 2021      | Contract Award Recommendation at County Board Meeting |
| March 10, 2021     | Draft Grant Request Submittal to MnDOT                |
| June 4, 2021       | Work initiated at FKA                                 |
| September 30, 2021 | Work completed at FKA                                 |

# ESTIMATED FEES AND EXPENSES

## ATTACHMENT B

### 2020 AWOS Relocation

### Fillmore County Airport

### Preston, Minnesota

| Task No.                                                              | Task Description                           | Project Manager | Project Engineer | Senior Technician | Admin Technician |
|-----------------------------------------------------------------------|--------------------------------------------|-----------------|------------------|-------------------|------------------|
| <i>Final Design and Bidding</i>                                       |                                            |                 |                  |                   |                  |
| 1.                                                                    | Scoping, Review, and Project Coordination  | 4               | 4                | 2                 |                  |
| 2.                                                                    | Project Formulation                        | 2               | 4                | 2                 |                  |
| 3.                                                                    | Construction Safety Plan/Airspace Analysis |                 | 2                | 6                 |                  |
| 4.                                                                    | Detailed Design                            | 2               | 10               |                   |                  |
| 5.                                                                    | Construction Plans                         |                 |                  | 12                |                  |
| 6.                                                                    | Quantity Calculations and Estimates        |                 | 2                |                   |                  |
| 7.                                                                    | Construction Bidding Documents             |                 | 2                |                   | 2                |
| 8.                                                                    | Quality Control Review                     | 2               | 2                | 2                 | 1                |
| 9.                                                                    | Bidding and Award                          | 1               | 2                |                   |                  |
| 10.                                                                   | Subcontractor Coordination                 | 1               |                  |                   |                  |
| 11.                                                                   | Project Management                         | 4               | 2                |                   |                  |
| <i>Construction Observation, Administration, and Project Closeout</i> |                                            |                 |                  |                   |                  |
| 1.                                                                    | Preconstruction Activities                 | 2               | 2                | 2                 |                  |
| 2.                                                                    | Submittal and Shop Drawing Review          |                 | 2                |                   |                  |
| 3.                                                                    | Construction Observation/Final Inspection  | 2               | 24               | 4                 |                  |
| 4.                                                                    | Pay Estimates                              | 2               | 2                |                   |                  |
| 5.                                                                    | Record Drawings                            |                 |                  |                   |                  |
| 6.                                                                    | Project Closeout Report                    | 1               | 1                |                   | 1                |
| <b>Total hours per labor category</b>                                 |                                            |                 |                  |                   |                  |
|                                                                       |                                            | 23              | 61               | 30                | 4                |

#### ESTIMATE OF LABOR COSTS:

| Labor Category    | Hours | Rate    | Extension  |
|-------------------|-------|---------|------------|
| Project Manager   | 23    | \$62.25 | \$1,431.75 |
| Project Engineer  | 61    | \$45.33 | \$2,765.13 |
| Senior Technician | 30    | \$35.26 | \$1,057.80 |
| Admin Technician  | 4     | \$29.15 | \$116.60   |

|                                            |     |                    |
|--------------------------------------------|-----|--------------------|
| Total Direct Labor Costs:                  | 118 | \$5,371.28         |
| Salary Overhead (35%)                      |     | \$1,879.95         |
| General and Administrative Overhead (137%) |     | \$7,358.65         |
| <b>Total Labor Costs</b>                   |     | <b>\$14,609.88</b> |

|                  |                    |
|------------------|--------------------|
| <b>Fee (15%)</b> | <b>\$ 2,191.48</b> |
|------------------|--------------------|

#### ESTIMATE OF EXPENSES:

| Direct Expenses                                  | Quantity | Rate       | Extension  |
|--------------------------------------------------|----------|------------|------------|
| Employee Mileage                                 | 488      | \$0.575    | \$280.60   |
| Employee Per Diem                                | 3        | \$121.00   | \$363.00   |
| Employee Auto Allowance                          | 3        | \$16.00    | \$48.00    |
| Subconsultant - Electrical Design and Inspection | 1        | \$2,000.00 | \$2,000.00 |
| Braun Intertec - Geotechnical Evaluation         | 1        | \$3,280.00 | \$3,280.00 |
| Braun Intertec - Materials Testing               | 1        | \$1,970.00 | \$1,970.00 |
| Equipment Usage                                  | 118      | \$3.00     | \$354.00   |
| Reproductions / Miscellaneous                    | 1        | \$100.00   | \$100.00   |

|                       |                   |
|-----------------------|-------------------|
| <b>Total Expenses</b> | <b>\$8,395.60</b> |
|-----------------------|-------------------|

#### SUMMARY:

|                                    |                    |
|------------------------------------|--------------------|
| Total Labor Costs +Fees + Expenses | \$25,196.96        |
| Total                              | \$25,196.96        |
| <b>Not to Exceed Amount</b>        | <b>\$25,200.00</b> |

# REQUEST FOR COUNTY BOARD ACTION

Agenda Date: 10/6/2020

Amount of time requested (minutes):

5

Dept.: Administration

Prepared By: Kristina Kohn

State item(s) of business with brief analysis. If requesting multiple items, please number each item for clarity. Provide relevant material(s) for documentation. Please note on each item if documentation is needed and attached.

## Consent Agenda:

## Regular Agenda:

Documentation

1. Request to hire replacement Maintenance Specialist at Grade 8/Step 1 effective 11/2/2020 as requested by the Highway Engineer and recommended by the Hiring Committee. No
  - a. Kyle Chiglo
  - b. \$22.07
2. Request to advertise for Public Health Nurse (PHN) in replacement of Lead PHN as requested by the Director of Nursing. No

All requests for County Board agenda must be in the Coordinator's office **No later than noon Thursday prior to the Board date.** Items received after this time **will** not be placed on the Board agenda. All requests should be sent to: [bvickerman@co.fillmore.mn.us](mailto:bvickerman@co.fillmore.mn.us); [koman@co.fillmore.mn.us](mailto:koman@co.fillmore.mn.us); and [kruesink@co.fillmore.mn.us](mailto:kruesink@co.fillmore.mn.us)

# RESOLUTION

## FILLMORE COUNTY BOARD OF COMMISSIONERS Preston, Minnesota 55965

Date October 6, 2020 Resolution No. 2020-  
Motion by Commissioner \_\_\_\_\_ Second by Commissioner \_\_\_\_\_

### Resolution Extending the Declaration of a State Of Emergency – COVID-19

**WHEREAS**, On March 13, 2020, Minnesota Governor Tim Walz declared a peacetime state of emergency pursuant to the issuance of Executive Order 20-01 due to the worldwide spread of COVID-19, also referred to as the Coronavirus; and

**WHEREAS**, the health and safety of Fillmore County staff and the entire community continues to be a priority for Fillmore County. Our Fillmore County Public Health Department continues to lead the response to COVID-19 in Fillmore County, in cooperation with state and federal officials.

**WHEREAS**, the Fillmore County Board of Commissioners declared Fillmore County in a **STATE OF EMERGENCY** by resolution 2020-011 for continuing operations from the COVID-19, also referred to as the Coronavirus. The Fillmore County Board of Commissioners supports the Continuity of Operations Plan for Fillmore County (COOP) and approved the outlined operations in the “Fillmore County Emergency Declaration for COVID-19” document. The Fillmore County Board of Commissioners supports the County Administrator and Department Heads as they continue to work through the pandemic.

**WHEREAS**, the Fillmore County Board of Commissioners extended the declaration by resolution 2020-012 through May 5, 2020, by resolution 2020-016 through May 26, 2020 by resolution 2020-023 through June 23, 2020, by resolution 2020-027 through July 28, 2020, by resolution 2020-035 through September 1, 2020, and by resolution 2020-051 through October 6, 2020.

**WHEREAS**, the Fillmore County Board has allowed public access to the facilities since June 1<sup>st</sup>, 2020 with further safety precautions implemented such as 6 foot distancing markers, spit guards, hand sanitizing station at entrance of buildings that are accessed by the public and regular sanitation of common areas.

**WHEREAS**, Fillmore County Board meetings and committee meetings may be held according to current State of Minnesota provided COVID-19 guidelines. Each Committee meeting structure can be determined by the Department Head and/or Commissioner of that committee with the intent to provide the option for electronic participation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Fillmore County Board of Commissioners declare Fillmore County in a **STATE OF EMERGENCY** for continuing operations from the COVID-19, and extend this emergency declaration through November 3, 2020.

#### VOTING AYE

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

#### VOTING NAY

Commissioners      Prestby ☐      Dahl ☐      Lentz ☐      Hindt ☐      Bakke ☐

STATE OF MINNESOTA  
COUNTY OF FILLMORE

I, Bobbie Hillery, Clerk of the Fillmore County Board of Commissioners, State of Minnesota, do hereby certify that the foregoing resolution is a true and correct copy of a resolution duly passed at a meeting of the Fillmore County Board of Commissioners held on the 6<sup>th</sup> day of October, 2020.

Witness my hand and official seal at Preston, Minnesota the 6<sup>th</sup> day of October, 2020.

SEAL

Bobbie Hillery, Administrator/Clerk  
Fillmore County Board of Commissioners

## Summary of CARES ACT COVID-19 dollars

| 9/22/2020                                         | 8/11/2020<br>CARES ACT COVID | Updated Options?<br>CARES ACT COVID |                                                                                                                                                                          |
|---------------------------------------------------|------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Area of Expense                                   | Amount                       | Amount                              | Description                                                                                                                                                              |
| Business Grants for Relief                        | \$ 500,000.00                | \$ 500,000.00                       | Up to \$10,000/each Max                                                                                                                                                  |
| Non-Profit Grants for Relief                      | \$ 200,000.00                | \$ 200,000.00                       | Up to \$10,000/each Max                                                                                                                                                  |
| Assistance for Households/Families                | \$ 150,000.00                | \$ 15,000.00                        | Miscellaneous needs (food shelf, social services & family programs)                                                                                                      |
| School Assistance for Technology or Mental Health | \$ 500,000.00                | \$ 500,000.00                       | How much \$ per pupil                                                                                                                                                    |
| Solid Waste/Recycling Assistance                  | \$ 100,000.00                | \$ 15,000.00                        | Solid Waste expenses/Recycling Expenses                                                                                                                                  |
| Payroll                                           | \$ 375,000.00                | \$ 375,000.00                       | Public Safety, Public Health, Legal and Administration \$252,525                                                                                                         |
| Payroll                                           | \$ 150,000.00                | \$ 100,000.00                       | Payroll related to Public Health Isolation                                                                                                                               |
| PPE/Sanitizer/Immunization Supply                 | \$ 150,000.00                | \$ 200,000.00                       | Current and Future stock for continued use \$37,600                                                                                                                      |
| Technology                                        | \$ 250,000.00                | \$ 250,000.00                       | VPN for both Courthouse and Sheriff networks, laptop and surface pros purchased, cost for time and material for Marco to set up mobile work stations as needed \$126,000 |
| Emergency Management Equipment                    | \$ 75,000.00                 | \$ 75,000.00                        | For sure trailer to be used for EM and to be able to operate a immunization mobile option for other EM needs; building generators                                        |
| Mass Immunization Expenses                        | \$ 100,000.00                | \$ -                                | For use within trailer or in building for mass immunizations that can last for certain timeframe and refrigerator to store.                                              |
| TBD County Expenses                               | \$ 4,471.00                  | \$ -                                | At this time no proposed usage                                                                                                                                           |
| <b>Total Expenses</b>                             | <b>\$ 2,554,471.00</b>       | <b>\$ 2,230,000.00</b>              |                                                                                                                                                                          |
| Supplemental Distribution per State               | \$ 24,388.00                 | \$ 24,388.00                        | For small cities that did not get the dollars (Whalan, Peterson & Preble?)                                                                                               |
|                                                   | <b>\$ 2,578,859.00</b>       | <b>\$ 2,254,388.00</b>              | <b>COUNTY TOTAL</b>                                                                                                                                                      |
|                                                   |                              | <b>\$ 324,471.00</b>                | Available                                                                                                                                                                |



## CARES ACT COVID-19 dollars for Schools

| Schools           | Requested Amount |            |    |           |    |            |
|-------------------|------------------|------------|----|-----------|----|------------|
| Chatfield         | \$               | 57,799.92  | \$ | 4,973.88  | \$ | 52,826.04  |
| Fillmore Central  | \$               | 132,192.00 | \$ | 11,375.54 | \$ | 120,816.46 |
| Kingsland         | \$               | 62,821.99  | \$ | 5,406.04  | \$ | 57,415.95  |
| Lanesboro         | \$               | 114,461.00 | \$ | 9,849.73  | \$ | 104,611.27 |
| Mabel-Canton      | \$               | 102,408.00 | \$ | 8,812.54  | \$ | 93,595.46  |
| Rushford-Peterson | \$               | 66,000.00  | \$ | 5,679.52  | \$ | 60,320.48  |
| St. John's        | \$               | 11,394.92  | \$ | 980.59    | \$ | 10,414.33  |
|                   | \$               | 547,077.83 | \$ | 47,077.83 | \$ | 500,000.00 |

## CARES ACT COVID-19 Business Grants

| Business Legal Name                                | Doing Business As                                  | Physical Address                                 | Grant Amount Requested | Eligible? Yes/No | COVID-19         | Requested \$ |
|----------------------------------------------------|----------------------------------------------------|--------------------------------------------------|------------------------|------------------|------------------|--------------|
| Sheldon Plumbing & Heating, Inc & Valley Appliance | Sheldon Plumbing & Heating, Inc & Valley Appliance | 141 North Broadway; Spring Valley, MN 55975      | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Norsland Lefse LLC                                 | Norsland Lefse                                     | 210 W. Jessie St; PO Box 692; Rushford, MN 55971 | \$10,000.00            | YES              | BAR/RESTAURANT   | \$ 10,000.00 |
| Nisse Treehouse LLC                                | Nisse Treehouse Childcare Center                   | 114 Alpine Ave. E; Mabel, MN 55954               | \$10,000.00            | YES              | DAYCARE          | \$ 10,000.00 |
| Bick n Berry Boutique                              | Bick n Berry Boutique                              | 221 Main St. S; Chatfield, MN 55923              | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Niagara Cave Inc.                                  | Niagara Cave                                       | 29842 County 30; Harmony, MN 55939               | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Wonderink Printing                                 | Wonderink Printing                                 | 202 State Hwy 16; PO Box 371; Rushford, MN 55971 | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Just So                                            | Just So                                            | 217 Main St.; Chatfield, MN 55923                | \$3,000.00             | YES              | RETAIL           | \$ 3,000.00  |
| Mabel Flowers & Gifts, LLC                         | Mabel Flowers & Gifts                              | 105 S. Main; PO Box 426 Mabel, MN 55954          | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Everybody Eats                                     | Estelle's Eatery                                   | 121 Main Ave. N Harmony, MN 55939                | \$10,000.00            | YES              | BAR/RESTAURANT   | \$ 10,000.00 |
| Root River Rod Co.                                 | Root River Rod Co.                                 | 116 Parkway Ave. N Lanesboro, MN 55949           | \$10,000.00            | YES              | RETAIL/SPECIALTY | \$ 10,000.00 |
| The Sweet Stop, LLC                                | The Sweet Stop and Sandwich Shoppe                 | 110 St. Anthony St. S Preston, MN 55965          | \$10,000.00            | YES              | BAR/RESTAURANT   | \$ 10,000.00 |
| Home Sweet Home Café & Cakery LLC                  | Home Sweet Home Café & Cakery                      | 210 Parkway Ave. N Lanesboro, MN 55949           | \$8,000.00             | YES              | BAR/RESTAURANT   | \$ 8,000.00  |
| Harmony Spirits, LLC                               | Harmony Spirits                                    | 40 1st Ave. NW Harmony, MN 55939                 | \$10,000.00            | YES              | BAR/RESTAURANT   | \$ 10,000.00 |
| Tin, Rust & Harmony                                | Tin, Rust & Harmony                                | 114 Main Ave. N Harmony, MN 55939                | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Threads Custom Apparel                             | Threads Custom Apparel                             | 203 S. Main St. Chatfield, MN 55923              | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Cottage House LLC                                  | Cottage House Inn                                  | 209 Parkway Ave. N Lanesboro, MN 55949           | \$10,000.00            | YES              | LODGING          | \$ 10,000.00 |
| Crown Trout Jewelers                               | Crown Trout Jewelers                               | 107 Parkway Ave. N Lanesboro, MN 55949           | \$10,000.00            | YES              | RETAIL           | \$ 10,000.00 |
| Rakshaksh LLC                                      | American Best Value Inn                            | 745 N. Broadway St Spring Valley, MN 55975       | \$10,000.00            | YES              | LODGING          | \$ 10,000.00 |
| Aroma Pie Shoppe LLC                               | Aroma Pie Shoppe                                   | 618 Main St Whalan, MN 55949                     | \$10,000.00            | YES              | BAR/RESTAURANT   | \$ 10,000.00 |

## CARES ACT COVID-19 Business Grants

|                                    |                                       |                                                                                                                                |             |     |                  |              |
|------------------------------------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------|-----|------------------|--------------|
| Fit Express LLC                    | Fit Express LLC                       | 109 N. Broadway<br>Spring Valley, MN <b>and</b><br>15 W Center<br>Harmony, MN <b>and</b><br>133 St. Paul St. SW<br>Preston, MN | \$10,000.00 | YES | SPECIALTY        | \$ 10,000.00 |
| Loken's Rushford Inn, LLC          | Loken's Rushford Inn                  | 201 State Hwy 16<br>Rushford, MN 55971                                                                                         | \$10,000.00 | YES | LODGING          | \$ 10,000.00 |
| Green Gables Inn                   | Green Gables Inn                      | 303 W. Sheridan St<br>Lanesboro, MN 55949                                                                                      | \$10,000.00 | YES | LODGING          | \$ 10,000.00 |
| Trout City Brewing LLC             | Trout City Brewing                    | 132 St. Anthony St. S<br>Preston, MN 55965                                                                                     | \$10,000.00 | YES | BAR/RESTAURANT   | \$ 10,000.00 |
| The Driftless Fly Fishing Co.      | The Driftless Fly Fishing Co.         | 208 St. Paul St. SW<br>Preston, MN 55965                                                                                       | \$10,000.00 | YES | RETAIL/SPECIALTY | \$ 10,000.00 |
| Chosen Valley Country Club Inc.    | Chosen Valley Country Club Inc.       | 1801 South Main St.<br>Chatfield, MN 55923                                                                                     | \$10,000.00 | YES | BAR/SPECIALTY    | \$ 10,000.00 |
| Isle of Dreams LLC                 | Isle of Dreams LLC                    | 13029 County Rd 3<br>Spring Valley, MN 55975                                                                                   | \$10,000.00 | YES | ENTERTAINMENT    | \$ 10,000.00 |
| AJ's Diner, LLC                    | AJ's Diner, LLC                       | 122 Hwy, 52<br>Fountain, MN 55935                                                                                              | \$10,000.00 | YES | BAR/RESTAURANT   | \$ 10,000.00 |
| BBG's LLP                          | BBG's Bakke's Bar & Grill             | 101 N Main Street<br>Mabel MN 55954                                                                                            | \$10,000.00 | YES | BAR/RESTAURANT   | \$ 10,000.00 |
| ZZ Tap                             | ZZ Tap                                | 200 N. Main Street, Canton, MN<br>55922                                                                                        | \$4,500.00  | YES | BAR/RESTAURANT   | \$ 4,500.00  |
| 5 K Properties, LLC                | Five Wynds Event Centre               | 1047 North Broadway, Spring<br>Valley, MN 55975                                                                                | \$10,000.00 | YES | ENTERTAINMENT    | \$ 10,000.00 |
| Julia Claire Consignment & Variety | Julia Claire Consignment &<br>Variety | 152 Main Street, Preston, MN<br>55965                                                                                          | \$10,000.00 | YES | RETAIL           | \$ 10,000.00 |
| Breakers, LLC                      | Deli, Ice Cream shop                  | 94 - 2nd Street NW<br>Harmony MN 55939                                                                                         | \$3,450.00  | YES | BAR/RESTAURANT   | \$ 3,450.00  |
| Harmony Kids Learning Center       | Harmony Kids Learning<br>Center       | 120 Main Ave North, Harmony,<br>MN 55965                                                                                       | \$10,000.00 | YES | DAYCARE          | \$ 10,000.00 |
| Habberstad House, LLC              | Habberstad House Bed &<br>Breakfast   | 706 Fillmore Ave. South,<br>Lanesboro, MN 55949                                                                                | \$10,000.00 | YES | LODGING          | \$ 10,000.00 |
| Hong Kong Resturant                | Hong Kong Resturant                   | 219 South Main St. Chatfield, MN<br>55923                                                                                      | \$10,000.00 | YES | BAR/RESTAURANT   | \$ 10,000.00 |
| A Guest Hus                        | A Guest Hus                           | 610 Parkway Avenue S<br>Lanesboro MN 55949                                                                                     | \$10,000.00 | YES | LODGING          | \$ 10,000.00 |
| P & P Enterprise                   | Pauly's Canton Pub                    | 110 N Main Street<br>Canton MN 55922                                                                                           | \$3,000.00  | YES | BAR/RESTAURANT   | \$ 3,000.00  |
| Beautiful Something, LLC           | Beautiful Something                   | 106 Coffee Street<br>Lanesboro MN 55949                                                                                        | \$10,000.00 | YES | RETAIL           | \$ 10,000.00 |
| Grandma's Inn                      | Grandma's Inn                         | 100 Elmwood Street E<br>Lanesboro MN 55949                                                                                     | \$10,000.00 | YES | LODGING          | \$ 10,000.00 |
| S&P Hanson, LLC                    | B&B Olympic Bowl                      | 301 Kansas St NW<br>Preston MN 55965                                                                                           | \$10,000.00 | YES | BAR/RESTAURANT   | \$ 10,000.00 |

## CARES ACT COVID-19 Business Grants

|                                   |                                   |                                                    |             |     |                |              |
|-----------------------------------|-----------------------------------|----------------------------------------------------|-------------|-----|----------------|--------------|
| Havingson Corp.                   | Trailhead Inn                     | 112 Center St. Preston, MN 55965                   | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| Strong Enterprises of Blaine LLC  | Country Lodge Inn                 | 525 Main Ave. N<br>Harmony, MN 55939               | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| Branding Iron, LLC                | Branding Iron Supper Club         | 1100 Circle Heights Dr.<br>Preston MN 55965        | \$10,000.00 | YES | BAR/RESTAURANT | \$ 10,000.00 |
| Rushford Dental LLC               | Rushford Dental LLC               | 208 S. Elm St.<br>Rushford, MN 55971               | \$10,000.00 | YES | HEALTH         | \$ 10,000.00 |
| KBMS Inc                          | Brewsters Red Hotel               | 106 Parkway Ave S<br>Lanesboro MN 55949            | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| Silver Grille                     | Silver Grille                     | 207 Main Street, Chatfield, MN<br>55923            | \$10,000.00 | YES | BAR/RESTAURANT | \$ 10,000.00 |
| Matt Hanson                       | Hanson<br>Concessions/Inflatables | 823 Fillmore Street SE<br>Chatfield MN 55923       | \$5,000.00  | YES | ENTERTAINMENT  | \$ 5,000.00  |
| Cedar Valley Resort, Inc.         |                                   | 905 Bench Street , Whalan, MN<br>55949             | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| SG Chiropractic                   | Advanced Body Chiropractic        | 119 Main St. S #1253<br>Chatfield, MN 55923        | \$10,000.00 | YES | HEALTH         | \$ 10,000.00 |
| Valley Lanes                      |                                   | 208 South Broadway Ave.<br>Spring Valley, MN 55975 | \$10,000.00 | YES | ENTERTAINMENT  | \$ 10,000.00 |
| Turned Write Handcrafted Art      |                                   | 322 Mill St.<br>Peterson, MN 55962                 | \$10,000.00 | YES | RETAIL         | \$ 10,000.00 |
| Abby's Concessions                |                                   | 13507 County 21<br>Canton, MN 55922                | \$10,000.00 | YES | SPECIALTY      | \$ 10,000.00 |
| Taylor Dining LLC                 | Pedal Pushers Café                | 124 Parkway Ave N<br>Lanesboro, MN 55949           | \$10,000.00 | YES | BAR/RESTAURANT | \$ 10,000.00 |
| Stone Mill Hotel & Suites         |                                   | 100 Beacon St. E<br>Lanesboro, MN 55949            | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| The Shop A Cut Above the Rest LLC |                                   | 35 Main Ave. S<br>Harmony, MN 55939                | \$5,000.00  | YES | HAIR           | \$ 5,000.00  |
| Lisa's Klip n Kurl                |                                   | 206 St. Paul St. SW<br>Preston, MN 55965           | \$10,000.00 | YES | HAIR           | \$ 10,000.00 |
| Sacred Clay Country Inn           |                                   | 23234 Grossbeach Rd..Lanesboro,<br>MN 55949        | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| Root River Unwind                 |                                   | 102 Coffee Street W, Lanesboro,<br>MN 55949        | \$10,000.00 | YES | BAR/RESTAURANT | \$ 10,000.00 |
| The Pizza Place                   |                                   | 109 South Broadway, Spring Valley,<br>MN 55975     | \$5,000.00  | YES | BAR/RESTAURANT | \$ 5,000.00  |
| Family Hair Center                |                                   | 129 West Fillmore St., Preston, MN<br>55965        | \$2,000.00  | YES | HAIR           | \$ 2,000.00  |
| Jaillhouse Inn, LLC               |                                   | 109 Houson Street NW, Preston,<br>MN 55965         | \$10,000.00 | YES | LODGING        | \$ 10,000.00 |
| Terri's Tender Lovin' Stitches    |                                   | 129 Saint Paul Street, Preston, MN<br>55965        | \$3,193.00  | YES | RETAIL         | \$ 3,193.00  |
| Kelly Printing & Signs            |                                   | 21142 US 52, Preston, MN 55965                     | \$10,000.00 | YES | RETAIL         | \$ 10,000.00 |

## CARES ACT COVID-19 Business Grants

|                                       |                                       |                                            |             |     |                        |              |
|---------------------------------------|---------------------------------------|--------------------------------------------|-------------|-----|------------------------|--------------|
| Racks Bar and Grill                   |                                       | 1027 N Broadway, Spring Valley, MN 55975   | \$10,000.00 | YES | BAR/RESTAURANT         | \$ 10,000.00 |
| TDF Enterprise LLC                    | Hebl Cleaning and Restoration         | 31088 State Hwy 16; Lanesboro, MN 55949    | \$10,000.00 | YES | SPECIALTY              | \$ 10,000.00 |
| Root River Outfitters, LLC            | Root River Outfitters                 | 101 Parkway Ave South Lanesboro MN 55949   | \$10,000.00 | YES | ENTERTAINMENT          | \$ 10,000.00 |
| Lyle's Flooring LLC                   | Lyle's Flooring America               | 302 S. Mill St. Rushford, MN 55971         | \$10,000.00 | YES | RETAIL                 | \$ 10,000.00 |
| Goldsmith Belgians                    |                                       | 16793 County Rd 2, Chatfield, MN 55923     | \$10,000.00 | YES | SPECIALTY              | \$ 10,000.00 |
| Baukol's Barrels LLC                  | Baukol's Barrels                      | 119 Fillmore St. W Preston, MN 55965       | \$10,000.00 | YES | RETAIL/SPECIALTY       | \$ 10,000.00 |
| D&H Acres, LLC                        |                                       | 645 Hwy 52 East, Preston MN 55965          | \$10,000.00 | YES | RETAIL                 | \$ 10,000.00 |
| Parkway Market & Coffeehouse, LLC     | Parkway Market & Coffeehouse, LLC     | 201 Parkway Ave, Lanesboro, MN 55949       | \$10,000.00 | NO  | ESSENTIAL              |              |
| Hatti McGrath                         | Hatti McGrath                         | 36030 State Hwy 16; Lanesboro, MN 55949    | \$10,000.00 | NO  | SERVICE                |              |
| Bluff Country Photography             | Bluff Country Photography             | 310 Maple Dr.; Lanesboro, MN 55949         | \$10,000.00 | NO  | SERVICE                |              |
| Denny's Equipment & Trailer Sales LLC | Denny's Equipment & Trailer Sales LLC | 18880 Cty 8; Wykoff, MN 55990              | \$10,000.00 | NO  | SERVICE                |              |
| Tyler Knutson                         | Knutson Custom Bale Wrapping          | 19532 County 23; Lanesboro, MN 55949       | \$10,000.00 | NO  | SERVICE                |              |
| Nicole Johnson Agency                 | Nicole Johnson Agency                 | 17 Cener St. E Harmony, MN 55939           | \$10,000.00 | NO  | SERVICE                |              |
| Dan Moulton                           | Moulton Chinchilla Ranch              | 32846 County 5 Chatfield, MN 55962         | \$10,000.00 | NO  | SERVICE                |              |
| Harmony Veterinary Clinic             | Harmony Veterinary Clinic             | 855 Wickett Dr. NW Harmony, MN 55939       | \$10,000.00 | NO  | SERVICE                |              |
| Bernard Bus Service, Inc              | Bernard Bus Service Inc               | 304 S. Oak Mabel, MN 55954                 | \$10,000.00 | NO  | NOT IN FILLMORE COUNTY |              |
| Bisek Enterprises LLC                 | Bisek Enterprises LLC                 | 132 St. Anthony St. S Preston, MN 55965    | \$1,800.00  | NO  | RENTAL                 |              |
| Countryside Auto Sales, LLC           | Countryside Auto Sales, LLC           | 510 N Highway, 52, Canton, MN 55922        | \$10,000.00 | NO  | SERVICE                |              |
| Doc's Autobody & Repair               | Doc's Autobody & Repair               | 210 2nd Ave. Whalen, MN 55949              | \$10,000.00 | NO  | SERVICE                |              |
| Gurek Inc.                            | Cenex Gas Station                     | 404 Main St. S Chatfield, MN 55923         | \$10,000.00 | NO  | ESSENTIAL              |              |
| K \$ Solutions LLC                    |                                       | 8225 Northwood Parkway, New Hope, MN 55427 | \$10,000.00 | NO  | NOT IN FILLMORE COUNTY |              |
| JJBK Construction Partners LLC        |                                       | 11577 State Hwy 16 Spring Valley MN 55975  | \$10,000.00 | NO  | SERVICE                |              |
| Johnson's Rolling Acres               |                                       | 24486 Bear Paw Rd. Peterson, MN 55962      | \$10,000.00 | No  | SERVICE                |              |

## CARES ACT COVID-19 Business Grants

|                                |                   |                                                |                     |    |             |                      |
|--------------------------------|-------------------|------------------------------------------------|---------------------|----|-------------|----------------------|
| Linda Horihan Inc.             | Horihan Insurance | 302 S. Mill St.<br>Rushford, MN 55971          | \$10,000.00         | NO | SERVICE     |                      |
| Meldahl Construction, Inc.     |                   | 38170 270th St.<br>Peterson, MN 55962          | \$10,000.00         | NO | SERVICE     |                      |
| Josh Jacobson Construction LLC |                   | 21377 County Rd 102<br>Chatfield, MN 55923     | \$10,000.00         | NO | SERVICE     |                      |
| Springside Dairy, LLC          |                   | 12620 Deer Rd., Canton, MN<br>55922-1600       | \$10,000.00         | NO | FARM/ANIMAL |                      |
| Rownd Miller, LLC              |                   | 1025 Industrial Dr.<br>Spring Valley, MN 55975 | \$10,000.00         | NO | SERVICE     |                      |
| Root River Guitar Studio       |                   | 710 Trisdahl Court<br>Rushford, MN 55971       | \$10,000.00         | NO | SERVICE     |                      |
| Dan Miller                     |                   | 23717, 151st Ave., Spring Valley,<br>MN 55975  | \$10,000.00         | NO | FARM/ANIMAL |                      |
| Elijah Miller                  |                   | 25177, 151st Ave., Spring Valley,<br>MN 55975  | \$10,000.00         | NO | FARM/ANIMAL |                      |
| James and Miranda Wingert      |                   | 31195 County 44, Harmony MN<br>55939           | \$1,000.00          | NO | FARM/ANIMAL |                      |
| Freese                         |                   | 24862 County 108, Lanesboro,<br>MN 55949       | \$6,000.00          | NO | FARM/ANIMAL |                      |
| 5th Sun Gardens                |                   | 27835 Goodview Dr., Lanesboro,<br>MN 99549     | \$10,000.00         | NO | FARM/ANIMAL |                      |
| Reed Proprties of MN           |                   | 40623 Chestnut Ave, Lanesboro,<br>MN 55949     | \$10,000.00         | NO | SERVICE     |                      |
| Donald Bergy                   |                   | 15891 County 23, Canton, MN<br>55922           | \$10,000.00         | NO | FARM/ANIMAL |                      |
|                                |                   |                                                | <b>\$910,943.00</b> |    |             |                      |
|                                |                   |                                                |                     |    |             | <b>\$ 642,143.00</b> |

## Emergency Management/Public Health Trailer

Ironside Trailer Sales of Harmony and Denny's Trailer Sales of Wykoff/Fillmore were asked to submit trailer bids for an Emergency Response Trailer to be used for various responses by Fillmore County Sheriff's Office and Public Health.

The trailer itself will be a custom built cargo hauler with dimensions of 20ft long, 8.5ft wide, almost 7ft tall inside. All interior walls will be "white board" ready. We've asked to include work areas, storage, and open space in rear area. This space will accommodate groups or patient care in a comfortable space. Climate control of an A/C roof unit and wall heater was included on specs. Exterior will include both sides having an awning to increase the area in the event of outside patient contact for shade or inclement weather. Attached pics are from Freeborn County's trailer. (See attached estimates for bids)

Graphics for the trailer would read, "Fillmore County Sheriff's Office / Public Health Emergency Response". (Estimate \$1,500-2,000)

A generator will be needed to supply power if a permanent source is unavailable. Suggestion of a generator with 9500 watt capacity has been suggested to supply the refrigeration/ freezer which may be needed. This would also handle the A/C at the same time. (Estimate \$1,100-1,200)

Some office furniture and supplies will be needed to set up the interior for work stations. Including chairs, portable tables, garbage cans, safety cones, floor mats are just a few thoughts for now. (Estimate \$750-1000)

Deputy Don Kullot #2308 FCSO  
Emergency Management Director

# Police Trailer Quotes



## Alcom LLC

6 Millenium Drive  
Winslow, ME  
USA, 04901  
Phone : 207-881-9800

|           |                                            |
|-----------|--------------------------------------------|
| Quotes #  | 128071                                     |
| Date :    | 2020-09-04                                 |
| Contact : | Phone : 507-886-4600<br>Fax : 507-886-4605 |

|                                                                            |      |
|----------------------------------------------------------------------------|------|
| Bill To                                                                    | 3248 |
| <b>Ironside Trailer Sales</b><br>70 4th St NW<br>Harmony, MN<br>USA, 55939 |      |

|                                                                            |      |
|----------------------------------------------------------------------------|------|
| Ship To                                                                    | 3248 |
| <b>Ironside Trailer Sales</b><br>70 4th St NW<br>Harmony, MN<br>USA, 55939 |      |

|                      |               |                |         |     |
|----------------------|---------------|----------------|---------|-----|
| Due Date             | Price Request | Terms          | Carrier | FOB |
| 2020-10-19           |               | Due on Receipt |         |     |
| Sales Rep            |               | Currency       |         |     |
| Corey Bisson (CBNEW) |               | USD            |         |     |

| # | Qty | UN   | Item             | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---|-----|------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 1   | EACH | MCH8.5X2<br>0-IF | MCH 8.5x20<br>** INTEGRATED FRAME **<br>** FLAT FRONT W/ CAST CORNERS **<br>16" O/C Wall, Roof & Floor Studs<br>2"x6" Subframe Tubing<br>Box Length: 20'<br>Box Width: 99"<br>Interior Height: 82"<br>Rear Door Opening: 81"<br>2 5/16" Coupler<br>24" Stoneguard<br>Axle: 2-3K Torsion Braked<br>Tires: 15" 205 T07 Aluminum<br>Exterior LED Lights<br>32"x72" Side Access Door w/ Paddle Handle<br>Step Well for Side Door<br>Heavy Duty Rear Ramp & Beavertail<br>Four 5000# Recessed D-Rings<br>(3) LED Dome Lights w/ Switch<br>Roof Vent<br>15000# Safety Chains<br>5000# Center Jack<br>White Luan Backed Vinyl Walls<br>6" Extruded Aluminum Kickplate<br>3/4" Water Resistant Decking<br>color: white<br>door: curbside front |
| 2 | 20  | EACH | HEIGHT6          | Add 6" to Box Height (PBF)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3 | 1   | EACH | VNOSE48U<br>PFF  | ** Upgrade to 48" V-Nose (From Flat Front w/ Cast Corners) ** (Mission, CargoPro, High Country Only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

29,700



|    |    |      |                           |                                                                                                                                                                                                                                                                                                                |
|----|----|------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4  | 1  | EACH | 110VPACK<br>5             | 110V Power Package #5<br>(1) 60 Amp Breaker Box w/ Converter & Motorbase Plug<br>(2) 3-Way Wall Switches<br>(1) Standard Wall Receptacle<br>(1) USB Wall Receptacle<br>(1) GFI Wall Receptacle<br>(2) 4' LED Wraparound Lights<br>12v Deep Cycle Battery & Box                                                 |
| 5  | 1  | EACH | AC135                     | 13.5K BTU A/C Unit (Roof-Mounted) (Requires 110V Pkg #2 and 50 Amp Converter)                                                                                                                                                                                                                                  |
| 6  | 20 | EACH | SKIN040UP                 | Upgrade to .040" Exterior Skin ( White; Extended Lead Times May Apply; PBF)<br><br>WHITE                                                                                                                                                                                                                       |
| 7  | 20 | EACH | WALL030S<br>CREWED        | Upgrade to .030" Screwed Aluminum Side Walls, Interior (PBF) COLOR: WHITE                                                                                                                                                                                                                                      |
| 8  | 20 | EACH | CEIL030SC<br>REWED        | .030" Screwed Aluminum Ceiling, Interior (PBF) COLOR: WHITE                                                                                                                                                                                                                                                    |
| 9  | 32 | EACH | FLOORTP<br>OCOIN          | Upgrade to TPO Coin Flooring (Black, PLF)                                                                                                                                                                                                                                                                      |
| 10 | 1  | EACH | PKGBHPC<br>H              | Basic Heater Package - Car Hauler Models<br>(Premium Models Only) Cabinet Color: WHITE<br>Cabinet Location: ??????<br>- 20# Propane Tank (Tongue Mounted)<br>- White Luan Ceiling<br>- Insulated Walls & Ceiling<br>- 40K BTU Furnace<br>- Safety Kit<br>- Marine Grade Battery & Box<br>- 48" Furnace Cabinet |
| 11 | 3  | EACH | WINDOW1<br>8X24HOR        | 18" x 24" Horizontal Radius Sliding Window w/ Screen Vertical Location: Aligned With Top of Door Frame<br><br>Horizontal Location: (1) CURBSIDE CENTERED OVER FENDER (2) DRIVERSIDE EVENLY SPACED                                                                                                              |
| 12 | 1  | EACH | WHEELMO<br>UNTELEV        | Interior Elevated Spare Tire Mount (Diamond Plate; Interior Wall) Specify Location: CURBSIDE REAR UP HIGH                                                                                                                                                                                                      |
| 13 | 3  | EACH | 110VWALL<br>RECEPTU<br>SB | 110 Volt Combo USB/Wall Outlet Receptacle (Installed; Requires 110V Pkg) Specify Location: ????????                                                                                                                                                                                                            |
| 14 | 1  | EACH | DINETTES<br>OFA           | Fold-Away Sleeper/Sofa Combo Unit (Wall-Mounted)                                                                                                                                                                                                                                                               |
| 15 | 2  | EACH | CABBS96                   | 8' Straight Wall Base Cabinet, 2 Door COLOR: WHITE OCATION: DRIVERSIDE<br><br>**CUSTOM CABINETS**                                                                                                                                                                                                              |
| 16 | 2  | EACH | CABOH964<br>D             | Deluxe Overhead Cabinet w/ Four Doors..96"L x 18"H x 13"D COLOR: WHITE<br>LOCATION: DRIVERSIDE ABOVE BASE CABINETS                                                                                                                                                                                             |
| 17 | 2  | EACH | AWNING18<br>ELE           | 18' CareFree Acrylic Fabric and Alumaguard "ELECTRIC" Awning..(Requires Door Roller Option if installed over Side Access Door) Color: ??????????<br>Placement: CURBSIDE<br>Hardware Color: ??????????<br><br>**one on either side of the trailer                                                               |
| 18 | 1  | EACH | DOORROL<br>LER            | Door Roller for Awning<br><br>**on curbside only**                                                                                                                                                                                                                                                             |

## ENCLOSED CAR HAULERS 14' - 22'

### STANDARD FEATURES

- Integrated All-Aluminum Box Tube
- 16" O/C Wall & Roof Studs
- 16" O/C Floor Crossmembers
- Torsion Ride Suspension
- Smooth .030" Bonded Side Panels
- One-Piece Aluminum Roof
- Rear Ramp Door w/ Spring Assist
- 3/4" Water Resistant Decking
- Polished Aluminum Fenders
- 24" Bright Stoneguard
- Flat Front w/ Cast Corners
- White Luan Interior Walls
- 32"x72" Side Access Door w/Step Wall
- 3 Interior LED Dome Lights w/ Switch
- Roof Vent
- Recessed LED Lights
- Tri-Frame Tongue, Integrated Frame
- 12500# A-Frame Coupler w/ 2 5/16" Ball
- Recessed HD D-Rings
- Roof Vent
- HD Center Jack
- (2) 10,200# Safety Chains
- Limited Lifetime Warranty



### STANDARD SPECIFICATIONS & PRICING

| TRAILER MODEL         | MCH8.5x14-IF     | MCH8.5x16-IF     | MCH8.5x18-IF     | MCH8.5x20-IF     | MCH8.5x22-IF     |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Box WxLxH             | 99"x14"x84"      | 99"x16"x84"      | 99"x18"x84"      | 99"x20"x84"      | 99"x22"x84"      |
| Interior WxLxH        | 96"x13'10"x82"   | 96"x15'10"x82"   | 96"x17'10"x82"   | 96"x19'10"x82"   | 96"x21'10"x82"   |
| Overall WxLxH         | 102"x18"x105"    | 102"x20"x105"    | 102"x22"x105"    | 102"x24"x105"    | 102"x26"x105"    |
| Subframe Tubing       | 2"x6"            | 2"x6"            | 2"x6"            | 2"x6"            | 2"x6"            |
| Deck Height           | 16"              | 16"              | 16"              | 16"              | 16"              |
| Hitch Height          | 15"              | 15"              | 15"              | 15"              | 15"              |
| Rear Door Opening WxH | 89" x 81"        | 89" x 81"        | 89" x 81"        | 89" x 81"        | 89" x 81"        |
| Axle(s) - Qty/Rating  | (2) 3500# Braked | (2) 3500# Braked | (2) 3500# Braked | (2) 3500# Braked | (2) 3500# Braked |
| Wheels                | 15" T07 Aluminum | 15" T07 Aluminum | 15" T07 Aluminum | 15" T07 Aluminum | 15" T07 Aluminum |
| Tires                 | 205/75R15        | 205/75R15        | 205/75R15        | 205/75R15        | 205/75R15        |
| GVWR                  | 7250#            | 7250#            | 7250#            | 7250#            | 7250#            |
| Curb Weight           | 1950#            | 2015#            | 2285#            | 2590#            | 2710#            |
| Payload               | 5300#            | 5235#            | 4965#            | 4660#            | 4540#            |

### BASE PRICE

### OPTIONS & ACCESSORIES

| STRUCTURE                                     | PRICE | UOM |
|-----------------------------------------------|-------|-----|
| 6" Extra Height                               |       | PBF |
| Upgrade to 48" V-Nose Construction            |       | EA  |
| INTERIOR                                      |       |     |
| White Vinyl Faced Luan Ceiling                |       | PBF |
| AXLES                                         |       |     |
| Upgrade from 2-3500# Braked to 2-5200# Braked |       | PKG |
| Upgrade from 2-3500# Braked to 2-6000# Braked |       | PKG |
| WHEELS                                        |       |     |
| Elevated Spare Tire Mount                     |       | EA  |
| DOORS/WINDOWS/VENTS                           |       |     |
| 4' X 4' Escape Door                           |       | EA  |

(Expanded list of available options can be found in MCH & MEG option Section)



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### **Whoa! No review on this Product**

Be the first to review this product and earn a chance for a \$10 store credit when you place a review on this product post purchase.

## **Cummins Onan 9500 Watt Dual Fuel Electric Start Portable Generator | P9500df**

- ▶ Dual Fuel Portable Generator - Gasoline or LPG
- ▶ Gas: 7500 Running Watts - 9500 Peak Watts
- ▶ Propane: 6750 Running Watts - 8550 Peak Watts
- ▶ Easily switch from gas to propane with just a click
- ▶ Propane tank is not included
- ▶ Electric Start - Remote Start - Remote Start Fob is Included
- ▶ Pull Cord Backup
- ▶ 3-Year Warranty - Lifetime Tech Support

Cummins Onan 9500 Watt Dual Fuel Portable Generator. Will operate on either Gasoline or LPG.

Power When You Need It!

Gas: 7500 Running Watts - 9500 Peak Watts

LPG: 6750 Running Watts - 8550 Peak Watts

Emissions: EPA, USFS and CARB Compliant

**Features:**

**Push Button, Remote Start and Recoil Backup** - Remote Start Fob Included

**Long Lasting Power** - 6.6 gallon tank offers up to 16 hours of run time

**Dual Fuel** - Easily switch from gas to propane with just a click - without shutting off the unit  
(Propane tank supplied by the customer)

**VFT Data Center** Displays Volts, Frequency and Lifetime Hours

**Fuel Gauge** on top of 6.6 gallon tank

**Battery Charging Port** with charger included

**NORWALL'S  
LOWEST PRICE**

**\$1,099.00** MSRP: ~~\$1,099.00~~

**YOU SAVE: \$0.00**

---

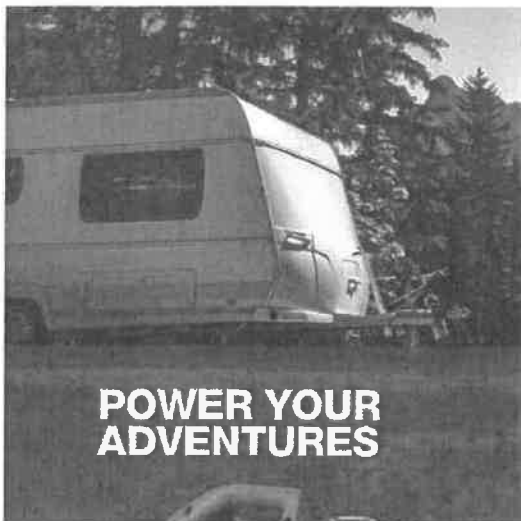
**Norwall Club - Members Save Even More ?**

Availability

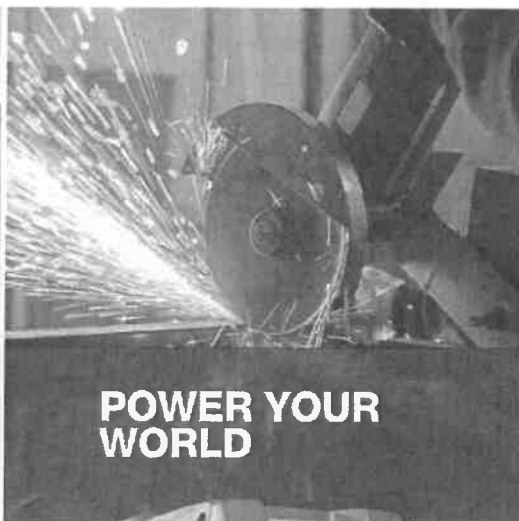
**Leaves Warehouse In 1-2 Days**

*Denny's Trailer Sales*

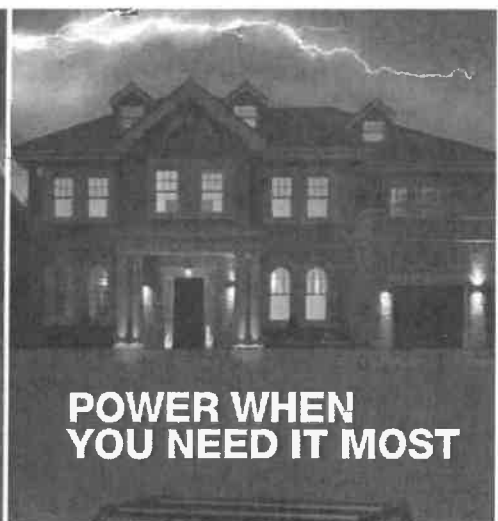
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**POWER YOUR  
ADVENTURES**



**POWER YOUR  
WORLD**



**POWER WHEN  
YOU NEED IT MOST**



## Onan P2500i

2500 Watt Digital Inverter  
Gasoline Portable Generator

- Built-in carry handle for easy transportation
- Parallel capable with another P2500i inverter generator
- Two 5V USB ports for charging sensitive electronics such as phones or tablets
- Rubber outlet dust covers
- Dependable 3.4 HP 98cc OHV 4-Stroke engine
- Rubber mat on top for storing electronic devices such as phones while charging
- 3-Year Warranty



## Onan P4500i

4500 Watt Digital Inverter  
Gasoline Portable Generator

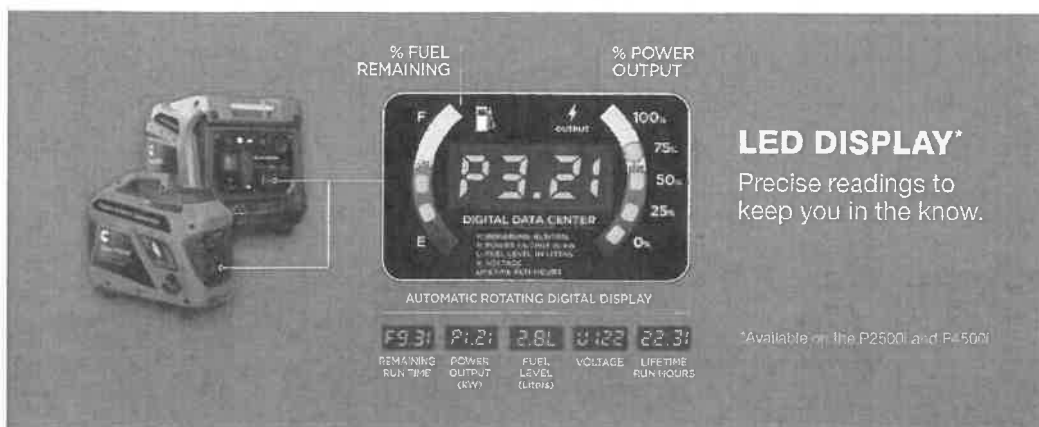
- RV and camper ready with 30A TT-30R outlet
- Two 5V USB ports for charging sensitive electronics such as phones or tablets
- Rubber outlet dust covers
- Telescoping handle for easy transportation
- Dependable 7.3 HP 224cc OHV 4-Stroke engine
- Parallel capable with another P4500i inverter generator to reach 50A of power
- 3-Year Warranty



## Onan P9500df

9500 Watt Dual Fuel (Gas/LPG)  
Portable Generator

- Dependable 13 HP 420cc OHV 4-Stroke engine
- Fuel gauge on top of 6.6 gallon tank
- Battery charging port with charger included
- Rubber outlet dust covers
- 3-Year Warranty



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**Cummins Inc.**  
1400 73rd Ave. NE  
Minneapolis, MN 55432  
U.S.A.

Bulletin 530C187 7/19  
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NorthernTool.com | 1-800-221-0516 | Available Online Only


## Powerhorse Dual Fuel Generator — 9000 Surge Watts, 7250 Rated Watts, Electric Start

Item# 750133 ★★★★★ [3 Reviews](#)



**Only \$1099.99**

Free Shipping (Lower 48 states)

 **Ship It Free (Lower 48 States)**  
In Stock  
[See Unloading Instructions](#)

- Less than 5% total harmonic distortion for safely operating sensitive electronics
- Automatic voltage regulation
- Voltmeter for convenient monitoring
- 6.6-gallon fuel tank with built-in fuel gauge
- 100-lb. minimum LP tank size (tank not included)

### Product Summary

The Powerhorse Dual Fuel Generator gives you plenty of power, plus the option of using gasoline or propane. With less than 5% total harmonic distortion, you can safely run sensitive electronics. Electric start (requires battery, not included) offers easy-starting convenience and the included wheel kit provides portability.

### What's Included

(1) Dual fuel generator

### Features + Benefits

**Electric start with recoil backup for extra convenience**

**Continuous power fuel selector allows switching between fuels without shutting down**

**Low oil shutdown protects engine from damage caused by insufficient oil levels**

**Pressure reducing regulator with 11ft. LP hose**

**Dual fuel technology allows generator to run on 6.6-gal. gasoline tank or propane**

**Automatic voltage regulation with voltmeter provides consistent, reliable power**

**Easy-access control panel with 6 outlets plus 12V DC outlet**

**Wheel kit with flat-free tires for maximum portability**

- Less than 5% total harmonic distortion for safely operating sensitive electronics

- 100-lb. minimum LP tank size (tank not included)

- Automatic voltage regulation
- Voltmeter for convenient monitoring
- 6.6-gallon fuel tank with built-in fuel gauge
- Includes wheel kit with flat-free tires
- 11ft. LP hose
- Pressure reducing regulator

## Key Specs

|                          |                                |                            |                                                                                                                           |
|--------------------------|--------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------|
| Item#                    | 750133                         | Surge Watts LP             | 8,100                                                                                                                     |
| Brand                    | Powerhorse                     | Run Time                   | 9.6 hrs. at 1/2 load; 5.7 hrs. at full load                                                                               |
| Manufacturer's Warranty  | 2yr consumer/90 day commercial | Receptacles (qty.)         | (4) 5-20R 120V-20A outlet, (1) L5-30R 120V-30A locking outlet, (1) L14-30R 120/240V-30A locking outlet, (1) 12V DC outlet |
| Ship Weight              | 209.0 lbs                      | Fuel Type                  | Gasoline, propane                                                                                                         |
| Surge Watts              | 9,000                          | Fuel Capacity (gal.)       | 6.6                                                                                                                       |
| Rated Watts              | 7,250                          | Low Oil Shutdown           | Yes                                                                                                                       |
| Start Type               | Electric w/recoil backup       | Battery Included           | No                                                                                                                        |
| Engine                   | DH420                          | Battery Required           | Yes (for electric start)                                                                                                  |
| Engine Displacement (cc) | 420                            | CARB Compliant             | No                                                                                                                        |
| Noise Level (dB)         | 98                             | Dimensions L x W x H (in.) | 33 x 24 x 25                                                                                                              |
| Horsepower               | 12.2                           |                            |                                                                                                                           |
| Rated Watts LP           | 7,000                          |                            |                                                                                                                           |

## Warnings + Disclaimers

### High Altitude Operation

CAUTION: Operating at an altitude of greater than 2000 feet (610 meters) may affect your engine's performance, fuel consumption, and emissions. To remain emissions compliant and improve engine performance at higher altitudes, a high-altitude kit is required. A high altitude kit includes a carburetor jet resized to help correct air / fuel mixture at altitude. To order a high altitude kit, or if you have additional questions, contact us at 1-866-443-2576. Please note, engines with the high-altitude kit installed operated at lower altitudes could cause severe engine damage and affect emissions compliance. When modified, a tag or decal should be added to the product stating that a high-altitude kit was installed and to remind you to re-service the carburetor (re-jet) when operating in lower altitude environments.

## Trailer Quote

Amy Kelly <amy@kellyprintingandsigns.com>

Thu 9/17/2020 9:48 AM

To: Kullot, Don <dkullot@co.fillmore.mn.us>;

Good afternoon Don,

Thank you for the graphics inquiry. On a project like this it is hard to hammer down a price until we know how much graphics coverage and such we will have since it is charged by the square foot. You should be in a ballpark of \$1500-2,000 the get it pretty fully graphics like the picture you sent. We would use 3M 180mc-10 cast vinyl, full color print, and 3M 8518 overlam. The same materials we have been using on the squad cars.

Any questions please let me know or if I can help any further. Thanks!







September 25, 2020

A Proposal for

## FILLMORE COUNTY COURTHOUSE

Bobbie Hillery  
[bhillery@co.fillmore.mn.us](mailto:bhillery@co.fillmore.mn.us)

Prepared By

Christina Welke  
Technology Advisor  
320.259.3001 x7520  
[christina.welke@marconet.com](mailto:christina.welke@marconet.com)

Document Number: 086747

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## IT - 47 Mitel Handsets -- FILLMORE COUNTY COURTHOUSE



## Prepared by:

Marco - Rochester  
Christina Welke  
320.259.3001 x7520  
christina.welke@marconet.com

## Prepared for:

FILLMORE COUNTY COURTHOUSE  
101 FILLMORE ST  
PRESTON, MN 55965-1148  
Bobbie Hillery  
507.765.4566  
bhillery@co.fillmore.mn.us

## Quote Information:

Quote #: 086747  
Version: 2  
Date Issued: 09/25/2020  
Expiration Date: 10/09/2020  
Special Pricing Program:  
NJPA

## Products

\* This Tab Contains Optional Items

| Description                                                                                                                                 | One-Time | Qty | Ext. One-Time |
|---------------------------------------------------------------------------------------------------------------------------------------------|----------|-----|---------------|
| This quote is based on the Mitel Sourcewell (formerly NJPA) contract #022719-MBS                                                            |          |     |               |
| Marco will swap existing IP phones with New 6940 IP Phones                                                                                  |          |     |               |
| Mitel 6940 IP Phone - Cordless - Corded - Bluetooth - VoIP - Speakerphone - 2 x Network (RJ-45) - USB - PoE Ports - Color - SIP Protocol(s) | \$330.00 | 47  | \$15,510.00   |
| Integrated DECT Headset (NA)                                                                                                                | \$195.00 | 1*  | \$195.00      |

\* Optional Subtotal: \$195.00

Subtotal: \$15,510.00

## Professional Services Labor

| Description                                           | One-Time   | Qty | Ext. One-Time |
|-------------------------------------------------------|------------|-----|---------------|
| Marco Professional Services - Fixed Fee - Milestone 1 | \$3,570.75 | 1   | \$3,570.75    |

Subtotal: \$3,570.75

## Teleworker Option

\* Optional Section

| Description                                                                      | One-Time   | Qty | Ext. One-Time |
|----------------------------------------------------------------------------------|------------|-----|---------------|
| This quote is based on the Mitel Sourcewell (formerly NJPA) contract #022719-MBS |            |     |               |
| POE PWR ADPT 100-240V 802.3af                                                    | \$31.20    | 47  | \$1,466.40    |
| MBG Teleworker Service Users x50                                                 | \$2,820.00 | 1   | \$2,820.00    |

\* Optional Subtotal: \$4,286.40

## Professional Services Labor

\* Optional Section

| Description                                           | One-Time   | Qty | Ext. One-Time |
|-------------------------------------------------------|------------|-----|---------------|
| Marco Professional Services - Fixed Fee - Milestone 1 | \$3,191.25 | 1   | \$3,191.25    |

\* Optional Subtotal: \$3,191.25

## Quote Summary - One-Time Expenses

| Description                 | Amount      |
|-----------------------------|-------------|
| Products                    | \$15,510.00 |
| Professional Services Labor | \$3,570.75  |
| Total:                      | \$19,080.75 |

## One-Time \* Optional Expenses

| Description                 | One-Time   |
|-----------------------------|------------|
| Products                    | \$195.00   |
| Teleworker Option           | \$4,286.40 |
| Professional Services Labor | \$3,191.25 |
| Optional Subtotal:          | \$7,672.65 |

## Payment Options

| Description      | Payments | Interval | Amount      |
|------------------|----------|----------|-------------|
| One-Time Payment |          |          |             |
| One-Time Payment | 1        | One-Time | \$19,080.75 |

## Summary of Selected Payment Options

| Description                        | Amount |
|------------------------------------|--------|
| One-Time Payment: One-Time Payment |        |

## ■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at [www.marconet.com/legal](http://www.marconet.com/legal) for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions, the modified version(s) of an such Terms and Conditions, that have not expired or been terminated, shall control.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

FILLMORE COUNTY COURTHOUSE

Prepared for: Bobbie Hillery

Signature: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Email Address: \_\_\_\_\_





September 21, 2020

A Proposal for

## FILLMORE COUNTY COURTHOUSE

Bobbie Hillery  
bhillery@co.fillmore.mn.us

Prepared By

Christina Welke  
Technology Advisor  
320.259.3001 x7520  
christina.welke@marconet.com

Document Number: 087600

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## IT - Laptops/Monitors/Docks -- FILLMORE COUNTY COURTHOUSE



## Prepared by:

Marco - Rochester  
Christina Welke  
320.259.3001 x7520  
christina.welke@marconet.com

## Prepared for:

FILLMORE COUNTY COURTHOUSE  
101 FILLMORE ST  
PRESTON, MN 55965-1148  
Bobbie Hillery  
507.765.4566  
bhillery@co.fillmore.mn.us

## Quote Information:

Quote #: 087600  
Version: 1  
Date Issued: 09/21/2020  
Expiration Date: 10/21/2020

## Products

| Description                                                                                                                                                                                                                                                    | One-Time   | Qty | Ext. One-Time |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|---------------|
| HP ProBook 650 G5 15.6" Notebook - 1920 x 1080 - Intel Core i5 (8th Gen) i5-8265U Quad-core (4 Core) 1.60 GHz - 8 GB RAM - 256 GB SSD - Natural Silver - Windows 10 Pro - Intel UHD Graphics 620 - In-plane Switching (IPS) Technology - English Keyboard - 15 | \$1,102.46 | 24  | \$26,459.04   |
| HP UltraSlim Dock 2013 - for Notebook - Proprietary Interface - 4 x USB Ports - 4 x USB 3.0 - Network (RJ-45) - VGA - DisplayPort - Audio Line In - Audio Line Out - Docking                                                                                   | \$220.49   | 26  | \$5,732.74    |
| HP P244 23.8" Full HD LED LCD Monitor - 16:9 - In-plane Switching (IPS) Technology - 1920 x 1080 - 250 Nit - 5 ms GTG - 60 Hz Refresh Rate - HDMI - VGA - DisplayPort                                                                                          | \$146.73   | 20  | \$2,934.60    |
| Subtotal:                                                                                                                                                                                                                                                      |            |     | \$35,126.38   |



Quote Summary - One-Time Expenses

| Description | Amount      |
|-------------|-------------|
| Products    | \$35,126.38 |
| Total:      | \$35,126.38 |

Payment Options

| Description      | Payments | Interval | Amount      |
|------------------|----------|----------|-------------|
| One-Time Payment |          |          |             |
| One-Time Payment | 1        | One-Time | \$35,126.38 |

Summary of Selected Payment Options

| Description                        | Amount |
|------------------------------------|--------|
| One-Time Payment: One-Time Payment |        |

## ■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
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- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

### Marco Technologies, LLC

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### FILLMORE COUNTY COURTHOUSE

Prepared for: Bobbie Hillery

Signature: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Email Address: \_\_\_\_\_





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## Benchtop -40°C Low Temp Freezer

Item#: LABC-PF40

The LabRepCo high performance benchtop low temp -40°C freezer offers portable, eco-friendly refrigeration with low-energy consumption and light weight capabilities. The LABC-PF40 model is ideal for field use or for transportation and storage of delicate samples that need to be kept frozen.

~~\$6,224.18~~ **\$4,980.00**

1 ADD TO CART

REQUEST PROPOSAL

+ Add to wishlist ()



(<https://www.labrepco.com/content/uploads/2018/09/LABC-PF40-front.png>)



(<https://www.labrepco.com/content/uploads/2018/09/LABC-PF40-control.png>)



(<https://www.labrepco.com/content/uploads/2018/09/Charger-for-LABC-PF40.png>)

Supplier: LabRepCo Refrigeration

(<https://www.labrepco.com/suppliers/lab-rep-co-refrigeration/>)

Tags: -40C Freezer (<https://www.labrepco.com/Product-Tag/40c-Freezer/>), Biomedical Freezers (<https://www.labrepco.com/Product-Tag/Biomedical-Freezers/>), Cold Storage Products (<https://www.labrepco.com/Product-Tag/Cold-Storage-Products/>),

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ULT Freezers (<https://www.labrepco.com/Product-Tag/Ult-Freezers/>), Ultra Low Temp Freezers (<https://www.labrepco.com/Product-Tag/Ultra-Low-Temp-Freezers/>)

### Product Specifications



- Capacity: 26 qt/ 0.9 ft<sup>3</sup> capacity/ 25 liter

### Product Features



- Temperature Range: +10 to -40°C (in 1°C increments)

- Exterior Dimensions: 18 1/10"H x 27 2/5 "W x 13 4/5"D

- Inside Dimensions: 13.2" x 8.9" x 13.4" (335 x 225 x 340 mm)

### Literature & Manuals



- Power Source: Universal power supply 110/220V, 50/60HZ & 12V DC vehicle adapter (both included with purchase)

### Product Accessories



- Power Consumption: 48 W maximumTemperature Control: +10°C/50°F to -40°C/-40°F

### Request a Proposal



- Weight: 34 lbs (15.4kg)

▼ Questions?



## Cool Cube™ 96 at Refrigerated Temps

For Vaccine, Medicine & Other 2-8°C Products

SKU VT-96

A laboratory qualified system that utilizes PCM technology to keep product such as fresh vaccine and medicine safely between 2°C and 8°C for 126+ hours without the need for electricity, ice or buffering material. Ideal for off-site vaccinations, long term transportation and power outage backup.

**\$2,199.00**

Qty 1

This product is made to order. Call 856-469-6015 to request an estimated lead time.

Frozen Temps PCM System for Cool Cube™ 96 (6 Panels)

☐ Add for \$699.00

Memory-Loc™ Dual Zone Temp Monitoring & Data Logger Kit

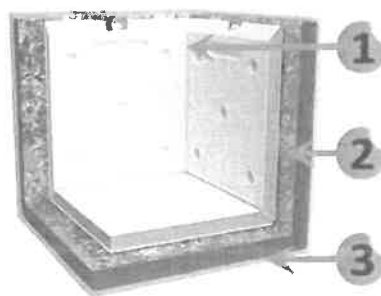
☐ Add for \$199.00

Add to Order

Quote Item

medicine chilled between 2° and 8°C for over 5 days – without using ice or electricity! This cooler is ideal for transport, but also excels at protecting valuable product during off-site use and power outages – regardless of hot or freezing conditions. The simplified, validated, patented technology is the best compact thermal protection product available to maintain the cold chain!

## Technology & Features



### Phase Change Technology

Cool Cube™ PCM (phase change material) is engineered to maintain a constant temperature at a specific melt/freeze point. PCM empowers the user with a safe, effective means to maintain the temperature of valuable product.



### Temp-Shield™ Insulation

Vacuum insulated panels (VIPs) offer advanced thermal protection far superior to other types of insulation. The temperature-holding qualities ensure the user a long-lasting, consistent temperature hold for days.



### Transport Case

Each outer case is built with mobility in mind. Various features enable the user to move with confidence and know the contents are well protected (and at the correct temperature) during transport and use.

## Additional Features

### PCM Panels

- Six panels for refrigerated temperatures included
- Patented, beveled-edge design seamlessly fit together
- Panels are interchangeable with other temperature systems
- Reusable (10,000+ cycles)

### VIP System

- Reinforced, clear-plastic protective wrap
- Rigid structure is durable and light
- 5x the resistance (R-value) of conventional insulation
- Removable and replaceable

## Dimensions & Specs

Outside: 26½" x 26½" x 28½"

Inside: 18" x 18" x 18"

Weight: 112 lbs



**CAPACITY**

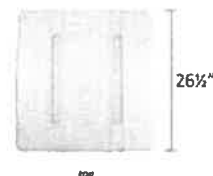
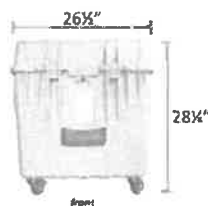
*\*Calculated utilizing all six PCM panels.*

*\*Varies based on packed-out product dimensions.*

**1400**  
Vials

**134**  
Boxes

**7" x 4" x 1½"**





Easy & Safe Pack-Out



Remove



Prep



Assemble



Pack-Out



Close

## EXTENDED TRANSPORT

No worries for several days! This validated system will hold 2-8°C (36°-46°F) for an extended time, even in harsh environments. It is long-lasting passive temperature-controlling technology when you need it most.

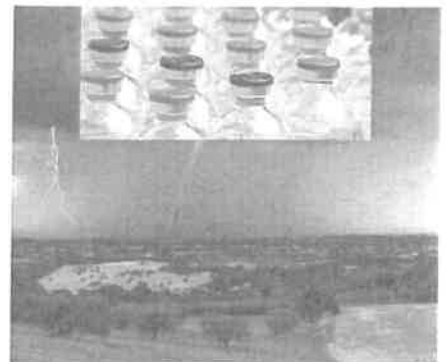


## OFF-SITE INITIATIVES

Ideal for outreach clinics and field missions! This easy-to-use system eliminates the complicated steps found with other methods and simplifies/expedites the pack-out process. Packed with mobility features, it can go anywhere it's needed.

## EMERGENCY BACKUP

A great solution to keep things safe during power outages! Since it does not rely on ice or electricity, next time the refrigerator goes down, have this storage AND transport solution as a backup. Reduce the risk with a Cool Cube™.





September 18, 2020

A Proposal for

## FILLMORE COUNTY COURTHOUSE

Bobbie Hillery  
bhillery@co.fillmore.mn.us

Prepared By

Christina Welke  
Technology Advisor  
320.259.3001 x7520  
christina.welke@marconet.com

Document Number: 086745

*taking technology further*

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## IT - Microsoft Teams -- FILLMORE COUNTY COURTHOUSE



## Prepared by:

Marco - Rochester  
Christina Welke  
320.259.3001 x7520  
christina.welke@marconet.com

## Prepared for:

FILLMORE COUNTY COURTHOUSE  
101 FILLMORE ST  
PRESTON, MN 55965-1148  
Bobbie Hillery  
507.765.4566  
bhillery@co.fillmore.mn.us

## Quote Information:

Quote #: 086745  
Version: 1  
Date Issued: 09/18/2020  
Expiration Date: 10/09/2020

## ■ Microsoft O365 | M365 - Direct

| Description                                        | Recurring | Qty | Ext. Recurring |
|----------------------------------------------------|-----------|-----|----------------|
| Microsoft Product Agreement                        |           |     |                |
| Subscription                                       |           |     |                |
| Microsoft - Office 365 GCC G1Per User              | \$8.00    | 25  | \$200.00       |
| Microsoft - 365 - Microsoft 365 Audio Conferencing | \$4.00    | 5   | \$20.00        |
| Monthly Subtotal:                                  |           |     | \$220.00       |

## ■ Professional Services Labor

| Description                                  | One-Time   | Qty | Ext. One-Time |
|----------------------------------------------|------------|-----|---------------|
| Marco Professional Services - T&M - Estimate | \$1,750.00 | 1   | \$1,750.00    |
| 8-12 hours at \$175                          |            |     |               |
| Subtotal:                                    |            |     | \$1,750.00    |



Quote Summary - One-Time Expenses

| Description                 | Amount     |
|-----------------------------|------------|
| Professional Services Labor | \$1,750.00 |
| Total:                      | \$1,750.00 |

Quote Summary - Monthly Expenses

| Description                    | Amount   |
|--------------------------------|----------|
| Microsoft O365   M365 - Direct | \$220.00 |
| Monthly Total:                 | \$220.00 |

Payment Options

| Description      | Payments | Interval | Amount     |
|------------------|----------|----------|------------|
| One-Time Payment |          |          |            |
| One-Time Payment | 1        | One-Time | \$1,750.00 |

Summary of Selected Payment Options

| Description                        | Amount |
|------------------------------------|--------|
| One-Time Payment: One-Time Payment |        |



## ■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at [www.marconet.com/legal](http://www.marconet.com/legal) for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions, the modified version(s) of an such Terms and Conditions, that have not expired or been terminated, shall control.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

FILLMORE COUNTY COURTHOUSE

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared for: Bobbie Hillery

Signature: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



## Hillery, Bobbie

---

**From:** Olson, Kevin  
**Sent:** Thursday, September 17, 2020 1:41 PM  
**To:** Hillery, Bobbie  
**Subject:** FW: Documents for East Hub  
**Attachments:** 1.2020 Eastern Hub CREST Counties Prescriber Services Proposal.docx; 01.2020 Prescriber Support Cost Analysis.xlsx

Bobbie, the increase in cost for Hiawatha Valley Prescriber Support Services is \$77,432 our percentage of that is 10% for \$7,743.20.

Documentation is attached.

Our EGA emergency assistance funds for adults with no children is \$7,129 a year using the State Fiscal Year 7/1 – 6/30. We have historically depleted these funds in early winter. With Covid-19 and the anticipated increase in utility shut offs and evictions in the near future another \$5,000 in this fund would be very helpful to the people of Fillmore County.

Thank you,  
Kevin Olson  
Social Services Manager  
Fillmore County Community Services  
902 Houston Street NW, Suite 1  
Preston, MN 55965  
Phone: (507) 765-2624  
Fax: (507) 765-3895

Total  
\$12,743.20

## **Eastern Hub CREST Counties Prescriber Support Services Proposal**

**With**

### **Hiawatha Valley Mental Health Center**

This is a proposal for the ongoing support from the counties of Fillmore, Goodhue, Houston, Wabasha and Winona for services necessary for Hiawatha Valley Mental Health Center to provide effective, ongoing and regular psychiatric prescriber services for their consumers with mental health needs.

Prescriber services will include psychiatric assessment, medication management, crisis intervention, consultation with primary care and other providers when necessary to optimize consumer stabilization and avoid hospitalization or other more restrictive placement.

Prescriber services will be provided by a psychiatrist, advance practice psychiatric nurse or certified nurse practitioner licensed and/or certified in the state of Minnesota.

Prescriber services will be offered both face to face and via telemedicine based on policy and practice established with and approved by the Medical Director of Hiawatha Valley Mental Health Center.

Prescriber services will be provided on a scheduled basis at a Hiawatha Valley Mental Health Center office located in each of the above listed counties.

Funds supporting Hiawatha Valley MHC prescriber services will be used for the following expenses:

- 2 FTE nursing staff and 1 FTE Psychiatric Assistant to complete physician extender services and assure compliance.
- Front desk/Reception/Intake and other ancillary services specifically for prescriber staff that is necessary to assure quality psychiatric services and maximize third party reimbursement.
- Psychiatrist time supervising Advanced Practice Psychiatric RN
- The above supports will maximize prescriber appointment scheduling and medication management productivity.

\$194,599 annually for one 1.0 to 2.0 fulltime positions which includes:

- RN (or LPN), Psychiatric Assistant, Front Desk/Reception and Intake

*\*this is an increase of \$56,099 from the rates which were developed in 2014*

\$106,930 for a second position which includes:

- LPN (or RN), Front Desk/Reception and Intake

*\*this is an increase of \$21,333 from the rates which were developed in 2014*

Total is: \$301,529 (current amount is: \$224,097, an increase of: (\$77,432)

Hiawatha Valley Mental Health Center  
Psychiatric Support Services Annual Expenses  
Effective 01/01/2020

|                                     | Total 1 FTE |         |         |         |        |                                            |         |          |  |  |
|-------------------------------------|-------------|---------|---------|---------|--------|--------------------------------------------|---------|----------|--|--|
|                                     | Fillmore    | Goodhue | Houston | Wabasha | Winona |                                            |         |          |  |  |
| Prescriber                          | 10%         | 25%     | 10%     | 15%     | 40%    |                                            |         |          |  |  |
| Nursing / Psych Assistant           | 12,199      | 30,498  | 12,199  | 18,299  | 48,797 | Hrly Rate & Benefits (17.34) @ 25%         | 36067.2 | 9016.8   |  |  |
| Front Desk / Reception / Intake     | 4,371       | 10,927  | 4,371   | 6,556   | 17,482 | Hrly Rate & Benefits (29.58) @ 25%         | 61526.4 | 15381.6  |  |  |
| Other Support Costs                 | 1,539       | 3,847   | 1,539   | 2,308   | 6,155  | Avg hourly rate of Deb K and Melissa R +   | 34,965  | 8,741.20 |  |  |
| Travel                              | 2,912       | 728     | 291     | 437     | 1,165  |                                            |         |          |  |  |
| Training / Staff Development        | 1,500       | 375     | 150     | 225     | 600    |                                            |         |          |  |  |
| Clinical Supervision                | 910         | 2,275   | 910     | 1,365   | 3,640  |                                            |         |          |  |  |
| Annual Expense - 1st FTE Prescriber | 19,460      | 48,650  | 19,460  | 29,190  | 77,839 | Smick's hourly rate + Benefits * 1 hr/week | 35      |          |  |  |
| Monthly Expense                     | 1,622       | 4,054   | 1,622   | 2,432   | 6,487  |                                            | 140     |          |  |  |

|                                     | Total 1 FTE |         |         |         |        |                                        |        |           |  |  |
|-------------------------------------|-------------|---------|---------|---------|--------|----------------------------------------|--------|-----------|--|--|
|                                     | Fillmore    | Goodhue | Houston | Wabasha | Winona |                                        |        |           |  |  |
| Prescriber                          | 10%         | 25%     | 10%     | 15%     | 40%    |                                        |        |           |  |  |
| Nursing / Psych Assistant           | 9,342       | 23,355  | 9,342   | 14,013  | 37,367 | Hrly Rate & Bene @ 25%                 | 42,432 | 10,608.00 |  |  |
| Travel                              | 291         | 728     | 291     | 437     | 1,165  | Avg hourly rate of Wanda and Melissa R | 32,302 | 8,075.60  |  |  |
| Training / Staff Development        | 150         | 375     | 150     | 225     | 600    |                                        |        |           |  |  |
| Clinical Supervision                | 910         | 2,275   | 910     | 1,365   | 3,640  |                                        |        |           |  |  |
| Annual Expense - 2nd FTE Prescriber | 10,693      | 26,733  | 10,693  | 16,040  | 42,772 |                                        |        |           |  |  |
| Monthly Expense                     | 891         | 2,228   | 891     | 1,337   | 3,564  |                                        |        |           |  |  |

|                       | Total 2 FTE |         |         |         |           |  |  |  |  |  |
|-----------------------|-------------|---------|---------|---------|-----------|--|--|--|--|--|
|                       | Fillmore    | Goodhue | Houston | Wabasha | Winona    |  |  |  |  |  |
| Prescribers           | 30,153      | 75,382  | 30,153  | 45,229  | 120,611   |  |  |  |  |  |
| Total Annual Expense  | 301,529     | 753,822 | 301,529 | 452,299 | 1,206,111 |  |  |  |  |  |
| Total Monthly Expense | 25,127      | 6,282   | 25,127  | 3,769   | 10,051    |  |  |  |  |  |

City of Whalan – Small Cities CARES Request

Laptop \$1294.49

Camera \$35.00

Speaker/Microphone \$170.00

Online Accounting Software \$300.00

Total \$1,799.49

Laptop and software would be used to work remotely if necessary. Laptop, Camera, and Speaker/Microphone would be used for Public Meetings.

.

Thank you,

Michele Peterson, MCMC

City Administrator/Clerk

City of Lanesboro

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Recurring delivery \$99.99

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In stock on November 16, 2020.

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Buy more, get it as low as \$99.10

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- ☐ 3-Year Protection for \$11.99

☐ Add gift options

Deliver to Kristi - Preston 55965

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\$99.99

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&amp; FREE Shipping on eligible orders.

Details

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Have one to sell?

Sell on Amazon

## Brother HL-L2300D Monochrome Laser Printer with Duplex Printing

Visit the Brother Store

4,120 ratings

| 808 answered questions

Price: \$99.99 &amp; FREE Returns

Style: HLL2300D

Printer Monochrome

Output

Type

Color Black

Printing Laser

Technology

Brand Brother

Printing Envelopes, Paper (plain),

Media Type Labels, Fabric

### About this item

- Prints up To 27 ppm, automatic duplex printing
- 250 Sheet Capacity Paper Tray. A4 2-sided print speed-13. A4 standard print speed-26. Automatic 2 sided print. Recommended monthly volume-250 to 2,000 pages
- Windows 10 Compatibility: If you upgrade from Windows 7 or Windows 8.1 to Windows 10, some features of the installed drivers and software may not work correctly. Please uninstall all drivers and software in Windows 7 or Windows 8.1 before upgrading to Windows 10
- 1 year limited warranty with free phone support for the life of your machine
- This machine uses a USB connection ensuring your office runs smoothly with no complications. High Speed USB 2.0 Interface. Does not come with USB cable. Maximum Monthly Duty Cycle: 10,000 pages. Output Paper Capacity (sheets):100
- Refer the specification sheet below for contents of package and refer to



Roll over image to zoom in

X 4

Office Products • Office &amp; School Supplies • Printer Ink &amp; Toner • Laser Printer Drums &amp; Toner



Roll over image to zoom in

## E-Z Ink (TM) Compatible Toner Cartridge Replacement for Brother TN630 TN660 High Yield to use with HL-L2300D HL-L2320D HL-L2380DW HL-L2340DW MFC-L2700DW MFC-L2720DW MFC-L2740DW Printer (Black, 2 Pack)

Brand: E-Z Ink

★★★★★ 2,739 ratings | 42 answered questions

Amazon's Choice for "brother hl-l2300d toner"

List Price: ~~\$20.00~~Business Price: **\$19.99** & **FREE Shipping** on orders over \$25.00 shipped by Amazon. [Details](#) & [FREE Returns](#)You Save: **\$0.90** (4%)

- [Make sure this fits](#) by entering your model number.
- Product Name: E-Z Ink compatible toner cartridge replacement for Brother TN660 TN630
- Package Contents: 1 x User Guide, 2 x TN660 Black (Total 2 Pack)
- Page Yield: 2600 pages per cartridge at 5% coverage
- Printer Compatibility: Brother DCP-L2520DW, DCP-L2540DW, HL-L2300D, HL-L2305W, HL-L2315DW, HL-L2320D, HL-L2340DW, HL-L2360DW, HL-L2380DW, MFC-L2680W, MFC-L2685DW, MFC-L2700DW, MFC-L2705DW, MFC-L2707DW, MFC-L2720DW, MFC-L2740DW Printer
- Refined toner powder provides high-quality images and text

New (2) from \$20.49 & **FREE Shipping** on orders over \$25.00[Report incorrect product information.](#)Share    **\$19.99**& **FREE Shipping** on orders over \$25.00 shipped by Amazon. [Details](#) & [FREE Returns](#)Arrives: **Wednesday, Oct 7**  
[Details](#)

In Stock.

Qty: 1

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CliftonLarsonAllen LLP  
CLAconnect.com

September 30, 2020

County Board of Commissioners  
Fillmore County  
Preston, Minnesota

This letter is to inform you that we will be unable to issue our audit report by September 30, 2020, the reporting deadline established by the Minnesota Office of the State Auditor, due to additional time needed to reconcile certain account balances, and then to prepare financial statements to be reviewed by management. We consider this an important matter because stakeholders need to receive information timely for it to be useful in decision making.

This letter documents the matters we discussed with Bobbie Hillery, County Administrator, during a telephone conversation on September 30, 2020. We are available to meet with the County Board of Commissioners to further discuss these matters and answer your questions since two-way communication between those charged with governance and our firm can provide valuable information to the audit process.

Based on discussions with management, we expect to complete the audit and issue our report by November 15, 2020. We have not yet received the following items. Management assures us these items are a priority and will provide them by October 15, 2020:

- Inventory balance as of 12/31/2019 and supporting schedules
- Contracts payable relating to construction in progress from the highway department.

Once this information is received, we will prepare the County's financial statements, which will then be reviewed by management and readied for acceptance by the Board of Commissioners.

#### **Interim communication**

This interim communication is provided pursuant to auditing standards generally accepted in the United States of America (U.S. GAAS), which requires auditors to communicate on a timely basis significant findings or issues identified during the audit. Accordingly, this communication is based on our audit procedures performed through September 29, 2020, an interim period. Because we have not completed our audit, additional findings and material weaknesses may be identified and communicated in a written communication at the conclusion of our engagement. We are providing this early communication to those charged with governance because of the significance of the matters identified and the urgency for taking appropriate timely remedial action to minimize the effects of such matters. The above matters are significant and relevant to your responsibility to oversee the financial reporting process, the strategic direction of the entity, and the obligations related to the accountability of Fillmore County.

This interim communication is intended solely for the information and use of the County Board of Commissioners and management of Fillmore County and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Craig W. Popenhagen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Craig W. Popenhagen, CPA  
Principal  
507-280-2327  
[craig.popenhagen@CLAconnect.com](mailto:craig.popenhagen@CLAconnect.com)